

City Council

Mayor John W. Minto Vice Mayor Rob McNelis – District 1

Vice Mayor Rob McNelis - District

Councilmember Ronn Hall – District 2 Councilmember Laura Koval – District 3

Councilmember Dustin Trotter - District 4

# **CITY OF SANTEE**

REGULAR MEETING AGENDA
Santee City Council

Interim City Manager | Gary Halbert City Attorney | Shawn D. Hagerty City Clerk | James Jeffries

### **MEETING INFORMATION**

Wednesday, August 13, 2025 6:30 p.m. Council Chamber | Building 2 10601 Magnolia Ave • Santee, CA 92071

### **TO WATCH LIVE:**

AT&T U-verse channel 99 (SD Market) | Cox channel 117 (SD County) <u>www.cityofsanteeca.gov</u>

### **IN-PERSON ATTENDANCE**

Members of the public who wish to view the Council Meeting live may watch the live taping of the in the Council Chamber on the meeting date and time listed above.

### LIVE PUBLIC COMMENT

Members of the public who wish to comment on matters on the City Council agenda or during Non-Agenda Public Comment may appear in person and submit a speaker slip before the item is called. Your name will be called when it is time to speak.

**PLEASE NOTE:** Public Comment will be limited to 3 minutes and speaker slips will only be accepted until the item is called. The timer will start when the participant begins speaking.



# REGULAR MEETING AGENDA August 13, 2025 | 6:30 p.m.



**ROLL CALL:** Mayor John W. Minto

Vice Mayor Rob McNelis – District 1 Councilmember Ronn Hall – District 2 Councilmember Laura Koval – District 3 Councilmember Dustin Trotter – District 4

**LEGISLATIVE INVOCATION:** First Lutheran Church – James Huenink

PLEDGE OF ALLEGIANCE

**PROCLAMATION:** Celebrating Santee Chamber of Commerce 70th Anniversary

### **CONSENT CALENDAR:**

**PLEASE NOTE:** Consent Calendar items are considered routine and will be approved by one motion with no separate discussion. The public, staff or Council Members may request specific items be removed from the Consent Calendar for separate discussion or action. Speaker slips for this category must be submitted to the City Clerk at the start of the meeting. Speakers are limited to 3 minutes.

- (1) Approval of Reading by Title Only and Waiver of Reading in Full of Ordinances and Resolutions on the Agenda. (City Clerk Jeffries)
- (2) Approval of Meeting Minutes of the Santee City Council for the Special Meeting of June 11, 2025, and Regular Meetings of June 11, 2025, June 25, 2025, and July 9, 2025. (City Clerk Jeffries)
- (3) Approval of Payment of Demands as Presented. (Finance Jennings)
- (4) Approval of the Expenditure of \$121,205.61 for June 2025 Legal Services. (Finance Jennings)
- (5) Adoption of a Resolution Authorizing the City Manager to Execute a Professional Services Agreement with TeamCivX for Funding Feasibility Assessment Services for an amount not to exceed \$140,000.00, this Action is Not a Project Under the California Environmental Quality Act ("CEQA") Pursuant to CEQA Guidelines Section 15060 and 15378. (Engineering Schmitz)
- (6) Adoption of a Resolution Authorizing Acceptance of Urban Area Security Initiative (UASI) Grant Subaward Amendment to Conduct Four Regional Emergency Management Specialist Certificate Training Courses and Expenditure of Same. (Fire Wallace)





- (7) Adoption of a Resolution Authorizing the Purchase of a New 2025 CAT 255 Compact Track Loader with Attachments, Per Sourcewell Competitive Contract #020223, in the amount of \$144,305.34. (Fire Wallace)
- (8) Opt into Settlement Agreement with Distributors of Opioids, Purdue Pharma, L.P. and the Sackler Family. (City Manager Halbert)
- (9) Adoption of a Resolution Appropriating Funding from the General Fund Reserve to Fund a Professional Services Agreement with Howard Blackson for Conceptual Design Services. (City Manager Halbert)
- (10) Adoption of a Resolution Authorizing the City Manager to Enter into a Three-Year Enterprise License Agreement with Environmental Systems Research Institute, Incorporated ("ESRI") and Authorizing the Appropriation of \$8,840.00 from General Fund Reserves. (City Manager – Halbert)
- (11) Adoption of a Resolution Authorizing the Appropriation of Funds to Purchase Microsoft Dynamics Licenses. (City Manager Halbert)

### **NON-AGENDA PUBLIC COMMENT (15 minutes):**

Persons wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take action on an item not scheduled on the Agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda. This first Non-Agenda Public Comment period is limited to a total of 15 minutes. Additional Non-Agenda Public Comment will be heard prior to Council Reports.

#### **PUBLIC HEARING:**

(12) Public Hearing and Introduction and First Reading of an Ordinance Amending Santee Municipal Code Title 13 (Zoning) Regarding Industrial Use Regulations and Finding the Action to Not Require Environmental Review per the California Environmental Quality Act ("CEQA") Section 15378(b)(5) (ZOA-2025-0002). (Planning and Building – Sawa)

#### Recommendation:

- 1. Open, conduct, and close the Public Hearing on the Ordinance amending Title 13 ("Zoning"); and
- 2. Introduce and conduct the First Reading of the Ordinance; and
- 3. Set the Second Reading and adoption of the Ordinance for August 27, 2025.





#### **NEW BUSINESS:**

(13) Resolution Appointing Nitin Nakrani as Interim Building Official and Approving Employment Agreement. (Human Resources – Freeman)

### Recommendation:

Adopt the Resolution of the City Council of the City of Santee appointing Nitin Nakrani as Interim Building Official and approving the Employment Agreement.

(14) Workshop on the Multiple Species Conservation Program (MSCP) City of Santee Subarea Plan and Finding that the Workshop is Not a Project Subject to the California Environmental Quality Act ("CEQA") per CEQA Guidelines Section 15378(b)(5) (Applicant – City of Santee). (Planning and Building – Sawa)

### Recommendation:

Receive workshop report and find that the workshop is not subject to CEQA.

### **NON-AGENDA PUBLIC COMMENT (Continued):**

All public comment not presented within the first Non-Agenda Public Comment period above will be heard at this time.

CITY COUNCIL REPORTS:
CITY MANAGER REPORTS:
CITY ATTORNEY REPORTS:
CLOSED SESSION:

**ADJOURNMENT:** 





# BOARDS, COMMISSIONS & COMMITTEES AUGUST AND SEPTEMBER REGULAR MEETINGS

Aug.	06	Santee Park and Recreation Committee	Council Chamber
Aug.	_09	Community Oriented Policing Committee Cancelled	Council Chamber
Aug.	13	Council Meeting	Council Chamber
Aug.	27	Council Meeting	Council Chamber
Sep.	03	Santee Park and Recreation Committee	Council Chamber
Sep.	80	Community Oriented Policing Committee	Council Chamber
Sep.	10	Council Meeting	Council Chamber
Sep.	18	Santee Manufactured Home Fair Practices Commission	Council Chamber
Sep.	24	Council Meeting	Council Chamber

The Santee City Council welcomes you and encourages your continued interest and involvement in the City's decision-making process.

For your convenience, a complete Agenda Packet is available for public review at City Hall and on the City's website at www.CityofSanteeCA.gov.

The City of Santee complies with the Americans with Disabilities Act. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 12132 of the American with Disabilities Act of 1990 (42 USC § 12132). Any person with a disability who requires modification or accommodation in order to participate in a meeting should direct such a request to the City Clerk's Office at (619) 258-4100, ext. 114 at least 48 hours before the meeting, if possible.



### MEETING DATE August 13, 2025

ITEM TITLE PROCLAMATION CELEBRATING THE SANTEE CHAMBER OF COMMERCE'S 70TH ANNIVERSARY

### **DIRECTOR/DEPARTMENT** John W. Minto, Mayor

### SUMMARY

This year, the Santee Chamber of Commerce celebrates 70 years of helping businesses thrive. The Chamber of Commerce was established on August 4, 1955, as a coalition of citizens and businesspeople dedicated to the promotion and advancement of commercial, industrial, professional and civic interests.

For seven decades, the Santee Chamber has served as a catalyst for business growth, while promoting a strong local economy and providing a platform for business leadership, resources and advocacy. This Proclamation commemorates the 70<sup>th</sup> Anniversary of the Santee Chamber of Commerce and honors the Chamber's legacy of service to the Santee business community.

Accepting the Proclamation on behalf of the Santee Chamber of Commerce will be 2025 Board Chair Susy Parks and Chamber President/CEO Amanda Daugherty.

# **FINANCIAL STATEMENT**

N/A

<u>CITY ATTORNEY REVIEW</u> ⊠ N/A • □ Completed

# RECOMMENDATION

Present Proclamation

# <u>ATTACHMENT</u>

Proclamation





# Proclamation

**WHEREAS**, the Santee Chamber of Commerce was established on August 4, 1955 as a coalition of citizens and business people dedicated to the promotion and advancement of commercial, industrial, professional and civic interests; and

**WHEREAS**, operating under the guidance of a volunteer Board of Directors, the Chamber carries out numerous programs, all designed to encourage economic development, small business education, governmental policy analysis, and positive community relations; and

**WHEREAS**, in addition to promoting a strong local economy, the Chamber has served as the voice of business in the Santee community, and provided a platform for business leadership, resources and advocacy; and

**WHEREAS**, this year marks the 70th Anniversary of the founding of the Santee Chamber of Commerce.

**NOW, THEREFORE**, I, John W. Minto, Mayor of the City of Santee, on behalf of the City Council do hereby proclaim and commemorate the

### SANTEE CHAMBER OF COMMERCE 70<sup>TH</sup> ANNIVERSARY

and hereby extend appreciation and commendation for 70 years of service and dedication fulfilling the needs of Santee's businesses, residents, and visitors with leadership, vision and an unwavering sense of community.

IN WITNESS WHEREOF, I have hereunto set my hand this thirteenth day of August, two thousand twenty-five, and have caused the Official Seal of the City of Santee to be affixed.

Mayor John W. Minto

## MEETING DATE August 13, 2025

ITEM TITLE APPROVAL OF READING BY TITLE ONLY AND WAIVER OF READING IN FULL OF ORDINANCES AND RESOLUTIONS ON THE AGENDA

### **DIRECTOR/DEPARTMENT** James Jeffries, City Clerk

### SUMMARY

This Item asks the City Council to waive the reading in full of all Ordinances on the Agenda (if any) and approve their reading by title only. The purpose of this Item is to help streamline the City Council meeting process, to avoid unnecessary delay and to allow more time for substantive discussion of Items on the agenda.

State law requires that all Ordinances be read in full either at the time of introduction or at the time of passage, unless a motion waiving further reading is adopted by a majority of the City Council. (Gov. Code, § 36934). This means that each word in each Ordinance would have to be read aloud unless such reading is waived. Such reading could substantially delay the meeting and limit the time available for discussion of substantive Items. Adoption of this waiver streamlines the procedure for adopting the Ordinances on tonight's Agenda (if any), because it allows the City Council to approve Ordinances by reading aloud only the title of the Ordinance instead of reading aloud every word of the Ordinance.

The procedures for adopting Resolutions are not as strict as the procedures for adopting Ordinances. For example, Resolutions do not require two readings for passage, need not be read in full or even by title, are effective immediately unless otherwise specified, do not need to be in any particular format unless expressly required, and, with the exception of fixing tax rates or revenue amounts, do not require publication. However, like Ordinances, all Resolutions require a recorded majority vote of the total membership of the City Council. (Gov. Code § 36936).

## FINANCIAL STATEMENT

N/A

# <u>CITY ATTORNEY REVIEW</u> □ N/A • ⊠ Completed

# RECOMMENDATION

It is recommended that the Council waive the reading of all Ordinances and Resolutions in their entirety and read by title only.

# <u>ATTACHMENT</u>

None.



# MEETING DATE August 13, 2025

ITEM TITLE APPROVAL OF MEETING MINUTES OF THE SANTEE CITY COUNCIL FOR THE SPECIAL MEETING OF JUNE 11, 2025, AND REGULAR MEETINGS OF JUNE 11, 2025, JUNE 25, 2025, AND JULY 9, 2025

### **DIRECTOR/DEPARTMENT** James Jeffries, City Clerk

### SUMMARY

Submitted for your consideration and approval are the minutes of the above meetings.

### FINANCIAL STATEMENT

N/A

## CITY ATTORNEY REVIEW ⋈ N/A • ☐ Completed

### RECOMMENDATION

Approve Minutes as presented.

## **ATTACHMENT**

June 11, 2025, Special Meeting Minutes June 11, 2025, Regular Meeting Minutes June 25, 2025, Regular Meeting Minutes July 9, 2025, Regular Meeting Minutes





# Minutes Santee City Council Council Chamber – Building 2 10601 Magnolia Avenue Santee, California June 11, 2025

### **CALL TO ORDER/ROLL CALL:**

The Special Meeting was called to order by Mayor Minto at 5:31 p.m.

**Present:** Mayor John W. Minto, Vice Mayor Rob McNelis, and Councilmembers Ronn Hall, Laura Koval, and Dustin Trotter.

Officers present: Interim City Manager Gary Halbert, City Attorney Shawn Hagerty, and City Clerk James Jeffries.

### **NEW BUSINESS:**

(1) Cannabis 101 – an Informational Workshop on the State of California Department of Cannabis Control's (DCC) Licensing and Citation Process, and Overview of the City of Santee's Cannabis Business Permit Ordinance. (Planning and Building – Sawa)

Sandi Sawa, Planning and Building Director, introduced the Item and provided a PowerPoint presentation along with Kristin Nevedal, Department of Cannabis Control, and responded to Council questions.

### **ADJOURNMENT:**

There being no further business, the meeting was adjourned at 6:28 p.m.
Date Approved:
James Jeffries, City Clerk

# **DRAFT**

# Minutes Santee City Council Council Chamber – Building 2 10601 Magnolia Avenue Santee, California June 11, 2025

This Regular Meeting of the Santee City Council was called to order by Mayor John W. Minto at 6:33 p.m.

**ROLL CALL:** Present: Mayor John W. Minto, Vice Mayor Rob McNelis, and Councilmembers Ronn Hall, Laura Koval, and Dustin Trotter.

Officers present: Interim City Manager Gary Halbert, City Attorney Shawn Hagerty, and City Clerk James Jeffries.

**INVOCATION** was given by Eric King, Lakeside Christian Church.

**PLEDGE OF ALLEGIANCE** was led by Gary Halbert, Interim City Manager.

### **CONSENT CALENDAR:**

- (1) Approval of Reading by Title Only and Waiver of Reading in Full of Ordinances and Resolutions on the Agenda. (City Clerk Jeffries)
- (2) Approval of Payment of Demands as Presented. (Finance Jennings)
- (3) Adoption of a Resolution Awarding the Contract for Shadow Hill Park Playground Renovation to PlayCore Wisconsin, Inc., DBA Gametime, Utilizing the OMNIA Contract #2017001134 Awarded by US Communities Government Purchasing Alliance RFP #269-2017-028 for Playground and Outdoor Fitness Equipment, Site Accessories, Surfacing, and Related Products and Services. (Community Services Chavez) (Reso 078-2025)
- (4) Adoption of a Resolution Authorizing an Agreement for Urban Forestry Management Services with West Coast Arborists, Incorporated per City of Rialto Contract RFB #24-025. (Community Services Chavez) (Reso 079-2025)
- (5) Adoption of a Resolution Approving the Second Amendment to the Contract with Advanced Railway Innovations, DBA Advanced Electrical Innovations, for Electrical Repairs and Related Maintenance. (Community Services Chavez) (Reso 080-2025)

**Action:** Vice Mayor McNelis moved approval of the Consent Calendar.

Councilmember Koval seconded the motion, which carried by the following vote: Mayor Minto: Aye; Vice Mayor McNelis: Aye; and Councilmembers Hall: Aye; Koval: Aye; and Trotter: Aye. Ayes: 5. Noes: 0.

### **NON-AGENDA PUBLIC COMMENT (15 minutes):**

(A) Brenda Hammond spoke about being kind to one another

(B) Amanda Daugherty, Santee Chamber of Commerce, introduced herself as the new CEO of the Santee Chamber of Commerce.

### **PUBLIC HEARING:**

(6) Public Hearing for the Development of Fanita Ranch, to Consider Certifying Final Recirculated Revised Environmental Impact Report Including Second Recirculated Sections (ENV-2025-0003, AEIS 2022-4, AEIS 2017-11), and Approving the Fanita Ranch Development Plan and Development Review Permit (DR-2025-0001), Vesting Tentative Map (TM-2025-0001), and Conditional Use Permits for Public Parks (CUP2025-0001 and CUP-2025-0002), and a Fire Station (CUP-2025-0003). (Planning and Building – Sawa) (Resos 072-2025, 073-2025, 074-2025, 075-2025, 076-2025, and 077-2025)

Vice Mayor McNelis recused himself from the Item and left the dais. The Public Hearing was opened at 6:39 p.m. Shawn Hagerty, City Attorney, and Sandi Sawa, Planning and Building Director, provided a PowerPoint presentation and responded to Council questions of Amanda Daams, Best Best & Krieger; Harley Wallace, Interim Fire Chief; and Carl Schmitz, Engineering Director.

### **Public Speakers:**

- Ron Leholm
- Suzanne Till
- Sandy Schielke
- Eric Morgan
- Lynda Marrokal, provided additional written comments
- Julia McMillan
- Jon Cloud, Santee Hills TM 06-03 Mrs. Connie Bailey, provided handout
- Kathy Miller
- Eleanor Warsh
- Alison Liebrecht
- Dean Velasco
- Joseph McCormick
- Lenin Osburn
- Samson Osburn
- Dan Bickford
- Sharon Guerrero
- Charlie Plavi, did not speak, submitted late slip

**Action:** Councilmember Trotter moved approval of staff recommendation.

Councilmember Koval seconded the motion, which carried by the following vote: Mayor Minto: Aye; Vice Mayor McNelis: Abstain; and Councilmembers Hall: No; Koval: Aye; and Trotter: Aye. Ayes: 3. Noes: 1. Abstain: 1.

The Public Hearing was closed at 7:53 p.m. Vice Mayor McNelis returned to the dais.

Council recessed at 7:53 p.m. and reconvened at 7:56 p.m.

(7) Public Hearing on the Vacancy Rate Presented by Human Resources Pursuant to Assembly Bill 2561. (Human Resources – Freeman)

The Public Hearing was opened at 7:56 p.m. Rida Freeman, Human Resources Director, introduced the Item and Michele Barcello, Senior Human Resources Analyst, and Adam Daniels, Fire Captain, provided a PowerPoint presentation and responded to Council questions.

Mayor Minto noted that the report was received and filed. The Public Hearing was closed at 8:16 p.m.

### **CONTINUED BUSINESS:**

(8) Resolution Approving the Capital Improvement Program for Fiscal Years 2026-2030 and Adopting the Capital Improvement Program Budget for Fiscal Years 2025-26 and 2026-27. (City Manager/Finance – Halbert/ Jennings) (Reso 081-2025)

Heather Jennings, Finance Director, provided a PowerPoint presentation and responded to Council questions with the assistance of Steve Miller, Principal Civil Engineer; Nicholas Chavez, Community Services Director; and Rida Freeman, Human Resources Director.

### Public Speaker:

Truth

**Action:** Vice Mayor McNelis moved approval of staff recommendation.

Councilmember Hall seconded the motion, which carried by the following vote: Mayor Minto: Aye; Vice Mayor McNelis: Aye; and Councilmembers Hall: Aye; Koval: Aye; and Trotter: Aye. Ayes: 5. Noes: 0.

### **NEW BUSINESS:**

(9) Review of the Proposed Operating Budget for Fiscal Year 2025-26. (City Manager/Finance – Halbert/Jennings)

Heather Jennings, Finance Director, provided a PowerPoint presentation and responded to Council questions with the assistance of Gary Halbert, Interim City Manager; James

Jeffries, City Clerk; Sandi Sawa, Planning and Building Director; Nicholas Chavez, Community Services Director; Harley Wallace, Interim Fire Chief; Rida Freeman, Human Resources Director; Michele Barcello, Senior Human Resources Analyst; Shawn Hagerty, City Attorney; Carl Schmitz, Engineering Director; and Heather Heckman, Senior Management Analyst.

### **Public Speaker:**

Truth

The City Council provided feedback and direction to staff.

(10) Resolution Awarding the Construction Contract to Hazard Construction Engr. LLC for the Citywide Pavement Repair and Rehabilitation Program 2025 (CIP 2025-01) Project and Determining the Project is Categorically Exempt from Environmental Review Under the California Environmental Quality Act ("CEQA") per State CEQA Guidelines Section 15301(c). (Engineering – Schmitz) (Reso 082-2025)

Carl Schmitz, Engineering Director, provided a PowerPoint presentation and responded to Council questions.

**Action:** Councilmember Hall moved approval of staff recommendation.

Councilmember Koval seconded the motion, which carried by the following vote: Mayor Minto: Aye; Vice Mayor McNelis: Aye; and Councilmembers Hall: Aye; Koval: Aye; and Trotter: Aye. Ayes: 5. Noes: 0.

### **NON-AGENDA PUBLIC COMMENT (Continued):**

(A) Truth spoke about a SANDAG community meeting, Waste Management EV trucks, potential ideas the Arts and Entertainment District, former City Manager Marlene Best, and expenditures listed on the Payment of Demands Agenda Item.

### **CITY COUNCIL REPORTS:**

None.

### **CITY MANAGER REPORTS:**

None.

### **CITY ATTORNEY REPORTS:**

None.

### **CLOSED SESSION:**

Councilmembers recessed at 10:37 p.m. and convened in Closed Session at 10:40 p.m.

- (11) Conference with Legal Counsel—Anticipated Litigation (Government Code section 54956.9(d)(2))
  Significant exposure to litigation: Twelve potential cases related to the retail cannabis business selection process
- (12) Conference with Legal Counsel—Anticipated Litigation (Government Code section 54956.9(d)(4))
  Initiation of litigation: One potential case related to the City's electronic permitting software contract

Councilmembers reconvened in Open Session at 10:59 p.m., with all members present. Mayor Minto reported for Items 11 and 12, direction given to Counsel.

### **ADJOURNMENT**:

There being no further business, the meeting was adjourned at 11:00 p.m.
Date Approved:
James Jeffries, City Clerk

# **DRAFT**

# Minutes Santee City Council Council Chamber – Building 2 10601 Magnolia Avenue Santee, California June 25, 2025

This Regular Meeting of the Santee City Council was called to order by Mayor John W. Minto at 6:31 p.m.

ROLL CALL: Present: Mayor John W. Minto, Vice Mayor Rob McNelis, and Councilmembers Laura Koval, and Dustin Trotter. Absent: Councilmember Ronn Hall.

Officers present: Interim City Manager Gary Halbert, City Attorney Shawn Hagerty, and City Clerk James Jeffries.

**INVOCATION** was given by Garry Phillips, Sonrise Church.

**PLEDGE OF ALLEGIANCE** was led by Aaron Murg, Fire Marshal.

**PROCLAMATION:** Parks and Recreation Month

Mayor Minto presented the Proclamation to Santee Park and Recreation Committee members and Community Service Department staff.

**RECOGNITION:** Anita Bautista

Mayor Minto, Vice Mayor McNelis, and Councilmembers Koval and Trotter presented the Certificate of Recognition to Anita Bautista and spoke about Anita's impact and dedication to Santee.

### **CONSENT CALENDAR:**

- (1) Approval of Reading by Title Only and Waiver of Reading in Full of Ordinances and Resolutions on the Agenda. (City Clerk Jeffries)
- (2) Approval of Meeting Minutes of the Santee City Council for the Regular Meetings of May 14, 2025, and May 28, 2025. (City Clerk Jeffries)
- (3) Approval of Payment of Demands as Presented. (Finance Jennings)
- (4) Approval of the Expenditure of \$129,731.15 for May 2025 Legal Services. (Finance Jennings)

(5) Adoption of a Resolution Accepting the Citywide Crack Sealing Program 2025 (CIP 2025-03) Project as Complete and Finding the Action is Not a Project Subject to the California Environmental Quality Act ("CEQA"). (Engineering – Schmitz) (Reso 083-2025)

(6) Adoption of a Resolution Establishing the Appropriations Limit for FY 2025-26. (Finance – Jennings) (Reso 084-2025)

Action: Vice Mayor McNelis moved approval of the Consent Calendar.

Councilmember Trotter seconded the motion, which carried by the following vote: Mayor Minto: Aye; Vice Mayor McNelis: Aye; and Councilmembers Hall: Absent; Koval: Aye; and Trotter: Aye. Ayes: 4. Noes: 0. Absent: 1.

### NON-AGENDA PUBLIC COMMENT (15 minutes):

- (A) Brenda Hammond spoke about Council meetings at other cities, anger and harassment, and summer concerts for various cities.
- (B) Carl Costantino inquired about the renovations scheduled for Shadow Hill Park and whether or not plans would be shared with the public.
- (C) John Hossick, Santee Mobilehome Owners Action Committee, announced that Buddy's Backpacks would be kicking off in July and thanked the Council for their support.

### **PUBLIC HEARING:**

(7) Continue Public Hearing for Tentative Map TM-2023-0003 and Development Review Permit DR-2023-0007 for a Multi-Family Residential Development Located at 10939 Summit Avenue (APN 378-190-01-00) to the July 9, 2025, City Council Meeting (Applicant: Warmington Residential). (Planning and Building – Sawa)

The Public Hearing was opened at 6:56 p.m. Madeline Mattson, Principal Planner, introduced the Item and announced that the applicant requested the Public Hearing be continued to July 9, 2025.

### **Public Speakers:**

- Mikhail Livak
- Megan Leary

**Action:** Vice Mayor McNelis moved approval of staff recommendation.

Councilmember Trotter seconded the motion, which carried by the following vote: Mayor Minto: Aye; Vice Mayor McNelis: Aye; and Councilmembers Hall: Absent; Koval: Aye; and Trotter: Aye. Ayes: 4. Noes: 0. Absent: 1.

The Public Hearing was continued to July 9, 2025, at 7:03 p.m.

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#### **CONTINUED BUSINESS:**

(8) City Council Direction on the Selection Process, Including Interview Questions, for Phase IV of the Retail Commercial Cannabis Business (CCB) Permit Application Review and Finding the Direction is Not a "Project" as Defined by the California Environmental Quality Act ("CEQA") and Therefore Not Subject to CEQA. (Planning and Building – Sawa)

Rachael Lindebrekke, Associate Planner, provided a PowerPoint presentation and responded to Council questions with the assistance of Sandi Sawa, Planning and Building Director.

### **Public Speaker:**

Devon Wardlow, Embarc

Vice Mayor McNelis requested altering a question to include whether any applicant had defaulted in payment with a vendor.

**Action:** Councilmember Koval moved to approve the seven interview questions as modified with Vice Mayor McNelis' request and approval of the selection process.

Vice Mayor McNelis seconded the motion, which carried by the following vote: Mayor Minto: Aye; Vice Mayor McNelis: Aye; and Councilmembers Hall: Absent; Koval: Aye; and Trotter: Aye. Ayes: 4. Noes: 0. Absent: 1.

(9) An Ordinance to Adopt the Santee Fire Hazard Severity Zone Map as Recommended by Cal Fire for Compliance with Government Code Section 51179 and Find that the Action is Not a Project and Therefore Not Subject to the California Environmental Quality Act. (Fire – Wallace)

Aaron Murg, Fire Marshal, provided a PowerPoint presentation and responded to Council questions.

**Action:** Vice Mayor McNelis moved approval of staff recommendation.

Councilmember Trotter seconded the motion, which carried by the following vote: Mayor Minto: Aye; Vice Mayor McNelis: Aye; and Councilmembers Hall: Absent; Koval: Aye; and Trotter: Aye. Ayes: 4. Noes: 0. Absent: 1.

(10) Continued Review of the Proposed Operating Budget for Fiscal Year 2025-26, and Resolution Adopting the Operating Budget for Fiscal Year 2025-26 and Taking Related Actions. (City Manager/Finance – Halbert/ Jennings) (Resos 085-2025 and 086-2025)

Heather Jennings, Finance Director, provided a PowerPoint presentation and responded to Council questions.

**Action:** Vice Mayor McNelis moved approval of staff recommendation.

Councilmember Trotter seconded the motion, which carried by the following vote: Mayor Minto: Aye; Vice Mayor McNelis: Aye; and Councilmembers Hall: Absent; Koval: Aye; and Trotter: Aye. Ayes: 4. Noes: 0. Absent: 1.

### **NEW BUSINESS:**

(11) Resolution Proclaiming an Emergency, Authorizing the Maintenance of Existing Defensible Space Areas in the San Diego River Corridor and Finding Such Action is Exempt from Review Under the California Environmental Quality Act ("CEQA") Pursuant to CEQA Guidelines Section 15269(c). (City Manager – Halbert) (Reso 087-2025)

Sam Rensberry, Public Services Manager, provided a PowerPoint presentation and responded to Council questions.

### **Public Speaker:**

Carl Costantino

**Action:** Councilmember Trotter moved approval of staff recommendation.

Vice Mayor McNelis seconded the motion, which carried by the following vote: Mayor Minto: Aye; Vice Mayor McNelis: Aye; and Councilmembers Hall: Absent; Koval: Aye; and Trotter: Aye. Ayes: 4. Noes: 0. Absent: 1.

(12) Resolution Awarding the Construction Contract to T&M Electric Inc. DBA Perry Electric for the Traffic Signal and Communications Upgrade Project – Isolated Locations (CIP 2023-09). (Engineering – Schmitz) (Reso 088-2025)

Carl Schmitz, Engineering Director, provided a PowerPoint presentation and responded to Council questions.

### **Public Speaker:**

Carl Costantino

**Action:** Vice Mayor McNelis moved approval of staff recommendation.

Councilmember Koval seconded the motion, which carried by the following vote: Mayor Minto: Aye; Vice Mayor McNelis: Aye; and Councilmembers Hall: Absent; Koval: Aye; and Trotter: Aye. Ayes: 4. Noes: 0. Absent: 1.

### **NON-AGENDA PUBLIC COMMENT (Continued):**

None.

**CITY COUNCIL REPORTS:** 

Councilmember Koval reported that she was put on the Air Pollution Control District Planning Subcommittee.

Councilmember Trotter reminded the community of the upcoming summer concert and 4<sup>th</sup> of July Santee Salutes event.

### **CITY MANAGER REPORTS:**

Gary Halbert, Interim City Manager, requested Aldo Hernandez, Sheriff Captain, provide an update on recent traffic enforcement efforts.

### **CITY ATTORNEY REPORTS:**

None.

### **CLOSED SESSION:**

Councilmembers recessed at 7:49 p.m. and convened in Closed Session at 7:52 p.m.

### (13) Conference with Legal Counsel—Anticipated Litigation

(Government Code section 54956.9(d)(2))
Significant exposure to litigation: Twelve potential cases related to the retail cannabis business selection process

### (14) Threat to Public Services or Facilities

(Gov. Code section 54957(a))
Consultation with: City Attorney regarding threat to public services

Councilmembers reconvened in Open Session at 9:14 p.m., with all members present, except Councilmember Hall who was absent. Mayor Minto reported for Items 13 and 14, no action was taken.

### ADJOURNMENT:

There being no further business, the meeting was adjourned at 9:15 p.m	١.
Date Approved:	

James Jeffries, City Clerk

# **DRAFT**

# Minutes Santee City Council Council Chamber – Building 2 10601 Magnolia Avenue Santee, California July 9, 2025

This Regular Meeting of the Santee City Council was called to order by Mayor John W. Minto at 6:30 p.m.

**ROLL CALL:** Present: Mayor John W. Minto and Councilmembers Ronn Hall, Laura Koval, and Dustin Trotter. Absent: Vice Mayor McNelis\*

Officers present: Interim City Manager Gary Halbert, City Attorney Shawn Hagerty, and City Clerk James Jeffries.

**INVOCATION** was given by Craig Barnett, Carlton Oaks Baptist Church.

**PLEDGE OF ALLEGIANCE** was led by Garrett Ganas.

**PRESENTATION**: SANDAG Draft 2025 Regional Plan

Tuere Fa'aola, SANDAG Deputy Director of Sustainable Communities; Mimi Morisaki, SANDAG Senior Regional Planner; and Jake Stelten, Caltrans Project Manager, presented a PowerPoint presentation regarding the Draft 2025 Regional Plan and responded to Council questions.

### **CONSENT CALENDAR:**

James Jeffries, City Clerk, announced speaker slips were submitted for Items 2 and 4.

- (1) Approval of Reading by Title Only and Waiver of Reading in Full of Ordinances and Resolutions on the Agenda. (City Clerk Jeffries)
- (2) Item Pulled for Discussion.
- (3) Second Reading and Adoption of an Ordinance to Adopt the Santee Fire Hazard Severity Zone Map as Recommended by Cal Fire for Compliance with Government Code Section 51179 and Find that the Action is Not a Project and Therefore Not Subject to the California Environmental Quality Act. (City Clerk Jeffries) (Ord 626)
- (4) Item Pulled for Discussion.

<sup>\*</sup>Vice Mayor McNelis arrived at 6:32 p.m.

(5) Adoption of a Resolution Levying Special Taxes to be Collected During Fiscal Year 2025-26 to Pay the Annual Cost of Municipal Maintenance Services within Community Facilities District No. 2015-1 (Municipal Maintenance Services) of the City of Santee. (Finance – Jennings) (Reso 090-2025)

- (6) Adoption of a Resolution Levying Special Taxes to be Collected During Fiscal Year 2025-26 to Pay Costs Related to the Authorized Public Improvements within Community Facilities District No. 2017-1 (Weston Infrastructure) of the City of Santee. (Finance Jennings) (Reso 091-2025)
- (7) Adoption of a Resolution Levying Special Taxes to be Collected During Fiscal Year 2025-26 to Pay the Annual Cost of Municipal Services within Community Facilities District No. 2017-2 (Weston Municipal Services) of the City of Santee. (Finance Jennings) (Reso 092-2025)
- (8) Adoption of a Resolution Levying Charges for Fire Suppression Service ("Fire Benefit Fee") for Fiscal Year 2025-26. (Finance Jennings) (Reso 093-2025)

**Action:** Councilmember Koval moved approval of the Consent Calendar and Agenda as Amended.

Councilmember Hall seconded the motion, which carried by the following vote: Mayor Minto: Aye; Vice Mayor McNelis: Aye; and Councilmembers Hall: Aye; Koval: Aye; and Trotter: Aye. Ayes: 5. Noes: 0.

#### Items Removed from the Consent Calendar:

(2) Approval of Payment of Demands as Presented. (Finance – Jennings)

### **Public Speaker:**

Truth

**Action:** Vice Mayor McNelis moved approval of staff recommendation.

Councilmember Trotter seconded the motion, which carried by the following vote: Mayor Minto: Aye; Vice Mayor McNelis: Aye; and Councilmembers Hall: Aye; Koval: Aye; and Trotter: Aye. Ayes: 5. Noes: 0.

(4) Approval of a City Cell Phone and Personal Cell Phone Stipend Policy to Provide Guidance on the Use of City-Issued Cell Phones and Provision of Cell Phone Stipends for City Employees. (City Manager – Halbert) (Reso 089-2025)

### **Public Speaker:**

Truth

**Action:** Councilmember Trotter moved approval of staff recommendation.

Councilmember Koval seconded the motion, which carried by the following vote: Mayor Minto: Aye; Vice Mayor McNelis: Aye; and Councilmembers Hall: Aye; Koval: Aye; and Trotter: Aye. Ayes: 5. Noes: 0.

### **NON-AGENDA PUBLIC COMMENT (15 minutes):**

- (A) Carl Costantino thanked Community Services staff for providing information on the updates at Shadow Hill Park and requested that staff reconsider adding bells to the renovation.
- (B) Brenda Hammond spoke about the County of San Diego Sheriff's Department and her time living in Santee.
- (C) Truth spoke about SANDAG's Draft Regional Plan, new traffic controllers in Santee, the June 11, 2025, Special City Council meeting recording, and the City budget.

### **PUBLIC HEARING:**

(9) Continued Public Hearing for Tentative Map TM-2023-0003 and Development Review Permit DR-2023-0007 for a Multi-Family Residential Development Consisting of 42 Units and Related Site Improvements on a 4.65 Gross Acre Parcel Located at 10939 Summit Avenue (APN 378-190-01-00) in the R-7 (Medium Density Residential) Zone and Finding the Project is Subject to California Environmental Quality Act (CEQA) Sections 15164 Addendum to an EIR and 15183 Projects Consistent with a Community Plan or Zoning (Applicant: Warmington Residential). (Planning and Building – Sawa) (Resos 094-2025 and 095-2025)

The Public Hearing was opened at 7:06 p.m. Christina Rios, Senior Planner, provided a PowerPoint presentation and responded to Council questions with the assistance of Carl Schmitz, Engineering Director; Shawn Hagerty, City Attorney; and Joe Oftelie, Warmington Residential.

### **Public Speaker:**

- Truth
- Melanie Osborn, provided a handout

**Action:** Councilmember Koval moved approval of staff recommendation with the following additional conditions: prior to the issuance of a Grading Permit, the applicant must submit a Road Maintenance Agreement to the satisfaction of the Director of Engineering; project site access and improvements shall be within the existing easement on Summit Avenue as proposed, or modifications shall be agreeable by the owner of

Summit Avenue; and the applicant shall not request the City to use eminent domain authority to acquire rights in addition to the applicants' rights or the rights that are

negotiated between the applicant and the owner of Summit Avenue.

Vice Mayor McNelis seconded the motion, which carried by the following vote: Mayor Minto: Aye; Vice Mayor McNelis: Aye; and Councilmembers Hall: No; Koval: Aye; and Trotter: Aye. Ayes: 4. Noes: 1.

The Public Hearing was closed at 7:36 p.m.

(10) Public Hearing on a Resolution Establishing a Special Assessment on Certain Parcels of Land that were Subject to Involuntary Weed Abatement and/or Administrative Fees by the City and for Which Costs have Not been Paid by the Owner(s) of Record of Said Parcels and Determining the Project is Categorically Exempt from Environmental Review Under the California Environmental Quality Act ("CEQA") per State CEQA Guidelines Section 15301(c). (Planning and Building – Sawa) (Reso 096-2025)

The Public Hearing was opened at 7:37 p.m. Karen Maillet, Code Compliance Officer, provided a PowerPoint presentation and responded to Council questions.

### **Public Speaker:**

Truth

**Action:** Councilmember Hall moved approval of staff recommendation.

Councilmember Koval seconded the motion, which carried by the following vote: Mayor Minto: Aye; Vice Mayor McNelis: Aye; and Councilmembers Hall: Aye; Koval: Aye; and Trotter: Aye. Ayes: 5. Noes: 0.

The Public Hearing was closed at 7:42 p.m.

(11) Public Hearing for the FY 2025-26 Santee Landscape Maintenance District ("SLMD") Annual Levy of Assessments. (Finance – Jennings) (Reso 097-2025)

The Public Hearing was opened at 7:42 p.m.

**Action:** Vice Mayor McNelis moved approval of staff recommendation.

Councilmember Trotter seconded the motion, which carried by the following vote: Mayor Minto: Aye; Vice Mayor McNelis: Aye; and Councilmembers Hall: Aye; Koval: Aye; and Trotter: Aye. Ayes: 5. Noes: 0.

The Public Hearing was closed at 7:43 p.m.

(12) Public Hearing for the FY 2025-26 Town Center Landscape Maintenance District ("TCLMD") Annual Levy of Assessments. (Finance – Jennings) (Reso 098-2025)

The Public Hearing was opened at 7:43 p.m. Shawn Hagerty, City Attorney, responded to Council questions.

### **Public Speaker:**

Truth

**Action:** Councilmember Trotter moved approval of staff recommendation.

Councilmember Hall seconded the motion, which carried by the following vote: Mayor Minto: Aye; Vice Mayor McNelis: Aye; and Councilmembers Hall: Aye; Koval: Aye; and Trotter: Aye. Ayes: 5. Noes: 0.

The Public Hearing was closed at 7:47 p.m.

(13) Public Hearing for the FY 2025-26 Santee Roadway Lighting District ("SRLD") Annual Levy of Assessments. (Finance – Jennings) (Reso 099-2025)

The Public Hearing was opened at 7:47 p.m. Carl Schmitz, Engineering Director, responded to Council questions.

### **Public Speaker:**

Carl Costantino

**Action:** Vice Mayor McNelis moved approval of staff recommendation.

Councilmember Trotter seconded the motion, which carried by the following vote: Mayor Minto: Aye; Vice Mayor McNelis: Aye; and Councilmembers Hall: Aye; Koval: Aye; and Trotter: Aye. Ayes: 5. Noes: 0.

The Public Hearing was closed at 7:52 p.m.

(14) Resolution Approving the Annual Levy, as a Successor Agency to County Services Area (CSA) 69, a Special Tax within the Santee-Lakeside Emergency Medical Services Authority Boundary for FY 2025-2026 and Collection on the Property Tax Roll. (Finance – Jennings) (Reso 100-2025)

The Public Hearing was opened at 7:52 p.m. Jessica Clark, Senior Management Analyst, provided a PowerPoint presentation and responded to Council questions.

**Action:** Vice Mayor McNelis moved approval of staff recommendation.

Councilmember Koval seconded the motion, which carried by the following vote: Mayor Minto: Aye; Vice Mayor McNelis: Aye; and Councilmembers Hall: Aye; Koval: Aye; and Trotter: Aye. Ayes: 5. Noes: 0.

The Public Hearing was closed at 7:54 p.m.

### **NEW BUSINESS:**

(15) Initial Presentation of Staff Recommendations for Proposed Organizational Restructuring. (City Manager – Halbert)

Gary Halbert, Interim City Manager, provided a staff report.

### **Public Speaker:**

Truth

**Action:** Councilmember Koval moved approval of staff recommendation.

Councilmember Trotter seconded the motion, which carried by the following vote: Mayor Minto: Aye; Vice Mayor McNelis: Aye; and Councilmembers Hall: Aye; Koval: Aye; and Trotter: Aye. Ayes: 5. Noes: 0.

### NON-AGENDA PUBLIC COMMENT (Continued):

(A) David Bakker requested additional bicycle parking be located at City Hall.

### **CITY COUNCIL REPORTS**:

Councilmember Hall reported that he attended the Santee Salutes 4<sup>th</sup> of July event.

Councilmember Koval reported on the MTS meeting she attended.

### **CITY MANAGER REPORTS:**

Gary Halbert, Interim City Manager, stated staff would start working on the Summit Avenue information Council requested during Item 9 on the Agenda.

### **CITY ATTORNEY REPORTS:**

None.

### **CLOSED SESSION:**

None.

### **ADJOURNMENT**:

There being no further business, the meeting was adjourned at 8:05 p.m.

Date Approved:

James Jeffries, City Clerk

MEETING DATE August 13, 2025

ITEM TITLE

APPROVAL OF PAYMENT OF DEMANDS

**DIRECTOR/DEPARTMENT** Heather Jennings, Finance

### **SUMMARY**

A listing of checks that have been disbursed since the last Council meeting is submitted herewith for approval by the City Council.

# **FINANCIAL STATEMENT**

Adequate budgeted funds are available for the Payment of Demands per the attached listing.

CITY ATTORNEY REVIEW ⋈ N/A • □ Completed

**RECOMMENDATION** 

Approve the Payment of Demands as presented.

# **ATTACHMENT**

- 1) Summary of Payments Issued
- 2) Voucher Lists



# Payment of Demands Summary of Payments Issued

<u>Date</u>	<b>Description</b>	<u>Amount</u>
07/03/25	Accounts Payable	\$ 635.80
07/03/25	Accounts Payable	285,174.23
07/07/25	Accounts Payable	243,336.27
07/09/25	Accounts Payable	142,698.27
07/09/25	Accounts Payable	291,497.43
07/09/25	Accounts Payable	138,337.85
07/10/25	Payroll	491,540.45
07/10/25	Accounts Payable	273,703.95
07/11/25	Accounts Payable	50,705.32
07/14/25	Accounts Payable	154,409.12
07/14/25	Accounts Payable	15,094.30
07/14/25	Accounts Payable	632.50
07/16/25	Accounts Payable	63,404.38
07/16/25	Accounts Payable	2,494,016.95
07/23/25	Accounts Payable	151,932.71
07/23/25	Accounts Payable	1,008,595.37
07/23/25	Accounts Payable	607,315.85
07/24/25	Payroll	520,850.94
07/24/25	Accounts Payable	18,510.59
07/25/25	Accounts Payable	51,242.88

07/28/25	Accounts Payable	160,668.19
07/30/25	Accounts Payable	506,130.10
07/31/25	Accounts Payable	300,402.98
07/31/25 Accounts Payable		58,512.04
	TOTAL	\$ 8,029,348.47

I hereby certify to the best of my knowledge and belief that the foregoing demands listing is correct, just, conforms to the approved budget, and funds are available to pay said demands.

Heather Jennings, Director of Finance

Heather Jennings

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07/03/2025 2:14:00PM

# Voucher List CITY OF SANTEE

Page 1

Bank code: ubgen

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
139710	7/3/2025	10412 AT&T	301053963; JUL25		MAST PARK	149.80
					Total:	149.80
139711	7/3/2025	12951 BERRY, BONNIE	July 1, 2025		RETIREE HEALTH PAYMENT	91.00
					Total :	91.00
139712	7/3/2025	10268 COOPER, JACKIE	July, 1 2025		RETIREE HEALTH PAYMENT	91.00
					Total :	91.00
139713	7/3/2025	15225 LONG, CHERYL L	July 1, 2025		RETIREE HEALTH PAYMENTS	91.00
					Total :	91.00
139714	7/3/2025	12237 RAYON, KYLE	July 1, 2025		RETIREE HEALTH PAYMENT	91.00
					Total :	91.00
139715	7/3/2025	12930 WILLIAMS, ROCHELLE	July 1, 2025		RETIREE HEALTH PAYMENT	91.00
					Total :	91.00
139716	7/3/2025	12641 WITTORFF, VICKY DENISE	July 1, 2025		RETIREE HEALTH PAYMENT	31.00
					Total :	31.00
	7 Vouchers f	or bank code: ubgen			Bank total :	635.80
	7 Vouchers i	n this report			Total vouchers :	635.80

Prepared by:	wh-
Date:	5.29//
Approved by:	· CC
Date:	7(3/25

07/03/2025 3:33:30PM

### Voucher List CITY OF SANTEE

Page 2

Bank code :	ubgen					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
139717	7/3/2025	13456 AGRICULTURAL PEST CONTROL	759551	54828	PEST CONTROL SERVICES	150.00
			759605	54828	PEST CONTROL SERVICES	135.00
			759798	54828	PEST CONTROL SERVICES	135.25
			759855	54828	PEST CONTROL SERVICES	300.00
			759895	54828	PEST CONTROL SERVICES	150.00
			761718	54828	PEST CONTROL SERVICES	632.65
			791691	54828	PEST CONTROL SERVICES	165.00
			803028	54828	PEST CONTROL SERVICES	632.65
			805828	54828	PEST CONTROL SERVICES	165.00
			805831	54828	PEST CONTROL SERVICES	165.00
			806063	54828	PEST CONTROL SERVICES	295.00
		÷.			Total :	2,925.55
139718	7/3/2025	10010 AIS TRUSTACCOUNT NEWPORT	3111037		JUNE CONCERT INSURANCE	2,200.00
					Total :	2,200.00
139719	7/3/2025	11419 ANALYTICAL CHEMISTS INC	46382	54831	EQUIPMENT SERVICE	189.00
					Total :	189.00
139720	7/3/2025	10516 AWARDS BY NAVAJO	0525473	54834	NAMETAGS	106.68
					Total :	106.68
139721	7/3/2025	15009 BLUESHIELD OF CA PROMISE HEALT	ACID22181		REFUND - AMBULANCE BILLING	875.81
					Total :	875.81
139722	7/3/2025	14692 BOMBER EYEWEAR	33542	55259	SAFTEY EYEWEAR	1,680.74
					Total :	1,680.74
139723	7/3/2025	13292 BORDER RECAPPING LLC	25-0272143-008	54818	TIRES	2,035.70
			25-0272146-008	54818	TIRES	3,964.98
			20 02/21/0 000	0.0.0	Total:	6,000.68
139724	7/3/2025	13990 C.P. RICHARDS SIGNS, INC.	66563	55231	MEDIC UNIT GRAPHICS	3,782.28
100721	170/2020		00000	00201	Total:	3,782.28
139725	7/3/2025	14527 CHAVEZ, NICOLAS	07202025		PER DIEM	560.00
100120	11012020	ITOLI OTTAVEZ, MIOOLAO	01202020		I LIX DILIVI	500.00

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# Voucher List CITY OF SANTEE

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
139725	7/3/2025	14527 14527 CHAVEZ, NICOLAS	(Continued)		Total :	560.00
139726	7/3/2025	10032 CINTAS CORPORATION 694	4232573710 4233299519 4233338834	54844 54844 54844	MISC. SHOP RENTALS MISC SHOP RENTALS MISC SHOP RENTALS Total:	90.51 73.87 54.35 <b>218.73</b>
139727	7/3/2025	10033 CITY ELECTRIC SUPPLY COMPANY	STE/110730	54952	ELECTRICAL SUPPLIES  Total:	886.81 <b>886.81</b>
139728	7/3/2025	10035 COMPETITIVE METALS INC	200866	54995	METAL SUPPLIES & SERVICES  Total:	71.32 <b>71.32</b>
139729	7/3/2025	10333 COX COMMUNICATIONS	141609501; JUN25		APT IT-OPS 9534 VIA ZAPADOR Total :	207.39 <b>207.39</b>
139730	7/3/2025	10333 COX COMMUNICATIONS	112256001; JUN25		9130 CARLTON OAKS DR <b>Total</b> :	96.57 <b>96.57</b>
139731	7/3/2025	14811 DIGITECH COMPUTER LLC	60007659	54998	SLEMSA BILLING CONTRACT SERV  Total:	34,685.87 <b>34,685.87</b>
139732	7/3/2025	11295 DOKKEN ENGINEERING	49325	52440	AS-NEEDED ENGINEERING SERVICE Total:	3,765.00 <b>3,765.00</b>
139733	7/3/2025	14675 EAST COUNTY TRANSITIONAL	20250610C	54681	ARPA FUNDED SHELTER SERVICE: Total :	9,120.00 <b>9,120.00</b>
139734	7/3/2025	10009 FIRE ETC	199178 199179	55261 55262	SAFETY EQUIPMENT SAFETY EQUIPMENT Total:	18,098.77 6,032.92 <b>24,131.69</b>
139735	7/3/2025	15446 FOCUS PSYCHOLOGICAL SERVICE	INV104919	55213	PSYCHOLOGICAL SERVICES  Total:	800.00 <b>800.00</b>
139736	7/3/2025	10490 HARRIS & ASSOCIATES INC	67879	55159	PROFESSIONAL SVS - FANITA RAN Total :	23,283.68 <b>23,283.68</b>

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### Voucher List CITY OF SANTEE

Page 4

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
139737	7/3/2025	11196 HD SUPPLY FACILITIES	9237729528 9237762074 9237846076 9237892710	54803 54803 54803 55060	STATION SUPPLIES STATION SUPPLIES STATION SUPPLIES FACILITIES MAINTENANCE SUPPLI Total:	1,416.18 151.14 282.51 232.33 <b>2,082.16</b>
139738	7/3/2025	11807 IMPERIAL SPRINKLER SUPPLY	0020640914-003	55225	CALSENSE UPGRADES  Total:	23,914.92 <b>23,914.92</b>
139739	7/3/2025	10545 KIRK'S RADIATOR & AUTO AC INC	46562	55258	VEHICLE REPAIR  Total:	5,352.12 <b>5,352.12</b>
139740	7/3/2025	15683 LIBERTY CITY	2506262	55331	ENTERTAINMENT SUMMER CONCE Total :	2,000.00 <b>2,000.00</b>
139741	7/3/2025	10207 LOCKHART TRAINING	2581		INSTRUCTOR PAYMENT  Total:	872.95 <b>872.95</b>
139742	7/3/2025	15252 MANERI TRAFFIC CONTROL INC	23718 23719	54930 54930	SIGNAGE SIGNAGE <b>Total</b> :	814.59 545.22 <b>1,359.81</b>
139743	7/3/2025	10458 MIRACLE RECREATION EQUIPMENT	889700	55228	TCCPE PLAYGROUND SLIDE REPL Total :	2,623.06 <b>2,623.06</b>
139744	7/3/2025	10092 PHOENIX GROUP INFO SYSTEMS	052025031	54878	FY 24/25 PARKING CITE PROCESS Total :	771.04 <b>771.04</b>
139745	7/3/2025	15140 PRECISION GARAGE DOOR SERVICE	193109751	55232	PSD SOUTH AUTOMATIC GATE REF Total :	2,482.39 <b>2,482.39</b>
139746	7/3/2025	12062 PURETEC INDUSTRIAL WATER	2303442	55043	DEIONIZED WATER SERVICE  Total:	158.40 <b>158.40</b>
139747	7/3/2025	10095 RASA	5861 5862 5863	54976 54976 54976	MAP CHECK - STARBUCK'S VACATI MAPCHECK -BC 2024-0001 MAP CHECK - IP 24-0001 ANIMAL S	700.00 700.00 350.00

# Voucher List CITY OF SANTEE

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Voucher	Date	<b>V</b> endo	or	Invoice	PO#		Description/Account	Amount
139747	7/3/2025	10095	10095 RASA	(Continued)			Total :	1,750.00
139748	7/3/2025	10097	ROMAINE ELECTRIC CORPORATION	12-064829	54958		VEHICLE SUPPLIES  Total:	108.91 <b>108.91</b>
139749	7/3/2025	10407	SAN DIEGO GAS & ELECTRIC	04229703218; JUN25 22373580042; JUN25 34223805628; JUN25 43940205509; JUN25 79900685777; JUN25 85097421694; JUN25			STREET LIGHTS TRAFFIC SIGNALS ROW / MEDIANS (GAS) LMD BALLFIELDS; FACILITIES; PARKS CITY HALL GROUP BILL Total:	47,900.13 7,823.24 270.98 1,953.07 21,323.32 10,390.56 89,661.30
139750	7/3/2025	14881	SANCON TECHNOLOGIES, INC.	9 9R	54600		CITYWIDE CMP LINING AND REHAL PROGRESS PAYMENT #9 RETENTIC Total :	24,026.30 -1,201.32 <b>22,824.98</b>
139751	7/3/2025	14797	SEDANO FORD OF LM INC	20519281	54895	0	VEHICLE REPAIR PARTS  Total:	249.56 <b>249.56</b>
139752	7/3/2025	13206	SHARP BUSINESS SYSTEMS DIVISIO	9005361581	54984		SHARP COPIES 2025.06T  Total:	932.80 <b>932.80</b>
139753	7/3/2025	12223	SITEONE LANDSCAPE SUPPLY LLC	155286205-001	54925		IRRIGATION PARTS Total:	1,175.79 <b>1,175.79</b>
139754	7/3/2025	11910	SPECTRUM GAS PRODUCTS	00653395	55028		OXYGEN CYLINDER REFILLS Total:	220.50 <b>220.50</b>
139755	7/3/2025	10217	STAPLES ADVANTAGE	6034064849 6034150829 6034150832 6034357668 6034425198	54869 55017 54870 55017		FY 24/25 OFFICE SUPPLIES - FINAN OFFICE SUPPLIES - PSD OFFICE SUPPLIES OFFICE SUPPLIES - P&B E OFFICE SUPPLIES - PSD	664.42 932.31 85.68 228.56 183.16 <b>2,094.13</b>
139756	7/3/2025	10119	STEVEN SMITH LANDSCAPE INC	3645 3651	54812 54812		A 1 LANDSCAPE SERVICES A 1 LANDSCAPE SERVICES	464.48 309.60

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Date: \_\_\_\_\_

# Voucher List CITY OF SANTEE

Page 6

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Voucher	Date	Vendor	Invoice	PO#	Description/Account	Amoun
139756	7/3/2025	10119 10119 STEVEN SMITH LANDSCAF	PE INC (Continued)		Total :	774.08
139757	7/3/2025	10250 THE EAST COUNTY	00153582		ORDINANCE PUBLICATION  Total:	318.50 <b>318.5</b> 0
139758	7/3/2025	11112 ULINE	193859785	54950	MATERIALS & SUPPLIES  Total:	2,547.89 <b>2,547.8</b> 9
139759	7/3/2025	12480 UNITED SITE SERVICES	114-14077651 114-14082643 INV-5407753	55056 55056 55056	PORTAPOT SERVICE PORTAPOT SERVICES PORTAPOT SERVICES Total:	994.93 95.50 135.54 <b>1,225.97</b>
139760	7/3/2025	10642 USPS-POC	6302025		POSTAGE REIMBURSEMENT  Total:	1,168.20 <b>1,168.20</b>
139761	7/3/2025	10475 VERIZON WIRELESS	6115703242		WIFI SERVICE Total:	1,220.31 <b>1,220.31</b>
139762	7/3/2025	10148 WESTAIR GASES EQUIPMENT INC	0012045562	54941	WELDING SUPPLIES  Total:	1,289.56 <b>1,289.56</b>
139763	7/3/2025	10537 WETMORE'S	06P111195	54905	VEHICLE REPAIR PART  Total:	7.10 <b>7.10</b>
139764	7/3/2025	15687 YADAGIRI, SUSHEEL	2005052.001		REFUND OF SUMMER CAMP WEEF Total:	400.00 <b>400.00</b>
48	Vouchers	for bank code : ubgen			Bank total :	285,174.23
48	Vouchers i	in this report			Total vouchers :	285,174.23
D	repared by:\(\sigma\) ate:  pproved by: _	Jun 11 7:3:25				

07/09/2025 12:16:41PM

#### Voucher List CITY OF SANTEE

Page 7

Bank code: ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account		Amount
79433	7/7/2025	14942 CA DEPT OF HEALTH CARE SERVICE	CY 2025 INVOICE#3		DHCS SLEMSA	Total :	243,336.27 <b>243,336.27</b>
	1 Vouchers	for bank code : ubgen			Ban	k total :	243,336.27
,	1 Vouchers	in this report			Total vou	ichers :	243,336.27

Approved by: \_

Date:

07/10/2025 10:12:16AM

#### Voucher List CITY OF SANTEE

Page 8

Bank total:

142,698.27

Bank code :	ubgen					
Voucher	Date	Vendor	Invoice	PO#	Description/Account	Amount
91435	7/9/2025	10956 FRANCHISE TAX BOARD	July Retiree 25 PPE 7/2/25		CA STATE TAX WITHHELD CA STATE TAX WITHHELD Total:	46.00 35,487.68 <b>35,533.68</b>
91460	7/9/2025	10955 DEPARTMENT OF THE TREASURY	July Retiree 25 PPE 7/2/25		FEDERAL WITHHOLDING TAX FEDERAL WITHHOLDING TAX  Total:	211.00 106,953.59 <b>107,164.59</b>

2 Vouchers in this report Total vouchers: 142,698.27

Prepared by:

2 Vouchers for bank code: ubgen

Approved by:

Date: \_

Date:

07/09/2025 2:04:29PM

#### Voucher List CITY OF SANTEE

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Bank code :

ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
139765	7/9/2025	14446 ENTERPRISE FM TRUST	282938A-070325 FOT0184863-B	55339	VEHICLE LEASING PROGRAM FLEET MAINTENANCE SERVICES Total:	14,767.02 180.00 <b>14,947.02</b>
139766	7/9/2025	15694 INDUSTRIAL FIRE SPRINKLER CO	11236		REFUNDABLE BUSINESS LICENSE Total:	42.00 <b>42.00</b>
139767	7/9/2025	11726 JONES, HEATHER	742025		MILITARY SUPPORT - SANTEE SAL Total :	200.00 <b>200.00</b>
139768	7/9/2025	12815 MUNICIPAL MANAGEMENT ASSOC OF	12899		PROFESSIONAL DEVELOPMENT  Total:	160.00 <b>160.00</b>
139769	7/9/2025	10521 PNC EQUIPMENT FINANCE LLC	2275712 2283367		2023 PIERCE PUMPER PYMT #3 2016 PIERCE AERIAL PYMT #10 <b>Total</b> :	145,825.71 129,055.28 <b>274,880.99</b>
139770	7/9/2025	13592 QUADIENT LEASING USA, INC	Q1880165	55366	QUADIENT MAIL MACHINE LEASE Total:	1,267.42 <b>1,267.42</b>
	6 Vouchers f	for bank code: ubgen			Bank total :	291,497.43
	6 Vouchers i	n this report			Total vouchers :	291,497.43

Prepared by:

Approved by: \_

Date:

Date:\_

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## Voucher List CITY OF SANTEE

Bank code :	ubgen					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
139771	7/9/2025	10010 AIS TRUST ACCOUNT NEWPORT	04012025-06302025 3129414		2ND QTR SPECIAL EVENT INSURAL 2025 SANTEE SALUTES EVENT INS Total :	777.00 2,390.00 <b>3,167.00</b>
139772	7/9/2025	11460 ASBURY ENVIRONMENTAL SERVICES	1500-01232390	54797	WASTE DISPOSAL SERVICE Total:	8.00 <b>8.00</b>
139773	7/9/2025	10262 AUSTIN, ROY	07022025-B		RETIREE HEALTH INSURANCE Total :	1,720.85 <b>1,720.85</b>
139774	7/9/2025	13292 BORDER RECAPPING LLC	25-0278503-008	54818	VEHICLE SERVICE Total:	1,323.79 <b>1,323.79</b>
139775	7/9/2025	12189 BROWN, MATTHEW	6325.MB		EMPLOYEE REIMBURSEMENT  Total:	178.62 <b>178.62</b>
139776	7/9/2025	13990 C.P. RICHARDS SIGNS, INC.	66797	55241	VEHICLE GRAPHICS  Total:	1,612.84 <b>1,612.84</b>
139777	7/9/2025	14624 CABRERA, ANTONIO	632025.AC		EMPLOYEE REIMBURSEMENT Total:	41.00 <b>41.00</b>
139778	7/9/2025	11356 CALIFORNIA STATE FIRE TRAINING	6904-6017		STATE FIRE CERTIFICATION  Total:	75.00 <b>75.00</b>
139779	7/9/2025	11356 CALIFORNIA STATE FIRE TRAINING	3265-6157		STATE FIRE CERTIFICATION  Total:	75.00 <b>75.00</b>
139780	7/9/2025	12349 CHOICE LOCKSMITHING	061925COS	54843	LOCKSMITH SERVICES - AS NEED! Total:	125.00 <b>125.00</b>
139781	7/9/2025	10032 CINTAS CORPORATION 694	4234043773	54844	MISC SHOP RENTALS  Total:	73.87 <b>73.87</b>
139782	7/9/2025	10050 CITY OF EL CAJON	2716		HCFA 3RD QTR PASS-THROUGH Total:	1,300.79 <b>1,300.79</b>

# Voucher List CITY OF SANTEE

Bank code :	ubgen					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
139783	7/9/2025	10035 COMPETITIVE METALS INC	204494	54995	METAL SUPPLIES & SERVICES  Total:	3,361.22 <b>3,361.22</b>
139784	7/9/2025	10161 CORE SERVICES INC	91279	54916	CUSTODIAL SERVICES - OFFICES  Total:	5,043.39 <b>5,043.39</b>
139785	7/9/2025	10333 COX COMMUNICATIONS	141609201; JUN25		APT IT-FS4 8950 COTTONWOOD A\ Total:	207.39 <b>207.39</b>
139786	7/9/2025	13129 DAVID TURCH AND ASSOCIATES	061325	54881	HIGHWAY 52 COALITION  Total:	5,000.00 <b>5,000.00</b>
139787	7/9/2025	12655 DELL MARKETING LP	9696532	55204	MONTHLY WEBSITE HOSTING FEE  Total:	494.13 <b>494.13</b>
139788	7/9/2025	14926 EAGLES POINT SECURITY INC	27118	54799	SECURITY FOR SUMMER CONCER Total:	248.64 <b>248.64</b>
139789	7/9/2025	14446 ENTERPRISE FM TRUST	FOT0184863-A	55040	VEHICLE SERVICES  Total:	135.25 <b>135.25</b>
139790	7/9/2025	12271 FERNO WASHINGTON INC	956117	54918	EMS SUPPLIES  Total:	1,072.06 <b>1,072.06</b>
139791	7/9/2025	13044 FIELDTURF USA, INC	728723	55253	FIELDTURF FIELDSWEEP  Total:	5,054.21 <b>5,054.21</b>
139792	7/9/2025	10066 GLOBALSTAR USA LLC	93137023		SATELLITE PHONE SERVICE Total:	106.00 <b>106.00</b>
139793	7/9/2025	15435 HAICHRIS INC	25-26137 25-26138	55256	CENTRAL SUPPLIES-REG ENVELO CENTRAL SUPPLIED-TIMECARDS Total:	1,484.36 462.46 1,946.82
139794	7/9/2025	11196 HD SUPPLY FACILITIES	9237841933 9237935888 9238118859	55060 54803 54803	FACILITIES MAINTENANCE SUPPLI STATION SUPPLIES STATION SUPPLIES	56.18 262.03 17.85

## Voucher List CITY OF SANTEE

Bank code :	ubgen					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
139794	7/9/2025	11196 HD SUPPLY FACILITIES	(Continued)		Total :	336.06
139795	7/9/2025	14833 INTERWEST CONSULTING GROUP	1821412 1822517 1893448 2073955	55193 55193 55193 55193	BUILDING EXPERT CONSULTING BUILDING EXPERT CONSULTING BUILDING EXPERT CONSULTING BUILDING EXPERT CONSULTING Total:	7,526.45 6,370.00 5,720.00 5,797.50 <b>25,413.95</b>
139796	7/9/2025	12955 IRON MOUNTAIN OUTFITTERS	IM61125	54946	PSD UNIFORM APPAREL  Total:	889.32 <b>889.32</b>
139797	7/9/2025	10272 JENKINS, CARROLL	07022025		RETIREE HEALTH INSURANCE Total :	1,677.60 <b>1,677.60</b>
139798	7/9/2025	15055 JL GROUP LLC	25001JK.1		INVESTIGATION  Total:	19,826.00 <b>19,826.00</b>
139799	7/9/2025	13247 JOHNSON, DOUGLAS	07022025-C		RETIREE HEALTH INSURANCE Total :	1,110.00 <b>1,110.00</b>
139800	7/9/2025	14249 KEMP, BARRETT	06032025.BK		EMPLOYEE REIMBURSEMENT Total:	41.00 <b>41.00</b>
139801	7/9/2025	10203 LAKESIDE EQUIPMENT SALES &	253644 253767	54929 54929	EQUIPMENT RENTAL EQUIPMENT RENTAL Total:	615.00 286.38 <b>901.38</b>
139802	7/9/2025	10204 LIFE ASSIST INC	1609639 1611061	54807 54807	EMS SUPPLIES EMS SUPPLIES Total :	4,940.96 36.42 <b>4,977.38</b>
139803	7/9/2025	10174 LN CURTIS AND SONS	INV958536	55238	SAFETY APPAREL  Total:	1,454.63 <b>1,454.63</b>
139804	7/9/2025	10218 OFFICE DEPOT	428791161001 428806658001		OFFICE SUPPLIES OFFICE SUPPLIES Total:	708.41 95.29 <b>803.70</b>

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### Voucher List CITY OF SANTEE

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
139805	7/9/2025	14614 PARADIGM MECHANICAL CORP	112233 112234 112235	54821 54821 54821	HVAC MAINT & REPAIRS HVAC MAINT & REPAIRS HVAC MAINT & REPAIRS  Total:	8,650.00 8,250.00 13,200.00 <b>30,100.00</b>
139806	7/9/2025	15343 QUADIENT FINANCE USA INC	061725		POSTAGE Total :	246.95 <b>246.95</b>
139807	7/9/2025	15246 SAFELITE AUTO GLASS	01831 22087	54954	VEHICLE REPAIR  Total:	98.37 <b>98.37</b>
139808	7/9/2025	10585 SHARP REES-STEALY MEDICAL	103234	54981	MEDICAL SERVICES  Total:	269.00 <b>269.00</b>
139809	7/9/2025	14261 SMOSNA, ADAM	6325.AS		EMPLOYEE REIMBURSEMENT Total :	207.60 <b>207.60</b>
139810	7/9/2025	11910 SPECTRUM GAS PRODUCTS	00654088	55028	OXYGEN CYLINDER REFILLS  Total:	280.50 <b>280.50</b>
139811	7/9/2025	10217 STAPLES ADVANTAGE	6034572078 6034572079 6034727699 6034727701	54897 54897	OFFICE SUPPLIES FOR TEEN CEN' OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES Total:	83.93 253.02 10.23 448.29 <b>795.47</b>
139812	7/9/2025	14623 STEPHEN WADE CHEVROLET	3292400	54899	VEHICLE REPAIR PARTS  Total:	149.70 <b>149.70</b>
139813	7/9/2025	10119 STEVEN SMITH LANDSCAPE INC	3652 3661 3662	54900 54812 54901	A 2 LANDSCAPE SERVICES A 1 LANDSCAPE SERVICES A 3 LANDSCAPE SERVICES  Total:	2,200.00 2,696.80 1,494.00 <b>6,390.80</b>
139814	7/9/2025	13451 TELEFLEX FUNDING LLC	9510085108 9510085110	54815 54815	EMS SUPPLIES EMS SUPPLIES Total :	644.35 4,299.23 <b>4,943.58</b>

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Voucher List CITY OF SANTEE

Bank code :	ubgen					
Voucher	Date	Vendor	Invoice	PO#	Description/Account	Amount
139815	7/9/2025	10250 THE EAST COUNTY	00153969		NOTICE OF PUBLIC HEARING - WA Total :	287.00 <b>287.00</b>
139816	7/9/2025	10315 MICHAEL STONE	06/19/25	55279	SUMMER CONCERT ENTERTAINME Total:	1,000.00 <b>1,000.00</b>
139817	7/9/2025	15120 THE WATCHLIGHT CORPORATION	891294	54912	SECURITY ALARM SERVICES  Total:	110.00 <b>110.00</b>
139818	7/9/2025	10165 TRAD AM ENTERPRISES INC	319		INSTRUCTOR PAYMENT  Total:	911.70 <b>911.70</b>
139819	7/9/2025	10550 UNIFORMS PLUS INC	61725	54914	WEARING APPAREL  Total:	300.15 <b>300.15</b>
139820	7/9/2025	12480 UNITED SITE SERVICES	114-14078065 114-14078628	55056 55056	PORTAPOTTIE SERVICE SEPTIC CLEANING Total:	352.58 180.00 <b>532.58</b>
139821	7/9/2025	11305 VELOCITY TRUCK CENTERS	XA290229720:01	54903	VEHICLE REPAIR PART  Total:	254.79 <b>254.79</b>
139822	7/9/2025	10706 WALLACE, HARLEY	6325.HW		EMPLOYEE REIMBURSEMENT Total :	123.00 <b>123.00</b>
139823	7/9/2025	10537 WETMORE'S	06P111712	54905	VEHICLE REPAIR PART  Total:	95.69 <b>95.69</b>
139824	7/9/2025	10318 ZOLL MEDICAL CORPORATION	4220652 4223223	54817 54817	EMS SUPPLIES EMS SUPPLIES Total:	1,039.05 400.03 <b>1,439.08</b>
54	Vouchers	for bank code: ubgen			Bank total :	138,337.85
54	Vouchers	in this report			Total vouchers :	138,337.85

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#### Voucher List CITY OF SANTEE

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Bank code:

ubgen

Voucher Date Vendor

Invoice

PO#

Description/Account

Amount

Prepared by: 1975

Approved by: 1975

Date: 1975

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#### Payroll Processing Report CITY OF SANTEE

6/19/2025 to 7/2/2025-1 Cycle b

Page 16

	EARNINGS SECTION			DEDUCTIONS SECTION			LEAVE SECTION					
Туре	Hours/units	Rate	Amount Src	Plan	Base Wages	Deduction	Benefit/Cont	LvPlan	Accrued	Taken	Banked	Lost
				sb-3		69.36						
				sffa		3,562,24						
				sffapc		1,015.22						
		#1		st1cs3	74,992.09	2,249.76	-2,249.76					
				st2cs3	15,934.38	478.03	-478.03					
				texlif		249.71						
				vaccpr		681.40						
				vaccpt		170.76						
				vcanpr		419.08						
	Α			vcanpt		132.95						
				vgcipt		63.62						
				vghipr		31.12						
				vision	16,105.41	546.64		*1				
				voladd		17.55						
				voldis		292.21						
				vollad			145.88					
				vollif		145.90						
Grand Totals	20,038.51	® <del></del>	767,050.06		<del>-</del>	275,509.61	326,495.85		Gross: Net:	767,050.06 491,540.45		
										ra ( 12 Marnin		

<< No Errors / 13 Warnings >>

7/8/25 Paydate 7/10/25 PRE 7/2/25 07/10/2025 10:40:44AM

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Approved by: Date:

#### Voucher List CITY OF SANTEE

Bank code	: ubgen					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
139825	7/10/2025	12903 AMERICAN FIDELITY ASSURANCE CO	2535885		FLEXIBLE SPENDING ACCOUNT  Total:	3,046.15 <b>3,046.15</b>
139826	7/10/2025	10334 CHLIC	3564142		MEDICAL AND DENTAL INSURANCE Total :	261,735.14 <b>261,735.14</b>
139827	7/10/2025	14793 CONTROLLING INS COST IN CA, SCHOO	DL 2025-07		EMPLOYEE ASSISTANCE PROGRAI  Total:	447.19 <b>447.19</b>
139828	7/10/2025	10785 RELIANCE STANDARD LIFE	July 2025		VOLUNTARY LIFE INSUR  Total:	291.78 <b>291.78</b>
139829	7/10/2025	10424 SANTEE FIREFIGHTERS	PPE 7/2/25		DUES/PEC/BENEVOLENT/BC EXP Total:	4,708.71 <b>4,708.71</b>
139830	7/10/2025	10776 STATE OF CALIFORNIA	PPE 7/2/25		WITHHOLDING ORDER  Total:	449.53 <b>449.53</b>
139831	7/10/2025	10776 STATE OF CALIFORNIA	PPE 7/2/25		WITHHOLDING ORDER  Total:	260.30 <b>260.30</b>
139832	7/10/2025	10001 US BANK	PPE 7/2/25		PARS RETIREMENT  Total:	2,123.62 <b>2,123.62</b>
139833	7/10/2025	14600 WASHINGTON STATE SUPPORT	PPE 7/2/25		WITHHOLDING ORDER  Total:	641.53 <b>641.53</b>
	9 Vouchers f	or bank code : ubgen			Bank total :	273,703.95
	9 Vouchers i	n this report			Total vouchers :	273,703.95
	Prepared by:	Juch				

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### Voucher List CITY OF SANTEE

Page 18

Bank code :	ubgen				
V oucher	Date Vendor	Invoice	PO # Description/Acc	count	Amount
6152901	7/11/2025 14704 457 MISSIONSQUARE	PPE 7/2/25	ICMA - 457	Total :	45,678.11 <b>45,678.11</b>
6645641	7/11/2025 14705 RHS MISSIONSQUARE	PPE 7/2/25	RETIREE HSA	Total :	5,027.21 <b>5,027.21</b>
2	V ouchersfor bank code: ubgen			Bank total :	50,705.32
2	V ouchersin this report			Total vouchers :	50,705.32

Prepared by: \

Date.\_

Approved by:

Date:

07/15/2025 9:34:54AM

Voucher List CITY OF SANTEE

Page 19

Bank code: ubgen

Voucher	Date	Vendor		Invoice	PO #	Description/Account	Amount
7253	7/14/2025	10353 PERS		07 25 3		RETIREMENT PAYMENT  Tota	154,409.12 1 : 154,409.12
1	1 Vouchers	for bank code :	ubgen			Bank total	154,409.12
	1 Vouchers i	in this report				Total vouchers	154,409.12

Prepared by:

Date:\_

Approved by:

Date:

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#### Voucher List CITY OF SANTEE

Page 20

Bank code :	ubgen					
Voucher	Date	Vendor	Invoice	PO#	Description/Account	Amount
75869	7/14/2025	10482 TRISTAR RISK MANAGEMENT	122716		WORKERS COMP LOSSES; JUN25 Total:	15,094.30 <b>15,094.30</b>
1	Vouchers f	for bank code : ubgen			Bank total :	15,094.30
1	Vouchers i	n this report			Total vouchers :	15,094.30

Prepared by:
Date:

Approved by:
Date:

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07/15/2025 4:42:40PM

#### Voucher List CITY OF SANTEE

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Bank code: ubgen

Voucher	Date Vendor	Invoice	PO#	Description/Account	Amount
76025	7/14/2025 12774 LIABILITY CLAIMS ACCOUNT	071025		LIABILITY CLAIMS	632.50
				Total :	632.50
•	1 Vouchers for bank code: ubgen			Bank total :	632.50
	1 Vouchers in this report			Total youchers :	632 50

Prepared by:
Date:

Approved by:
Date:

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07/16/2025 12:13:23PM

### Voucher List CITY OF SANTEE

Bank code :	ubgen					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
139834	7/16/2025	15700 AERCO SYSTEMS LLC	4321	,	REFUNDABLE DEPOSITS  Total:	395.15 <b>395.15</b>
139835	7/16/2025	15691 BRADLEY, DANIEL	295764		LIVESCAN Total :	35.00 <b>35.00</b>
139836	7/16/2025	10333 COX COMMUNICATIONS	094486701; JUL25		CITY HALL GROUP BILL  Total:	3,496.46 <b>3,496.46</b>
139837	7/16/2025	10368 FIREWORKS & STAGE FX AMERICA	23017	55357	FIREWORKS Total:	18,165.00 <b>18,165.00</b>
139838	7/16/2025	11073 HAMANN COMPANIES	20001		REFUNDABLE DEPOSIT  Total:	83.43 <b>83.43</b>
139839	7/16/2025	10507 GREAT AMERICA FINANCIAL SVCS	39540257; JUL25		MITEL MXE III CONTROLLER SATA : Total :	1,588.52 <b>1,588.52</b>
139840	7/16/2025	15690 RIVERA, GERARDO	295834		LIVESCAN Total:	35.00 <b>35.00</b>
139841	7/16/2025	10108 SAN DIEGO ASSOC OF GOVERNMENTS	320908		SANDAG MEMBER AGENCY ASSES  Total:	28,897.00 <b>28,897.00</b>
139842	7/16/2025	10713 SANTEE KIWANIS	3900		REFUNDABLE DEPOSIT  Total:	186.61 <b>186.61</b>
139843	7/16/2025	15701 SANTEE SIGNATURE DENTAL	11300		BUSINESS LICENSE REFUND Total:	42.00 <b>42.00</b>
139844	7/16/2025	12080 STRATTON, WENDY	00888P		MEETING SUPPLIES REIMBURSEM Total:	220.97 <b>220.97</b>
139845	7/16/2025	15629 THE STAND	6272		DEVELOPER DEPOSIT REFUND  Total:	2,772.55 <b>2,772.55</b>
139846	7/16/2025	10978 US BANK	7795472		CFD 2017-1 ADMIN FEES	1,400.00

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#### Voucher List CITY OF SANTEE

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Bank code :

ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
139846	7/16/2025	10978 10978 US BANK	(Continued)		Total :	1,400.00
139847	7/16/2025	13996 WESTERN AUDIO VISUAL	23009	55399	CABLECAST EQUIPMENT SERVICE Total :	3,027.62 <b>3,027.62</b>
139848	7/16/2025	14687 WEX BANK	105996827-B		FLEET CARD FUELING  Total:	3,059.07 <b>3,059.07</b>
15	Vouchers	for bank code: ubgen			Bank total :	63,404.38
15	Vouchers	in this report			Total vouchers :	63,404,38

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Date:

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#### Voucher List CITY OF SANTEE

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Bank code :	ubgen					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
139849	7/16/2025	15392 4LEAF INC	J426312 J42631-REV J4263C2 J4263D2 J4263E-REV J4263G-REV J4263H2 J4263J2	55080 55033 55080 55080 55033 55033 55080	PLANNING SVCS - DEV DEPOSIT PLANNING SVCS PLANNING SVCS - DEV DEPOSIT PLANNING SVCS - DEV DEPOSIT PLANNING SVCS PLANNING SVCS PLANNING SVCS - DEV DEPOSIT PLANNING SVCS - DEV DEPOSIT PLANNING SVCS - DEV DEPOSIT Total:	3,025.00 1,075.00 1,000.00 6,300.00 100.00 475.00 7,450.00 1,750.00 <b>21,175.00</b>
139850	7/16/2025	14954 ADVANCED ELECTRICAL INNOVATION	699	54873	ELECTRICAL REPAIRS & MAINT Total:	3,067.62 <b>3,067.62</b>
139851	7/16/2025	10292 ALL STAR FIRE EQUIPMENT INC	264970	55240	SAFETY EQUIPMENT  Total:	4,568.61 <b>4,568.61</b>
139852	7/16/2025	11460 ASBURY ENVIRONMENTAL SERVICES	I500-01232751 I500-01234360 I500-01234361 I500-01234362	54797 54797 54797 54797	WASTE DISPOSAL WASTE DISPOSAL WASTE DISPOSAL WASTE DISPOSAL Total:	153.00 358.74 65.00 103.00 <b>679.74</b>
139853	7/16/2025	10516 AWARDS BY NAVAJO	0525572	54834	NAMETAGS Total :	71.12 <b>71.12</b>
139854	7/16/2025	14306 AZTEC LANDSCAPING INC	J2106	54798	CUSTODIAL SERVICES - PARKS Total :	737.36 <b>737.36</b>
139855	7/16/2025	14849 BIT PROS INC	22736	55069	HME TYPE 3 MODEL 34 HME BRUS Total :	2,050.21 <b>2,050.21</b>
139856	7/16/2025	10032 CINTAS CORPORATION 694	4234713059	54844	MISC SHOP RENTALS  Total:	73.87 <b>73.87</b>
139857	7/16/2025	10033 CITY ELECTRIC SUPPLY COMPANY	STE/111016	54952	ELECTRICAL SUPPLIES  Total:	775.87 <b>775.87</b>

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### Voucher List CITY OF SANTEE

Bank code :	ubgen					
Voucher	Date	Vendor	Invoice	PO#	Description/Account	Amount
139858	7/16/2025	10333 COX COMMUNICATIONS	038997401; JUN25		9951 RIVERWALK DR  Total:	57.00 <b>57.00</b>
139859	7/16/2025	12438 DIESEL PRINT CO LLC	3737	54944	HOMETOWN HEROES BANNERS Total :	1,200.25 <b>1,200.25</b>
139860	7/16/2025	14811 DIGITECH COMPUTER LLC	618000153	54998	SLEMSA BILLING CONTRACT SERV	29,209.90 <b>29,209.90</b>
139861	7/16/2025	14930 DISABILITY ACCESS	25-222	54318	DISABILITY ACCESS CONSULTANT: Total :	1,980.00 <b>1,980.00</b>
139862	7/16/2025	11017 DIVISION OF THE STATE	AB1379 APR-JUNE 2025		AB1379 APR-JUNE 2025 Total :	240.00 <b>240.00</b>
139863	7/16/2025	13582 DOWNSTREAM SERVICES INC	184554 1R-CIP2025-20 PP1	55224 55205	TRASH CAPTURE DEVICE CLEANIN RETENTION #1 CIP 2025-20 CITYWIDE STORM DRAIN TRASH © Total :	17,794.00 -889.70 17,794.00 <b>34,698.30</b>
139864	7/16/2025	14926 EAGLES POINT SECURITY INC	27342 27345	54799 54799	SUMMER CONCERT SECURITY SECURITY FOR EVENT AT CITY HA Total:	248.64 186.48 <b>435.12</b>
139865	7/16/2025	14529 EXTENDOBED	103025	55152	EQUIPMENT FOR UNIT #V227 Total:	4,969.00 <b>4,969.00</b>
139866	7/16/2025	15554 FORDYCE CONSTRUCTION INC	25066	55182	KENNEY STREET CURB INLET REF Total:	16,131.00 <b>16,131.00</b>
139867	7/16/2025	15698 GIBSON, BRET DBA SNAP ON TOOLS	ACID 23328		REFUND - AMBULANCE BILLING Total:	700.00 <b>700.00</b>
139868	7/16/2025	11196 HD SUPPLY FACILITIES	2024Q4		LOCATION AGMT PYMT 2024 Q4 Total :	609,824.21 <b>609,824.21</b>
139869	7/16/2025	11196 HD SUPPLY FACILITIES	9238174801 9238174802	55060 55060	FACILITIES MAINTENANCE SUPPLI FACILITIES MAINTENANCE SUPPLI	2,147.77 762.43

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#### Voucher List CITY OF SANTEE

Bank code :	ubgen					
Voucher	Date	Vendor	Invoice	PO#	Description/Account	Amount
139869	7/16/2025	11196 HD SUPPLY FACILITIES	(Continued)		Total :	2,910.20
139870	7/16/2025	15440 IDI Q	INV-IDIQ625452		ID PROTECTION  Total:	572.40 <b>572.40</b>
139871	7/16/2025	15179 KAISER FOUNDATION HEALTH PLAN	ACID 12544 ACID 6738		REFUND - AMBULANCE BILLING REFUND - AMBULANCE BILLING <b>Total</b> :	1,263.00 664.25 <b>1,927.25</b>
139872	7/16/2025	15015 KAISER	ACID 19549 ACID 20560 ACID 4443		REFUND - AMBULANCE BILLING REFUND - AMBULANCE BILLING REFUND - AMBULANCE BILLING <b>Total</b> :	563.08 2,465.00 150.00 <b>3,178.08</b>
139873	7/16/2025	10204 LIFE ASSIST INC	1610373	54807	EMS SUPPLIES  Total:	1,716.05 <b>1,716.05</b>
139874	7/16/2025	10083 MUNICIPAL EMERGENCY SERVICES L	IN2289295	54861	EQUIPMENT SERVICE  Total:	1,723.20 <b>1,723.20</b>
139875	7/16/2025	10085 NATIONAL SAFETY COMPLIANCE INC	101580		DRUG/ALCOHOL TESTING  Total:	224.52 <b>224.52</b>
139876	7/16/2025	10308 O'REILLY AUTO PARTS	2968-293956	54864	VEHICLE REPAIR PARTS  Total:	41.66 <b>41.66</b>
139877	7/16/2025	14614 PARADIGM MECHANICAL CORP	112304 112305	54821 54821	HVAC MAINT & REPAIRS HVAC MAINT & REPAIRS  Total:	164.88 109.92 <b>274.80</b>
139878	7/16/2025	15653 PECKHAM & MCKENNEY	06202025	55263	CITY MANAGER RECRUITMENT  Total:	9,666.66 <b>9,666.66</b>
139879	7/16/2025	10150 PROBUILD	04-0399668	54934	BUILDING MATERIALS & SUPPLIES Total:	373.11 <b>373.11</b>
139880	7/16/2025	10095 RASA	5868	54976	MAP CHECK - LAKE CANYON SUBE	525.00

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#### Voucher List CITY OF SANTEE

Bank code :	ubgen					
Voucher	Date	Vendor	Invoice	PO#	Description/Account	Amount
139880	7/16/2025	10095 10095 RASA	(Continued)		Total :	525.00
139881	7/16/2025	10606 SD COUNTY SHERIFF'S DEPT	05/2025 SHERIFF		LAW ENFORCEMENT MAY 2025 Total :	1,469,238.41 <b>1,469,238.41</b>
139882	7/16/2025	10424 SANTEE FIREFIGHTERS	06202025-A 06202025-C 06202025-D 06202025-E 06202025-F 06202025-G 062025025-B		WEARING APPAREL Total:	129.00 129.00 129.00 129.00 129.00 129.00 129.00 <b>903.00</b>
139883	7/16/2025	10768 SANTEE SCHOOL DISTRICT	9735	55044	JOINT USE FIELDS - RIO SECO Total :	433.91 <b>433.91</b>
139884	7/16/2025	10768 SANTEE SCHOOL DISTRICT	9740	54810	TRANSPORTATION  Total:	71.68 <b>71.68</b>
139885	7/16/2025	14523 SCA OF CA, LLC	CA1003056	54811	STREET SWEEPING SVCS  Total:	31,019.58 <b>31,019.58</b>
139886	7/16/2025	14245 SEVERIN MOBILE TOWING	24-132355 24-132356 25-185777 25-196238 25-201334	55049 55049 55049 55049 55049	TRAINING SUPPLIES TRAINING SUPPLIES TRAINING SUPPLIES TRAINING SUPPLIES TRAINING SUPPLIES TRAINING SUPPLIES	300.00 300.00 300.00 300.00 300.00 <b>1,500.00</b>
139887	7/16/2025	10585 SHARP REES-STEALY MEDICAL	103233		PRE EMPLOYMENT PHYSICAL  Total:	1,305.00 <b>1,305.00</b>
139888	7/16/2025	10585 SHARP REES-STEALY MEDICAL	ACID 17790		REFUND - AMBULANCE BILLING Total:	402.45 <b>402.45</b>
139889	7/16/2025	10119 STEVEN SMITH LANDSCAPE INC	3665 3669	54901 54901	FY24/25 - AREA 3 LANDSCAPE SEF A3 LANDSCAPE SERVICES	974.00 996.00

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Voucher	Date	Vendor	Invoice	PO#	Description/Account	Amount
139889	7/16/2025	10119 STEVEN SMITH LANDSCAPE INC	(Continued) 3670 3671 3672	54901 54901 54901	A 3 LANDSCAPE SERVICES A 3 LANDSCAPE SERVICES A 3 LANDSCAPE SERVICES Total:	180.00 378.00 576.00 <b>3,104.00</b>
139890	7/16/2025	12080 STRATTON, WENDY	07092025		MEETING SUPPLIES REIMBURSEM Total:	30.49 <b>30.49</b>
139891	7/16/2025	15682 SUNYOUNG, KIM	1015529.003		REFUND OF SERVICE FEE  Total:	14.76 <b>14.76</b>
139892	7/16/2025	11947 SWARCO MCCAIN INC	INV0287739 PB3447 PB3448	55090 54724 54724	TRAFFIC SIGNAL BATTERY BACKU TRANSPARITY ADAPTIVE LICENSIN TRANSPARITY ADAPTIVE LICENSIN Total:	177,623.96 24,600.00 4,628.00 <b>206,851.96</b>
139893	7/16/2025	15696 THE FUN COMPANY	062025-CST		MOVIE IN THE PARK EQUIPMENT F Total :	650.00 <b>650.00</b>
139894	7/16/2025	15091 T-MOBILE USA INC	993045165; JUN25		CITY HALL Total :	1,488.07 <b>1,488.07</b>
139895	7/16/2025	10136 WEST COAST ARBORISTS INC	227215 228661 228665	54816 54816 54816	URBAN FORESTRY MANAGEMENT URBAN FORESTRY MANAGEMENT URBAN FORESTRY MANAGEMENT Total:	149.50 1,013.40 5,404.80 <b>6,567.70</b>
139896	7/16/2025	14687 WEX BANK	105996827-A		FLEET CARD FUELING Total:	14,658.83 <b>14,658.83</b>
2	48 Vouchers f	or bank code: ubgen			Bank total :	2,494,016.95
4	18 Vouchers i	n this report			Total vouchers :	2,494,016.95

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Voucher	Date Vendor	Invoice	PO #	Description/Account	Amount
32052	7/23/2025 10956 FRANCHISE TAX BOARD	PPE 7/16/25		CA STATE TAX WITHHELD  Total:	38,292.41 <b>38,292.41</b>
32060	7/23/2025 10955 DEPARTMENT OF THE TREAS	PPE 7/16/25		FEDERAL WITHHOLDING TAX  Total:	113,640.30 <b>113,640.30</b>
	2 Vouchers for bank code : ubgen			Bank total :	151,932.71
	2 Vouchers in this report			Total vouchers :	151,932.71

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### Voucher List CITY OF SANTEE

Bank code :	ubgen					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
139897	7/23/2025	11445 AMERICAN MESSAGING	L1072898ZG		FD PAGER SERVICE  Total:	229.72 <b>229.72</b>
139898	7/23/2025	11402 CARROLL, JUDI	08012025-96		MEADOWBROOK HARDSHIP PROG Total :	147.64 <b>147.64</b>
139899	7/23/2025	10032 CINTAS CORPORATION 694	4235564342	55335	MISC SHOP RENTALS  Total:	87.77 <b>87.77</b>
139900	7/23/2025	11409 CLAYTON, SYLVIA	08012025-340		MEADOWBROOK HARDSHIP PROG Total :	154.50 <b>154.50</b>
139901	7/23/2025	10171 COUNTY OF SAN DIEGO	LC25-72		LAFCO BILLING FY 2025-26  Total:	22,491.94 <b>22,491.94</b>
139902	7/23/2025	10333 COX COMMUNICATIONS	052335901; JUL25	2	8950 COTTONWOOD AVE  Total:	196.16 <b>196.16</b>
139903	7/23/2025	13582 DOWNSTREAM SERVICES INC	1R-CIP2025-20 PP1	55205	RETENTION #1 CIP 2025-20 CITYWIDE STORM DRAIN TRASH D Total :	-889.70 17,794.00 <b>16,904.30</b>
139904	7/23/2025	10058 ETS PRODUCTIONS INC	21372-ETS 21373-ETS	55385 55385	VIDEO SERVICES FOR SANTEE SA AUDIO SERVICES FOR SANTEE SA <b>Total</b> :	5,500.00 6,500.00 <b>12,000.00</b>
139905	7/23/2025	15243 FULL STRENGTH	070425	55340	ENTERTAINMENT SANTEE SALUTE Total :	3,000.00 <b>3,000.00</b>
139906	7/23/2025	11875 HALL, RONN	09222023-1 11012024RH		LEAGUE OF CA CITIES TRAVEL REI MILEAGE REIMBURSEMENT Total :	16.38 160.80 <b>177.18</b>
139907	7/23/2025	15702 HECKMAN, MARK	295802		REIMBURSEMENT  Total:	35.00 <b>35.00</b>
139908	7/23/2025	10272 JENKINS, CARROLL	07212025		RETIREE HEALTH INSURANCE	2,075.88

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Bank code :	ubgen					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
139908	7/23/2025	10272 10272 JENKINS, CARROLL	(Continued)		Total :	2,075.88
139909	7/23/2025	13231 JENNINGS, HEATHER	070725HJ		GFOA CONFERENCE  Total:	1,973.01 <b>1,973.01</b>
139910	7/23/2025	10120 KEARNY PEARSON FORD	2057138 2057143	55323 55323	VEHICLE REPAIR PARTS VEHICLE REPAIR PARTS Total:	46.44 479.92 <b>526.36</b>
139911	7/23/2025	10204 LIFE ASSIST INC	1615195	55324	EMS SUPPLIES  Total:	7,483.29 <b>7,483.29</b>
139912	7/23/2025	13369 NATIONWIDE MEDICAL	IN45893	55325	EMS SUPPLIES  Total:	109.50 <b>109.50</b>
139913	7/23/2025	15704 OFFICE OF REVENUE & RECOVERY	JDAG9296		REFUND OF OVERPAYMENT-CASE  Total:	185.82 <b>185.82</b>
139914	7/23/2025	10308 O'REILLY AUTO PARTS	2968-295895 2968-296127	55364 55364	VEHICLE REPAIR PARTS VEHICLE REPAIR PART Total:	286.62 38.48 <b>325.10</b>
139915	7/23/2025	10344 PADRE DAM MUNICIPAL WATER DIST	20951608; JUN25		9381 WALKER WAY  Total:	1,861.74 <b>1,861.74</b>
139916	7/23/2025	11442 PATTERSON, EDWARD	08012025-225		MEADOWBROOK HARDSHIP PROG Total :	142.45 <b>142.45</b>
139917	7/23/2025	12251 PRISM	26300083 26500091		GENERAL LIABILITY PROPERTY INSURANCE PROGRAN Total:	682,084.00 249,384.00 <b>931,468.00</b>
139918	7/23/2025	12062 PURETEC INDUSTRIAL WATER	2311119 2311120	55347 55347	DEIONIZED WATER SERVICE DEIONIZED WATER SERVICE Total:	25.05 49.72 <b>74.77</b>
139919	7/23/2025	14539 ROGERS ANDERSON MALODY & SCOT	T 78220	55369	FY 25/26 AUDIT SERVICES	5,300.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
139919	7/23/2025	14539 14539 ROGERS ANDERSON MALOD	Y & SC( (Continued)		Total :	5,300.00
139920	7/23/2025	14797 SEDANO FORD OF LM INC	20521133	55373	VEHICLE REPAIR PARTS  Total:	47.31 <b>47.31</b>
139921	7/23/2025	11403 ST JOHN, LYNNE	08012025-78		MEADOWBROOK HARDSHIP PROC Total :	147.93 <b>147.93</b>
139922	7/23/2025	15400 TEMPLEMAN, DYLAN	08082024		EMPLOYEE REIMBURSEMENT Total:	220.00 <b>220.00</b>
139923	7/23/2025	10850 CCH INCORPORATED	5416602302		PAYROLL MGR'S LTR SUBSCRIPTIC  Total:	1,230.00 <b>1,230.00</b>
	27 Vouchers f	or bank code: ubgen			Bank total :	1,008,595.37
	27 Vouchers i	n this report			Total vouchers :	1.008.595.37

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
139924	7/23/2025	15392 4LEAF INC	J4263C-REV J4263E2 J4263G2 J4263L J4263L2	55033 55080 55080 55033 55080	PLANNING SVCS PLANNING SVCS - DEV DEPOSIT PLANNING SVCS - DEV DEPOSIT PLANNING SVCS PLANNING SVCS - DEV DEPOSIT Total:	7,667.00 3,525.00 5,375.00 150.00 100.00 <b>16,817.00</b>
139925	7/23/2025	14954 ADVANCED ELECTRICAL INNOVATION	726 730 731	54873 54873 54873	ELECTRICAL REPAIRS & MAINT ELECTRICAL REPAIRS & MAINT ELECTRICAL REPAIRS & MAINT Total:	9,425.03 1,709.70 179.23 <b>11,313.96</b>
139926	7/23/2025	13321 ALPHA PROJECT FOR THE	0010125-IN	55105	ENCAMPMENT CLEANUPS  Total:	2,386.56 <b>2,386.56</b>
139927	7/23/2025	11460 ASBURY ENVIRONMENTAL SERVICES	1500-01235960	54797	WASTE DISPOSAL  Total:	60.00 <b>60.00</b>
139928	7/23/2025	10412 AT&T	000023662684		TELEPHONE Total:	926.25 <b>926.25</b>
139929	7/23/2025	14306 AZTEC LANDSCAPING INC	J2096	54798	CUSTODIAL SERVICES - PARKS Total :	4,972.43 <b>4,972.43</b>
139930	7/23/2025	15152 COAR DESIGN GROUP	22879	54666	NEW FIRE STATION CITY OPERATION Total:	12,300.00 <b>12,300.00</b>
139931	7/23/2025	11002 CONTEMPORARY CYBERNETICS GROUP	P 819290	55218	FY24/25 ANNUAL MAINTENANCE Total :	5,425.00 <b>5,425.00</b>
139932	7/23/2025	10358 COUNTY OF SAN DIEGO	25CTOFSAN12 25CTOFSASN12	54987 54908	SHERIFF RADIOS 800 MHZ RADIO ACCESS Total :	2,714.00 2,328.54 <b>5,042.54</b>
139933	7/23/2025	15290 DELLAGALA, ZAAK	070725		EMPLOYEE REIMBURSEMENT Total :	250.00 <b>250.00</b>

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
139934	7/23/2025	14926 EAGLES POINT SECURITY INC	27469 27471	54799 54799	SECURITY AT SUMMER CONCERT SECURITY	248.64 124.32
		,			Total :	372.96
139935	7/23/2025	14675 EAST COUNTY TRANSITIONAL	20250707C	54681	ARPA FUNDED SHELTER SERVICE: Total :	15,480.00 <b>15,480.00</b>
139936	7/23/2025	10054 ELDERHELP OF SAN DIEGO	06302025	54983	CDBG SUBRECIPIENT Total:	1,412.46 <b>1,412.46</b>
139937	7/23/2025	10058 ETS PRODUCTIONS INC	21371-ETS	54819	AV SERVICES FOR JUNE SUMMER Total:	8,754.00 <b>8,754.00</b>
139938	7/23/2025	13565 FAILSAFE TESTING LLC	14107	54874	HOSE TESTING	744.50
			14127	54874	HOSE TESTING  Total:	1,400.00 <b>2,144.50</b>
139939	7/23/2025	13044 FIELDTURF USA, INC	000729391	55401	SYNTHETIC TURF MAINTENANCE Total:	6,200.00 <b>6,200.00</b>
139940	7/23/2025	12155 GORILLA TEAM ARTISTS	112711		PAINTING UTILITY BOXES MISSION Total:	1,000.00 <b>1,000.00</b>
139941	7/23/2025	12495 GROSSMONT UNION	AR019317	54945	SCHOOL RESOURCE OFFICERS  Total:	55,995.00 <b>55,995.00</b>
139942	7/23/2025	11196 HD SUPPLY FACILITIES	9238216826	55060	FACILITIES MAINTENANCE SUPPLI Total:	585.00 <b>585.00</b>
139943	7/23/2025	12386 HORIZONS CONSTRUCTION COMPANY	127355.00C 2-CIP 2024-38 RET 2-CIP2024-38 3-CIP2024-36-RET	55001 55192	PROGRESS PAYMENT#3-TEMP FIR RETENTION-PROGRESS PAYMENT PROGRESS PAYMENT #2 - APP BA' RETENTION-PROGRESS PAYMENT Total:	150,455.05 -1,144.83 22,896.52 -7,522.75 164,683.99
139944	7/23/2025	15015 KAISER	ACID 13097		REFUND - AMBULANCE BILLING Total:	390.79 <b>390.79</b>

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
139945	7/23/2025	10203 LAKESIDE EQUIPMENT SALES &	253126	54929	EQUIPMENT RENTAL  Total:	286.38 <b>286.38</b>
139946	7/23/2025	10997 LAKESIDE FIRE PROTECTION	288	55115	SOFTWARE SUBSCRIPTION  Total:	1,120.14 <b>1,120.14</b>
139947	7/23/2025	10154 MCDOUGAL BOEHMER FOLEY LYON	113034		SLEMSA LEGAL SERVICES JUNE 21 Total :	945.00 <b>945.00</b>
139948	7/23/2025	10538 MEALS ON WHEELS	4-24-25	54965	CDBG SUBRECIPIENT  Total:	1,580.25 <b>1,580.25</b>
139949	7/23/2025	15342 NAPA AUTO PARTS	962139	55003	VEHICLE SUPPLIES  Total:	26.92 <b>26.92</b>
139950	7/23/2025	13245 NEXTECH SYSTEMS, INC	INV3416	55251	STATION 20 Total :	11,254.42 <b>11,254.42</b>
139951	7/23/2025	10344 PADRE DAM MUNICIPAL WATER DIST	29700015; JUN25 90000366; JUN25		CONSTRUCTION METER GROUP BILL Total:	330.30 58,539.50 <b>58,869.80</b>
139952	7/23/2025	10090 PARKHOUSE TIRE INC	3010442839	54865	TIRES Total:	2,091.62 <b>2,091.62</b>
139953	7/23/2025	10442 PAYCO SPECIALTIES	1768-06-2025	54975	FY 24/25 STRIPING MAINTENANCE Total :	109,924.75 <b>109,924.75</b>
139954	7/23/2025	10092 PHOENIX GROUP INFO SYSTEMS	062025031	54878	FY 24/25 PARKING CITE PROCESS  Total:	721.41 <b>721.41</b>
139955	7/23/2025	13669 PORTILLO CONCRETE, INC	1 - CIP2024-04 1R-CIP2024-04	55208	PROGRESS PAYMENT #1 CIP2024-0 RETENTION #1 CIP2024-04 Total :	94,000.00 -4,700.00 <b>89,300.00</b>
139956	7/23/2025	14280 REDDICK, CODY	7022025		EMPLOYEE REIMBURSEMENT  Total:	250.00 <b>250.00</b>

07/23/2025 2:14:24PM

#### Voucher List CITY OF SANTEE

Bank code :	ubgen					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
139957	7/23/2025	15507 RICHARD ANTHONY ASSOCIATES	2025.04 Santee	55187	SB1383 CONSULTANT Total:	4,542.50 <b>4,542.50</b>
139958	7/23/2025	15314 RSG INC	13757	54868	2025-29 CONSOLIDATED PLAN Total :	481.25 <b>481.25</b>
139959	7/23/2025	10585 SHARP REES-STEALY MEDICAL	103310		MEDICAL SERVICES  Total:	3,218.00 <b>3,218.00</b>
139960	7/23/2025	11910 SPECTRUM GAS PRODUCTS	0000877929 0000877930	55028 55028	OXYGEN CYLINDER RENTAL OXYGEN CYLINDER RENTAL Total:	165.55 96.95 <b>262.50</b>
139961	7/23/2025	10250 THE EAST COUNTY	00154379 154136		NOTICE OF PUBLIC HEARING - FPS LEGAL POSTING - PUBLIC NOTICES Total :	143.50 2,159.50 <b>2,303.00</b>
139962	7/23/2025	10515 THE SAN DIEGO UNION - TRIBUNE	0620503		LEGAL NOTICES - NOA AND NOP Total :	2,495.41 <b>2,495.41</b>
139963	7/23/2025	14354 TRILOGY MEDWASTE WEST, LLC	1764982 1764983	54913 54913	BIOMEDICAL WASTE DISPOSAL BIOMEDICAL WASTE DISPOSAL <b>Total</b> :	240.53 301.41 <b>541.94</b>
139964	7/23/2025	10133 UNDERGROUND SERVICE ALERT	620250707	54871	DIG ALERT - MONTHLY TICKETS Total :	200.55 <b>200.55</b>
139965	7/23/2025	12480 UNITED SITE SERVICES	114-14036125	55056	PORTABLE TOILET, FENCE & SINK  Total:	137.37 <b>137.37</b>
139966	7/23/2025	10318 ZOLL MEDICAL CORPORATION	4211724	54817	EMS SUPPLIES  Total:	250.20 <b>250.20</b>
43	Vouchers f	or bank code: ubgen			Bank total :	607,315.85
43	Vouchers i	n this report			Total vouchers ;	607,315.85

07/23/2025 2:14:24PM

#### Voucher List CITY OF SANTEE

Page 38

Bank code :

ubgen

Voucher

Date Vendor

Invoice

PO#

Description/Account

Amount

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#### Payroll Processing Report CITY OF SANTEE

7/3/2025 to 7/16/2025-2 Cycle b

Page 39

EARNINGS SECTION					DEDUCTION	IS SECTION		LEAVE SECTION				
Туре	Hours/units	Rate	Amount Src	Plan	Base Wages	Deduction	Benefit/Cont	LvPlan	Accrued	Taken	Banked	Lost
				roth	128,018.26	13,243.85						
				sb-1		98.58						
				sb-3		70.36						
				sffa		3,760.96						
				sffapc		1,015.22						
				st1cs3	73,506.76	2,205.20	-2,205,20					
				st2cs3	16,860,56	505.82	-505.82					
				textif		249.64						
				vaccpr		681.40						
				vaccpt		170.76						
				vcanpr		419.08						
				vcanpt		132.95						
				vgcipt		63.62						
				vghipr		31.12						
				vision	17,060.76	527.69						
				voladd		17.50						
				voldis		292,21						
				vollif		145.88						
				vollpb			-145.88					
rand	17,706.00	( <del></del>	809,905.87		i. <del>-</del>	289,054.93	94,487.39		Gross:	809,905.87		
tals									Net:	520,850.94		

<< No Errors / 12 Warnings >>

Paydote 7/16/25
RE 7/16/25

**Voucher List** CITY OF SANTEE

vchlist 07/24/2025 2:46:07PM

Bank code :	ubgen					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
139967	7/24/2025	12903 AMERICAN FIDELITY ASSURANCE CO	2535886B	1-31	FLEXIBLE SPENDING ACCOUNT  Total:	2,971.15 <b>2,971.15</b>
139968	7/24/2025	12722 FIDELITY SECURITY LIFE	166888801		EYEMED - VOLUNTARY VISION Total :	1,131.70 <b>1,131.70</b>
139969	7/24/2025	10508 LIFE INSURANCE COMPANY OF	July 2025		LIFE INSURANCE Total:	3,158.91 <b>3,158.91</b>
139970	7/24/2025	14458 METROPOLITAN LIFE INSURANCE	86521994		VOLUNTARY LEGAL  Total:	714.00 <b>714.00</b>
139971	7/24/2025	10784 NATIONAL UNION FIRE INSURANCE	July 2025		VOLUNTARY AD&D  Total:	35.05 <b>35.05</b>
139972	7/24/2025	10335 SAN DIEGO FIREFIGHTERS FEDERAL	July 2025		LONG TERM DISABILITY-SFFA Total:	1,327.50 <b>1,327.50</b>
139973	7/24/2025	10424 SANTEE FIREFIGHTERS	PPE 7/16/25		DUES/PEC/BENEVOLENT/BC EXP Total:	4,907.43 <b>4,907.43</b>
139974	7/24/2025	10776 STATE OF CALIFORNIA	PPE 7/16/25		WITHHOLDING ORDER Total:	449.53 <b>449.53</b>
139975	7/24/2025	10776 STATE OF CALIFORNIA	PPE 7/16/25		WITHHOLDING ORDER Total:	260.30 <b>260.30</b>
139976	7/24/2025	14467 TEXAS LIFE INSURANCE COMPANY	SM0F0U20250615001		VOLUNTARY INS RIDERS  Total:	499.35 <b>499.35</b>
139977	7/24/2025	10001 US BANK	PPE 7/16/25		PARS RETIREMENT  Total:	2,414.14 <b>2,414.14</b>
139978	7/24/2025	14600 WASHINGTON STATE SUPPORT	PPE 7/16/25		WITHHOLDING ORDER  Total:	641.53 <b>641.53</b>
12	Vouchers f	or bank code: ubgen			Bank total :	18,510.59

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#### Voucher List CITY OF SANTEE

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Bank code:

ubgen

Voucher

Date Vendor

Invoice

PO#

Description/Account

Amount

12 Vouchers in this report

Total vouchers :

18,510.59

Prepared by: (

Approved by:

Date:

07/25/2025 11:30:44AM

#### Voucher List CITY OF SANTEE

Page 42

Bank code :	ubgen		¥)				
Voucher	Date	Vendor	Invoice	PO #	Description/Accoun	<u></u>	Amount
6868997	7/25/2025	14705 RHS MISSIONSQUARE	PPE 7/16/25		RETIREE HSA	Total :	5,012.22 <b>5,012.22</b>
6897365	7/25/2025	14704 457 MISSIONSQUARE	PPE 7/16/25		ICMA - 457	Total :	46,230.66 <b>46,230.66</b>
2	Vouchers 1	for bank code : ubgen				Bank total :	51,242.88
2	Vouchers i	in this report			7	otal vouchers :	51,242.88

Prepared by: Date:

Approved by:

Date:

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## Voucher List CITY OF SANTEE

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Bank code: ubgen

Voucher	Date	Vendor		Invoice	PO#	Description/Account	Amount
7254	7/28/2025	10353 PERS		07 25 4		RETIREMENT PAYMENT	160,668.19
						То	otal: 160,668.19
	1 Vouchers	for bank code :	ubgen			Bank to	otal: 160,668.19
	1 Vouchers	in this report				Total vouche	ers: 160.668.19

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#### vchlist **Voucher List** CITY OF SANTEE 07/30/2025 4:16:50PM

Bank code :	ubgen					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
139979	7/30/2025	11999 AMERICAN ASPHALT SOUTH INC	CIP2025-03		RETENTION RELEASE  Total:	4,654.35 <b>4,654.35</b>
139980	7/30/2025	10399 AMERICAN SOCIETY OF COMPOSERS,	6621787		ASCAP MUSIC LICENSING 2025-20; Total :	901.50 <b>901.50</b>
139981	7/30/2025	11460 ASBURY ENVIRONMENTAL SERVICES	1500-01240648	55316	WASTE DISPOSAL  Total:	618.00 <b>618.00</b>
139982	7/30/2025	10412 AT&T	301053963; AUG25		MAST PARK Total:	166.92 <b>166.92</b>
139983	7/30/2025	11160 BROADCAST MUSIC INC	59360679		BMI MUSIC LICENSING 2025-2026 Total :	889.00 <b>889.00</b>
139984	7/30/2025	12189 BROWN, MATTHEW	072325		EMPLOYEE REIMBURSEMENT  Total:	250.00 <b>250.00</b>
139985	7/30/2025	15721 BURRIS, ERIC	1015904.003		REFUND OF TRANSACTION FEE  Total:	14.04 <b>14.04</b>
139986	7/30/2025	10682 CONSOLIDATED ELECTRICAL	1069-1069552	55333	TRAFFIC SIGNAL METER ENCLOSU  Total:	3,992.74 <b>3,992.74</b>
139987	7/30/2025	11551 CALIFORNIA STATE PARKS	667		SENIOR TRIPS - OLD TOWN  Total:	200.00 <b>200.00</b>
139988	7/30/2025	10032 CINTAS CORPORATION 694	4236236268 4236346002	55335 55335	MISC. SHOP RENTALS STATION SUPPLIES Total:	75.09 54.35 <b>129.44</b>
139989	7/30/2025	10333 COX COMMUNICATIONS	141609501; JUL25		APT IT-OPS 9534 VIA ZAPADOR Total :	207.39 <b>207.39</b>
139990	7/30/2025	10333 COX COMMUNICATIONS	063453006; JUL25 064114701; JUL25 112256001; JUL25		9534 VIA ZAPADOR 8115 ARLETTE ST 9130 CARLTON OAKS DR	97.56 196.57 96.63

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## Voucher List CITY OF SANTEE

Bank code :	ubgen					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
139990	7/30/2025	10333 10333 COX COMMUNICATIONS	(Continued)		Total :	390.76
139991	7/30/2025	10988 ESPINOLA, TOBY	04036D		EMPLOYEE REIMBURSEMENT  Total:	164.38 <b>164.38</b>
139992	7/30/2025	15611 FLESSNER, ERICH	0036	55386	SUMMER CONCERT ENTERTAINME Total:	2,000.00 <b>2,000.00</b>
139993	7/30/2025	15710 HEBRON, JOHN	072325-JH		ESRI USER CONFERENCE REIMBU Total :	86.98 <b>86.98</b>
139994	7/30/2025	15617 JAYNES BROTHERS CONSTRUCTION	070425JRA	55243	MAST PARK MERRY GO ROUND IN: Total :	11,721.00 <b>11,721.00</b>
139995	7/30/2025	11726 JONES, HEATHER	742025-2		MILITARY SUPPORT - SANTEE SAL Total :	125.00 <b>125.00</b>
139996	7/30/2025	13558 KIFER HYDRAULICS CO, INC	86183	55295	EQUIPMENT REPAIR PART  Total:	259.80 <b>259.80</b>
139997	7/30/2025	10357 LAWCX	LAW CX-0025-2026		EXCESS WORKERS' COMPENSATION Total:	271,885.00 <b>271,885.00</b>
139998	7/30/2025	10204 LIFE ASSIST INC	1614023	55324	EMS SUPPLIES  Total:	1,375.44 <b>1,375.44</b>
139999	7/30/2025	10238 MILLER, STEVE	8015884		FIRE STATION 20 SUPPLY REIMBU  Total:	229.40 <b>229.40</b>
140000	7/30/2025	15489 PACIFIC INSURANCE NETWORK	3276	55406	PINS Total:	4,500.00 <b>4,500.00</b>
140001	7/30/2025	10344 PADRE DAM MUNICIPAL WATER DIST	90000367; JUL25		GROUP BILL  Total:	58,061.00 <b>58,061.00</b>
140002	7/30/2025	12251 PRISM	26400268 26400454 26400567		CYBER LIABLITY PROGRAM POLLUTION INSURANCE PROGRAI MASTER CRIME PROGRAM	15,853.00 6,389.00 4,787.00

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## Voucher List CITY OF SANTEE

Bank code :	ubgen					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
140002	7/30/2025	12251 12251 PRISM	(Continued)		Total :	27,029.00
140003	7/30/2025	15613 ROM LLC	6930	55422	SUMMER CONCERT ENTERTAINME Total:	1,950.00 <b>1,950.00</b>
140004	7/30/2025	10097 ROMAINE ELECTRIC CORPORATION	12-064989	55407	VEHICLE REPAIR  Total:	1,560.42 <b>1,560.42</b>
140005	7/30/2025	15246 SAFELITE AUTO GLASS	06064-069825	55304	VEHICLE REPAIR  Total:	98.38 <b>98.38</b>
140006	7/30/2025	10407 SAN DIEGO GAS & ELECTRIC	04229703218; JUL25 22373580042; JUL25 34223805628; JUL25 43940205509; JUL25 79900685777; JUL25 85097421694; JUL25		STREET LIGHTS TRAFFIC SIGNALS ROW / MEDIANS (GAS) LMD BALLFIELDS; FACILITIES; PARKS CITY HALL GROUP BILL Total:	48,679.00 8,151.49 277.61 2,091.83 22,396.08 13,132.81 <b>94,728.82</b>
140007	7/30/2025	10407 SAN DIEGO GAS ELECTRIC	0022237		ELECTRICAL DESIGN & RELOCATION Total:	4,611.00 <b>4,611.00</b>
140008	7/30/2025	10407 SAN DIEGO GAS ELECTRIC	0022243		PREPARATION OF GAS DESIGN AN Total:	4,241.00 <b>4,241.00</b>
140009	7/30/2025	14797 SEDANO FORD OF LM INC	20521624	55373	VEHICLE REPAIR PART  Total:	11.24 <b>11.24</b>
140010	7/30/2025	11145 SESAC INC	10830945		SESAC MUSIC LICENSING 2025-20: Total :	1,982.00 <b>1,982.00</b>
140011	7/30/2025	15719 SHUMAKER, HALEY	1015857.003		REFUND OF TRANSACTION FEE  Total:	14.04 <b>14.04</b>
140012	7/30/2025	10217 STAPLES ADVANTAGE	6036678364	55350	OFFICE SUPPLIES - P&B, E  Total:	153.67 <b>153.67</b>
140013	7/30/2025	15357 SWANK MOTION PICTURES INC	2480136		SEPT MOVIE IN THE PARK LICENSI	710.00

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#### Voucher List CITY OF SANTEE

Bank code :	ubgen							
Voucher	Date	Vendor		Invoice	PO #	Descr	iption/Account	Amount
140013	7/30/2025	15357	15357 SWANK MOTION PICTURES	INC (Conti	nued)		Total :	710.00
140014	7/30/2025	10250	THE EAST COUNTY	00154557		ORDIN	IANCE PUBLICATION  Total:	115.50 <b>115.50</b>
140015	7/30/2025	12480	UNITED SITE SERVICES	114-14091607 114-14092715 114-14093605 114-14094291	55423 55423 55423	PORTA PORTA	ABLE TOILET SERVICE ABLE RESTROOMS - SANTEE ABLE TOILET RENTAL/SERVI APOT SERVICE Total:	853.63 2,957.74 352.58 180.00 <b>4,343.95</b>
140016	7/30/2025	10475 \	VERIZON WIRELESS	6118214979		WIFI S	SERVICE Total :	1,220.31 <b>1,220.31</b>
140017	7/30/2025	10475 \	VERIZON WIRELESS	6118214978		CELL	PHONE SERVICE  Total:	538.63 <b>538.63</b>
39	Vouchers f	or bank	code: ubgen				Bank total :	506,130.10
39	Vouchers i	n this re	port				Total vouchers :	506,130.10

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Approved by:	te
Date:	- 7/30/25

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Bank code: ubgen

Bank code :	ubgen					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
140018	7/31/2025	15380 ANDERSON, MARK	2506		PICKLEBALL CLASSES  Total:	120.00 <b>120.00</b>
140019	7/31/2025	15066 BARCELLO, MICHELE	801299861		REIMBURSEMENT  Total:	30.01 <b>30.01</b>
140020	7/31/2025	15718 BENNETT, MAREN	1015568.003		REFUND OF TRANSACTION FEE  Total:	14.04 <b>14.04</b>
140021	7/31/2025	10682 CONSOLIDATED ELECTRICAL	1069-1069292	55249	TRAFFIC SIGNAL METER ENCLOSU  Total:	3,992.74 <b>3,992.74</b>
140022	7/31/2025	12153 CORODATA RECORDS	RS7093582	54996	RECORD STORAGE,RETRIEVAL&D Total:	809.61 <b>809.61</b>
140023	7/31/2025	11862 CORODATA SHREDDING INC	DN1529832		CORODATA SHREDDING SERVICES  Total:	55.20 <b>55.20</b>
140024	7/31/2025	10046 D MAX ENGINEERING INC	9371	54849	STORMWATER PROGRAM ASSISTATION Total:	16,589.32 <b>16,589.32</b>
140025	7/31/2025	12970 DUDEK	202502546 202503527 202504359 202505688	55175 55175 55175 55175	LAND USE ELEMENT AND EIR Total:	30,987.24 32,142.76 33,368.75 32,295.00 <b>128,793.75</b>
140026	7/31/2025	13442 EBBIN MOSER + SKAGGS LLP	5124	52777	MSCP SUBAREA PLAN Total:	46,545.00 <b>46,545.00</b>
140027	7/31/2025	15708 ELLER, MANDY	2005077.001		REFUND OF RECREATIONAL CLAS  Total:	205.00 <b>205.00</b>
140028	7/31/2025	15446 FOCUS PSYCHOLOGICAL SERVICE	INV105340	55213	PSYCHOLOGICAL SERVICES  Total:	800.00 <b>800.00</b>
140029	7/31/2025	15433 GENERAL CODE LLC	PG000042532	55077	MUNICIPAL CODE CODIFICATION	1,098.00

**Voucher List** 

CITY OF SANTEE

Bank code :	ubgen					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
140029	7/31/2025	15433 15433 GENERAL CODE LLC	(Continued)		Total:	1,098.00
140030	7/31/2025	10490 HARRIS & ASSOCIATES INC	67930	55142	SAFETY & ENV JUSTICE ELEMENT Total:	6,637.50 <b>6,637.50</b>
140031	7/31/2025	11724 ICF JONES & STOKES INC	INV-00000146643	53609	MSCP SUBAREA PLAN  Total:	3,580.00 <b>3,580.00</b>
140032	7/31/2025	10203 LAKESIDE EQUIPMENT SALES &	253126 c10159	54929	EQUIPMENT RENTAL CREDIT FOR OVERPAYMENT INVO Total:	286.38 -68.87 <b>217.51</b>
140033	7/31/2025	10997 LAKESIDE FIRE PROTECTION	63025	54972	NURSE COORDINATOR FY25 Q4  Total:	29,142.68 <b>29,142.68</b>
140034	7/31/2025	10204 LIFE ASSIST INC	1605611 1611189 1611831	54807 54807 54807	EMS SUPPLIES EMS SUPPLIES EMS SUPPLIES Total:	4,654.80 130.11 5,617.00 <b>10,401.91</b>
140035	7/31/2025	15720 MCCARTY, KIRSTEN	1015799.003		REFUND OF TRANSACTION FEE  Total:	14.04 <b>14.04</b>
140036	7/31/2025	10095 RASA	5860 5866 5867	54976 54976 54976	MAP CHECK - TA DEVELOPMENT F. MAP CHECK MAP CHECK - CERTIFICATE OF CO Total:	560.00 525.00 525.00 <b>1,610.00</b>
140037	7/31/2025	15393 REC CONSULTANTS INC	1996-1 1997-1	55079 55079	PLAN REVIEW - MISSION GROVE V PLAN REVIEW - SUMMIT Total :	6,405.00 5,655.00 <b>12,060.00</b>
140038	7/31/2025	12828 RICK ENGINEERING COMPANY	0108876	55023	AS-NEEDED ENGINEERING SERVICE Total:	5,039.07 <b>5,039.07</b>
140039	7/31/2025	10335 SAN DIEGO FIREFIGHTERS FEDERAL	July 2025		LONG TERM DISABILITY-SFFA  Total:	1,327.50 <b>1,327.50</b>

Date:

## Voucher List CITY OF SANTEE

Bank code :	ubgen					
Voucher	Date	Vendor	Invoice	PO#	Description/Account	Amount
140040	7/31/2025	10768 SANTEE SCHOOL DISTRICT	9715 9732 9734 9763 9765	54810 54810 54923 54923 54810	BUS TRANSPORTATION BUS TRANSPORTATION FIELD LIGHTS BALLFIELD LIGHTS BUS TRANSPORTATION FIELD TRIF Total:	71.68 179.20 736.05 171.60 1,158.50 <b>2,317.03</b>
140041	7/31/2025	10837 SOUTHWEST TRAFFIC SIGNAL	84387 84388 84389 84390 84391 84392 84420	54948 54948 54948 54955 54955 54955 54948	TRAFFIC SIGNAL - MARKOUT REPORT CONFLICT MONITOR TESTING MISSION GORGE & FATHER JUNIPH TRAFFIC SIGNAL - MARKOUT REPORT TRAFFIC SIGNAL - SERVICE CALLS Total:	315.00 2,550.00 6,193.00 592.85 82.48 3,240.27 15,757.93 28,731.53
140042	7/31/2025	10027 STATE OF CALIFORNIA	828683		FINGERPRINT APPS  Total:	143.00 <b>143.00</b>
140043	7/31/2025	10133 UNDERGROUND SERVICE ALERT	24-254454	54871	DIG ALERT - STATE FEES  Total:	53.60 <b>53.60</b>
140044	7/31/2025	15410 VORASANE, TYLER	07142025		MILEAGE REIMBURSEMENT  Total:	60.90 <b>60.90</b>
140045	7/31/2025	15722 YOUTSEY, LACIE	1015560.003		REFUND OF TRANSACTION FEE  Total:	14.04 <b>14.04</b>
28	Vouchers f	or bank code: ubgen			Bank total :	300,402.98
P	Vouchers i	n this report  The second seco			Total vouchers :	300,402.98

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Bank code:

ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
140047	7/31/2025	10001 US BANK	000066		MATERIALS & SUPPLIES	2,204.97
			0033429		MATERIALS & SUPPLIES	186.68
			005066		SUMMER CAMP SUPPLIES	182.88
			007495		PREPOSITION CA-XSDC-250091	14.49
			012419		CARLTON OAKS MAILING	1,309.50
			015468		EMPLOYEE RECOGNITION PROGR	20.00
			015885		PROPERTY RECORD DOCUMENT	65.00
			016769		GENERAL EVENT SUPPLIES	38.76
			017131		CARLTON OAKS MAILING	145.50
			017393		EVENT SUPPLIES	6.44
			017769		SUMMER CAMP SUPPLIES	54.71
			01BC53		GOOGLE CLOUD SEARCH	0.06
			022936		TEEN CENTER EVENT	53.61
			023109		STATION SUPPLIES	809.46
			027810		STAFF TRAINING SUPPLIES	75.05
			028024		EMPLOYEE RECOGNITION	20.00
			0318663		ENGINEERING SUPPLIES	5.38
			0353825		REFERENCE MANUALS	125.16
			039059		MEETING SUPPLIES	49.44
			041495		LAND USE INCIDENTALS	39.95
			041597		STATION SUPPLIES	430.99
			045115		WELLNESS EVENT	51.59
			045575		MEETING SUPPLIES	21.10
			050917		MEETING SUPPLIES	44.95
			05282025		TRANSPORTATION CHARGE	26.78
			053522		MEETING SUPPLIES	15.58
			0543424		MATERIALS & SUPPLIES	129.29
			06012025		EVENT PROMOTION	90.00
			06022025		CONFERENCE TRANSPORTATION	57.33
			06022025-JM		LEAGUE OF CA CITIES CONFEREN	675.00
			060425-RH		LEAGUE OF CA CITIES CONFEREN	675.00
			060925-JM		MEETING DUES	40.00
			06132025		TRANSPORTATION CHARGE	22.99
			06142025		TRANSPORTATION CHARGE	38.97
			06152025		TRANSPORTATION CHARGE	23.68
			065265		LAND USE INCIDENTALS	43.98

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oucher/	Date	Vendor	Invoice	PO #	Description/Account	Amoun
140047	7/31/2025	10001 US BANK	(Continued)			
			065461		MEETING SUPPLIES	38.68
			068465		MEETING SUPPLIES	44.50
			069212		MOVIE NIGHT SUPPLIES	42.24
			071656		MONTE FIRE	124.6
			072928		MEETING SUPPLIES	152.29
			076794		STATION SUPPLIES	1,154.17
			081044		PREPOSITION #CA-XSDC-250091	16.47
			081270		TRAINING SUPPLIES	29.87
			090995		SENIOR SUPPLIES	53.63
		6	092449		GENERAL EVENT SUPPLIES	38.2
			093965		SUMMER CAMP SUPPLIES	281.96
			1009025		RECREATION SUPPLIES	31.24
			101225		SUMMER CONCERT SUPPLIES	51.66
			102306		EMPLOYEE RECOGNITION	40.00
			107788		MEETING SUPPLIES	97.77
			10952		MEETING SUPPLIES	18.92
			111999017		STATION EQUIPMENT	1,509.92
			11289		MEETING SUPPLIES	19.74
			1171984		SUMMER CAMP SUPPLIES	116.98
			119452		MEETING SUPPLIES	21.31
			1221802		BANNER SUPPLIES	15.90
			127759		MEETING SUPPLIES	18.53
			127759-CR		CREDIT	-18.53
			1332210		FITNESS EQUIPMENT	40.40
			143521		EVENT SUPPLIES	9.67
			153203		CONCERT SUPPLIES	17.86
			1552475170-A		AMBULANCE STORAGE	325.23
			1552475170-B		AMBULANCE STORAGE	536.12
			1562611		MATERIALS & SUPPLIES	132.00
			15630		CFED CONFERENCE	898.23
			158407		RESCUE EQUIPMENT	136.01
			16143		CFED CONFERENCE	598.82
			16144		CFED CONFERENCE	633.40
			16182		CFED CONFERENCE	644.92
			169143		FRIDAY NIGHTS LIVE SUPPLIES	38.79
			1701836		OFFICE SUPPLIES	18.95

oucher/	Date	Vendor	Invoice	PO #	Description/Account	Amoun
140047	7/31/2025	10001 US BANK	(Continued)			
			175834		MEETING SUPPLIES	29.50
			1765826		FOOSBALL TABLE FOR TEEN CENT	641.34
			17839877		EMAIL MARKETING SUBSCRIPTION	350.00
			1799		CFED CONFERENCE	186.11
			1881281		FITNESS EQUIPMENT	2,456.69
			20009		BACK OFFICE DESIGN	1,050.00
			200392		CAMP SHIRTS	1,334.27
			200404		STAFF T-SHIRTS	653.17
			21523326		SUMMER CAMP - FIELD TRIP	78.00
			2233008		TEMPORARY FIRE STATION 20	785.46
			229563/229564		WEST COAST ARBORIST	1,450.00
			229680		LICENSE RENEWAL - MEI	180.00
			24499		PLYMOVENT PARTS	1,442.99
			2522598		GENERAL EVENT SUPPLIES	28.32
			25NFD8Z2WHT		APA 2025 CONFERENCE REGISTR	682.50
			270465		FRIDAY NIGHTS LIVE SUPPLIES	29.08
			2787		LOGO WEAR	87.82
			2797824		GENERAL EVENT SUPPLIES	36.62
			2807426		VEHICLE SUPPLIES	9.15
			2821051		MATERIALS & SUPPLIES	78.63
			29589800		PRINTING SERVICES	190.99
			29612779		EVENT BANNER	574.94
			296667		LIVESCAN	35.00
			300018106		CSMFO MEMBERSHIP	60.00
			3014857		WELLNESS	375.23
			3087428		FACILITY SUPPLIES	43.09
			31399-PC		TEMPORARY FIRE STATION 20	768.31
			31574265		PUB ED SUPPLIES	965.81
			31579525		PUBLIC EDUCATION SUPPLIES	599.65
			3207413		SUMMER CAMP SUPPLIES	543.66
			33460		GENERAL EVENT SUPPLIES	93.02
			33924874		BANNER SUPPLIES	602.99
			369737A		2025 COMPLIANCE FEE	62.36
			369737B		2025 COMPLIANCE FEE	1.86
			3719457		TEMPORARY FIRE STATION 20	261.82
			40678		WINDOW REPAIR	550.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
140047	7/31/2025	10001 US BANK	(Continued)			
			4223841		MATERIALS & SUPPLIES	38.80
			4233;95-2		LODGING BOOKING FEE	17.99
			423395-1		LEAGUE OF CA CITIES CONFEREN	1,714.80
			42598255		STATION SUPPLIES	84.30
			4305803		OFFICE SUPPLIES	25.16
			4479439		MATERIALS & SUPPLIES	463.27
			4689062		GENERAL EVENT SUPPLIES	50.13
			4763457		SHIPPING AND BANNER SUPPLIES	149.65
			494028		WELLNESS EVENT	95.24
			498856		WELLNESS EVENT	574.63
			5010209		STATION SUPPLIES	23.68
			50505		CPRS WORKSHOP	300.00
			5144236		ENGINEERING SUPPLIES	21.54
			5157814		MATERIALS & SUPPLIES	1,083.74
			5179439		GENERAL EVENT SUPPLIES	43.09
			5179439		GENERAL EVENT SUPPLIES	40.92
			5569825		OFFICE SUPPLIES	41.89
			5744253		STATION SUPPLIES	5.38
			5745833		OFFICE SUPPLIES	33.98
			6016224		MATERIALS & SUPPLIES	53.96
			6016224-2		MATERIALS & SUPPLIES	344.80
			61113M		REC LEADERSHIP WORKSHOP	60.00
			6166660		SUMMER CAMP / SENIOR SUPPLIE	64.15
			61925		SUMMER CONCERT SUPPLIES	51.66
			6200		CFED CONFERENCE	23.00
			6214185		CSMFO PROFESSIONAL DEVELOP	200.00
			6316236		COMPUTER REPAIR AND MAINTEN	25.85
			6461049		OFFICE SUPPLIES	44.20
			6548208		OFFICE SUPPLIES	262.46
			6549034		SOFTWARE MAINTENANCE AND LI	99.00
			6549840		PROTECTION PLAN FOR FOOSBAL	54.99
F4			656335		FITNESS EQUIPMENT	100.24
			6T0HWUX		WEBSITE ACCESSIBILITY SOFTWA	490.00
			7011793		MATERIALS & SUPPLIES	141.99
			7018992		MATERIALS & SUPPLIES	179.92
			711121D		RENTAL	520.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
140047	7/31/2025	10001 US BANK	(Continued)			
			7520030		BANNER SUPPLIES	118.60
			7530638		GENERAL EVENT SUPPLIES	47.50
			76571		REFERENCE MATERIALS	1,212.19
			7698654		VEHICLE SUPPLIES	32.08
			7712267		OFFICE SUPPLIES	47.62
			7741065		OFFICE SUPPLIES	93.48
			77722		MATERIALS & SUPPLIES	11.55
			7971436		TEMPORARY FIRE STATION 20	501.02
			80353		MATERIALS & SUPPLIES	11.55
			8304117		CAMP DRY-FIT SHIRTS	254.92
			8445024		VEHICLE SUPPLIES	16.15
			85165952		CANVA MEMBERSHIP	99.99
			86241		RESCUE EQUIPMENT	1,967.04
			88100		MATERIALS & SUPPLIES	112.00
			88112		FOUNTAIN MAINTENANCE SUPPLIE	40.86
			8828243		MATERIALS & SUPPLIES	109.88
			8866		OFFICE SIGNAGE	53.88
			8893843		MATERIALS & SUPPLIES	733.08
			9081850		MATERIALS & SUPPLIES	2,115.94
			9494012		WELLNESS EVENT	165.82
			95804555		MONTE FIRE	261.16
			9727421		GYM MATS FOR INSTRUCTIONAL C	159.51
			97906699		MONTE FIRE	261.16
			9879464		FITNESS EQUIPMENT	18.31
			E3F-0006		TELEPROMTER SERVICES	65.31
			R4051		CONFERENCE REGISTRATION	1,225.00
			SO-014611516		STATION 20 SUPPLIES	641.11
			U02158936		VEHICLE SUPPLIES	270.02
			WN20991481		STATION 20 APPLIANCES	2,417.66
			WN21707206		STATION SUPPLIES	3,480.12
			WW4XLWC8-0001		DESIGN CONCEPTS UTILITY BOXE	1,000.00
			WW4XLWC8-0002		GRAFFITI COATING MATERIALS	400.00
					Total :	58,512.04
1	1 Vouchers fo	or bank code : ubgen			Bank total :	58,512.04

vchlist

07/31/2025 2:00:58PM

#### **Voucher List CITY OF SANTEE**

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Bank code:

ubgen

Voucher

Date Vendor Invoice

PO#

Description/Account

**Amount** 

1 Vouchers in this report

Total vouchers:

58,512.04

Date:

Approved by: \_

Date: \_

#### **MEETING DATE**

August 13, 2025

ITEM TITLE APPROVAL OF THE EXPENDITURE OF \$121,205.61 FOR JUNE 2025 LEGAL SERVICES

## DIRECTOR/DEPARTMENT Heather Jennings, Finance

#### SUMMARY

Legal services invoices proposed for payment for the month of June 2025 total \$121,205.61 as follows:

1)	General Retainer Services	\$	17,908.96
2)	Labor & Employment		4,219.40
3)	Litigation & Claims		6,860.40
4)	Special Projects - General Fund		60,675.55
5)	Special Projects – Other Funds		
6)	Third-Party Reimbursable Projects	_	31,541.30
	Total	_\$	121,205.61

#### FINANCIAL STATEMENT

Account Description: Legal Services

General Fund:	AMOUNT	BALANCE		
Adopted Budget	\$ 891,530.00			
Revised Budget	966,530.00			
Prior Expenditures	(869,442.52)			
Current Request	(89,664.31)	\$	7,423.17	
Other Funds (excluding third-party reimb	ursable items):			
Adopted Budget	\$ 25,000.00			
Revised Budget	32,200.00			
Prior Expenditures	(22,717.97)			
Current Request		\$	9 482 03	

#### CITY ATTORNEY REVIEW ⋈ N/A ☐ Completed

## RECOMMENDATION W

Approve the expenditure of \$121,205.61 for June 2025 legal services and reimbursable costs.

#### **ATTACHMENTS**

- 1. Legal Services Billing Summary June 2025
- 2. Legal Services Billing Recap FY 2024-25



## LEGAL SERVICES BILLING SUMMARY JUNE 2025

DESCRIPTION	CURRENT AMOUNT	INVOICE NUMBER	NOTES
Retainer	\$ 17,908.96	1033214	
1001.00.1201.51020	17,908.96		
Labor & Employment:			
Labor & Employment	 4,219.40	1033215	
1001.00.1201.51020	 4,219.40		
Litigation & Claims:			
Litigation & Claims	6,184.60	1033216	
Schaeffer Receivership	280.10	1033226	
Hope for the Homeless Lakeside Inc.	 395.70	1033227	
1001.00.1201.51020	 6,860.40		
Special Projects (General Fund):			
Community Oriented Policing	8,425.95	1033217	
CEQA Special Advice General Elections	375.70	1033231	
Prop 218	1,473.90 1,647.30	1033218 1033219	
Parcel 4 Hotel	1,242.70	1033213	
Advanced Records Center Services for PRA	29,678.70	1033222	
Cannabis	8,670.00	1033223	
Records Management Policy	4,450.60	1033224	
Surplus Land Act/Real Property Special Advice	289.00	1033225	
FEMA Hazard Mitigation Grant	578.00	1033228	
Housing and Planning Legal Support	3,843.70	1033221	
1001.00.1201.51020	 60,675.55		
Third-Party Reimbursable:			
MSCP Subarea Plan	1,883.20	1033229	spp1704a.10.05
HomeFed Project	25,763.30	1033230	tm22001a.10.05
Redevelopment of Carlton Oaks Golf Course	727.60	1033232	cup1906a.10.05
Palisade Warehouse	2,011.60	1033234	dr23002a.10.05
Summit Townhomes	 1,155.60	1033235	tm23003a.10.05
	 31,541.30		
Total	\$ 121,205.61		

#### LEGAL SERVICES BILLING RECAP FY 2024-25

		Adopted	Revised	Prev	iously Spent	Available	Curre	ent F	Request
Category		Budget	 Budget	<u>Y</u>	ear to Date	Balance	Mo./Yr.		Amount
General Fund:									
General / Retainer	\$	216,530.00	\$ 216,530.00	\$	197,199.67	\$ 19,330.33	Jun 25	\$	17,908.96
Labor & Employment		80,000.00	105,000.00		110,125.01	(5,125.01)	Jun 25		4,219.40
Litigation & Claims		75,000.00	125,000.00		142,736.89	(17,736.89)	Jun 25		6,860.40
Special Projects		520,000.00	520,000.00		419,380.95	 100,619.05	Jun 25		60,675.55
Total	\$	891,530.00	\$ 966,530.00	\$	869,442.52	\$ 97,087.48		\$	89,664.31
Other City Funds:									
MHFP Commission	\$	10,000.00	\$ 10,000.00	\$	6,600.31	\$ 3,399.69	Jun 25	\$	-
Capital Projects		5,000.00	5,000.00		2,881.46	2,118.54	Jun 25		-
SLEMSA JPA		10,000.00	10,000.00		1,011.50	8,988.50	Jun 25		-
SD River Fire Mitigation			 7,200.00		12,224.70	(5,024.70)	Jun 25		
Total	\$	25,000.00	\$ 32,200.00	\$	22,717.97	\$ 9,482.03		\$	
Third-Party Reimbursab	le:								
Total				\$	203,082.35			\$	31,541.30

Total Previously Sp		to Date							
FY 2024-2	25		Total Proposed for	Total Proposed for Payment					
General Fund	\$	869,442.52	General Fund	\$	89,664.31				
Other City Funds		22,717.97	Other City Funds		-				
<b>Applicant Deposits or Grants</b>		203,082.35	Applicant Deposits or Grants		31,541.30				
Total	\$	1,095,242.84	Total	\$	121,205.61				

MEETING DATE

August 13, 2025

ITEM TITLE RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH TEAMCIVX FOR FUNDING FEASIBILITY ASSESSMENT SERVICES. THIS ACTION IS NOT A PROJECT UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO CEQA GUIDELINES SECTION 15060 AND 15378.

**DIRECTOR/DEPARTMENT** Carl Schmitz, Engineering

Carl Schmitz, Engineering
Nicolas Chavez, Community Services

#### SUMMARY

This item requests the authorization for the City Manager to execute a professional services agreement with TeamCivX for consultant services to evaluate the feasibility of potential local funding measures, conduct informational outreach and education to engage members of the public about funding needs and help prepare ballot materials for adoption and submission to the County election office if determined feasible.

With the adoption of Santee's Capital Improvement Program (CIP) Fiscal Years 2026-30, staff have identified numerous circulation projects, park improvements, fire facility needs, and other critical infrastructure needs that have insufficient funding. Of the 76 projects totaling \$455.6 million identified in the CIP, only 35 totaling \$127.9 million are funded, leaving significant gaps in achieving goals. When evaluating funding possibilities, staff identified a need for consultant services to provide guidance in navigating options for community support, determining the feasibility, identifying funding sources and implementing funding options to complete unfunded projects. TeamCivX will provide feasibility assessments for funding, develop potential ballot measure recommendations, develop public information materials and perform public polling for alternative funding options on an as-needed basis.

Staff has negotiated an as-needed scope of work and fee not to exceed \$140,000 with TeamCivX to provide these services. Staff request authorization for the City Manager to execute a professional services agreement with TeamCivX on behalf of the City.

#### ENVIRONMENTAL REVIEW

The adoption of this resolution does not constitute a "Project" under the California Environmental Quality Act pursuant to 15060(c)(3) and 15378(b)(5) because consultant work will not result in any direct or indirect physical change to the environment.

FINANCIAL STATEMENT

Funding for this project is provided for in the Fiscal Year 2026-2030 Capital Improvement Program, Asset Management.



CITY ATTORNEY REVIEW □ N/A ☒ Completed

RECOMMENDATION 64

Adopt the Resolution authorizing the City Manager to execute a professional services agreement with TeamCivX in the amount not to exceed \$140,000 for as-needed consultant services.

ATTACHMENTS Resolution



RESOLUTION NO.
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RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH TEAMCIVX FOR FUNDING FEASIBILITY ASSESSMENT SERVICES. THIS ACTION IS NOT A PROJECT UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO CEQA GUIDELINES SECTION 15060 AND 15378.

**WHEREAS,** with the adoption of Santee's Capital Improvement Program (CIP) Fiscal Years 2026-30, staff has identified numerous circulation projects, park improvements, fire facility needs, and other critical infrastructure needs that have insufficient funding; and

**WHEREAS,** when evaluating funding possibilities, staff identified a need for consultant services to provide guidance in navigating options for community support, determining the feasibility, identifying funding sources, and implementing funding options to complete the unfunded projects; and

WHEREAS, staff identified TeamCivX as a firm that can provide unique asneeded services to provide the necessary support; and

**WHEREAS**, staff reviewed a proposal submitted by TeamCivX and determined they were qualified to provide this support; and

**WHEREAS,** staff recommends City Council authorize the City Manager to execute a professional services agreement with TeamCivX for as-needed consultant services support in the amount not to exceed \$140,000; and

**WHEREAS,** funding is included in the adopted Fiscal Year 2026-2030 Capital Improvement Program, Asset Management.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Santee, California, as follows:

**<u>SECTION 1</u>**: The Recitals provided above are true and correct and are hereby incorporated into this Resolution.

**SECTION 2:** The City Manager is authorized to execute a professional services agreement with TeamCivX in an amount not to exceed \$140,000.00 for as-needed consultant services.

**SECTION 3:** The project is categorically exempt from environmental review under State CEQA Guidelines Section 15060(c)(3) and 15378(b)(5) because consultant work will not result in any direct or indirect physical change to the environment.

**SECTION 4**: The documents and materials associated with this Resolution that constitute the record of proceedings on which these findings are based are located at Santee City

RESOLU	JTION NO	

Hall,	10601	Magnolia	Avenue,	Santee,	CA	92071.	The	City	Clerk	is t	he	custodian	of
recor	d of the	ose procee	dings.										

**SECTION 5**: This Resolution shall take effect immediately upon its passage.

	of the City of Santee, California, at a Regular gust 2025, by the following roll call vote to wit:
AYES:	
NOES:	
ABSENT:	
	APPROVED:
ATTEST:	JOHN W. MINTO, MAYOR
JAMES JEFFRIES, CITY CLERK	_

#### MEETING DATE August 13, 2025

ITEM TITLE RESOLUTION AUTHORIZING ACCEPTANCE OF URBAN AREA SECURITY INITIATIVE (UASI) GRANT SUBAWARD AMENDMENT TO CONDUCT FOUR REGIONAL EMERGENCY MANAGEMENT SPECIALIST CERTIFICATE TRAINING COURSES AND EXPENDITURE OF SAME

#### **DIRECTOR/DEPARTMENT** Fire Chief Harley Wallace, Fire Department



#### SUMMARY

Since 2003, the Santee Fire Department (SFD) has annually applied for and received funding from the U.S. Department of Homeland Security through the City of San Diego Office of Emergency Services (SD OES) to help with the costs of training and materials in support of regional preparedness in the event of natural or terrorism-based disasters. The funds are awarded through the Urban Area Security Initiative (UASI) to align with the priorities established by the Urban Area Working Group (UAWG). Applications are vetted by both the Regional Technology Partnership (RTP) and UAWG.

On June 14, 2023, City Council authorized the acceptance of \$11,970 in FY 2022 UASI grant funds from SD OES pursuant to Grant No. 2022-0043/Cal OES No. 073-66000 to be used to send members of the Fire Department to training in Fresno, California. These funds were subject to an initial performance period of September 1, 2022, through December 15, 2024. Traditionally, SFD has used UASI grant funds to send members to regional, mandatory training courses that are hosted and facilitated by SD OES or others.

This year, SD OES was unable to schedule four of the mandatory courses within the requisite training and grant performance period. According to Cal-OES and SD OES, the FY 2022 UASI Grant to the City is eligible for amendment to the extent that it would allow the SFD to directly facilitate and offer these training courses at no direct expense to the City. If City Council approves this amendment and authorizes the SFD to accept additional UASI grant funds at this meeting, SFD would be able to timely schedule and facilitate these courses. SD OES has offered to amend the FY 2022 UASI Grant to SFD to increase the award by an additional \$103,500 and to extend the performance period to December 15, 2025.

The four courses SFD has been asked to facilitate are: (1) Mitigation G393; (2) Recovery G205; (3) Emergency Management Concepts; and (4) Emergency Planning G235. In California, these courses are taught exclusively by the California Specialized Training Institute (CSTI), which has committed training dates that will allow SFD to offer the courses within the sub-recipient performance period and quoted total costs of \$100,109.82 that are within the budget

of the augmented grant funding. Any grant funds remaining after payment of course expenses will be applied to SFD appropriate expenditures under the UASI grant as amended.

## FINANCIAL STATEMENT

This action will have no direct financial impact on City funds. UASI grant funds in the amount of \$103,500 will be received and spent in accordance with the grant terms.

#### CITY ATTORNEY REVIEW □ N/A • ☑ Completed

### RECOMMENDATION A

Adopt the attached Resolution:

- 1. Approving Amendment 1 to FY 2022 UASI Grant, Federal Grant No. 2022-043/Cal-OES No. 073-6600, in the amount of \$103,500 and authorizing acceptance of the grant funds;
- 2. Approving the appropriation and expenditure of the Grant Subaward funds, as amended, in accordance will all program requirements; and
- 3. Authorizing the Director of Fire and Life Safety (Fire Chief) to execute all necessary documents.

#### **ATTACHMENTS**

Resolution Accepting UASI Grant Amendment
CSTI Emergency Management Training Quotes and Schedules
Grant Subaward Amendment



<b>RESOLUTION NO.</b>	
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# RESOLUTION AUTHORIZING ACCEPTANCE OF URBAN AREA SECURITY INITIATIVE (UASI) GRANT SUBAWARD AMENDMENT TO CONDUCT FOUR REGIONAL EMERGENCY MANAGEMENT SPECIALIST CERTIFICATE TRAINING COURSES AND EXPENDITURE OF SAME

**WHEREAS**, on June 14, 2023, the City of Santee City Council authorized the acceptance of Fiscal Year 2022 Urban Area Security Initiative (UASI) grant funds in the amount of \$11,970 pursuant to Federal Grant No. 2022-0043/Cal OES No. 073-66000 to assist with the cost of Emergency Management Training course attendance for members of the Santee Fire Department; and

**WHEREAS**, UASI grants are awarded from federal funds that flow first through the California Governor's Office of Emergency Services (Cal OES) to various regions and then to individual fire departments to achieve the regional priorities established by the Urban Area Working Group (UAWG), with an emphasis on training; and

**WHEREAS**, the City of San Diego Office of Emergency Services (SD OES) usually receives UASI grant funds in an amount sufficient to sponsor and facilitate mandatory regional training in Southern California, but was unable to schedule four Emergency Management Specialist Certificate Training Courses this year; and

**WHEREAS**, SD OES has determined that the FY 2022 UASI Grant to the City is eligible for amendment in an amount that would allow the City, to offer the four Emergency Management Specialist Certificate Training Courses to the region in a timely manner without additional cost to the City; and

**WHEREAS**, the Santee Fire Department has received quotes and training dates from the California Specialized Training Institute (CSTI), which is the sole authorized provider of these courses in the state, that are both within the amended grant budget and the extended grant performance period; and

WHEREAS, the first of the four courses would begin on August 26, 2025; and

**WHEREAS**, the availability of these courses in the San Diego area will greatly benefit the region; and

**WHEREAS**, the total cost of offering the courses will not exceed the grant amount and City funds will not be called upon to fund them;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Santee, California as follows:

1. Amendment 1 to FY 2022 UASI Grant Subaward, Federal Grant No. 2022-0043/Cal OES No. 073-66000, increasing the award by \$103,500, is approved and the grant funds are accepted.

- 2. The Director of Fire and Life Safety is authorized to spend the grant funds in accordance with program requirements to provide four Emergency Management Specialist Certificate Training Courses; and
- 3. The Director of Fire and Life Safety is authorized to execute all documents necessary to receive and spend the grant funds in accordance with all program requirements.

**ADOPTED** by the City Council of the City of Santee, California, at a Regular Meeting thereof held this 13<sup>th</sup> day of August 2025, by the following roll call vote, to wit:

AYES:	
NOES:	
ABSENT:	
	APPROVED:
	JOHN W. MINTO, MAYOR
ATTEST:	
JAMES JEFFRIES, CITY CLERK	



July 25, 2025 Quote #1036-25

San Diego UASI

ATTN: Chief Kyle Moyneur, kmoyneur@cityofsanteeca.gov

Subject: Emergency Management Training

Dear Chief Kyle Moyneur:

The California Specialized Training Institute (CSTI) proposes to deliver the following course(s):

Course Name	Course Hours	Proposed Dates	Maximum Attendees	Cost
MITIGATION FOR EMERGENCY MANAGERS (G393) (In person Delivery)	16	8/26/2025 thru 8/28/2025	40	\$14,402.30
			Total:	\$14,402.30

CSTI requires written acknowledgement by a client agency representative to proceed with scheduling. Please sign in the acknowledgment area below and return this form within **10 business days** of receipt.

CSTI requests a purchase order for all course(s). An electronic copy of the purchase order must be received no later than **30 days prior** to the scheduled training dates. Please send the purchase order to <a href="mailto:CSTI">CSTIInfo@caloes.ca.gov</a> and reference this quote number. CSTI's federal tax ID number is 68-0278801.

If your agency requires a contract, please be aware that contracts take three to four months to process. Submit your contract to <a href="mailto:CSTlinfo@caloes.ca.gov">CSTlinfo@caloes.ca.gov</a>, reference this quote number.

If you have questions or concerns, please call Sarah Main at (805) 594-2118 or Sarah.Main@caloes.ca.gov.

San Diego UASI July 25, 2025 Quote #1036-25 Page 2

Please be aware that if you cancel your course(s) within 30 days of the start date, you may incur administration fees associated with the course(s), which can range from 5% - 15%. You will be invoiced for these fees accordingly.

Cal OES will invoice your agency 60-90 days after completion of the training.

For any financial questions please call CSTI Finance at (805) 594-2140 or CSTIpmt@caloes.ca.gov.

Sincerely,

Justin Freiler, CEM®
Deputy Superintendent
California Governor's Office of Emergency Services
California Specialized Training Institute
(805) 801-8565

#### <u>Acknowledgment</u>

I acknowledge receipt of this official quote from CSTI / Cal OES for the course(s) that I have requested. I have read and understand the needs regarding Purchase Orders and/or Contracts.

Please check	your preferred	I method of payment:			
PO	POCheckCredit Card (VISA & Mastercard)Cont				
Signature		Printed Name			
 Date					



August 04, 2025 Quote #1038-25

San Diego UASI

ATTN: Chief Kyle Moyneur, kmoyneur@cityofsanteeca.gov

Subject: Emergency Management Training

Dear Chief Kyle Moyneur:

The California Specialized Training Institute (CSTI) proposes to deliver the following course(s):

Course Name	Course Hours	Proposed Dates	Maximum Attendees	Cost
RECOVERY FROM DISASTERS: THE LOCAL COMMUNITY ROLE (G205) (In person Delivery)	24	9/16/2025 thru 9/18/2025	40	\$20,780.98
			Total:	\$20,780.98

CSTI requires written acknowledgement by a client agency representative to proceed with scheduling. Please sign in the acknowledgment area below and return this form within **10 business days** of receipt.

CSTI requests a purchase order for all course(s). An electronic copy of the purchase order must be received no later than **30 days prior** to the scheduled training dates. Please send the purchase order to <a href="mailto:CSTI">CSTI is federal tax ID number is 68-0278801</a>.

If your agency requires a contract, please be aware that contracts take three to four months to process. Submit your contract to <a href="mailto:CSTlinfo@caloes.ca.gov">CSTlinfo@caloes.ca.gov</a>, reference this quote number.

If you have questions or concerns, please call Sarah Main at (805) 594-2118 or <u>Sarah.Main@caloes.ca.gov</u>.

San Diego UASI August 04, 2025 Quote #1038-25 Page 2

Please be aware that if you cancel your course(s) within 30 days of the start date, you may incur administration fees associated with the course(s), which can range from 5% - 15%. You will be invoiced for these fees accordingly.

Cal OES will invoice your agency 60-90 days after completion of the training.

For any financial questions please call CSTI Finance at (805) 594-2140 or CSTIpmt@caloes.ca.gov.

Sincerely,

Justin Freiler, CEM®
Deputy Superintendent
California Governor's Office of Emergency Services
California Specialized Training Institute
(805) 801-8565

#### **Acknowledgment**

I acknowledge receipt of this official quote from CSTI / Cal OES for the course(s) that I have requested. I have read and understand the needs regarding Purchase Orders and/or Contracts.

Please check	your preferred r	method of payment:			
PO	O Check Credit Card (VISA & Mastercard)Cont				
Signature		Printed Name			
 Date					



August 04, 2025 Quote #1043-25

San Diego UASI

ATTN: Chief Kyle Moyneur, kmoyneur@cityofsanteeca.gov

Subject: Emergency Management Training

Dear Chief Kyle Moyneur:

The California Specialized Training Institute (CSTI) proposes to deliver the following course(s):

Course Name	Course Hours	Proposed Dates	Maximum Attendees	Cost
EMERGENCY MANAGEMENT CONCEPTS (EMC) (In person Delivery)	32	10/21/2025 thru 10/24/2025	25	\$48,137.55
			Total:	\$48,137.55

CSTI requires written acknowledgement by a client agency representative to proceed with scheduling. Please sign in the acknowledgment area below and return this form within **10 business days** of receipt.

CSTI requests a purchase order for all course(s). An electronic copy of the purchase order must be received no later than **30 days prior** to the scheduled training dates. Please send the purchase order to <a href="mailto:CSTI">CSTIInfo@caloes.ca.gov</a> and reference this quote number. CSTI's federal tax ID number is 68-0278801.

If your agency requires a contract, please be aware that contracts take three to four months to process. Submit your contract to <a href="mailto:CSTlinfo@caloes.ca.gov">CSTlinfo@caloes.ca.gov</a>, reference this quote number.

If you have questions or concerns, please call Sarah Main at (805) 594-2118 or Sarah.Main@caloes.ca.gov.

San Diego UASI August 04, 2025 Quote #1043-25 Page 2

Please be aware that if you cancel your course(s) within 30 days of the start date, you may incur administration fees associated with the course(s), which can range from 5% - 15%. You will be invoiced for these fees accordingly.

Cal OES will invoice your agency 60-90 days after completion of the training.

For any financial questions please call CSTI Finance at (805) 594-2140 or CSTIpmt@caloes.ca.gov.

Sincerely,

Justin Freiler, CEM®
Deputy Superintendent
California Governor's Office of Emergency Services
California Specialized Training Institute
(805) 801-8565

#### **Acknowledgment**

I acknowledge receipt of this official quote from CSTI / Cal OES for the course(s) that I have requested. I have read and understand the needs regarding Purchase Orders and/or Contracts.

Please check your preferred method of payment:					
PO	Check	eck Credit Card (VISA & Mastercard)Contra			
Signature Printed Name					
 Date					



August 04, 2025 Quote #1044-25

San Diego UASI

ATTN: Chief Kyle Moyneur, kmoyneur@cityofsanteeca.gov

Subject: Emergency Management Training

Dear Chief Kyle Moyneur:

The California Specialized Training Institute (CSTI) proposes to deliver the following course(s):

Course Name	Course Hours	Proposed Dates	Maximum Attendees	Cost
EMERGENCY PLANNING (G235) (In person Delivery)	16	12/16/2025 thru 12/17/2025	40	\$16,788.99
			Total:	\$16,788.99

CSTI requires written acknowledgement by a client agency representative to proceed with scheduling. Please sign in the acknowledgment area below and return this form within **10 business days** of receipt.

CSTI requests a purchase order for all course(s). An electronic copy of the purchase order must be received no later than **30 days prior** to the scheduled training dates. Please send the purchase order to <a href="mailto:CSTI">CSTI is federal tax ID number is 68-0278801</a>.

If your agency requires a contract, please be aware that contracts take three to four months to process. Submit your contract to <a href="mailto:CSTlinfo@caloes.ca.gov">CSTlinfo@caloes.ca.gov</a>, reference this quote number.

If you have questions or concerns, please call Sarah Main at (805) 594-2118 or Sarah.Main@caloes.ca.gov.

San Diego UASI August 04, 2025 Quote #1044-25 Page 2

Please be aware that if you cancel your course(s) within 30 days of the start date, you may incur administration fees associated with the course(s), which can range from 5% - 15%. You will be invoiced for these fees accordingly.

Cal OES will invoice your agency 60-90 days after completion of the training.

For any financial questions please call CSTI Finance at (805) 594-2140 or CSTIpmt@caloes.ca.gov.

Sincerely,

Justin Freiler, CEM®
Deputy Superintendent
California Governor's Office of Emergency Services
California Specialized Training Institute
(805) 801-8565

#### <u>Acknowledgment</u>

I acknowledge receipt of this official quote from CSTI / Cal OES for the course(s) that I have requested. I have read and understand the needs regarding Purchase Orders and/or Contracts.

Please check	your preferred	method of payment:		
PO	Check	eck Credit Card (VISA & Mastercard)Con		
Signature		Printed Name		
 Date				

GRANT SUBAWAI	RD AMENDMENT	DATE 08/04/202	25 GRAN	T NAME FY22 UASI
	0000 0040	070,000		
Federal Grant#	2022-0043	_CalOES # 073-6600		Amendment # 1
Project # 010	_uei# K2JDHAC	CELC7 Final Clai	m Due Date 02/2	8/2026
This amendment is between Grant Subrecipient:	ween the City of San Die City of Santee	go Office of Office of Em	ergency Services, h	earafter called OES, and the
Increase Project 010 - Emergency Management Training - \$103,500. The new project total is \$103,500.				
	Subrecipient (Cer	rtification and Signature	e of Authorized Ag	ent)
By (Authorized Signatur	re)		Date	
Printed Name			Title	
Adduses				
Address				
Mail	Original Signed form to	OES: 9601 Ridgehaven Co	ourt, MS 1101C, San	n Diego, CA 92123
		For OES use only		
I hearby certify upon expenditure stated abo	•	·	ds are available fo	r the period and purpose of the
Signature of OES Progra			Date	

#### MEETING DATE August 13, 2025

ITEM TITLE RESOLUTION AUTHORIZING THE PURCHASE OF A NEW 2025 CAT 255 COMPACT TRACK LOADER WITH ATTACHMENTS, PER SOURCEWELL COMPETITIVE CONTRACT #020223.

#### **DIRECTOR/DEPARTMENT** Harley Wallace, Interim Fire Chief

#### SUMMARY

Staff is requesting City Council authorization to purchase one (1) new 2025 Caterpillar (CAT) 255 compact track loader with attachments to replace Unit #V132, a 2003 CAT 228 skid steer. The current unit is over twenty (20) years old and classified as a Tier 1 emissions vehicle, which negatively impacts the City's DOORS emissions rating.

The new CAT 255 model is larger, features tracks instead of wheels, and includes an enclosed cab, making it more suitable for City operations such as asphalt work, flood control maintenance, and illegal dumping cleanup.

Pursuant to Santee Municipal Code Section 3.24.130(A), the City may participate in cooperative purchasing agreements when deemed in its best interest. On May 24, 2023, Sourcewell, a local government cooperative of which the City is a member, awarded Contract #020223 to Caterpillar Inc. after a competitive procurement process. This contract is valid through April 17, 2027, and covers the purchase of compact construction equipment and related attachments.

Following a review of Contract #020223 and a quote from Hawthorne CAT, the City's Purchasing Agent has determined that purchasing through Sourcewell is in the City's best interest. Staff recommends approval of the purchase and authorization for the City Manager to execute all necessary documents.

Staff recommends that the City Council approve the purchase of the CAT 255 compact track loader with attachment; and authorize the City Manager to execute all necessary documents.

FINANCIAL STATEMENT

The FY 2025-26 Vehicle Replacement Fund includes a sufficient budget of \$149,920 to support this purchase. The City also anticipates receiving approximately \$18,500 from the auction sale of the existing Unit #V132.

#### CITY ATTORNEY REVIEW □ N/A • ⋈ Completed

#### RECOMMENDATIONS (g)

Adopt Resolution:

- 1. Authorizing the purchase of one (1) new CAT 255 compact track loader, per Sourcewell contract #020223, in the amount of \$144,305.34; and
- 2. Authorizing the City Manager to execute all necessary documents.

#### **ATTACHMENT**

Resolution



## RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, AUTHORIZING THE COOPERATIVE PURCHASE OF A NEW 2025 CAT 255 COMPACT TRACK LOADER

**WHEREAS,** City vehicle number V132 is a 2003 CAT 228 skid steer classified as a Tier 1 high-emitting emissions vehicle, which has been classified for phase-out since 2022 by the California Air Resources Board and related regulations; and

**WHEREAS**, the City's fiscal year Vehicle Replacement Fund 2025-26 budget includes funding for the purchase of replacement equipment; and

**WHEREAS,** a new CAT 255 model compact track loader offers an enclosed cab and tracks instead of wheels, making it more suitable for City operations such as asphalt work, flood control maintenance, and illegal dump cleanup; and

**WHEREAS,** on May 24, 2023, Sourcewell, a State of Minnesota local government unit and service cooperative, of which the City is a participating member, negotiated Contract #020223 with Caterpillar Inc., setting prices for equipment including compact construction equipment and related attachments such as the CAT 255; and

**WHEREAS**, Santee Municipal Code Section 3.24.130(A) authorizes the City to utilize cooperative purchasing plans programs as determined by the purchasing agent to be in the City's best interest; and

**WHEREAS**, upon review of Contract #020223 and the quotation provided by Hawthorne CAT in accordance with its terms, the Purchasing Agent finds the use of this contract to be in the City's best interest to purchase one new 2025 CAT 255 compact track loader for \$144,305.34.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Santee, California, as follows:

**SECTION 1**. The Recitals provided above are true and correct and are hereby incorporated into this Resolution.

**SECTION 2**. The City Council of the City of Santee hereby:

- 1. Authorizes the purchase of one new 2025 CAT 255 compact track loader utilizing Sourcewell Contract #020223 in the amount of \$144,305.34; and
- 2. Authorizes an appropriation in the amount of \$144,305.34 from the Vehicle Replacement Fund reserve balance; and
- 3. Authorizes the City Manager to execute all necessary documents related to the purchase of the 2025 CAT 255 compact track loader.

RESOLUTIO	N NO.	
KESULUTIC	IN INC.	

**SECTION 3**. The proposed action is not subject to the California Environmental Quality Act ("CEQA") pursuant to Section 15060(c)(3) because the activity is not a project as defined in Section 15378 of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, as it has no potential for resulting in a physical change to the environment, directly or indirectly.

**SECTION 4**. If any provision of this Resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the Resolution which can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The City Council hereby declares that it would have adopted this Resolution irrespective of the invalidity of any particular portion thereof.

**SECTION 5**. This Resolution shall take effect immediately upon its passage.

**ADOPTED** by the City Council of the City of Santee, California, at a Regular Meeting thereof held this 13<sup>th</sup> day of August 2025, by the following roll call vote, to wit:

	AYES:	
	NOES:	
	ABSENT:	
		APPROVED:
		JOHN W. MINTO, MAYOR
ATTEST	Г:	
JAMES .	JEFFRIES, CITY CLERK	

## MEETING DATE August 13, 2025

ITEM TITLE OPT INTO SETTLEMENT AGREEMENT WITH DISTRIBUTORS OF OPIOIDS, PURDUE PHARMA, L.P. AND THE SACKLER FAMILY

# **DIRECTOR/DEPARTMENT** Gary Halbert, Interim City Manager

## SUMMARY

In the last few years, states and cities across the United States brought litigation against the three largest pharmaceutical distributors of opioid painkillers, Amerisource Bergen, Cardinal Health, and McKesson (the "Distributors"), and the opioid painkiller manufacturer, Janssen (owned by Johnson & Johnson) ("J&J"), which resulted in two proposed settlements totaling approximately \$26 billion dollars. Between November and December 2022, five additional parties entered into National Opioid Settlements with terms identical to the Distributors/J&J Settlements.

In 2025, Purdue Pharma, L.P. and the Sackler Family ("Purdue") reached a settlement regarding its outstanding opioid distribution claims as well. <a href="https://doi.org/10.1007/journal.org/">The City of Santee ("City") has opted into every previous round of opioid settlements.</a>

The City can opt into this new settlement, thereby releasing its claims against Purdue, in order to receive a maximum of \$82,667, paid out over a period of 15 years. The funds are restricted to certain opioid abatement/remediation uses. The City can either allow the funds to be used by San Diego County (as it has in the past and intends to do again) or elect to use the funds itself subject to reporting requirements to the state. Alternatively, the City can take no action, thereby opting out of the settlement, while maintaining its right to pursue litigation against Purdue.

Unless the City intends to pursue its own litigation against these parties, it is recommended that the City opt into the settlement and allow the funds to be used by San Diego County.

FINANCIAL STATEMENT

The City is set to receive up to \$82,667.00 over a period of 15 years. As it has done in the past, the City would allow its share to be used by San Diego County since the County is in the best position to carry out the requirements of the settlement.

# CITY ATTORNEY REVIEW □ N/A • ⋈ Completed

# RECOMMENDATION &

Authorize the City Manager to:

1. Opt into settlement agreement with opioid distributors, Purdue Pharma, L.P. and the Sackler Family, and direct the City Manager to execute any documents necessary to implement the action.

# **ATTACHMENTS**

Additional Background



## ADDITIONAL BACKGROUND

### A. Allocation of Funds

Litigation against Purdue has resulted in a proposed settlement totaling approximately \$7.4 billion. The estimated total nationwide payout and payment schedule are outlined below:

Defendant	Estimated Max Payout (100% Participation)	Years
Purdue	\$7,400,000,000	15 years

Of the amounts above, California is to receive approximately \$440 million and is to distribute these funds pursuant to intrastate allocation agreements for the new settlement. The percentages paid out to local subdivisions that did not litigate (such as Santee), but choose to opt into the settlement, comes from the share of the settlement proceeds that are placed in the California Abatement Accounts Fund. Essentially, this means that the City of Santee, if it chooses to opt into the settlement, is entitled to receive a percentage share from the California Abatement Accounts Fund.

The City of Santee has been allocated 0.010% of the 70% of the approximately \$440 million (i.e., best case scenario), which is equal to \$82,667. This total amount will be disbursed over a period of 15 years, with payments decreasing as each settlement finishes paying out. The first payments are scheduled to occur in the latter half of 2025. After the receipt of these initial payments, further payments will be received annually thereafter. As stated above, the ultimate settlement amount is not yet known because of the bonus structure built into the agreements.

The default distribution of funds in the settlement agreements provides that the funds will go directly to the county in which a city is located. A city can elect to have its funds delivered directly to the city by providing notice in the settlement agreements. Additionally, a city within a county may opt in or out of direct payment at any time, and it may also elect direct payment of only a portion of its share, with the remainder going to the county, by providing notice to the settlement fund administrators at least 60 days prior to a payment date.

In deciding whether to allow a city's funds to go directly to the county in which a city is located, a city should consider the following: (1) whether the amount of money is substantial enough for the city to handle on its own; (2) whether the city offers the services and has the employees to spend the money in accordance with its prescribed uses; and (3) whether the city wants to engage in the reporting requirements over the course of the next 16 years (15 years of distribution and an additional year following final distribution).

### B. Use of Received Funds

Similar to the other opioid settlements, funds received from this additional settlement must be used for future opioid remediation or abatement. For instance, participating subdivisions may use funds for areas such as services to treat opioid use disorder; support people in treatment and recovery; connect people to care; address needs of criminal justice-involved persons; address the needs of pregnant or parenting women and their families, including babies with neonatal abstinence syndrome; prevent overprescribing and ensure appropriate prescribing and dispensing of opioids; prevent misuse of opioids; prevent overdose deaths and other harms; provide leadership, planning, and coordination of programs; provide training; and conduct research.

In addition to these requirements, there is also a time limit on the spending of received funds. If funds are not expended or encumbered within five years of receipt and in accordance with the settlement agreements and the Intrastate Allocation Agreements, the funds are required to be transferred back to the State.

### C. Management of Funds

Each county and city that receives payment of funds from the settlement must prepare a written report at least annually regarding the use of those funds until the funds are fully expended and for one year thereafter. Each county and city will need to track all deposits and expenditures. This report will also include a certification that all funds received have been used in compliance with the allocation agreements. The California Department of Healthcare and Services ("DHCS") may review the report to determine compliance with the settlement agreements and the Intrastate Allocation Agreement.

### D. Opting In

<u>The City must opt into the settlement by September 30, 2025</u>, which requires the City to release its claims against Purdue.

If the City Council takes no action, it will effectively opt out of the settlement Santee's designated funds will flow to the State. By opting out of the settlement, the City would still have the opportunity to bring its own action against Purdue.

## MEETING DATE August 13, 2025

ITEM TITLE ADOPTION OF THE RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, APPROPRIATING FUNDING FROM THE GENERAL FUND RESERVE TO FUND A PROFESSIONAL SERVICES AGREEMENT WITH HOWARD BLACKSON FOR CONCEPTUAL DESIGN SERVICES

# **DIRECTOR/DEPARTMENT** Gary Halbert, Interim City Manager

## SUMMARY

Adopted in 1986, the Town Center Specific Plan (TCSP) has guided development in the city of Santee's core from vacant land to a people-oriented commercial, residential, and recreational hub along the San Diego River. At the center of the TCSP is the former Arts & Entertainment (A&E) District, which provided the opportunity to unite commercial development to the west with residential and governmental facilities to the north and south. Throughout the TCSP, there are undeveloped and underdeveloped parcels that can play a key role in developing the visioned vibrant and cultural hub.

In March of 2025, the City completed a comprehensive update, expansion and replacement of the existing TCSP with a vision for TCSP implementation over the next 10 to 20 years. With the current framework established by the updated plan, the Town Center will continue to be a vibrant neighborhood in the heart of Santee with new housing, dining, and amenities, both indoors and out.

The TCSP Update included the newly named Arts & Entertainment Neighborhood, the focal area of the Town Center, to become a cultural hub and help foster continued growth of the performing and visual arts within the community.

In the heart of Arts & Entertainment Neighborhood, there is a City-owned parcel (APN: 381-050-66) commonly referred to as the Theatre Parcel. The development of this parcel, even with a temporary use, would facilitate the development of the Arts & Entertainment Neighborhood through the activation of the currently vacant parcel with a use that would bring residents and visitors to this area.

Staff proposes to contract with noted local Urban Designer Howard Blackson to provide interim activation concept plans for this parcel, to include ideas to convert this parcel to a focal point of the community, potentially offering dining, entertainment, recreation and arts.

## **ENVIRONMENTAL REVIEW**

This action is exempt from the California Environmental Quality Act (CEQA) as it's considered an administrative activity. However, project concepts that will be developed from this agreement may be subject to environmental review or preparation of a Program Environmental Impact Report (EIR) in accordance with CEQA Guidelines Section 15168.





FINANCIAL STATEMENT

The cost of the professional services agreement with Howard Blackson is \$18,500. Staff proposes appropriating \$18,500 from the General Fund Reserve into the FY 2025-26 Adopted Planning Operating Budget – Expert\Consulting Services account (No. 1001.04.4106.51040) to fund the professional services agreement.

# CITY ATTORNEY REVIEW □ N/A ☒ Completed

RECOMMENDATION

Approve the attached Resolution to appropriate \$18,500 from the General Fund Reserve to the FY 2025-26 Adopted Planning Operating Budget – Expert\Consulting Services account and to provide funding for the professional services agreement between the City and Howard Blackson.

## **ATTACHMENT**

Resolution



# RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, APPROPRIATING FUNDING FROM THE GENERAL FUND RESERVE TO FUND A PROFESSIONAL SERVICES AGREEMENT WITH HOWARD BLACKSON FOR CONCEPTUAL DESIGN SERVICES

**WHEREAS,** adopted in 1986, the Town Center Specific Plan (TCSP) has guided development in the city of Santee's core from vacant land to a people-oriented commercial, residential, and recreational hub along the San Diego River; and

**WHEREAS,** on March 25, 2025, the City Council approved a comprehensive update, expansion and replacement of the existing TCSP with a vision for TCSP implementation over the next 10 to 20 years; and

WHEREAS, the TCSP Update included the newly named Arts & Entertainment Neighborhood, the focal area of the Town Center, to become a cultural hub and help foster continued growth of the performing and visual arts within the community; and

**WHEREAS,** in the center of the Arts & Entertainment Neighborhood, there is a City-owned parcel (APN: 381-050-66), commonly referred to as the Theatre Parcel, which is currently a vacant parcel; and

WHEREAS, the development of the Theatre Parcel, even with a temporary use, would facilitate the development of the Arts & Entertainment Neighborhood through the activation of this land with a use that would bring residents and visitors to this area; and

WHEREAS, staff requests the City Council appropriate \$18,500 from the General Fund Reserve to the FY 2025-26 Adopted Planning Operating Budget – Expert\Consulting Services account and to provide funding for the professional services agreement to create conceptual plans for the Theatre Parcel.

**NOW, THEREFORE, BE IT RESOLVED,** by the City Council of the City of Santee, California, as follows:

The Santee City Council directs staff to amend the Fiscal Year 2025/26 Operating Budget in the amount of \$18,500 from General Fund Reserves to provide funding for a professional services agreement with Howard Blackson for conceptual design services.

**ADOPTED** by the City Council of the City of Santee, California, at a Regular meeting thereof held this 13<sup>th</sup> day of August, by the following roll call vote, to wit:

AYES:		
NOES:		
ABSENT:		
	APPROVED:	
ATTEST:	JOHN W. MINTO, MAYOR	
JAMES JEFFERIES, CITY CLERK		

# MEETING DATE August 13, 2025

ITEM TITLE RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A THREE-YEAR ENTERPRISE LICENSE AGREEMENT WITH ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INCORPORATED ("ESRI") AND AUTHORIZING THE APPROPRIATION OF \$8,840.00 FROM GENERAL FUND RESERVES

# **DIRECTOR/DEPARTMENT** Gary Halbert, Interim City Manager

## SUMMARY

One of the original priorities identified by City Council in 2018 was to implement a foundational Geographic Information System (GIS) to support critical City functions, including permitting, planning, infrastructure management, and public engagement. The City has successfully operated under the initial desktop-based GIS licensing schema since that time, but as anticipated in the original agenda item, demand for GIS capabilities has significantly increased.

To support the continued expansion of City services, particularly in asset management, public works, code enforcement, planning, and stormwater operations, a more scalable and flexible GIS licensing model is now required. The City currently uses ESRI software for mapping, which has proven effective and reliable. To meet the growing need for additional licensing and functionality, staff recommend transitioning to an Enterprise Licensing Agreement (ELA) with ESRI.

This expanded licensing model will allow the city to support more users, integrate GIS across departments, and better leverage geospatial data to improve operational efficiency and transparency. Additionally, the ELA ensures predictable costs over the next three fiscal years while avoiding unexpected price increases under the current model.

In accordance with Santee Municipal Code Section 3.24.120(C), the City may purchase equipment and software on the open market when special circumstances exist. Because ESRI is the City's current GIS provider, and their Enterprise Licensing Agreement is required for compatibility and expansion, staff recommend this purchase without formal bidding. ESRI remains the industry standard in GIS technology and is widely used by federal, state, and local governments nationwide.

The attached staff report provides more detail regarding this purchase and the GIS enhancements it will support.

# FINANCIAL STATEMENT

The total cost of the proposed three-year ESRI Enterprise Licensing Agreement is \$162,810.00, distributed as follows:

Year 1 (FY 2025-2026): \$48,240 Year 2 (FY 2026-2027): \$54,270 Year 3 (FY 2027-2028): \$60,300



For year 1, funding in the amount of \$39,400.00 is included in the adopted Fiscal Year 2025-26 Information Technology Operating Budget for the current ESRI contract, an additional \$8,840.00 would need to be appropriated to support the changes to the ESRI contract. Future years' costs will be included in the corresponding annual budgets for City Council consideration. The ELA includes full access to ESRI's suite of GIS tools, support services, and all software updates.

# CITY ATTORNEY REVIEW □ N/A • ⊠ Completed

RECOMMENDATION 6

Adopt the Resolution authorizing the City Manager to enter a three-year contract on behalf of the City of Santee with Environmental Systems Research Institute, Incorporated (ESRI) for an amount not to exceed \$162,810.00 and authorizing the appropriation of \$8,840.00 from General Fund Reserves to the Information Technology Fiscal Year 2025-26 operating budget for year one of the contract.

## **ATTACHMENT**

- 1. Staff Report
- 2. Resolution
- 3. ESRI Quote for the three-year contract
- 4. Council Agenda Item 6A from March 28, 2018.



### STAFF REPORT

RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A THREE-YEAR ENTERPRISE LICENSE AGREEMENT WITH ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INCORPORATED ("ESRI") AND AUTHORIZING THE APPROPRIATION OF \$8,840.00 FROM GENERAL FUND RESERVES

### CITY COUNCIL MEETING August 13, 2025

### **BACKGROUND**

A Geographic Information System (GIS) is a framework for gathering, managing, and analyzing spatial data. GIS allows the City to store and analyze complex layers of data such as parcels, infrastructure, environmental conditions, zoning, that information is made available for internal analysis and public access. Since 2018, the city has utilized desktop-based GIS tools from Environmental Systems Research Institute, Inc. (ESRI), which have supported Planning, Building and Engineering Services, Fire, and Public Works Departments, among others.

At the time of the original software acquisition in 2018, the system was configured to support a limited number of desktop licenses for essential users. The city anticipated eventual growth and demand across departments, and now, as predicted, GIS use has expanded significantly. The current licensing schema has reached its limits and cannot accommodate new users or more advanced integrations. Staff now propose transitioning to a more scalable and modern GIS structure via a three-year Enterprise Licensing Agreement (ELA) with ESRI.

### <u>DISCUSSION</u>

This proposal requests authorization for the City Manager to enter into an Enterprise Licensing Agreement (ELA) with ESRI. The ELA provides expanded access to ESRI's full suite of GIS tools across City departments and expands on both internal and public-facing GIS capabilities.

With the ELA in place, City staff can implement more advanced GIS functions in areas such as asset management, planning and zoning, stormwater compliance, permit tracking, and economic development. The licensing also enables the City to build scalable online GIS tools that residents, developers, and business owners can access via the City website.

Additionally, the ELA provides access to Business Analyst Online, ArcGIS Online, and other enterprise-level capabilities, allowing staff to:

- Expand GIS access to all departments, removing user limitations
- More advanced internal and public-facing GIS web portal

- Advanced integration between GIS permitting, code enforcement, inspections, and infrastructure management systems.
- Comply with regional and state mandates requiring online publication of stormwater and planning data
- Support City-wide initiatives with demographic and land use analysis tools

### **Enterprise License Details**

The ESRI Enterprise Licensing Agreement includes:

- Expanded ArcGIS Enterprise Extensions: ArcGIS 3D Analyst, ArcGIS
- Spatial Analyst, ArcGIS Geostatistical Analyst, ArcGIS
- Network Analyst, ArcGIS Data Reviewer
- Expanded user access to ArcGIS Pro and related software
- Business Analyst Online (for demographic and economic analysis)
- Enterprise support, training, and regular software updates
- Expanded features on both internal and online hosted GIS data.

This agreement replaces the City's limited-license desktop model and ensures GIS scalability for at least the next three years. City IT staff will manage the GIS infrastructure, including the setup and maintenance of a dedicated GIS server as needed.

For year 1, funding in the amount of \$39,400.00 is included in the adopted Fiscal Year 2025-26 Information Technology operating budget for the current ESRI contract, an additional \$8,840.00 would need appropriated to support the changes to the ESRI contract. Future years' costs will be included in the corresponding annual budgets for City Council consideration. The ELA includes full access to ESRI's suite of GIS tools, support services, and all software updates.

The total cost of the proposed three-year ESRI Enterprise Licensing Agreement is \$162,810.00, distributed as follows:

Year 1 (FY 2025-2026): \$48,240 Year 2 (FY 2026-2027): \$54,270 Year 3 (FY 2027-2028): \$60,300

### **RECOMMENDATION**

Staff recommends City Council adopt the Resolution authorizing the City Manager to enter a three-year contract on behalf of the City of Santee with Environmental Systems Research Institute, Incorporated (ESRI) for an amount not to exceed \$162,810.00 and authorizing the appropriation of \$8,840.00 from General Fund Reserves to the Information Technology Fiscal Year 2025-26 operating budget for year one of the contract.

<b>RESOLUTIO</b>	N NO.	
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RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO ENTER INTO A THREE-YEAR ENTERPRISE LICENSE AGREEMENT WITH ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INCORPORATED ("ESRI") AND AUTHORIZING THE APPROPRIATION OF \$8,840.00 FROM GENERAL FUND RESERVES

**WHEREAS,** to support the continued expansion of City services, particularly in asset management, public works, code enforcement, planning, and stormwater operations, a more scalable and flexible GIS licensing model is now required; and

**WHEREAS,** to meet the growing need for additional licensing and functionality, staff recommend transitioning to an Enterprise Licensing Agreement (ELA) with ESRI; and

**WHEREAS,** in accordance with Santee Municipal Code Section 3.24.120(C), the City may purchase equipment and software on the open market when special circumstances exist; and

**WHEREAS,** because ESRI is the City's current GIS provider, and their Enterprise Licensing Agreement is required for compatibility and expansion, staff recommend this purchase without formal bidding; and

**WHEREAS,** it is in the City's best interest to authorize the City Manager to enter a three-year contract on behalf of the City of Santee with Environmental Systems Research Institute, Incorporated (ESRI) for an amount not to exceed \$162,810.00.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Santee, California, that the City Council hereby:

- 1. Authorizes the City Manager to enter a three-year contract on behalf of the City of Santee with Environmental Systems Research Institute, Incorporated (ESRI) for an amount not to exceed \$162,810.00.
- 2. Authorizes the appropriation of \$8,840.00 from General Fund Reserves to the Information Technology Fiscal Year 2025-26 operating budget for year one of the contract.

**ADOPTED** by the City Council of the City of Santee, California, at a Regular Meeting thereof held this 13<sup>th</sup> day of August 2025, by the following roll call vote to wit:

AYES:	
NOES:	
ABSENT:	
	APPROVED:
ATTEST:	JOHN W. MINTO, MAYOR
JAMES JEFFRIES, CITY CLERK	



Environmental Systems Research Institute, Inc. 380 New York St Redlands, CA 92373-8100

Phone: (909) 793-2853

DUNS Number: 06-313-4175 CAGE Code: 0AMS3

To expedite your order, please attach a copy of this quotation to your purchase order.

Quote is valid from: 6/27/2025 To: 9/25/2025

### **Quotation # Q-551776**

Date: June 27, 2025

Customer # 105998 Contract #

City of Santee Development Services Dept 10601 N Magnolia Ave Santee, CA 92071-1222

ATTENTION: Jerry Cerpa

PHONE: (619) 258-4100 x196 EMAIL: jcerpa@cityofsanteeca.gov

Material	Qty	Term	Unit Price	Total
193206	1	Year 1	\$48,240.00	\$48,240.00
Population	s of 50,001	to 100,000 Small Government Enterprise Agreement Annual Sul	bscription	
193206	1	Year 2	\$54,270.00	\$54,270.00
Population	s of 50,001	to 100,000 Small Government Enterprise Agreement Annual Sul	bscription	
193206	1	Year 3	\$60,300.00	\$60,300.00
Population	s of 50,001	to 100,000 Small Government Enterprise Agreement Annual Sul	bscription	
			Subtotal:	\$162,810.00
			Sales Tax:	\$0.00
		Estimated Shipping and Ha	ndling (2 Day Delivery):	\$0.00
			Contract Price Adjust:	\$0.00
			Total:	\$162,810.00

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

For questions contact:Email:Phone:Peter Thomaspthomas@esri.com(909) 369-2192

The items on this quotation are subject to and governed by the terms of this quotation, the most current product specific scope of use document found at <a href="https://assets.esri.com/content/dam/esrisites/media/legal/product-specific-terms-of-use/e300.pdf">https://assets.esri.com/content/dam/esrisites/media/legal/product-specific-terms-of-use/e300.pdf</a>, and your applicable signed agreement with Esri. If no such agreement covers any item quoted, then Esri's standard terms and conditions found at <a href="https://go.esri.com/MAPS">https://go.esri.com/MAPS</a> apply to your purchase of that item. If any item is quoted with a multi-year payment schedule, Esri may invoice at least 30 days in advance of each anniversary date without the issuance or a Purchase Order, and Customer is required to make all payments without right of cancellation. Third-party data sets included in a quotation as separately licensed items will only be provided and invoiced if Esri is able to provide such data and will be subject to the applicable third-party's terms and conditions. If Esri is unable to provide any such data set, Customer will not be responsible for any further payments for the data set. US Federal government entities and US government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Supplemental terms and conditions found at <a href="https://www.esri.com/en-us/legal/terms/state-supplemental">https://www.esri.com/en-us/legal/terms/state-supplemental</a> apply to some US state and local government purchases. All terms of this quotation will be incorporated into and become part of any additional agreement or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. Unless prohibited by law, the quotation information is confidential and may not be copied or released other than for the express purpose of system selection and purchase/license. The information may not be given to outside parties or used for any other



Environmental Systems Research Institute, Inc. 380 New York St Redlands, CA 92373-8100 Phone: (909) 793-2853

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ATTENTION: Jerry Cerpa

PHONE: (619) 258-4100 x196 EMAIL: jcerpa@cityofsanteeca.gov

If you have made ANY alterations to the line items included in this quote and have chosen to sign the quote to indicate your acceptance, you must fax Esri the signed quote in its entirety in order for the quote to be accepted. You will be contacted by your Customer Service Representative if additional information is required to complete your request.

If your organization is a US Federal, state, or local government agency; an educational facility; or a company that will not pay an invoice without having issued a formal purchase order, a signed quotation will not be accepted unless it is accompanied by your purchase order.

In order to expedite processing, please reference the quotation number and any/all applicable Esri contract number(s) (e.g. MPA, ELA, SmartBuy, GSA, BPA) on your ordering document.

BY SIGNING BELOW, YOU CONFIRM THAT YOU ARE AUTHORIZED TO OBLIGATE FUNDS FOR YOUR ORGANIZATION, AND YOU ARE AUTHORIZING ESRI TO ISSUE AN INVOICE FOR THE ITEMS INCLUDED IN THE ABOVE QUOTE IN THE AMOUNT OF \$\_\_\_\_\_\_, PLUS SALES TAXES IF APPLICABLE. DO NOT USE THIS FORM IF YOUR ORGANIZATION WILL NOT HONOR AND PAY ESRI'S INVOICE WITHOUT ADDITIONAL AUTHORIZING PAPERWORK.

Please check one of the following:	
I agree to pay any applicable sales tax.	
I am tax exempt, please contact me if exempt info	rmation is not currently on file with Esri.
Signature of Authorized Representative	Date
Name (Please Print)	
Title	

The quotation information is proprietary and may not be copied or released other than for the express purpose of system selection and purchase/license. This information may not be given to outside parties or used for any other purpose without consent from Environmental Systems Research Institute, Inc. (Esri).

Any estimated sales and/or use tax reflected on this quote has been calculated as of the date of this quotation and is merely provided as a convenience for your organization's budgetary purposes. Esri reserves the right to adjust and collect sales and/or use tax at the actual date of invoicing. If your organization is tax exempt or pays state tax directly, then prior to invoicing, your organization must provide Esri with a copy of a current tax exemption certificate issued by your state's taxing authority for the given jurisdiction.

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

For questions contact: Email: Phone:
Peter Thomas pthomas@esri.com (909) 369-2192

The items on this quotation are subject to and governed by the terms of this quotation, the most current product specific scope of use document found at <a href="https://assets.esri.com/content/dam/esrisites/media/legal/product-specific-terms-of-use/e300.pdf">https://assets.esri.com/content/dam/esrisites/media/legal/product-specific-terms-of-use/e300.pdf</a>, and your applicable signed agreement with Esri. If no such agreement covers any item quoted, then Esri's standard terms and conditions found at <a href="https://go.esri.com/MAPS">https://go.esri.com/MAPS</a> apply to your purchase of that item. If any item is quoted with a multi-year payment schedule, Esri may invoice at least 30 days in advance of each anniversary date without the issuance or a Purchase Order, and Customer is required to make all payments without right of cancellation. Third-party data sets included in a quotation as separately licensed items will only be provided and invoiced if Esri is able to provide such data and will be subject to the applicable third-party's terms and conditions. If Esri is unable to provide any such data set, Customer will not be responsible for any further payments for the data set. US Federal government entities and US government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Supplemental terms and conditions found at <a href="https://www.esri.com/en-us/legal/terms/state-supplemental">https://www.esri.com/en-us/legal/terms/state-supplemental</a> apply to some US state and local government purchases. All terms of this quotation will be incorporated into and become part of any additional agreement or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. Unless prohibited by law, the quotation information is confidential and may not be copied or released other than for the express purpose of system selection and purchase/license. The information may not be given to outside parties or used for any other

Esri Use Only	<b>/</b> :
Cust. Name	
Cust.#	
PO#	_
Esri Agreemei	nt #



### SMALL ENTERPRISE AGREEMENT COUNTY AND MUNICIPALITY GOVERNMENT (E214-3)

This Agreement is by and between the organization identified in the Quotation ("Customer") and Environmental Systems Research Institute, Inc. ("Esri").

This Agreement sets forth the terms for Customer's use of Products and incorporates by reference (i) the Quotation and (ii) the Master Agreement. Should there be any conflict between the terms and conditions of the documents that comprise this Agreement, the order of precedence for the documents shall be as follows: (i) the Quotation, (ii) this Agreement, and (iii) the Master Agreement. This Agreement shall be governed by and construed in accordance with the laws of the state in which Customer is located without reference to conflict of laws principles, and the United States of America federal law shall govern in matters of intellectual property. The modifications and additional rights granted in this Agreement apply only to the Products listed in Table A.

# Table A List of Products

ArcGIS Enterprise Software and Extensions	ArcGIS Enterprise Additional Capability Servers
ArcGIS Enterprise (Advanced and Standard) ArcGIS Monitor	ArcGIS Image Server
ArcGIS Enterprise Extensions: ArcGIS 3D Analyst, ArcGIS Spatial Analyst, ArcGIS Geostatistical Analyst, ArcGIS Network Analyst, ArcGIS Data Reviewer	ArcGIS Online User Types ArcGIS Online Viewer User Type
	ArcGIS Enterprise User Types ArcGIS Enterprise Viewer User Type

**Capped Quantities (annual subscription)** 

ArcGIS Online User Types		ArcGIS Enterprise User Types	
ArcGIS Online Contributor User Type	15	ArcGIS Enterprise Contributor User Type	15
ArcGIS Online Mobile Worker User Type	75	ArcGIS Enterprise Mobile Worker User Type	75
ArcGIS Online Creator User Type	75	ArcGIS Enterprise Creator User Type	75
ArcGIS Online Professional User Type	20	ArcGIS Enterprise Professional User Type	20
ArcGIS Online Professional Plus User Type 20		ArcGIS Enterprise Professional Plus User Type	20
ArcGIS Pro (Add-on Apps) for ArcGIS Online Creator or Professional User Type		ArcGIS Pro (Add-on Apps) for ArcGIS Enterpris Creator or Professional User Type	se
ArcGIS 3D Analyst, ArcGIS Data Reviewer, ArcGIS Geostatistical Analyst, ArcGIS Network Analyst, ArcGIS Publisher, ArcGIS Spatial Analyst, ArcGIS Workflow Manager, ArcGIS Image Analyst	20 each	ArcGIS 3D Analyst, ArcGIS Data Reviewer, ArcGIS Geostatistical Analyst, ArcGIS Network Analyst, ArcGIS Publisher, ArcGIS Spatial Analyst, ArcGIS Workflow Manager, ArcGIS Image Analyst	20 each
ArcGIS Online Apps and Other		ArcGIS Enterprise Apps and Other	
ArcGIS Location Sharing for ArcGIS Online	20	ArcGIS Location Sharing for ArcGIS Enterprise	20
ArcGIS Online Service Credits	50,000	ArcGIS Advanced Editing User Type Extension for ArcGIS Enterprise	15

### Other Benefits

Number of Esri User Conference registrations provided annually	4
Number of Tier 1 Help Desk individuals authorized to call Esri	4
Five percent (5%) discount on all individual commercially available instructor-led training classes at Esri facilities	
purchased outside this Agreement	

Customer may accept this Agreement by signing and returning the whole Agreement with (i) the Quotation attached, (ii) a purchase order, or (iii) another document that matches the Quotation and references this Agreement ("Ordering Document"). ADDITIONAL OR CONFLICTING TERMS IN CUSTOMER'S PURCHASE ORDER OR OTHER DOCUMENT WILL NOT APPLY, AND THE TERMS OF THIS AGREEMENT WILL GOVERN. This Agreement is effective as of the date of Esri's receipt of an Ordering Document, unless otherwise agreed to by the parties ("Effective Date").

Term of Agreement: Three (3) years	
This Agreement supersedes any previous agreements, arrangements between the parties relating to the licens Product Updates, no modifications can be made to this	sing of the Products. Except as provided in Article 4—
Accepted and Agreed:	
(Customer)	
By:Authorized Signature	
Printed Name:	
Title:	
Date:	
CUSTOMER CON	TACT INFORMATION
Contact:	Telephone:
Address:	Fax:
City, State, Postal Code:	E-mail:
Country:	
Quotation Number (if applicable):	

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### 1.0—ADDITIONAL DEFINITIONS

In addition to the definitions provided in the Master Agreement, the following definitions apply to this Agreement:

- "Case" means a failure of the Software or Online Services to operate according to the Documentation where such failure substantially impacts operational or functional performance.
- "Deploy", "Deployed" and "Deployment" mean to redistribute and install the Products and related Authorization Codes within Customer's organization(s).
- "Fee" means the fee set forth in the Quotation.
- "Maintenance" means Tier 2 Support, Product updates, and Product patches provided to Customer during the Term of Agreement.
- "Master Agreement" means the applicable master agreement for Esri Products incorporated by this reference that is (i) found at <a href="https://www.esri.com/enus/legal/terms/full-master-agreement">https://www.esri.com/enus/legal/terms/full-master-agreement</a> and available in the installation process requiring acceptance by electronic acknowledgment or (ii) a signed Esri master agreement or license agreement that supersedes such electronically acknowledged master agreement.
- "Product(s)" means the products identified in Table A—List of Products and any updates to the list Esri provides in writing.
- "Quotation" means the offer letter and quotation provided separately to Customer.
- "Technical Support" means the technical assistance for attempting resolution of a reported Case through error correction, patches, hot fixes, workarounds, replacement deliveries, or any other type of Product corrections or modifications.
- "Tier 1 Help Desk" means Customer's point of contact(s) to provide all Tier 1 Support within Customer's organization(s).
- "Tier 1 Support" means the Technical Support provided by the Tier 1 Help Desk.
- "Tier 2 Support" means the Esri Technical Support provided to the Tier 1 Help Desk when a Case cannot be resolved through Tier 1 Support.

### 2.0—ADDITIONAL GRANT OF LICENSE

- 2.1 Grant of License. Subject to the terms and conditions of this Agreement, Esri grants to Customer a personal, nonexclusive, nontransferable license solely to use, copy, and Deploy quantities of the Products listed in Table A—List of Products for the Term of Agreement (i) for the applicable Fee and (ii) in accordance with the Master Agreement.
- 2.2 Consultant Access. Esri grants Customer the right to permit Customer's consultants or contractors to use the Products exclusively for Customer's benefit. Customer will be solely responsible for compliance by consultants and contractors with this Agreement and will ensure that the consultant or contractor discontinues use of Products upon completion of work for Customer. Access to or use of Products by consultants or contractors not exclusively for Customer's benefit is prohibited. Customer may not permit its consultants or contractors to install Software or Data on consultant, contractor, or third-party computers or remove Software or Data from Customer locations, except for the purpose of hosting the Software or Data on Contractor servers for the benefit of Customer.

### 3.0—TERM, TERMINATION, AND EXPIRATION

- 3.1 Term. This Agreement and all licenses hereunder will commence on the Effective Date and continue for the duration identified in the Term of Agreement, unless this Agreement is terminated earlier as provided herein. Customer is only authorized to use Products during the Term of Agreement. For an Agreement with a limited term, Esri does not grant Customer an indefinite or a perpetual license to Products.
- 3.2 No Use upon Agreement Expiration or Termination. All Product licenses, all Maintenance, and Esri User Conference registrations terminate upon expiration or termination of this Agreement.
- 3.3 Termination for a Material Breach. Either party may terminate this Agreement for a material breach by the other party. The breaching party will have thirty (30) days from the date of written notice to cure any material breach.
- 3.4 Termination for Lack of Funds. For an Agreement with government or government-

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owned entities, either party may terminate this Agreement before any subsequent year if Customer is unable to secure funding through the legislative or governing body's approval process.

3.5 Follow-on Term. If the parties enter into another agreement substantially similar to this Agreement for an additional term, the effective date of the follow-on agreement will be the day after the expiration date of this Agreement.

### 4.0—PRODUCT UPDATES

- 4.1 Future Updates. Esri reserves the right to update the list of Products in Table A—List of Products by providing written notice to Customer. Customer may continue to use all Products that have been Deployed, but support and upgrades for deleted items may not be available. As new Products are incorporated into the standard program, they will be offered to Customer via written notice for incorporation into the Products schedule at no additional charge. Customer's use of new or updated Products requires Customer to adhere to applicable additional or revised terms and conditions in the Master Agreement.
- 4.2 Product Life Cycle. During the Term of Agreement, some Products may be retired or may no longer be available to Deploy in the identified quantities. Maintenance will be subject to the individual Product Life Cycle Support Status and Product Life Cycle Support Policy, which can be found at <a href="https://support.esri.com/en/other-resources/product-life-cycle">https://support.esri.com/en/other-resources/product-life-cycle</a>. Updates for Products in the mature and retired phases may not be available. Customer may continue to use Products already Deployed, but Customer will not be able to Deploy retired Products.

### 5.0—Maintenance

The Fee includes standard maintenance benefits during the Term of Agreement as specified in the most current applicable Esri Maintenance and Support Program document (found at <a href="https://www.esri.com/en-us/legal/terms/maintenance">https://www.esri.com/en-us/legal/terms/maintenance</a>). At Esri's sole discretion, Esri may make patches, hot fixes, or updates available for download. No Software other

than the defined Products will receive Maintenance. Customer may acquire maintenance for other Software outside this Agreement.

### a. Tier 1 Support

- Customer will provide Tier 1 Support through the Tier 1 Help Desk to all Customer's authorized users.
- The Tier 1 Help Desk will be fully trained in the Products.
- At a minimum, Tier 1 Support will include those activities that assist the user in resolving how-to and operational questions as well as questions on installation and troubleshooting procedures.
- 4. The Tier 1 Help Desk will be the initial point of contact for all questions and reporting of a Case. The Tier 1 Help Desk will obtain a full description of each reported Case and the system configuration from the user. This may include obtaining any customizations, code samples, or data involved in the Case.
- 5. If the Tier 1 Help Desk cannot resolve the Case, an authorized Tier 1 Help Desk individual may contact Tier 2 Support. The Tier 1 Help Desk will provide support in such a way as to minimize repeat calls and make solutions to problems available to Customer's organization.
- Tier 1 Help Desk individuals are the only individuals authorized to contact Tier 2 Support. Customer may change the Tier 1 Help Desk individuals by written notice to Esri.

### b. Tier 2 Support

- Tier 2 Support will log the calls received from Tier 1 Help Desk.
- Tier 2 Support will review all information collected by and received from the Tier 1 Help Desk including preliminary documented troubleshooting provided by the Tier 1 Help Desk when Tier 2 Support is required.
- 3. Tier 2 Support may request that Tier 1 Help Desk individuals provide verification of information, additional information, or answers to additional questions to

Page 4 of 6 March 27, 2025

- supplement any preliminary information gathering or troubleshooting performed by Tier 1 Help Desk.
- 4. Tier 2 Support will attempt to resolve the Case submitted by Tier 1 Help Desk.
- 5. When the Case is resolved, Tier 2 Support will communicate the information to Tier 1 Help Desk, and Tier 1 Help Desk will disseminate the resolution to the user(s).

### 6.0—ENDORSEMENT AND PUBLICITY

This Agreement will not be construed or interpreted as an exclusive dealings agreement or Customer's endorsement of Products. Either party may publicize the existence of this Agreement.

### 7.0—ADMINISTRATIVE REQUIREMENTS

- 7.1 OEM Licenses. Under Esri's OEM or Solution OEM programs, OEM partners are authorized to embed or bundle portions of Esri products and services with their application or service. OEM partners' business model, licensing terms and conditions, and pricing are independent of this Agreement. Customer will not seek any discount from the OEM partner or Esri based on the availability of Products under this Agreement. Customer will not decouple Esri products or services from the OEM partners' application or service.
- 7.2 Annual Report of Deployments. At each anniversary date and ninety (90) calendar days prior to the expiration of this Agreement, Customer will provide Esri with a written report detailing all Deployments. Upon request, Customer will provide records sufficient to verify the accuracy of the annual report.
- 8.0—ORDERING, ADMINISTRATIVE
  PROCEDURES, DELIVERY, AND
  DEPLOYMENT
- 8.1 Orders, Delivery, and Deployment
- Upon the Effective Date, Esri will invoice Customer and provide Authorization Codes to activate the nondestructive copy protection program that enables Customer to download,

- operate, or allow access to the Products. If this is a multi-year Agreement, Esri may invoice the Fee up to thirty (30) calendar days before the annual anniversary date for each year.
- b. Undisputed invoices will be due and payable within thirty (30) calendar days from the date of invoice. Esri reserves the right to suspend Customer's access to and use of Products if Customer fails to pay any undisputed amount owed on or before its due date. Esri may charge Customer interest at a monthly rate equal to the lesser of one percent (1.0%) per month or the maximum rate permitted by applicable law on any overdue fees plus all expenses of collection for any overdue balance that remains unpaid ten (10) days after Esri has notified Customer of the past-due balance.
- c. Esri's federal ID number is 95-2775-732.
- d. If requested, Esri will ship backup media to the ship-to address identified on the Ordering Document, FOB Destination, with shipping charges prepaid. Customer acknowledges that should sales or use taxes become due as a result of any shipments of tangible media, Esri has a right to invoice and Customer will pay any such sales or use tax associated with the receipt of tangible media.
- 8.2 Order Requirements. Esri does not require Customer to issue a purchase order. Customer may submit a purchase order in accordance with its own process requirements, provided that if Customer issues a purchase order, Customer will submit its initial purchase order on the Effective Date. If this is a multi-year Agreement, Customer will submit subsequent purchase orders to Esri at least thirty (30) calendar days before the annual anniversary date for each year.
- All orders pertaining to this Agreement will be processed through Customer's centralized point of contact.
- b. The following information will be included in each Ordering Document:
  - (1) Customer name; Esri customer number, if known; and bill-to and ship-to addresses
  - (2) Order number
  - (3) Applicable annual payment due

Page 5 of 6 March 27, 2025

# 9.0—MERGERS, ACQUISITIONS, OR DIVESTITURES

If Customer is a commercial entity, Customer will notify Esri in writing in the event of (i) a consolidation, merger, or reorganization of Customer with or into another corporation or entity; (ii) Customer's acquisition of another entity; or (iii) a transfer or sale of all or part of Customer's organization (subsections i, ii, and iii, collectively referred to as "Ownership Change"). There will be no decrease in Fee as a result of any Ownership Change.

- 9.1 If an Ownership Change increases the cumulative program count beyond the maximum level for this Agreement, Esri reserves the right to increase the Fee or terminate this Agreement and the parties will negotiate a new agreement.
- 9.2 If an Ownership Change results in transfer or sale of a portion of Customer's organization, that portion of Customer's organization will transfer the Products to Customer or uninstall, remove, and destroy all copies of the Products.
- 9.3 This Agreement may not be assigned to a successor entity as a result of an Ownership Change unless approved by Esri in writing in advance. If the assignment to the new entity is not approved, Customer will require any successor entity to uninstall, remove, and destroy the Products. This Agreement will terminate upon such Ownership Change.

Page 6 of 6 March 27, 2025

# City of Santee COUNCIL AGENDA STATEMENT

**MEETING DATE** 

March 28, 2018

**AGENDA ITEM NO.** 

<u>ITEM TITLE</u> AUTHORIZE THE OPEN MARKET PURCHASE OF GEOGRAPHIC INFORMATION SYSTEM (GIS) SOFTWARE AND RELATED LICENSING AND MAINTENANCE FROM ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC. (ESRI)

DIRECTOR/DEPARTMENT

Melanie Kush, Development Services Kathy Valverde, Assistant to the City Manager

**SUMMARY** One of the top ten priorities identified by City Council is the implementation of an automated permitting system, which will be accomplished with the recently approved *Meritage* system. At the same time, to fully support the permitting system and expand the City's capabilities, a more robust Geographic Information System (GIS) system is required. While the City currently has some desktop GIS software, this additional software will allow for publicly accessible online geo-referenced data via the City's website, and will also integrate many of the City's business activities, including permitting, inspection, code enforcement, planning, zoning, stormwater, economic development, and more.

This purchase represents the first phase of implementing a more robust GIS system. With this software, City I.T. staff will be developing a dedicated GIS server. In turn, additional technical services may be needed to help fully integrate the GIS system with the permitting system and the City's website. If needed, a professional services agreement will be brought to City Council in the near future for consideration.

In accordance with Santee Municipal Code Section 3.24.120(B)(4), the City may dispense with the requirements of formal or informal bidding and purchase equipment, materials and supplies on the open market without compliance with the bidding procedure when the City Council determines that due to special circumstances it would be in the City's best interest to do so. In this case, the City currently has ESRI GIS software. The purchase of this new GIS software will expand the City's capabilities but must be purchased from ESRI to be compatible with our current software. ESRI is the industry leader in producing GIS products, and their software is in use by the overwhelming majority of local and federal government agencies and businesses that utilize GIS.

The attached staff report provides more information on this purchase and the GIS capabilities.

FINANCIAL STATEMENT

The cost of the GIS software and related licensing is \$36,000. Funds are currently appropriated as part of the adopted Five Year Capital Improvement Program budget, in the Permitting and Land Management System project (CIP 2015-54) for Fiscal Year 2017-18. The first year maintenance cost is included with this purchase, which provides support from ESRI as well as any software updates. Ongoing maintenance costs for the second year, which is estimated at \$13,500, will be included in the Fiscal Year 2018-19 Proposed Budget for City Council consideration.

CITY ATTORNEY REVIEW ☐ N/A ☐ Completed

**RECOMMENDATION** Authorize the open market purchase of Geographic Information System (GIS) software and related licensing and maintenance from Environmental Systems Research Institute, Incorporated (ESRI) for an amount not to exceed \$36,000.

**ATTACHMENTS** 

Staff Report

2. ESRI Quote for GIS Software and Licenses

### STAFF REPORT

# OPEN MARKET PURCHASE OF GEOGRAPHIC INFORMATION SYSTEM (GIS) SOFTWARE AND RELATED LICENSING AND MAINTENANCE

### **MARCH 28, 2018**

### **BACKGROUND**

A Geographic Information System (GIS) is an integrated framework for gathering, managing, and analyzing data in a spatial or geographic context. GIS integrates many types of data into layers of information. One layer might include all public streets, another could include storm drain lines, and yet another layer could include conservation easement areas. A layer is not just a map, rather it contains associated data. For example, a GIS containing parcels located in Santee could include the name of the parcel's owner, the size of the parcel, the parcel's zoning designation, and its assessed value.

These layers can be used singly or in combination with other layers to analyze and create visualizations of this data in the form of maps, 3D scenes, graphs and charts. Data within the layers can be categorized and mapped. For instance, in the example outlined above, a GIS was used to identify all parcels that were 15,000 square feet or more in area during the recent urban beekeeping workshops. A GIS can also include geo-referenced imagery such as satellite or aerial photographs.

The industry standard for GIS software and hardware is ArcGIS created by Environmental Systems Research Institute (ESRI). The ESRI software is in use by the overwhelming majority of local and Federal governmental agencies and businesses that deal with geographically referenced data. All agencies in San Diego that employ a GIS use the ESRI product. Santee currently has two licenses for ArcGIS, which are primarily used by the Development Services Department and the Fire Department. Development Services uses ArcGIS for a variety of tasks ranging from addresses to zoning. Fire Department uses ArcGIS for emergency routing. The data is shared among City departments using a read-only version.

Over the years, City staff has created useful GIS data, such as the location of storm drain facilities, zoning data, and the road classifications. However, the data cannot be shared with the public as the City lacks a dedicated ESRI server with an appropriate licensing system that would allow publishing this data online. Many agencies have online mapping tools that have an active user interface. Figure 1 below is a screen shot from Carlsbad's online zoning map and is an example of what is possible with an ArcGIS enterprise system. In this interactive map, users can select a parcel and then be given 31 attributes (data) about that parcel ranging from Assessor Parcel Number (APN) to Zoning District. The ESRI software listed below along with the enterprise agreement will allow this to happen.

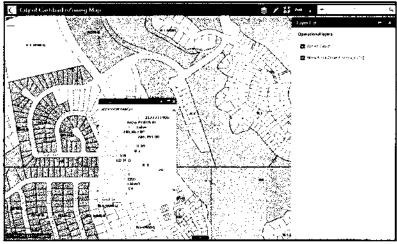


Figure 1

An online GIS is necessary to maximize the benefits of the recently approved building permitting software, known as *Meritage*.

### **PROPOSAL**

This proposal requests authorization for the City Manager to purchase an ESRI ArcGIS server software, ESRI ArcGIS server license, ESRI ArcGIS Online, and ESRI Business Analyst Online. The purchase of the ArcGIS software will allow more data to be published online and make Santee comparable to other jurisdictions in providing GIS data to residents, business owners, and contractors. In addition, Santee will be able to comply with current Regional Water Quality Control Board requirements regarding the online publication of storm water data.

### ArcGIS Server License

The ArcGIS server would be located at the City and would be maintained by Information Technology (IT) personnel. Placement of the GIS software on a current City server will allow better control and security of data, however the City must purchase the license for this server. This license would be renewed annually along with the ArcGIS enterprise maintenance.

### ArcGIS Online

ArcGIS Online is cloud-based software hosted by ESRI that offers a scalable mapping platform and provides an online platform that would allow the public to access select maps and tailor the data to be viewed. Viewers may choose what data, known as "layers", and the geographic extent they wish to see and create their own maps reflecting their needs.

Prior to establishing an online GIS, staff must organize the data and verify its accuracy. Linkages to the website and to the new *Meritage* permitting software would have to be created and tested. To facilitate the expeditious deployment of an online GIS presence, staff anticipates engaging a GIS consultant with the goal of creating an online capability

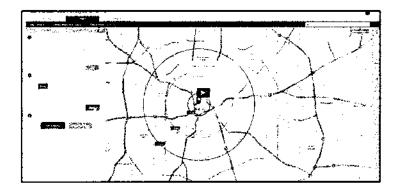
GIS Purchase March 28, 2018 Page 3 of 4

by June 30, 2018. A professional services agreement will be brought forward for consideration at a subsequent City Council meeting.

Once the linkages to the website and *Meritage* are established, online users would be able to get basic City geo-referenced information regarding private property, roads and infrastructure. Additional data can be added as other uses are envisioned for GIS data such as plotting park facilities available for rent. The additional data can be created by existing staff as training would be provided as part of a GIS consultant's work. There would be ten (10) licensed users at the City that could create new GIS data to serve the residents and businesses of Santee.

### **Business Analyst Online**

Business Analyst Online is an extension of ArcGIS that integrates geo-referenced land use, infrastructure and demographic data. This functionality is typically employed in an economic development context to analyze specific sites and evaluate the spatial extent of a given business market. The spatially organized demographic data can also be used to 1) assist in the placement of businesses with Santee; 2) optimize the placement of City facilities such as parks and fire stations; 3) evaluate the impacts of projects and decisions on residents; and 4) provide walking and driving time analysis from specific locations. The purchase would provide ten (10) licensed users for this software.



### Fiscal Impact

ESRI has provided a quotation in the amount of \$36,000 for an ArcGIS server, an ArcGIS server license, ArcGIS Online and ESRI Business Analyst Online. Funds are currently appropriated as part of the adopted Five Year Capital Improvement Program budget, in the Permitting and Land Management System project (CIP 2015-54) for Fiscal Year 2017-18.

The first year maintenance cost is included with this purchase, which provides support from ESRI as well as any software updates. Ongoing maintenance costs for the second year, which is estimated at \$13,500, will be included in the Fiscal Year 2018-19 Proposed Budget for City Council consideration.



Environmental Systems Research Institute, Inc.

380 New York St

Redlands, CA 92373-8100 Phone: 909-793-2853

Fax: 909-307-3049 DUNS Number: 06-313-4175 CAGE Code: 0AMS3

To expedite your order, please attach a copy of

this quotation to your purchase order.

Quote is valid from: 02/28/2018 To: 05/29/2018

### Quotation # 20524514

Date: February 28, 2018

Customer # 105998 Contract #

City of Santee **Development Services Dept** 10601 Magnolia Ave Santee, CA 92071-1266

ATTENTION: John O'Donnell

PHONE:

(619) 258-4100

FAX:

(619) 562-6514

Material	Qty	Description	Unit Price	Total
160463	1	ArcGIS Enterprise Standard (Windows) Up to Four Cores License	20,000.00	20,000.00
160590	1	ArcGIS Enterprise Standard (Windows) Up to Four Cores Staging Server License	10,000.00	10,000.00
153148	10	ArcGIS Online Named User Level 2 Term License	500.00	5,000.00
153417	10	ArcGIS Business Analyst Web App Single User Add-on for ArcGIS Online (Minimum QTY 5)	100.00	1,000.00
			Item Total:	36,000.00
			Subtotal:	36,000.00
			Sales Tax:	0.00
		Estimated Shipping & Handling(2	2 Day Delivery) :	0.00
		Contrac	ct Pricing Adjust:	0.00
			Total:	\$36,000.00

<sup>\*</sup>Once your order is processed, you will receive an email with your software authorization numbers along with instructions on how to download the software from my.esri.com.

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

For questions contact: Elizabeth Stowe Email: estowe@esri.com Phone: (909) 793-2853 x5313

The items on this quotation are subject to and governed by the terms of this quotation and of your signed agreement with Esri, if applicable, and the most current product specific scope of use document found at http://www.esri.com/~/media/Files/Pdfs/legal/pdfs/e300.pdf. If no such agreement covers any item, then Esri's standard terms and conditions, and current product specific scope of use, found at http://www.esri.com/legal/software-license apply to your purchase of that item. Federal government entities and government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Acceptance of this quotation is limited to the terms of this quotation. State and local government entities in California or Maryland buying under the State Contract are also subject to the terms and conditions found at http://www.esri.com/legal/supplementalterms-and-conditions. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esris offenings. The quotation information is confidential and may not be copied or released other than for the express purpose of system selection and purchase/license. The information may not be given to outside parties or used for any other purpose without consent from Environmental Systems Research Institute, Inc. (Esri). Delivery is FOB Origin.

If sending remittance, please address to: Esri, P.O. Box 741076, Los Angeles, CA 90074-1076



Environmental Systems Research Institute, Inc.

380 New York St

Redlands, CA 92373-8100

Phone: 909-793-2853 Fax: 909-307-3049 DUNS Number: 06-313-4175 CAGE Code: 0AMS3

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ATTENTION: John O'Donnell

PHONE:

(619) 258-4100

FAX:

(619) 562-6514

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# MEETING DATE August 13, 2025

ITEM TITLE RESOLUTION AUTHORIZING THE APPROPRIATION OF FUNDS TO PURCHASE MICROSOFT DYNAMICS LICENSES.

# **DIRECTOR/DEPARTMENT** Gary Halbert, Interim City Manager

## SUMMARY

The City of Santee currently utilizes Microsoft Office 365 for communication and productivity tools. In support of continued efforts to improve customer service tracking, workflow automation, and digital responsiveness, staff is proposing a pilot project using Microsoft Dynamics 365 to evaluate its potential for integration with ESRI Survey123 and EnerGov. This system would allow staff to monitor constituent service requests from initiation to resolution, providing a clear picture of response timelines, status updates, and outcomes.

In addition to customer service tracking, workflow automation and digital responsiveness, the pilot project will explore the early-stage application of artificial intelligence (AI) tools to help categorize, prioritize, and route incoming service requests particularly those submitted through EnerGov. The combination of workflow automation and AI could significantly reduce manual processing, increase response efficiency, and support data-driven service improvements over time.

The proposed pilot includes the purchase of 10 Microsoft Dynamics 365 licenses, with a total estimated cost of \$11,160.00 for a one-year period. This cost includes licensing and initial configuration services. The results of the pilot will help inform future technological investments; no long-term commitments are proposed at this stage.

# FINANCIAL STATEMENT

A one-time appropriation of \$11,160.00 into the Information Technology Operating Budget will be funded from the City's General Fund Reserves. This amount covers a one-year license term for 10 Microsoft Dynamics 365 users and associated pilot implementation costs.

# CITY ATTORNEY REVIEW □ N/A • ☑ Completed

# RECOMMENDATION 6#

Adopt the Resolution authorizing the appropriation of \$11,160.00 from General Fund Reserves for the purchase of 10 Microsoft Dynamics 365 licenses to conduct a pilot project evaluating its potential to track and manage service requests from Survey123 and EnerGov, with integrated workflow automation and exploratory AI capabilities.

# **ATTACHMENT**

Resolution Microsoft Dynamics Quote



<b>RESOLUTIO</b>	N NO.	
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# RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, AUTHORIZING THE APPROPIATION OF FUNDS FROM THE GENERAL FUND RESERVE TO PURCHASE MICROSOFT DYNAMICS LICENSES.

**WHEREAS**, the City of Santee currently utilizes Microsoft Office 365 for communication and productivity tools; and

**WHEREAS,** in support of continued efforts to improve customer service tracking, workflow automation, and digital responsiveness staff is proposing a pilot project using Microsoft Dynamics 365 to evaluate its potential for integration with ESRI Survey123 and EnerGov; and

**WHEREAS**, the pilot project will explore the early-stage application of artificial intelligence (AI) tools to help categorize, prioritize, and route incoming service requests.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Santee, California, that the City Council hereby authorize the appropriation of \$11,160.00 from the General Fund Reserve into the Information Technology FY 2025-26 Operating Budget for the purchase of 10 Microsoft Dynamics 365 licenses to conduct a pilot project evaluating its potential to track and manage service requests.

**ADOPTED** by the City Council of the City of Santee, California, at a Regular Meeting thereof held this 13<sup>th</sup> day of August 2025, by the following roll call vote to wit:

JAMES JEFFRIES, CITY CLERK		
ATTEST:	JOHN W. MINTO, MAYOR	
	APPROVED:	
ABSENT:		
NOES:		
AYES:		



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CITY OF SANTEE 10601 MAGNOLIA AVE BLDG 5 SANTEE, CA 92071 (619) 258-4100

**Shipping Method** 

Standard Delivery

	Quantity	Unit Price	Subtotal
MICROSOFT NGVL - 0005839178			
1. VLA DYNAMICS 365 FOR CUSTOMER SERVICE ENT PER	10	\$1,116.00	\$11,160.00

Subtotal: \$11,160.00 Shipping: \$0.00 Non-Taxable Amount: \$11,160.00 Taxable Amount: \$0.00 Estimated Tax: \$0.00

Total: \$11,160.00



# **Shipping Group Details**

**Shipping To** 

RECEIVING DEPT CITY OF SANTEE 10601 MAGNOLIA AVE BLDG 5 SANTEE, CA 92071 (619) 258-4100 **Shipping Method** 

Standard Delivery

			Quantity	Unit Price	Subtotal
MICI	ROSOFT NGVL - 0005839178				
1.	VLA DYNAMICS 365 FOR CUST USER	TOMER SERVICE ENT PER	10	\$1,116.00	\$11,160.00
	<b>SKU</b> : AD229288	MFG Part #: AAA-31031	OLS Pur	chase Type: Full Year	
	Current Duration: 12	Total Duration: 12	Maint. Er	nd Date: Jun. 30, 2026	

### **Important Notes**

### **Terms of Sale**

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All products, pricing, and other information is based on the latest information available and is subject to change for any reason, including but not limited to tariffs imposed by government authorities. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax\_Department@dell.com or ARSalesTax@emc.com, as applicable.

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Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offeringspecificterms ("Offer Specific Terms").

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the enduser and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

# MEETING DATE August 13, 2025

ITEM TITLE PUBLIC HEARING AND INTRODUCTION AND FIRST READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, AMENDING SANTEE MUNICIPAL CODE TITLE 13 (ZONING) REGARDING INDUSTRIAL USE REGULATIONS AND FINDING THE ACTION TO NOT REQUIRE ENVIRONMENTAL REVIEW PER CEQA SECTION 15378(b)(5) (ZOA-2025-0002)

# DIRECTOR/DEPARTMENT Sandi Sawa, Planning and Building Department



# SUMMARY

The City of Santee is proposing an amendment to Title 13 ("Zoning") of the Santee Municipal Code to update the regulations governing industrial zoning districts. The proposed changes are intended to:

- Modernize and clarify permitted and conditionally permitted uses;
- · Align development standards with current planning practices and industry needs;
- · Support economic development and business retention efforts;
- Enhance consistency and clarity within the Municipal Code.

This zoning ordinance amendment (ZOA-2025-0002) reflects the City's ongoing efforts to maintain a clear, functional, and business-friendly zoning code that also supports orderly development and compatibility with adjacent land uses.

Pursuant to Government Code Section 65854, a public hearing is required for zoning code amendments.

# **ENVIRONMENTAL REVIEW**

This Agenda Item is either not governed by or is exempt from the California Environmental Quality Act (CEQA). The adoption of an ordinance amending various municipal code provisions is "an organizational or administrative activity of governments that will not result in direct or indirect physical changes in the environment" and, therefore, does not qualify as a "project" governed CEQA (see 14 CCR § 15378 (b)(5)). In addition, this type of activity would qualify for "the common sense exemption" from CEQA because "it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment" (see 14 CCR 15061(b)(3)). Under either interpretation, CEQA does not apply here.

# FINANCIAL STATEMENT

There is no material direct fiscal impact to the City from this action.

CITY ATTORNEY REVIEW □ N/A ☒ Completed





# RECOMMENDATIONS W

- 1. Open, conduct, and close the Public Hearing on the Ordinance amending Title 13 ("Zoning"); and
- 2. Introduce and conduct the First Reading of the Ordinance; and
- 3. Set the Second Reading and adoption of the Ordinance for August 27, 2025.

# **ATTACHMENTS**

Ordinance Amending Title 13



ORDINANCE	NO.	
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AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANTEE AMENDING TABLE 13.12.030A OF THE SANTEE MUNICIPAL CODE TITLE 13, "ZONING" REGARDING INDUSTRIAL USE REGULATIONS (CASE FILE ZOA-2025-0002) AND FINDING THE ACTION TO BE STATUTORILY EXEMPT FROM ENVIRONMENTAL REVIEW UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)

**WHEREAS**, the City of Santee, California ("City") is a municipal corporation, duly organized under the constitution and laws of the State of California; and

**WHEREAS**, the City desires to amend its Industrial use regulations to modernize and clarify permitted and conditionally permitted uses; align development standards with current planning practices and industry needs; support economic development and business retention efforts; enhance consistency and clarity within the Municipal Code; and

**WHEREAS,** on August 13, 2024, the City Council held a duly-noticed public hearing to consider the Ordinance, including: (1) the public testimony and agenda reports prepared in connection with the Ordinance and (2) the policy considerations discussed therein; and

**WHEREAS,** the City Council scheduled and held a second reading of proposed revisions to Title 13 on August 27, 2025; and

WHEREAS, all legal prerequisites to the adoption of the Ordinance have occurred.

**NOW, THEREFORE**, the City Council of the City of Santee does ordain as follows:

**SECTION 1.** <u>Incorporation.</u> The recitals above are each incorporated by reference and adopted as findings by the City Council.

**SECTION 2.** CEQA. The amendment of the Santee Municipal Code, as set forth in the attached Ordinance is not a project subject to the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines section 15378, as it is an administrative activity of government and the Ordinance does not have the potential to result in either a direct or reasonably foreseeable indirect physical change in the environment. The amendments are exempt from CEQA review pursuant to State CEQA Guidelines section 15061(b)(3) as the Ordinance does not have the potential to result in either a direct or reasonably foreseeable indirect physical change in the environment.

### **SECTION 3.** Code Amendments.

Section 13.04.140 of the Santee Municipal Code is hereby amended as follows:

"Coffeehouse" means a retail establishment primarily engaged in the preparation and sale of coffee, tea, and other non-alcoholic beverages for on-site or take-out consumption. Limited food items such as baked goods, salads, or pre-made sandwiches may be offered

### ORDINANCE NO.

as ancillary to beverage service. The establishment is typically designed with seating to accommodate on-site consumption and may provide a casual environment for social interaction or individual use. Drive-through service may be permitted where allowed by zoning. Coffeehouses do not include full-service restaurants or establishments where the sale of alcoholic beverages is the primary use.

"Distillery" means a facility licensed by the California Department of Alcoholic Beverage Control for the production, bottling, storage, and distribution of distilled spirits for commercial purposes. A distillery may include tasting rooms and retail sales areas, with or without food service, and may allow on-site and/or off-site consumption in accordance with applicable local, state, and federal laws.

"Establishment" means any privately owned place of business operated for a profit to which the public is invited, including, but not limited to, any place of amusement or entertainment.

<u>"Premises" means a building or unified complex of buildings on one lot or on two or more contiguous lots under common ownership or management.</u>

"Winery" means a facility where grapes or other fruit are processed, fermented, blended, aged, stored, bottled, and packaged to produce wine. A winery may include accessory uses such as wine tasting rooms, retail sales of wine and related products, administrative offices, and incidental food service consistent with State alcohol regulations. Wineries may also include on-site cultivation of grapes or other fruit when conducted in compliance with applicable zoning regulations. The facility must comply with all applicable provisions of the California Department of Alcoholic Beverage Control (ABC).

Table 13.14.030A of the Santee Municipal Code is hereby amended as follows:

# Table 13.14.030A Use Regulations for Industrial Districts

Use	IL	IG
A. Industrial Uses		
1. Manufacturing, compounding, assembly or treatment of articles or merchandise from the following previously prepared typical materials such as, but not limited to, canvas, cellophane, cloth, cork, felt, fiber, fur, glass, leather, paper (no milling), precious or semiprecious stones, metals, plaster, plastic, shells, textiles, tobacco, wood and yarns; and art, novelty items (not including firework or other explosive type items), electrical appliances, motors and devices; radio, television, phonograph and computers; electronic precision instruments; medical and dental instruments; timing and measuring instruments; audio machinery; visual machinery; cosmetics, drugs, perfumes, toiletries and soap (not including refining or rendering of fats or oils)	Р	Р

# ORDINANCE NO. \_\_\_\_

2. Beverage production, including alcoholic beverage, and bBottling plants	Р	Р
3. Building materials and cement products manufacturing, subject to the provisions	-	Р
4. Cement products manufacturing	-	P
4.5. Fruit or vegetable Food products manufacturing and packing houses, including frozen foods (not including meat and/or poultry slaughtering)	С	Р
6. Fruit or vegetable products manufacturing, including frozen foods	C	₽
5.7. Furniture upholstering	Р	Р
6.8. Hazardous waste storage and/or treatment facility	-	С
7.9. Laboratories (chemical, dental, electrical, optical, mechanical and medical)	Р	Р
8. <del>10.</del> Mining	С	С
9.41. Rubber and metal stamp manufacturing	Р	Р
10.12. Renewable Energy Storage Facility, subject to provisions of Section 13.14.030(L)	-	С
B. Storage Trades		
3. Equipment sales/rentals <u>yard</u>	MC	MC
C. Services		
O. Animal and facility		
2. Animal care facility		
a. Completely within an enclosed building	Р	Р
	P	P
<ul> <li>a. Completely within an enclosed building</li> <li>b. With exterior kennels, pens or runs shall be permitted to operate only between the hours of 8:00 a.m. and 6:00 p.m. Operation outside of these hours shall</li> </ul>	-	-
<ul> <li>a. Completely within an enclosed building</li> <li>b. With exterior kennels, pens or runs shall be permitted to operate only between the hours of 8:00 a.m. and 6:00 p.m. Operation outside of these hours shall require approval of a Conditional Use Permit (C).</li> <li>3. Appliance repair and incidental sales (including, but not limited to, small household appliances, electronics, computers and vending machines, and provided all work</li> </ul>	<u>C-P</u>	-

#### ORDINANCE NO.

ii. Accessory to a restaurant or a <u>coffeehouse</u> <del>coffee shop</del> , and without entertainment	Р	-
c. Snack bars, delicatessens, <u>coffeehouses</u> or refreshment stands, accessory to a business <u>premises complex</u>	Р	Р
e. Restaurants <del>or coffee shops,</del> other than fast food		
18. Janitorial services and/or supplies	Р	<u>P</u>
20. Micro-brewery, <u>winery</u> , <u>or distillery</u> with or without tasking room and/or food service	Р	Р
22. Music or recording studio	Р	<u>P</u>
29. Retail sales of products produced, wholesaled, or manufactured on the premises commercial when in conjunction with a permitted or conditional use not occupying more than 25% of the gross floor area of the establishment	Р	Р
D. Public and Semi-Public Uses		
6. Educational facility, excluding business and trade schools and commercial schools	С	С
10. Public buildings and facilities, except for city owned	С	С
13. Public buildings and facilities	P	P

**SECTION 4.** General Plan. The City Council hereby finds that the adoption of the Ordinance is consistent with the General Plan as a matter of law under Government Code section 66314(c).

**SECTION 5.** Effective Date. This Ordinance takes effect 30 days after its adoption.

**SECTION 6.** <u>Publication.</u> The City Clerk is directed to certify to the adoption of this Ordinance and post or publish this Ordinance is required by law.

**SECTION 7.** <u>Custodian of Records.</u> The custodian of records for this Ordinance is the City Clerk and the records comprising the administrative record are located at the City Clerk's office located at 10601 Magnolia Avenue, Santee, CA 92071 or by email at clerk@cityofsanteeca.gov.

**SECTION 8.** Severability. If any provision of this Ordinance or its application to any person or circumstance is held to be invalid by a court of competent jurisdiction, such invalidity has no effect on the other provisions or application, and to this extent, the provisions of this Ordinance irrespective of the invalidity of any portion thereof.

OF	RDII	NAN	CE	NO	

<b>INTRODUCED AND FIRST READ</b> at a Public Hearing held at a Regular Meeting of the City Council of the City of Santee, California, on the 13 <sup>th</sup> day of August 2025, and thereafter <b>ADOPTED</b> at a Regular Meeting of the City Council held on this 27 <sup>th</sup> day of August 2025, by the following vote to wit:
AYES:
NOES:
ABSENT:
APPROVED:
JOHN W. MINTO, MAYOR  ATTEST:
JAMES JEFFRIES, CITY CLERK

MEETING DATE August 13, 2025

ITEM TITLE RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE APPOINTING NITIN NAKRANI AS INTERIM BUILDING OFFICIAL AND APPROVING EMPLOYMENT AGREEMENT

# **DIRECTOR/DEPARTMENT** Rida Freeman, Human Resources



### SUMMARY

On April 7, 2025, the Building Official position became vacant. It is necessary for the City to select an interim Building Official to serve during the recruitment and selection of a permanent Building Official.

The Human Resources Department began the recruitment process for Building Official in late spring. To date, a candidate has not been selected, so the search for a Building Official continues. The Director of Planning and Building and the City Manager have requested that this matter be brought before City Council to consider the appointment of Nitin Nakrani as interim Building Official during the recruitment for a permanent Building Official. Nitin Nakrani has over 35 years of local government management and leadership experience that includes the review and supervision of complex projects and ensuring building code and construction compliance. Nitin spent most of his career with the City of San Diego and has retired from the City of Irvine.

Government Code section 21221(h) allows the City to hire a CalPERS retiree to fill a vacant position on an interim basis during the recruitment for a permanent appointment. This section requires that the appointment be made by the City Council to a position requiring specialized skills, be a one-time appointment, and that the employee does not exceed 960 hours worked in a fiscal year. Section 7522.56 imposes similar restrictions, consistent with Section 21221(h). The law also sets the compensation which must be paid for a CalPERS retiree, as not more than the maximum nor less than the minimum monthly base salary paid to other employees performing comparable duties as listed on the City's publicly available pay schedule, reflected as an hourly rate by dividing the monthly base pay by 173.333. The proposed hourly rate is based on the current monthly compensation for the Building Official position, as contained on the publicly approved salary schedule.

The attached resolution will appoint Nitin Nakrani as the interim Building Official in compliance with Section 21221(h) and approves the corresponding Employment Agreement.

# FINANCIAL STATEMENT

Under the Employment Agreement, Nakrani would be paid at a rate of \$75.00 per hour, which falls within the salary band of the Building Official position on the adopted salary schedule. This amount is dictated by Section 21221(h), and the Employment Agreement does not provide for any benefits other than the salary/wage. This rate is supported by the funding available in the FY 2025-26 Planning & Building Operating Budget.

CITY ATTORNEY REVIEW □ N/A • ⊠ Completed

RECOMMENDATION GH





Adopt the Resolution of the City Council of the City of Santee Appointing Nitin Nakrani as interim Building Official and Approving the Employment Agreement.

# **ATTACHMENT**

- 1. Resolution
- 2. Employment Agreement



#### **RESOLUTION NO.**

# RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, APPOINTING NITIN NAKRANI AS INTERIM BUILDING OFFICIAL AND APPROVING EMPLOYMENT AGREEMENT

WHEREAS, Government Code section 21221(h) permits the City Council to appoint a California Public Employees' Retirement System ("CalPERS") retiree to a vacant position requiring specialized skills during recruitment for a permanent appointment, and provides that such appointment will not subject the retired person to reinstatement from retirement or loss of benefits so long as it is a single appointment that does not exceed 960 hours in a fiscal year; and

WHEREAS, the position of Building Official became vacant on April 7, 2025; and

WHEREAS, the City Council desires to appoint Nitin Nakrani as an interim appointment retired annuitant to the vacant position of Building Official for the City of Santee under Gov. Code section 21221(h), effective August 14, 2025; and

WHEREAS, the City Council, the City and Nitin Nakrani certify that Nitin Nakrani has not and will not receive a Golden Handshake or any other retirement-related incentive; and

WHEREAS, pending the recruitment, selection and employment of a Building Official, the City desires to appoint Nitin Nakrani as interim Building Official, pursuant to the authority provided under Government Code section 21221(h), to provide the technical knowledge, managerial and organization skills necessary to assist the City and continue the normal City operations; and

**WHEREAS**, an appointment under Government Code Section 21221(h) requires an active, publicly posted recruitment for a permanent replacement; and

**WHEREAS**, the current status of this recruitment is open and the vacancy has been publicly posted and applications are being accepted; and

**WHEREAS**, this Section 21221(h) appointment shall only be made once and therefore will end on the date immediately preceding the date on which the permanent replacement for the vacant position of Building Official for the City of Santee commences his or her employment or, if earlier, the date that this appointment is terminated by the City of Santee or Nitin Nakrani; and

WHEREAS, it is understood by Nitin Nakrani and the City that the combined total hours to be served by Nitin Nakrani in any fiscal year for all CalPERS employers combined shall not exceed the 960 hour limitation set forth in California Government Code section 21221(h) and section 7522.56(d); and

**WHEREAS**, the City Council has reviewed a proposed employment agreement by and between Nitin Nakrani and the City of Santee and it is attached hereto; and

**WHEREAS,** the compensation paid to retirees cannot be less than the minimum nor exceed the maximum monthly base salary paid to other employees performing comparable duties, divided by 173.333 to equal the hourly rate; and

#### **RESOLUTION NO.**

**WHEREAS,** the annual salary band for this position is \$133,640 to \$174,370 and the hourly equivalent is \$64.25 to \$83.83; and

WHEREAS, the hourly rate paid to Nitin Nakrani will be \$75.00; and

**WHEREAS,** Nitin Nakrani has not and will not receive any other benefit, incentive, compensation in lieu of benefit or other form of compensation in addition to this hourly pay rate.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Santee, California, as follows:

**SECTION 1.** As required by Government Code sections 7522.56 and 21221(h), the City Council makes the following findings:

- (A) All facts set forth in the Recitals to this Resolution are true and correct.
- (B) Nitin Nakrani has the specialized skills needed to perform the work required of the interim Building Official until a permanent Building Official is appointed and thereafter begins his or her service.
- (C) It is in the best interests of the City of Santee to enter into an employment agreement with and to appoint Nitin Nakrani as interim Building Official for the City of Santee pursuant to the authority provided under Government Code section 21221(h).

**SECTION 2.** Nitin Nakrani is hereby appointed as interim Building Official of the City of Santee in accordance with Government Code section 21221(h) and with the provisions of the employment agreement on file with the City Clerk.

**SECTION 3.** The employment agreement with Nitin Nakrani is hereby approved by the City Council of the City of Santee, effective August 14, 2025.

**ADOPTED** by the City Council of the City of Santee, California, at a Regular Meeting thereof held this 13<sup>th</sup> day of August 2025, by the following roll call vote to wit:

AYES:	
NOES:	
ABSENT:	
	APPROVED:
ATTEST:	JOHN W. MINTO, MAYOR
JAMES JEFFRIES, CITY CLERK	



Mayor John W. Minto City Council Ronn Hall Laura Koval Rob McNelis Dustin Trotter

# CITY OF SANTEE LIMITED-TERM APPOINTMENT AGREEMENT (CALPERS RETIREE DURING A VACANCY)

#### Nitin Nakrani:

If accepted by you and approved by the City Council, this agreement represents the terms of your appointment as interim Building Official for the City of Santee ("City"). In light of your status as a CalPERS retiree, this is a limited-term appointment subject to the requirements set forth in this letter.

This agreement is made because the City has determined that your specialized skills in the areas of Building Official experience are necessary to perform the duties of Interim Building Official. We have also determined that your employment will ensure the efficient continued operation of the City during the recruitment for a permanent Building Official.

#### The terms of this agreement include:

- The term of your appointment will be from August 14, 2025 until the day immediately preceding
  the date on which the permanent replacement for the vacant position of Building Official for the
  City of Santee commences his or her employment or, if earlier, you or the City Council terminates
  this agreement. You are an at-will employee and can be terminated at any time, with or without
  notice and without cause.
- Your rate of pay in the position will be an hourly rate of \$75.00.
- You will not receive any further payments or benefits other than the hourly rate unless required by state or federal law.
- Your hours <u>cannot exceed 960 hours</u> in a fiscal year (inclusive of all hours worked for any CalPERS employer).
- You will be reimbursed for documented and necessary business expenses.

The City and you make this agreement with the mutual understanding that the appointment complies with the requirements applicable to the employment of CalPERS retirees, as codified in Government Code sections 7522.56 and 21221(h). Specifically, an appointment under Sections 7522.56 and 21221(h) is permissible if all of the following requirements are met:

- (1) The appointment is made by the City Council;
- (2) The appointment is to a vacant position during recruitment for a permanent appointment;
- (3) The appointment is either during an emergency to prevent stoppage of public business or because the retiree has specialized skills needed in performing the work;
- (4) The retiree is appointed to the vacant position no more than once;
- (5) The rate of pay for the employment shall not be less than the minimum, nor exceed the maximum, paid by the City to other employees performing comparable duties on a monthly basis, divided by 173.333 to equal an hourly rate;





- (6) The compensation paid to the retiree is limited to the hourly rate and no other benefits may be provided;
- (7) The total hours worked by the retiree in a fiscal year, for all CalPERS employers, cannot exceed 960 hours;
- (8) The retiree cannot have received unemployment insurance payments in the prior 12-month period arising from work performed as a retiree for any public employer; and
- (9) For any retirees with a retirement effective date on or after January 1, 2013, the appointment must occur at least 180 days following the date of retirement unless the employer certifies that the appointment is necessary to fill a critically needed position before 180 days have expired and the governing body approves the appointment in a public meeting.

With respect to the requirement at (1), your appointment to the position of interim Building Official will not be effective unless and until it is approved by resolution of the City Council.

In addition, the City, in good faith, has determined that your appointment meets (2) - (7) of the foregoing requirements as follows:

- (2) If approved, your appointment will be to the vacant Building Official position during the City's recruitment for a permanent appointment;
- (3) This appointment is made because you possess the specialized skills, as identified in the first paragraph of this agreement, necessary for the purpose of the appointment and your employment will ensure the efficient continued operation of City business in the Planning & Building Department during the recruitment.
- (4) If approved, the appointment will be a one-time appointment and will not be renewed.
- (5) The compensation you will receive is no more than the maximum nor less than the minimum monthly base salary paid to other employees performing comparable duties as listed on the City's publicly available pay schedule divided by 173.333 to determine an hourly rate.
- (6) Your compensation consists of the hourly rate only; no further benefits will be provided.
- (7) Your hours will not exceed 960 hours in a fiscal year.

By executing this agreement, you are also, in good faith, determining that your appointment meets each of the foregoing requirements, including the unemployment insurance requirement noted at (8) above. That is, while the City is not in a position to do so, by signing the acknowledgment at the conclusion of this agreement you are certifying that you have not received unemployment insurance payments within the past 12 months arising from work performed as a retiree for any public employer. Further, by signing this agreement, you are confirming that the 180 day waiting period described in (9) above has been met.

Notwithstanding (7) above, the City has no way of monitoring the hours that you work for another CalPERS employer. As such, it is your responsibility to ensure that the total hours worked for the City and any other CalPERS employer do not exceed 960 hours during the fiscal year. The City's understanding is that you have not worked for any other CalPERS employer this fiscal year and will not do so during your employment with the City.

There is no right to continued public employment expressed by this agreement. All limited-term appointments are subject to the business necessity of the City and are at-will; therefore, the appointment may end with or without cause and without notice.



If you have additional questions or comments feel free to contact me directly.
Sincerely,
Gary Halbert Interim City Manager
I, <u>NITIN NAKRANI</u> , agree to this Limited-Term Appointment Agreement (CalPERS Retiree), and hereby warrant that I understand and agree with all of the terms and conditions of employment as set forth in this agreement. Further, I hereby certify to the City of Santee that I have not received unemployment insurance payments within the past 12 months arising from work performed as a retiree for any public employer. I also confirm that the 180 day waiting period described above has been met.
Signature
Date:

## MEETING DATE August 13, 2025

ITEM TITLE WORKSHOP ON THE MULTIPLE SPECIES CONSERVATION PROGRAM (MSCP) CITY OF SANTEE SUBAREA PLAN AND FINDING THAT THE WORKSHOP IS NOT A PROJECT SUBJECT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PER CEQA GUIDELINES SECTION 15378(b)(5) (APPLICANT – CITY OF SANTEE)

# **DIRECTOR/DEPARTMENT** Sandi Sawa, AICP, Planning & Building Department



## SUMMARY

The workshop will discuss the City of Santee (Santee) Multiple Species Conservation Program (MSCP) Subarea Plan (Subarea Plan or Plan), which implements the MSCP Subregional Plan for the City of Santee. The intent of the City's Subarea Plan (Plan) is to balance urban growth in certain undeveloped areas of the City with the preservation of wildlife habitat supporting sensitive plant and animal species. The Plan would allow for future private and public development to occur within these undeveloped areas by requiring land to be set aside and managed for permanent open space at levels acceptable to the U.S. Fish and Wildlife Service (USFWS) and California Department of Fish and Wildlife (CDFW), collectively referred to as the "Wildlife Agencies". The Plan comprehensively addresses how the City will conserve species pursuant to the California Natural Community Conservation Planning (NCCP) Act of 1991, the California Endangered Species Act (CESA) and the federal Endangered Species Act (ESA).

The future adoption of the Plan would allow for the transfer of take permitting authority to the City by which landowners obtain federal and State authorizations for the take of certain listed rare, threatened, or endangered species, while at the same time permanently protecting and managing sufficient land to preserve these species within the subregion. The Plan analyzes 20 sensitive species that would be "covered" under the Plan and defines "Covered Activities" as planned and future development projects, operation and maintenance of City infrastructure and facilities, and preserve management and monitoring activities. The Plan identifies portions of the City where future conservation and habitat enhancement will be directed to a Managed Preserve. The Plan envisions a 2,263-acre Managed Preserve.

After many years of collaboration with the Wildlife Agencies, the City finalized the draft Subarea Plan and draft Program Environmental Impact Report (PEIR) prepared in conformance with the California Environmental Quality Act (CEQA). The draft PEIR is currently out for a 45-day public review, which will end on September 17, 2025. A draft Environmental Assessment (EA) has also been prepared and submitted to the USFWS for federal processing.

In order to receive take authorizations that can be conveyed to third parties under the City's control, the City will certify the PEIR, adopt the Subarea Plan and Implementing Agreement between the City and Wildlife Agencies (IA) that will memorialize the terms of the Subarea Plan, promulgate a Habitat Loss and Incidental Take (HLIT) Ordinance that will define a permitting

structure as to how to address biological impacts, and process a General Plan Amendment (GPA) that will incorporate the approved Subarea Plan by reference.

The purpose of this Subarea Plan workshop is to provide an overview of the regulatory environment surrounding the Plan, the components of the Plan, how the Plan will be implemented, the findings of the draft PEIR and EA, and next steps to be taken by the City.

### **ENVIRONMENTAL REVIEW**

This is a workshop, not a project subject to the California Environmental Quality Act (CEQA). Pursuant to State CEQA Guidelines Section 15378 (b)(5), the workshop is an administrative activity of government.

FINANCIAL STATEMENT

Preparation of the draft Subarea Plan, EIR, EA, IA, HLIT and GPAs have been funded to date by two Federal Section 6 Grants, a non-Federal match by HomeFed Fanita Rancho LLC and the City's General Fund.

<u>CITY ATTORNEY REVIEW</u> □ N/A ⊠ Completed

RECOMMENDATION 6

Receive workshop report and find that the workshop is not subject to CEQA.

