

City Council

Mayor John W. Minto Vice Mayor Rob McNelis – District 1

Vice Mayor Rob McNelis – District 1
Councilmember Ronn Hall – District 2

Councilmember Laura Koval – District 3

Councilmember Dustin Trotter - District 4

CITY OF SANTEE

REGULAR MEETING AGENDA
Santee City Council

City Manager | Marlene D. Best City Attorney | Shawn D. Hagerty City Clerk | James Jeffries

MEETING INFORMATION

Wednesday, April 9, 2025 6:30 p.m. Council Chamber | Building 2 10601 Magnolia Ave • Santee, CA 92071

TO WATCH LIVE:

AT&T U-verse channel 99 (SD Market) | Cox channel 117 (SD County) <u>www.cityofsanteeca.gov</u>

IN-PERSON ATTENDANCE

Members of the public who wish to view the Council Meeting live may watch the live taping of the in the Council Chamber on the meeting date and time listed above.

LIVE PUBLIC COMMENT

Members of the public who wish to comment on matters on the City Council agenda or during Non-Agenda Public Comment may appear in person and submit a speaker slip before the item is called. Your name will be called when it is time to speak.

PLEASE NOTE: Public Comment will be limited to 3 minutes and speaker slips will only be accepted until the item is called. The timer will start when the participant begins speaking.



April 9, 2025 | 6:30 p.m.



ROLL CALL: Mayor John W. Minto

Vice Mayor Rob McNelis – District 1 Councilmember Ronn Hall – District 2 Councilmember Laura Koval – District 3 Councilmember Dustin Trotter – District 4

LEGISLATIVE INVOCATION: St. Bartholomew's Episcopal Church – Nina Bacas

PLEDGE OF ALLEGIANCE

RECOGNITION: Dave Paulsen

CONSENT CALENDAR:

PLEASE NOTE: Consent Calendar items are considered routine and will be approved by one motion with no separate discussion. The public, staff or Council Members may request specific items be removed from the Consent Calendar for separate discussion or action. Speaker slips for this category must be submitted to the City Clerk at the start of the meeting. Speakers are limited to 3 minutes.

- (1) Approval of Reading by Title Only and Waiver of Reading in Full of Ordinances and Resolutions on the Agenda. (City Clerk Jeffries)
- (2) Approval of Meeting Minutes of the Santee City Council for the Regular Meeting of March 26, 2025. (City Clerk Jeffries)
- (3) Approval of Payment of Demands as Presented. (Finance Jennings)
- (4) Adoption of a Resolution Accepting the Citywide Streetlight LED Upgrade Project (CIP 2023-02) Phase I as Complete. (Engineering Schmitz)
- (5) Adoption of a Resolution Awarding the Construction Contract to T&M Electric Inc. DBA Perry Electric for the Citywide Streetlight LED Upgrade Project Phase 2 (CIP 2024-12) for a total amount of \$612,750.00. (Engineering Schmitz)
- (6) Council Authorization to Re-stripe Park Center Drive to Allow Parking. (Engineering Schmitz)
- (7) Adoption of a Resolution Authorizing the Purchase of New Structural Firefighting Clothing (Turnouts) from Allstar Fire Equipment Inc., per Sourcewell Contract #010424-LIO for an amount not to exceed \$28,165.58. (Fire Matsushita)





NON-AGENDA PUBLIC COMMENT (15 minutes):

Persons wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take action on an item not scheduled on the Agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda. This first Non-Agenda Public Comment period is limited to a total of 15 minutes. Additional Non-Agenda Public Comment will be heard prior to Council Reports.

NEW BUSINESS:

(8) Recommendation from the Salary Setting Advisory Committee Regarding Compensation for the Mayor and City Council. (City Clerk – Jeffries)

Recommendation:

Receive recommendation and provide direction to staff.

(9) Santee Community Center (CIP 2018-31) Project Workshop, and a Resolution Increasing the Appropriation of Funds, Authorizing an Interfund Loan for the Construction of the Santee Community Center (CIP 2018-31) Project, and Finding the Action is Not a Project Subject to the California Environmental Quality Act ("CEQA"). (Engineering/Community Services – Schmitz/Chavez)

Recommendation:

- 1. Provide direction to staff on recommendations for the Community Center (CIP 2018-31) project schedule and proposed funding; and
- 2. Increase the Community Center appropriation to \$23,500,000.00; and
- 3. Approve the use of up to \$3,335,273.00, on an as needed basis, in General Fund Reserves for an interfund loan to the Public Facilities and Park-in-Lieu Development Impact Fee Funds for the purpose of providing the funding necessary to fully fund the construction of the Community Center.
- 4. Authorize the repayment of the General Fund interfund loan, up to \$3,335,273.00, as Public Facility and Park-in-Lieu funds are available.
- (10) Presenting the Santee Fire Hazard Severity Zone Map as Recommended by Cal Fire for Public Comment and Ask City Council to Receive the Report and Provide Staff Direction. (Fire Matsushita)

Recommendation:

Staff recommend that the City Council receive the Fire Marshal's report, open a public comment period, provide staff direction, and schedule ordinance hearing and adoption to comply with the 120-day adoption window.





NON-AGENDA PUBLIC COMMENT (Continued):

All public comment not presented within the first Non-Agenda Public Comment period above will be heard at this time.

CITY COUNCIL REPORTS:

CITY MANAGER REPORTS:

CITY ATTORNEY REPORTS:

CLOSED SESSION:

(11) Conference with Labor Negotiators

(Government Code Section 54957.6) City Designated Representative: City Manager Employee Organization: Santee Firefighters Association

(12) Public Employee Performance Evaluation

(Gov. Code section 54957)

Title: City Manager

ADJOURNMENT:





BOARDS, COMMISSIONS & COMMITTEES APRIL AND MAY MEETINGS

Apr	02	Salary Setting Advisory Committee	Council Chamber
Apr	02	Santee Park and Recreation Committee	Council Chamber
Apr	09	Council Meeting	Council Chamber
Apr	14	Community Oriented Policing Committee	Council Chamber
Apr	23	Council Meeting	Council Chamber
May	07	Santee Park and Recreation Committee	Council Chamber
May	12	Community Oriented Policing Committee	Council Chamber
May	14	Council Meeting	Council Chamber
May	28	Council Meeting	Council Chamber

The Santee City Council welcomes you and encourages your continued interest and involvement in the City's decision-making process.

For your convenience, a complete Agenda Packet is available for public review at City Hall and on the City's website at www.CityofSanteeCA.gov.

The City of Santee complies with the Americans with Disabilities Act. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 12132 of the American with Disabilities Act of 1990 (42 USC § 12132). Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City Clerk's Office at (619) 258-4100, ext. 114 at least 48 hours before the meeting, if possible.



MEETING DATE April 9, 2025

ITEM TITLE CERTIFICATE OF RECOGNITION FOR DAVE PAULSEN AS LEAD VOLUNTEER TO IMPROVE PICKLEBALL COURTS AT BIG ROCK NEIGHBORHOOD PARK.

DIRECTOR/DEPARTMENT Nicolas Chavez, Community Services Director

SUMMARY

Dave Paulsen, an enthusiastic pickleball player and Santee resident, recognized a need, had a passion, and took action to organize and lead a group of active passionate pickleball players to volunteer and fundraise over \$40,000 over the past 5 years to improve the Big Rock Neighborhood Park pickleball courts. Dave organized a volunteer pickleball group to assist with many things at the courts, including cleaning and maintaining the courts, opening and closing the courts and developing rules and guidelines to address safety and promote equitable access. The volunteer pickleball group also assists with community outreach and ongoing free skills clinics.

Dave also worked with the Santee Community Foundation, a non-profit group dedicated to improving Santee parks and programs. Over 5 years, funds raised for court improvements were used to square the corners of the courts, fencing quadrants of the courts, and improved entrance gate access. Adjacent court improvements included entry stairs, sidewalks, DG walkways and enhanced viewing/waiting area. Also, a total court resurfacing project was funded in partnership with the City and completed in early 2024.

Daves' dedication and his ability to organize and activate this loyal group of volunteers has created a strong pickleball community, as well as an ideal municipal pickleball venue at Big Rock Park.

FINANCIAL STATEMENT

N/A

CITY ATTORNEY REVIEW ⋈ N/A • ☐ Completed

RECOMMENDATION

Present Certificate of Recognition

ATTACHMENT

Certificate of Recognition



City of Santee Certificate of Recognition

This Certificate is Proudly Presented to

Dave Paulsen

With sincere gratitude and appreciation for your generous gift of time, talent, and energy as a volunteer and leader for pickleball court improvements at Big Rock Park, thereby directly providing a positive impact to the City of Santee Parks & Recreation Department and all regional pickleball players.

Mayor John W. Minto April 9, 2025

DO MORE ▶ DUE EAST



MEETING DATE April 9, 2025

ITEM TITLE APPROVAL OF READING BY TITLE ONLY AND WAIVER OF READING IN FULL OF ORDINANCES AND RESOLUTIONS ON THE AGENDA

DIRECTOR/DEPARTMENT James Jeffries, City Clerk

SUMMARY

This Item asks the City Council to waive the reading in full of all Ordinances on the Agenda (if any) and approve their reading by title only. The purpose of this Item is to help streamline the City Council meeting process, to avoid unnecessary delay and to allow more time for substantive discussion of Items on the agenda.

State law requires that all Ordinances be read in full either at the time of introduction or at the time of passage, unless a motion waiving further reading is adopted by a majority of the City Council. (Gov. Code, § 36934). This means that each word in each Ordinance would have to be read aloud unless such reading is waived. Such reading could substantially delay the meeting and limit the time available for discussion of substantive Items. Adoption of this waiver streamlines the procedure for adopting the Ordinances on tonight's Agenda (if any), because it allows the City Council to approve Ordinances by reading aloud only the title of the Ordinance instead of reading aloud every word of the Ordinance.

The procedures for adopting Resolutions are not as strict as the procedures for adopting Ordinances. For example, Resolutions do not require two readings for passage, need not be read in full or even by title, are effective immediately unless otherwise specified, do not need to be in any particular format unless expressly required, and, with the exception of fixing tax rates or revenue amounts, do not require publication. However, like Ordinances, all Resolutions require a recorded majority vote of the total membership of the City Council. (Gov. Code § 36936).

FINANCIAL STATEMENT

N/A

CITY ATTORNEY REVIEW □ N/A • ⊠ Completed

RECOMMENDATION

It is recommended that the Council waive the reading of all Ordinances and Resolutions in their entirety and read by title only.

ATTACHMENT

None.



MEETING DATE April 9, 2025

ITEM TITLE APPROVAL OF MEETING MINUTES OF THE SANTEE CITY COUNCIL FOR THE REGULAR MEETING OF MARCH 26, 2025

DIRECTOR/DEPARTMENT James Jeffries, City Clerk

SUMMARY

Submitted for your consideration and approval are the minutes of the above meetings.

FINANCIAL STATEMENT

N/A

CITY ATTORNEY REVIEW ⋈ N/A • ☐ Completed

RECOMMENDATION

Approve Minutes as presented.

<u>ATTACHMENT</u>

March 26, 2025, Regular Meeting Minutes



DRAFT

Minutes Santee City Council Council Chamber – Building 2 10601 Magnolia Avenue Santee, California March 26, 2025

This Regular Meeting of the Santee City Council was called to order by Mayor John W. Minto at 6:30 p.m.

ROLL CALL: Present: Mayor John W. Minto, Vice Mayor Rob McNelis, and Councilmembers Ronn Hall, Laura Koval, and Dustin Trotter – 5

Officers present: City Manager Marlene Best, Assistant City Attorney Tari Williams, and City Clerk James Jeffries.

INVOCATION was given by Eric King, Lakeside Christian Church.

PLEDGE OF ALLEGIANCE was led by Eric King.

RECOGNITION: San Diego Regional Fire and Emergency Services Foundation and

San Diego River Conservancy

Justin Matsushita, Fire Chief, presented Certificates of Recognition to the San Diego Regional Fire and Emergency Services Foundation and San Diego River Conservancy.

PROCLAMATION: Celebrating John Morley

Christopher George, Supervisor Joel Anderson's Office, County of San Diego, presented a Resolution to the Morley family; Mayor Minto and Councilmember Hall honored the family with a Proclamation, followed by heartfelt stories about John shared by the Council, audience members, and the Morley family; Mayor Minto also announced the meeting would be adjourned in John's memory

PRESENTATION: Waste Management ("WM") 2024 Year in Review

Kristine Costa, Senior Account Manager, Waste Management, provided a PowerPoint presentation and responded to Council questions.

CONSENT CALENDAR:

- (1) Approval of Reading by Title Only and Waiver of Reading in Full of Ordinances and Resolutions on the Agenda. (City Clerk Jeffries)
- (2) Approval of Meeting Minutes of the Santee City Council for the Regular Meeting of February 26, 2025, Special Meeting of February 27, 2025, and Regular Meeting of March 12, 2025. (City Clerk Jeffries)

- (3) Approval of Payment of Demands as Presented. (Finance Jennings)
- (4) Approval of the Expenditure of \$110,321.14 for February 2025 Legal Services. (Finance Jennings)
- (5) Adoption of a Resolution Authorizing the Expenditure of Funds for Emergency Repair of Fire Engine 4 (V178). (Fire Matsushita) (Reso 030-2025)
- (6) Adoption of a Resolution Authorizing the Purchase of Three (3) Toro Zero-Turn Mowers, One (1) Toro Stand-On Aerator, and Add-On Items per Sourcewell Contract #112624-TTC from Western Mower & Engine in an Amount Not to Exceed \$64,700.00. (Community Services Chavez) (Reso 031-2025)
- (7) Adoption of a Resolution Authorizing Submission of the General Plan and Housing Element Annual Progress Report for Calendar Year 2024 to the State of California's Office of Land Use and Climate Innovation and Department of Housing and Community Development and Finding the Action is Not a Project and Therefore Not Subject to the California Environmental Quality Act. (Planning and Building Sawa) (Reso 032-2025)

Action: Vice Mayor McNelis moved approval of the Consent Calendar.

Councilmember Hall seconded the motion, which carried by the following vote: Mayor Minto: Aye; Vice Mayor McNelis: Aye; and Councilmembers Hall: Aye; Koval: Aye; and Trotter: Aye. Ayes: 5. Noes: 0.

NON-AGENDA PUBLIC COMMENT (15 minutes):

(A) Brenda Hammond spoke about unity and shared a photo.

PUBLIC HEARING:

(8) Continued Public Hearing for a Tentative Parcel Map (TPM2020-1) and Development Review Permit (DR2020-1) for a Residential Subdivision Consisting of Four Single-Family Dwelling Units Located at 8732 Prospect Avenue in the Low-Medium Density Residential (R-2) Zone (Applicant: Palm Tree Investments). (Planning and Building – Sawa) (Reso 033-2025 and 034-2025)

The Public Hearing was opened at 7:17 p.m. Christina Rios, Senior Planner, provided a PowerPoint presentation and responded to Council questions with the assistance of Tari Williams, Assistant City Attorney; Carl Schmitz, Engineering Director; Sandi Sawa, Planning and Building Director; Tricia Estrada, Palm Tree Investments; and Rick Alzaga, Palm Tree Investments.

Public Speakers:

- Becky Kennedy
- Beth A. Atuatasi
- Lacey Cornejo
- Keith Koble
- Tricia Estrada, Palm Tree Investments
- Thomas Romero, Palm Tree Investments
- Rick Alzaga, Palm Tree Investments

Action: Vice Mayor McNelis moved approval of staff recommendation.

Councilmember Hall seconded the motion, which carried by the following vote: Mayor Minto: Aye; Vice Mayor McNelis: Aye; and Councilmembers Hall: Aye; Koval: Aye; and Trotter: Aye. Ayes: 5. Noes: 0.

The Public Hearing was closed at 8:13 p.m.

NEW BUSINESS:

(9) Proposed "Accessible Santee Small Business Grant Program" Utilizing Certified Access Specialist Program Fees. (Planning and Building – Sawa)

Pam White, Economic Development Manager, provided a PowerPoint presentation and responded to Council questions with the assistance of Aaron Strum, Building Official; Sandi Sawa, Planning and Building Director; and Tari Williams, Assistant City Attorney.

Motion: After discussion, Councilmember Koval moved approval of staff recommendation; Vice Mayor McNelis seconded the motion with changes to the program as requested by Council, the amendment was accepted.

Action: The motion carried by the following vote: Mayor Minto: Aye; Vice Mayor McNelis: Aye; and Councilmembers Hall: Aye; Koval: Aye; and Trotter: Aye. Ayes: 5. Noes: 0.

(10) Resolution Amending the Management Services Agreement of the City Clerk and Authorizing the Appropriation of Funds to the Operating Budget. (Human Resources – Freeman) (Reso 035-2025)

Rida Freeman, Human Resources Director, provided a staff report

Action: Vice Mayor McNelis moved approval of staff recommendation.

Councilmember Hall seconded the motion, which carried by the following vote: Mayor Minto: Aye; Vice Mayor McNelis: Aye; and Councilmembers Hall: Aye; Koval: Aye; and Trotter: Aye. Ayes: 5. Noes: 0.

NON-AGENDA PUBLIC COMMENT (Continued):

None.

CITY COUNCIL REPORTS:

Councilmember Koval spoke about her attendance at the Ethics in Business event hosted by the East County Chamber of Commerce; she also spoke about a meeting hosted by the City related to the progress on the FEMA grant that the City was awarded.

Councilmember Hall informed the community about the upcoming ribbon-cutting ceremony for the Grossmont Hospital Neuroscience Center; he also reported on a Transfer of Care meeting he attended.

Vice Mayor McNelis requested support for the Santee VFW's grant application to Supervisor Joel Anderson's Office.

Mayor Minto informed the community about the upcoming Mary's Donuts Santee 40th Anniversary event with a short video presentation.

CITY MANAGER REPORTS:

Marlene Best, City Manager, informed the community about upcoming events and a playground survey currently being conducted.

CITY ATTORNEY REPORTS:

None.

CLOSED SESSION:

Councilmembers recessed at 8:51 p.m. and convened in Closed Session at 8:54 p.m.

(11) Conference with Labor Negotiators

(Government Code Section 54957.6)

City Designated Representative: City Manager

Employee Organization: Santee Firefighters Association

Councilmembers reconvened in Open Session at 9:24 p.m., with all members present. Mayor Minto reported on Item 11 that direction was given.

ADJOURNMENT:

Date Annroyed:

There being no further business, the meeting was adjourned at 9:25 p.m. in memory of John Morley.

Date Approved.	
James Jeffries, City Clerk	

MEETING DATE April 09, 2025

ITEM TITLE

APPROVAL OF PAYMENT OF DEMANDS

DIRECTOR/DEPARTMENT Heather Jennings, Finance

SUMMARY

A listing of checks that have been disbursed since the last Council meeting is submitted herewith for approval by the City Council.

FINANCIAL STATEMENT

Adequate budgeted funds are available for the Payment of Demands per the attached listing.

CITY ATTORNEY REVIEW ⋈ N/A • □ Completed

RECOMMENDATION MAS

Approve the Payment of Demands as presented.

ATTACHMENT

- 1) Summary of Payments Issued
- 2) Voucher Lists



Payment of Demands Summary of Payments Issued

<u>Date</u>	<u>Description</u>		<u>Amount</u>
03/17/25	Accounts Payable	\$	2,626.45
03/19/25	Accounts Payable		145,515.69
03/19/25	Accounts Payable		135,586.82
03/19/25	Accounts Payable		37,835.43
03/20/25	Payroll		470,281.77
03/20/25	Accounts Payable		18,415.63
03/21/25	Accounts Payable		48,740.83
03/25/25	Accounts Payable		158,510.07
03/27/25	Accounts Payable		1,783,497.5 <u>6</u>
	TOTAL	<u>\$</u>	2,801,010.25

I hereby certify to the best of my knowledge and belief that the foregoing demands listing is correct, just, conforms to the approved budget, and funds are available to pay said demands.

Heather Jennings, Director of Finance

Heather Jennings

vchlist

03/19/2025 3:33:09PM

Voucher List CITY OF SANTEE

Page 1

Bank code: ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
187653	3/17/2025	12774 LIABILITY CLAIMS ACCOUNT	031225		LIABILITY CLAIMS Total:	2,626.45 2,626.45
	1 Vouchers	for bank code : ubgen			Bank total :	2,626.45
	1 Vouchers i	in this report			Total vouchers :	2,626.45

Prepared by: 3.19.25

Approved by: 319.75

vchlist 03/19/2025 12:21:00PM

Voucher List CITY OF SANTEE

Bank code :	ubgen					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
138774	3/19/2025	11139 ACE UNIFORMS, LLC - SAN DIEGO	SD0187930 SD0200404 SD0207948 SD0210827 SD0211078 SD0211113 SD0211979 SD0212583 SD0212989 SD0213871	54825 54825 54825 54825 54825 54825 54825 54825 54825 54825	WEARING APPAREL Total:	312.84 178.85 70.48 280.60 20.27 317.24 241.49 233.79 34.48 156.69 1,846.73
138775	3/19/2025	15008 AETNA C/O THE RAWLINGS COMPANY	ACID 16134		REFUND - AMBULANCE BILLING Total:	482.00 482.00
138776	3/19/2025	10010 AIS TRUST ACCOUNT NEWPORT	3011891		DISCOVER YOUR COMMUNITY Total:	605.00 605.00
138777	3/19/2025	10293 AUTO ZONE INC	03347219993	54833	VEHICLE SUPPLIES Total:	44.27 44.27
138778	3/19/2025	10516 AWARDS BY NAVAJO	0225265	54834	NAMETAGS Total:	11.85 11.85
138779	3/19/2025	15551 BLAINE TECH SERVICES	13061		DEVELOPER DEPOSIT REFUND Total:	1,500.00 1,500.00
138780	3/19/2025	10031 CDW GOVERNMENT LLC	AC81V9J		COMPUTER SOFTWARE Total:	175.00 175.00
138781	3/19/2025	10032 CINTAS CORPORATION 694	4222184014	54844	MISC FLEET RENTALS Total:	74.14 74.14
138782	3/19/2025	11002 CONTEMPORARY CYBERNETICS GROU	P 818667		SHIPPING SUPPLIES Total:	282.00 282.00
138783	3/19/2025	15537 DE SALCEDA MORANTE, GLORIA	ACID 21206		REFUNDS - AMBULANCE BILLING	150.00

Voucher List CITY OF SANTEE

Bank code :	ubgen					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
138783	3/19/2025	15537 DE SALCEDA MORANTE, GLO	ORIA (Continued)		Total :	150.00
138784	3/19/2025	15532 DELUCA, SILVESTER OR DEBRA	ACID 14139		REFUND - AMBULANCE BILLING Total:	50.00 50.00
138785	3/19/2025	12438 DIESEL PRINT CO LLC	3661	54944	HOMETOWN HEROES BANNERS Total:	1,205.29 1,205.29
138786	3/19/2025	14811 DIGITECH COMPUTER LLC	60007049	54998	SLEMSA BILLING CONTRACT SERV Total:	31,073.32 31,073.32
138787	3/19/2025	12483 DISCOUNT SIGNS AND BANNERS	5775 5777 5783	54854 54854 54854	SAFETY EQUIPMENT SUPPLIES SAFETY EQUIPMENT SUPPLIES SAFETY EQUIPMENT SUPPLIES Total:	36.64 10.78 42.02 89.44
138788	3/19/2025	12970 DUDEK	202500676	55175	PROFESSIONAL SVS RELATED TO Total:	7,842.50 7,842.50
138789	3/19/2025	14926 EAGLES POINT SECURITY INC	25369		SECURITY Total:	466.20 466.20
138790	3/19/2025	15161 EBBERT-SADOWSKI, DONNA	ACID14316		REFUND - AMBULANCE BILLING Total :	150.00 150.00
138791	3/19/2025	15534 GERBERICH, DIANNE	ACID 21070		REFUND - AMBULANCE BILLING Total :	200.00 200.00
138792	3/19/2025	15535 GONZALEZ DE MOLINA, GLORIA	ACID 18501		REFUND - AMBULANCE BILLING Total:	107.96 107.96
138793	3/19/2025	11196 HD SUPPLY FACILITIES	9234311033 9234601214	54803 54803	STATION SUPPLIES STATION SUPPLIES Total:	91.39 690.55 781.94
138794	3/19/2025	10600 HINDERLITER DE LLAMAS & ASSOC	SIN047380(A) SIN047380(B)	54907	FY 24/25 QRTLY SALES TAX PREP SALES TAX AUDIT SVCS Q3/2025	2,400.00 7,699.10

03/19/2025 12:21:00PM

Voucher List CITY OF SANTEE

Bank code :	ubgen							
Voucher	Date	Vendo	r	Invoice	PO #	Description/Account		Amount
138794	3/19/2025	10600	10600 HINDERLITER DE LLAMAS &	ASSOC (Continued)			Total :	10,099.10
138795	3/19/2025	10120	KEARNY PEARSON FORD	2028584 2028598	54887 54887	VEHICLE REPAIR PARTS VEHICLE REPAIR PARTS	Total :	277.83 70.20 348.03
138796	3/19/2025	15531	KEENAN	ACID 11304		REFUND - AMBULANCE BILL	ING Total :	1,105.20 1,105.20
138797	3/19/2025	10545	KIRK'S RADIATOR & AUTO AC INC	45825	55072	TYPE 3 ENGINE REPAIR	Total :	4,055.36 4,055.36
138798	3/19/2025	10204	LIFE ASSIST INC	1559057 1559106 1575071 1575113	54807 54807 54807 54807	EMS SUPPLIES EMS SUPPLIES EMS SUPPLIES EMS SUPPLIES	Total :	96.76 2,331.70 93.15 1,257.72 3,779.33
138799	3/19/2025	10174	LN CURTIS AND SONS	INV918587 INV920260	55121 54909	FIREFIGHTING EQUIPMENT FIREFIGHTING EQUIPMENT	Total :	1,097.97 1,370.71 2,468.68
138800	3/19/2025	15536	MCFADDEN JR, ROBERT	ACID 16134		REFUND - AMBULANCE BILL	_ING Total :	132.99 132.99
138801	3/19/2025	10308	O'REILLY AUTO PARTS	2968-270665 2968-270669	54864 54864	VEHICLE REPAIR PART VEHICLE REPAIR PART	Total :	7.25 7.85 15.10
138802	3/19/2025	15489	PACIFIC INSURANCE NETWORK	3092	55133	PINS	Total :	5,875.00 5,875.00
138803	3/19/2025	10344	PADRE DAM MUNICIPAL WATER DIST	90000366; FEB25		GROUP BILL	Total :	19,586.82 19,586.82
138804	3/19/2025	10097	ROMAINE ELECTRIC CORPORATION	12-063914	54958	VEHICLE SUPPLIES	Total :	201.33 201.33

03/19/2025 12:21:00PM

Voucher List CITY OF SANTEE

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
138805	3/19/2025	10768 SANTEE SCHOOL DISTRICT	9647 9648 9652	54810 54810 54923	BUS TRANSPORTATION BUS TRANSPORTATION FIELD LIGHTS AT CHET HARRITT Total:	161.28 143.36 619.05 923.69
138806	3/19/2025	15020 SHARP COMMUNITY MEDICAL GRP	ACID 13699 ACID 15841		REFUND - AMBULANCE BILLING REFUND - AMBULANCE BILLING Total :	372.50 705.86 1,078.36
138807	3/19/2025	11910 SPECTRUM GAS PRODUCTS	00642579 00642836	55028 55028	OXYGEN CYLINDER REFILLS OXYGEN CYLINDER REFILLS Total:	220.50 220.50 441.00
138808	3/19/2025	10217 STAPLES ADVANTAGE	6024701658 6024701659 6024768459 6025299564	54897 54897 54869 54870	OFFICE SUPPLIES OFFICE SUPPLIES FY 24/25 OFFICE SUPPLIES - FINAN OFFICE SUPPLIES - P&B, E Total:	19.38 220.93 121.75 137.35 499.41
138809	3/19/2025	10119 STEVEN SMITH LANDSCAPE INC	3195	54900	A 2 LANDSCAPE SERVICES Total:	220.00 220.00
138810	3/19/2025	10250 THE EAST COUNTY	00149693 00150284 00150368		INVITATION TO BID - CITYWIDE STF NOTICE OF PUBLIC COMMENT PEF NOA - FANITA SECOND RECIRCUL! Total:	861.00 213.50 675.50 1,750.00
138811	3/19/2025	12480 UNITED SITE SERVICES	114-14019181 114-14021755	55056 55056	PORTAPOT WALKER PRESERVE PORTAPOT SERVICE FIDO FEST 2(Total :	352.58 591.55 944.13
138812	3/19/2025	11305 VELOCITY TRUCK CENTERS	XA290214515:01	54903	VEHICLE REPAIR PARTS Total:	228.96 228.96
138813	3/19/2025	10537 WETMORE'S	06P103866	54905	VEHICLE REPAIR PART Total:	183.44 183.44
138814	3/19/2025	15254 YUNEX LLC	90003664	54754	STREETLIGHT LED UPGRADE PRO	46,781.18

vchlist

03/19/2025 12:21:00PM

Voucher List CITY OF SANTEE

Page 6

Bank code: ubgen

Voucher	Date	Vendor	Invoice	PO#	Description/Account	Amount
138814	3/19/2025	15254 YUNEX LLC	(Continued) 90003664RET		RETENTION #2 Total:	-2,339.06 44,442.12
41	Vouchers	for bank code: ubgen			Bank total :	145,515.69
41	Vouchers i	in this report			Total vouchers :	145,515.69

Prepared by:

Date:

Approved by:

Date:

3.10.25

Voucher List CITY OF SANTEE

vchkHist 3/20/2025 3:53:02PM

Bank code:	ubgen							
Voucher	Date	Vendor	Status	Clear/Void Date	Invoice	Inv. Date	Amount Paid	Check Total
1665	3/19/2025	10955 DEPARTMENT OF THE TREASURY			PPE 3/12/25	3/12/25	101,609.75	101,609.75
1683	3/19/2025	10956 FRANCHISE TAX BOARD			PPE 3/12/25	3/12/25	33,977.07	33,977.07
		2 Vouchers for bank code: ubgen					ubgen Total:	135,586.82
		2 Vouchers in this report					Total Checks:	135,586.82

Prepared By: __ Date: Approved By:

Date:

03/19/2025 4:30:01PM

Voucher List CITY OF SANTEE

Bank code: ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
138816	3/19/2025	10001 US BANK	001129		EVENT SUPPLIES	19.00
			0014866		MATERIALS & SUPPLIES	78.65
			0029-0029		PROFESSIONAL DEVELOPMENT	35.00
			0030-0030		PROFESSIONAL DEVELOPMENT	35.00
			003420		WEARING APPAREL	49.54
			003425		WEARING APPAREL	43.08
			003501		WEARING APPAREL	73.25
			0036-0036		PROFESSIONAL DEVELOPMENT	35.00
			007347		CA OES PREPOSITION #250017	112.61
			009446		MEETING SUPPLIES	22.79
			012904		WELLNESS EVENT	6.73
			01302025MB		MEETING SUPPLIES	539.52
			013226		COMPUTER SUPPLIES	96.93
			015289		MEETING SUPPLIES	20.07
			016025		OFFICE SUPPLIES	68.84
			016130		MEETING SUPPLIES	219.18
			017847		SUPPLIES - HEROES GOLF TOURN	130.60
			018697		OFFICE SUPPLIES	6.77
			02012025		EVENT PROMOTION	90.00
			020309		FIDO FEST SUPPLIES	6.73
			02062025		WELLNESS EVENT	74.12
			021405		CA OES PREPOSITION #250017	18.45
			021643		TEEN SUPPLIES	10.76
			021725		SMALL TOOLS	14.51
			021904		WEARING APPAREL	412.36
			022025-0131		PROFESSIONAL DEVELOPMENT	35.00
			022666		CA OES PREPOSITION #250017	100.15
			023479		EVENT SUPPLIES	10.78
			023938		MEETING SUPPLIES	55.20
			023987		MEETING SUPPLIES	55.20
			024866		CA OES INCIDENT #250017	184.80
			026894		STATION SUPPLIES	35.01
			030525-RM		MEETING SUPPLIES	20.46
			03132025MB		MEETING SUPPLIES	20.00
			031904		SPARC MEETING SUPPLIES	70.91
			032442		CA OES PREPOSITION #250017	33.90

Voucher List CITY OF SANTEE

Page 9

Bank code :

ubaen

oucher/	Date	Vendor	Invoice	PO #	Description/Account	Amoun
138816	3/19/2025	10001 US BANK	(Continued)			
:+7 /			035638		SUPPLIES - FOR FIELD INSPECTOR	23.96
			038637		OFFICE SUPPLIES	17.24
			041067		MEETING SUPPLIES	41.2
		7	047571		CA OES PREPOSITION #250017	55.8
			051305		MEETING SUPPLIES	22.00
			051933		MEETING SUPPLIES	17.50
			0523903		EVENT SUPPLIES	23.1°
			059838		TEEN CENTER ACTIVITY	95.67
			0605275		MATERIALS & SUPPLIES	31.96
			064741		FIDO FEST SUPPLIES	17.22
			069199		GENERAL EVENT SUPPLIES	37.7°
			069872		SENIOR SUPPLIES	40.49
			069932		RECOGNITION PLAQUES	97.26
			070712		MEETING SUPPLIES	9.99
			0717041		OFFICE &CRSNG GRD SUPPLIES	118.68
			072005		MEETING SUPPLIES	14.48
			072202		MEETING SUPPLIES	14.48
			073010		CA OES PREPOSITION #250017	30.67
			073954		BATTERIES FOR SUNCREEN DISPE	19.33
			074218		MEETING SUPPLIES	20.00
			076163		NAMETAGS	118.53
			076285		MATERIALS & SUPPLIES	172.96
			079855		GENERAL EVENT SUPPLIES	11.28
			081630		OFICE SUPPLIES	28.02
			0821054		P&B AND E DEPARTMENT SUPPLIE	107.70
			082509		MEETING SUPPLIES	21.50
			083400		CA OES PREPOSITION #250017	114.07
			085071		OFFICE SUPPLIES	11.84
			0872220		GENERAL EVENT SUPPLIES	43.08
			087860		SENIOR SUPPLIES	14.15
			091016		WELLNESS EVENT	30.64
			0936414		SHIPPING CHARGE	31.55
			093708		OFFICE SUPPLIES	41.04
			0952094		SHIPPING CHARGE	18.76
			096668		TEEN CENTER ACTIVITY COOKIE [27.99
			097185		CA OES PREPOSITION #250017	113.73

4:30:01PM

Voucher List CITY OF SANTEE

Page 10

Bank code:

ubgen

oucher	Date	Vendor	Invoice	PO #	Description/Account	Amou
138816	3/19/2025	10001 US BANK	(Continued)			
			097821		WELLNESS EVENT	212.8
			098368		MEETING SUPPLIES	25.0
			Oyfwxvoj		BUILDING TRAINING - MOON	85.0
			1000450761		LODGING FOR LEAGUE OF CA CITI	620.8
			107369963		FIRE STATION 20	814.0
			1124439		OFFICE SUPPLIES	59.2
			1160230		OFFICE SUPPLIES	86.7
			1170987440-A		FIRE STATION 20	657.2
			1170987440-B		FIRE STATION 20	215.4
			1170987440-C		FIRE STATION 20	107.7
			1172424753-A		FIRE STATION 20	99.9
			1172424753-B		FIRE STATION 20	145.4
			1172424753-C		FIRE STATION 20	161.6
			1172424753-D		FIRE STATION 20	1,514.4
			11849		MMASC REGISTRATION FOR EXEC	70.0
			1220429		MATERIALS & SUPPLIES	321.8
			13638401		RECREATION PROGRAM MARKETI	598.0
			1367366		PROFESSIONAL DEVELOPMENT	480.0
			1377862		OFFICE SUPPLIES	19.3
			1480660		WELLNESS EVENT	388.9
			14825		MEETING SUPPLIES	42.9
			1509833		MATERIALS & SUPPLIES	399.2
			152066		STAFF SUPPLIES	585.7
			15587		SD COUNTY FAIR APPLICATION	25.0
			157276		SOFTWARE RENEWAL	149.9
			1659468		BANNER BRACKETS	297.8
			16619		OFFICE SUPLLIES	24.0
			1685295		SENIOR BUS TRIP	498.0
			1841030		ENGINEERING SUPPLIES	19.3
			1863412		SENIOR / OFFICE SUPPLIES	71.1
			188899097		EMS SUPPLIES	1,982.6
			196454		CPRS D-12 AWARD SUBMITTAL	40.0
			1CGGT4J		COMPUTER EQUIPMENT	697.2
			2013517		OFFICE SUPPLIES	26.9
			208978		MATERIALS & SUPPLIES	26.9
			2121052		OFFICE SUPPLIES	16.1

Voucher List CITY OF SANTEE

Page 11

Bank code :

ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amour
138816	3/19/2025	10001 US BANK	(Continued)			
			2203424		FIRE STATION 20	854.4
			2232240		SMALL TOOLS	19.4
			24784352		EQUIPMENT REPAIR	107.7
			2478997		DOMAIN NAME RENEWAL	46.3
			26946838		SENIOR TRIPS	1,814.4
			2701041		STATION SUPPLIES	20.0
			2705020		MATERIALS & SUPPLIES	32.2
			272728-A		VEHICLE FEE	31.1
			272728-B		VEHICLE FEE	0.9
			2834657	<u>*</u>)	FIDO FEST SUPPLIES	29.0
			287709		EVENT AWARD SUBMISSION	40.0
			29221048		EVENT PROMO BANNERS	501.3
			29276669		EVENT BANNERS	421.7
			29283282		COMMUNITY EVENT	119.3
			3013119		VEHICLE REPAIR PARTS	21.4
			30200033		MATERIALS & SUPPLIES	17.1
			3027688		MATERIALS & SUPPLIES	63.7
			3093821		OFFICE SUPPLIES	10.7
			3199760081		CA OES PREPOSITION #250017	672.1
			3203973798		CA OES PREPOSITION #250017	672.1
			3233363		MATERIALS & SUPPLIES	49.5
			330563		OFFICE SUPPLIES	83.1
			3360243 - CR		MATERIALS & SUPPLIES	-87.19
			3522-4982		ADA WEBSITE WIDGET REFUND - (-415.0
			3605032		MATERIALS & SUPPLIES	60.7
			364860-A		EMS SUPPLIES	125.09
			364860-B		CR ON ACCOUNT	-0.20
			3783433		OFFICE SUPPLIES	58.2
			3837802		OFFICE SUPPLIES	42.2
			397075		DOMAIN NAME RENEWAL	23.8
			3995456		EQUIPMENT SUPPLIES	185.7
			3L75EK4Q92		FACEBOOK BOOST - HEROES GOL	3.00
			4012952		STATION SUPPLIES	34.4
			4021843		CROSSING GUARD SUPPLIES	25.60
			413144		CPRS AWARD SUBMISSION	50.00
			4206600		BANNER BRACKETS	297.8

Voucher List CITY OF SANTEE

Bank code:	ubgen
------------	-------

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amoui
138816	3/19/2025	10001 US BANK	(Continued)			
			42545		MEETING REFRESHMENTS	11.1
			4259419		OFFICE SUPPLIES	39.2
			4314571		COMPUTER EQUIPMENT	174.0
			4511788		STATION SUPPLIES	108.7
			45982361-A		FIRE STATION 20 SUPPLIES	678.2
			45982361-B		FIRE STATION 20 SUPPLIES	175.2
			4601315		EVENT SUPPLIES	15.2
			4601839		SUPPLIES - HEROES GOLF TOURN	56.0
			47387-25		INTERNATIONAL INSTITUTE OF MU	135.0
			488966		DOMAIN NAME RENEWAL	80.5
			4924257		FIRE PREVENTION SUPPLIES	291.2
			5138663		FIDO FEST SUPPLIES	33.5
			5164200		OFFICE SUPPLIES	269.3
			5273011		FIRE STATION 20	393.6
			5420244		COUNCIL AND CLERKS OFFICE SU	105.7
			5448223		MARKETING EQUIPMENT	73.2
			5799405		MATERIALS & SUPPLIES	188.5
			5955468		FIRE STATION 20	237.0
			609933		EVENT SUPPLIES	13.4
			6101836		OFFICE SUPPLIES	22.5
			6254642		GENERAL EVENT SUPPLIES	8.3
			6345858		MATERIALS & SUPPLIES	34.2
			639108		EVENT SUPPLIES	97.1
			6492230-A		FITNESS EQUIPMENT	36.5
			6492230-B		FITNESS EQUIPMENT	141.1
			6767459		OFFICE SUPPLIES	94.5
			6878651		OFFICE SUPPLIES	25.8
			69016157		SUMMER CAMP FIELD TRIP	300.0
			6P9EEK4Q92		FACEBOOK BOOST - HEROES GOL	5.0
			7177059		MATERIALS & SUPPLIES	214.4
			7203439		WELLNESS EVENT	297.8
			7233922		WESTON PARK RENOVATIONS	21.5
			7261059		FIRE STATION 20	823.1
			72880		FIRE STATION 20	664.9
			7416269		SHOP SUPPLIES	50.0
			7526379		SIGNS	32.3

Voucher List CITY OF SANTEE

Page 13

Bank code :

ubgen

oucher	Date	Vendor	Invoice	PO #	Description/Account	Amoun
38816	3/19/2025	10001 US BANK	(Continued)			
			75301165		FIDO FEST SUPPLIES	41.50
			7763469		STATION SUPPLIES	27.89
			7BR99v		GOOGLE CLOUD API - SEARCH OV	37.09
			7frWzS1A		BUILDING TRAINING - CASTILLO	85.00
			800041		CROSSING GUARD SUPPLIES	145.19
			8049055		EQUIPMENT SUPPLIES	30.00
			8093476		ADMIN SECRETARY QUARTERLY N	29.47
			829072		GFOA TRAINING	50.00
			829074		GFOA TRAINING	50.00
			829075		GFOA TRAINING	95.00
			829077		GFOA TRAINING	50.00
			82998		SUMMER CAMP FIELD TRIP	100.00
			8457068		STATION SUPPLIES	51.73
			8461841		FIDO FEST SUPPLIES	53.79
			858173		2025 ADVANCED CEQA WORKSHO	660.00
			8821846		EQUIPMENT SUPPLIES	70.01
			893070		STATION SUPPLIES	77.48
			894358		MILITARY SUPPORT - 2/1	377.45
			8QLC8KLP92		FACEBOOK BOOST - HEROES GOL	3.00
			9011487		TEEN CENTER STORAGE CONTAIN	59.24
			9014053		MATERIALS & SUPPLIES	212.54
			9015102		VEHICLE REPAIR SUPPLIES	40.44
			90195		IRRIGATION MATERIALS	5.37
			9215402		SUPPLIES FOR HEROES GOLF TOI	213.98
			925058		MEETING SUPPLIES	134.90
			9514554		GENERAL EVENT SUPPLIES	318.68
			9561037		FIRE STATION 20	95.90
			9752220		BATTERIES FOR SUNSCREEN DISF	43.73
			9754647-cr		FRAUD CHARGE CREDIT	-81.65
			97762		STATION SUPPLIES	23.00
			97789		MATERIALS & SUPPLIES	71.05
			AC6965L		LICENSE UPGRADE	767.10
			CMBUULQP92		FACEBOOK BOOST - HEROES GOL	8.00
			E/2788239		FIDO FEST SUPPLIES	15.06
			FCAC5E86-0003		MUSIC LICENSING	751.00
			FIDO25-1		FIDO FEST SUPPLIES FOR STAFF	106.22

vchlist

03/19/2025 4:30:01PM

Voucher List CITY OF SANTEE

Page 14

Bank code :

ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
138816	3/19/2025	10001 US BANK	(Continued) H2TVSQ HF200683 INV/2025/03531 INV-1333 JUQWAGCP92 kmxQsm KP8ZNK4Q92 LGT52GYP92 MC17055721 N4S48KLP92 QZMSFF8Q92 S 67103 SH9X36 UEWIHM5 UMC-29837 VLGT4GGP92 W2ZB3GYP92 WG3YAKLP92 WG82105662 WM96415009 YRUKHF8Q92 YyGkwrKj ZDJ8GKLP92 ZJEGQF8Q92		PROFESSIONAL DEVELOPMENT MATERIALS & SUPPLIES MATERIALS & SUPPLIES BREWS & BITES VENDOR PLATFOI FACEBOOK BOOST - HEROES GOL MEETING SUPPLIES FACEBOOK BOOST - HEROES GOL FACEBOOK BOOST - HEROES GOL EMAIL MARKETING SYSTEM FACEBOOK BOOST - HEROES GOL VEHICLE REPAIR PART GOOGLE CLOUD API SEARCH CHA MEETING REGISTRATION EQUIPMENT REPAIR PART FACEBOOK BOOST - HEROES GOL FACEBOOK BOOST - HEROES GOL FACEBOOK BOOST - HEROES GOL STATION SUPPLIES OFFICE SUPPLIES FACEBOOK BOOST - HEROES GOL MEMBERSHIP RENEWAL - STURM FACEBOOK BOOST - HEROES GOL FACEBOOK BOOST - HEROES GOL	35.00 999.37 53.99 997.00 2.00 15.00 22.00 18.00 350.00 2.00 1,201.87 100.00 30.00 100.59 19.05 25.00 18.06 185.03 383.57 12.00 340.00 19.06 20.00
	1 Vouchers f	or bank code: ubgen			Total :	37,835.43
		S			Bank total :	37,835.43
	Prepared by:	3.19.25 3/19/25			Total vouchers :	37,835.43

Payroll Processing Report CITY OF SANTEE

2/27/2025 to 3/12/2025-2 Cycle b

Page 15

EARNINGS SECTION			DEDUCTIONS SECTION			LEAVE SECTION						
Туре	Hours/units	Rate	Amount Src	Plan	Base Wages	Deduction	Benefit/Cont	LvPlan	Accrued	Taken	Banked	Lost
				rhsabc	34,364.45	687.29						
				roth	114,406.77	12,813.16						
				sb-1		92.07						
				sb-3		72.08						
				sffa		3,639.68						
				sffapc		1,037.29						
				st1cs3	86,982.89	2,609.49	-2,609.49					
				st2cs3	15,934.38	478.03	-478.03					
				texlif		249.64						
				vaccpr		758.00						
				vaccpt		195.37						
				vcanpr		441.02						
				vcanpt		145.05						
				vgcipt		68.63						
				vghipr		31.12						
				vision	15,664.87	574.02						
				voladd		17.50						
				voldis		392.86						
				vollif		159.94						
				vollpb			-159.94					
Grand	15,972.25	-	740,811.81			270,530.04	92,167.16		Gross:	740,811.8	1	
Totals									Net:	470,281.7	7	

<< No Errors / 9 Warnings >>

PRE 3/12/25

Voucher List CITY OF SANTEE

vchlist 03/20/2025 1:29:18PM

Bank code :	ubgen					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
138817	3/20/2025	12903 AMERICAN FIDELITY ASSURANCE CO	2535877	•	FLEXIBLE SPENDING ACCOUNT Total:	3,046.15 3,046.15
138818	3/20/2025	12722 FIDELITY SECURITY LIFE	166712562		EYEMED - VOLUNTARY VISION Total :	1,167.32 1,167.32
138819	3/20/2025	10844 FRANCHISE TAX BOARD	PPE 3/12/25		WITHHOLDING ORDER Total:	260.95 260.95
138820	3/20/2025	10508 LIFE INSURANCE COMPANY OF	March 2025		LIFE/LTD INSURANCE Total:	3,518.53 3,518.53
138821	3/20/2025	14452 MEDICAL AIR SERVICES ASSC	March 2025		MEDICAL AIR TRANSPORT SVCS Total:	190.00 190.00
138822	3/20/2025	14458 METROPOLITAN LIFE INSURANCE	84745654		VOLUNTARY LEGAL Total:	609.00 609.00
138823	3/20/2025	10784 NATIONAL UNION FIRE INSURANCE	March 2025		VOLUNTARY AD&D Total:	35.05 35.05
138824	3/20/2025	10335 SAN DIEGO FIREFIGHTERS FEDERAL	March 2025		LONG TERM DISABILITY-SFFA Total:	1,386.50 1,386.50
138825	3/20/2025	10424 SANTEE FIREFIGHTERS	PPE 3/12/25		DUES/PEC/BENEVOLENT/BC EXP Total:	4,818.86 4,818.86
138826	3/20/2025	10776 STATE OF CALIFORNIA	PPE 3/12/25		WITHHOLDING ORDER Total:	449.53 449.53
138827	3/20/2025	10776 STATE OF CALIFORNIA	PPE 3/12/25		WITHHOLDING ORDER Total:	260.30 260.30
138828	3/20/2025	14467 TEXAS LIFE INSURANCE COMPANY	SM0F0U20250316001		VOLUNTARY INS RIDERS Total:	499.35 499.35
138829	3/20/2025	10001 US BANK	PPE 3/12/25		PARS RETIREMENT	1,532.56

vchlist

03/20/2025 1:29:18PM

Voucher List CITY OF SANTEE

Page 17

Bank code: ubgen

Voucher	Date	Vendor	Invoice	PO#	Description/Account	Amount
138829	3/20/2025	10001 10001 US BANK	(Continued)		Total:	1,532.56
138830	3/20/2025	14600 WASHINGTON STATE SUPPORT	PPE 3/12/25		WITHHOLDING ORDER Total:	641.53 641.53
14	Vouchers	for bank code : ubgen			Bank total :	18,415.63
14	Vouchers i	in this report			Total vouchers :	18,415.63

Prepared by: _______
Date:

Approved by

Voucher List CITY OF SANTEE

Page 18

Bank	code	:	ubgen
------	------	---	-------

Voucher	Date	Vendor	Invoice	PO #	Description/Acco	ount	Amount
6291624	3/21/2025	14704 457 MISSIONSQUARE	PPE 3/12/25		ICMA - 457	Total :	43,616.71 43,616.71
6816015	3/21/2025	14705 RHS MISSIONSQUARE	PPE 3/12/25		RETIREE HSA	Total :	5,124.12 5,124.12
	2 Vouchers f	for bank code: ubgen				Bank total :	48,740.83
:	2 Vouchers i	n this report				Total vouchers :	48.740.83

Prepared by: 3 · 21 · 25

Date:

Approved by: ____

Date: 3

03/25/2025 9:56:49AM

Voucher List CITY OF SANTEE

Page 19

Bank code: ubgen

V oucher	Date	Vendor		Invoice	PO #	Description/Account	Amount
3253	3/25/2025	10353 PERS		03 25 3		RETIREMENT PAYMENT Total	158,510.07 : 158,510.07
	1 Vouchers	for bank code :	ubgen			Bank total	: 158,510.07
	1 Vouchers	in this report				Total vouchers	: 158,510.07

Prepared by: 🔌

Approved by:

Date:

Date:_

03/27/2025 9:55:20AM

Voucher List CITY OF SANTEE

Bank code :	ubgen					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
138831	3/27/2025	10003 A & B SAW & LAWNMOWER SHOP	1649	54823	EQUIPMENT MAINTENANCE Total:	199.00 199.00
138832	3/27/2025	11139 ACE UNIFORMS, LLC - SAN DIEGO	SD0213464 SD0213475	54825 54825	WEARING APPAREL WEARING APPAREL Total:	156.69 317.24 473.93
138833	3/27/2025	11028 ADAME, EDDIE	P19967		EMPLOYEE REIMBURSEMENT Total:	250.00 250.00
138834	3/27/2025	15557 ALPINE FIRE PROTECTION DIST	1110	55181	SD REGIONAL FIRE FND GRANT Total:	6,637.37 6,637.37
138835	3/27/2025	10510 AMAZON WEB SERVICES, INC	2076496453		CLOUD STORAGE SERVICES Total:	100.00 100.00
138836	3/27/2025	11445 AMERICAN MESSAGING	L1072898ZC		FD PAGER SERVICE Total:	219.39 219.39
138837	3/27/2025	15380 ANDERSON, MARK	2502		INSTRUCTOR PAYMENT Total:	168.00 168.00
138838	3/27/2025	10412 AT&T	000023076314		TELEPHONE Total :	930.35 930.35
138839	3/27/2025	10020 BEST BEST & KRIEGER LLP	LEGAL SVCS FEB 2025		LEGAL SVCS FEB 2025 Total:	110,321.14 110,321.14
138840	3/27/2025	15487 BHI MANAGEMENT CONSULTING	025-08	55180	CONSULTING SERVICES Total:	2,975.00 2,975.00
138841	3/27/2025	10668 CALIFORNIA BUILDING STANDARDS	OCT-DEC 2024		OCT - DEC 2024 SB1473 FEES Total :	465.30 465.30
138842	3/27/2025	11653 CALIFORNIA FIRE CHIEFS	300000649		ANNUAL MEMBERSHIP DUES Total:	1,260.00 1,260.00

Voucher List CITY OF SANTEE

Bank code :	ubgen					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
138843	3/27/2025	15423 CALSENSE	INV4934	3.0	CALSENSE DATA PLAN Total:	745.00 745.00
138844	3/27/2025	10876 CANON SOLUTIONS AMERICA INC	4040932396	54839	PLOTTER MAINTENANCE & USAGE Total :	159.35 159.35
138845	3/27/2025	11402 CARROLL, JUDI	04012025-96		MEADOWBROOK HARDSHIP PROG Total :	147.64 147.64
138846	3/27/2025	10032 CINTAS CORPORATION 694	4222904751	54844	MISC. SHOP RENTALS Total:	74.14 74.14
138847	3/27/2025	11409 CLAYTON, SYLVIA	04012025-340		MEADOWBROOK HARDSHIP PROG Total :	154.50 154.50
138848	3/27/2025	15152 COAR DESIGN GROUP	22730	54666	NEW FIRE STATION CITY OPERATION Total:	38,450.00 38,450.00
138849	3/27/2025	12153 CORODATA RECORDS	RS7068447	54996	CORODATA RECORDS MANAGMEN Total:	801.10 801.10
138850	3/27/2025	10171 COUNTY OF SAN DIEGO AUDITOR &	02/2025 AGENCY REV 02/2025 DMV REVENUE 02/2025 PHOENIX REV		02/2025 AGENCY PARK CITE REPT 02/2025 DMV PARK CITE REPT 02/2025 PHOENIX CITE REV REPT Total:	172.50 462.50 480.75 1,115.75
138851	3/27/2025	10358 COUNTY OF SAN DIEGO	25CTOFSAN08 25CTOFSASN08	54987 54908	SHERIFF RADIOS 800 MHZ ACCESS FEES Total :	2,714.00 2,242.00 4,956.00
138852	3/27/2025	15413 COUNTYWIDE MECHANICAL SYSTEMS	72726 72743 72900 72986	55099 55099 55099 55099	PLUMBING REPAIRS & RELATED M Total:	3,262.67 663.79 445.60 1,051.47 5,423.53
138853	3/27/2025	10333 COX COMMUNICATIONS	052335901; MAR25 064114701; MAR25		8950 COTTONWOOD AVE 8115 ARLETTE ST	198.09 194.40

03/27/2025 9:55:20AM

Voucher List CITY OF SANTEE

Page 22

Bank code	:	ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
138853	3/27/2025	10333 10333 COX COMMUNICATIONS	(Continued)		Total :	392.49
138854	3/27/2025	12438 DIESEL PRINT CO LLC	3661	54944	HOMETOWN HEROES BANNERS Total:	1,200.25 1,200.25
138855	3/27/2025	12593 ELLISON WILSON ADVOCACY, LLC	2025-03-07	54917	LEGISLATIVE ADVOCACY SERVICE Total:	1,500.00 1,500.00
138856	3/27/2025	15214 EMERGENCY VEHICLE SYSTEMS LLC	2485	55166	VEHICLE SUPPLIES Total:	1,268.81 1,268.81
138857	3/27/2025	15064 FREEMAN, RIDA	011-2018		CONFERENCE Total:	838.68 838.68
138858	3/27/2025	10490 HARRIS & ASSOCIATES INC	63952	55142	SAFETY & ENV JUSTICE ELEMENT Total :	135.00 135.00
138859	3/27/2025	15311 HEAVY HAULER ASSOCIATION	2025		MILITARY SUPPORT Total:	5,550.00 5,550.00
138860	3/27/2025	12810 HENRY, PATRICK	P27520		EMPLOYEE REIMBURSEMENT Total:	250.00 250.00
138861	3/27/2025	14833 INTERWEST CONSULTING GROUP	1095671A 1568995 1568997 1573233	54971 54971 54971 54971	INTERWEST BLDG. SVCS - PLAN R Total:	3,166.64 4,515.30 6,788.39 3,075.30 17,545.63
138862	3/27/2025	15316 JD ANIMAL REMOVAL INC	1841	54805	DEAD ANIMAL REMOVAL SERVICE Total :	1,440.00 1,440.00
138863	3/27/2025	14956 JET ADVERTISING LLC	12450	54953	WEBSITE UPDATE SERVICES Total:	2,850.00 2,850.00
138864	3/27/2025	13558 KIFER HYDRAULICS CO, INC	85170	54888	EQUIPMENT REPAIR Total:	171.92 171.92

03/27/2025 9:55:20AM

Voucher List CITY OF SANTEE

Page 23

Bank code :	ubgen					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
138865	3/27/2025	10204 LIFEASSIST INC	1576237 1576239	54807 54807	EMS SUPPLIES EMS SUPPLIES Total:	1,502.11 1,434.26 2,936.37
138866	3/27/2025	10344 PADRE DAM MUNICIPAL WATER DIST	90000367; MAR25		GROUP BILL Total :	16,559.31 16,559.31
138867	3/27/2025	11442 PATTERSON, EDWARD	04012025-225		MEADOWBROOK HARDSHIP PROC Total :	142.45 142.45
138868	3/27/2025	13592 QUADIENT LEASING USA, INC	Q1754287	54988	QUADIENT MAIL MACHINE LEASE Total :	1,267.42 1,267.42
138869	3/27/2025	12828 RICK ENGINEERING COMPANY	0106463	55023	AS-NEEDED ENGINEERING SERVIC Total:	2,861.08 2,861.08
138870	3/27/2025	14539 ROGERS ANDERSON MALODY & SCOTT	77032	54867	FY 24/25 AUDIT SERVICES Total:	10,000.00 10,000.00
138871	3/27/2025	15314 RSG INC	13220	54868	2025-29 CONSOLIDATED PLAN Total :	1,976.25 1,976.25
138872	3/27/2025	15548 SAN CARLOS ACE HARDWARE	19847	55178	FIREFIGHTING EQUIPMENT Total:	1,292.99 1, 292.99
138873	3/27/2025	10606 SD COUNTY SHERIFF'S DEPT	CALIDSAN02 SHERIFF JAN 2025	55065	CAL-ID PROGRAM LAW ENFORCEMENT JAN 2025 Total :	5,471.00 1,461,385.06 1,466,856.06
138874	3/27/2025	13061 SAN DIEGO HUMANE SOCIETY &	MAR-25	54959	ANIMAL CONTROL SERVICES Total:	38,674.00 38,674.00
138875	3/27/2025	11594 SAN DIEGO METROPOLITAN TRANSIT	CIP2025-02 CK		MTS RIGHT OF ENTRY PERMIT Total:	750.00 750.00
138876	3/27/2025	10424 SANTEE FIREFIGHTERS	FY24.25.002 FY24/25.001 FY24/25.003		WEARING APPAREL WEARING APPAREL WEARING APPAREL	89.00 89.00 89.00

03/27/2025 9:55:20AM

Voucher List CITY OF SANTEE

Page 24

Bank code	:	ubgen
-----------	---	-------

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
138876	3/27/2025	10424 SANTEE FIREFIGHTERS	(Continued) FY24/25.004 FY24/25.005 FY24/25.006 FY24/25.007 FY24/25.008 FY24/25.010 FY24/25.011 FY24/25.012 FY24/25.013		WEARING APPAREL Total:	89.00 129.00 89.00 89.00 89.00 89.00 89.00 129.00 1,277.00
138877	3/27/2025	14797 SEDANO FORD OF LM INC	20502524 20505830 20508321 255621 258411 260229	54895 54895 54895 54895 54895 54895	VEHICLE REPAIR PARTS VEHICLE REPAIR PARTS VEHICLE REPAIR PART VEHICLE REPAIR VEHCLE REPAIR MEDIC UNIT REPAIR Total:	538.57 131.44 151.12 931.98 1,079.00 195.12 3,027.23
138878	3/27/2025	13206 SHARP BUSINESS SYSTEMS	9005242937	54984	SHARP COPY 2025.03 Total:	932.80 932.80
138879	3/27/2025	15540 SOUTHWEST MOBILE STORAGE	134201156	55172	20' X 8' 6" STANDARD DRY FREIGH Total:	6,105.12 6,105.12
138880	3/27/2025	10837 SOUTHWEST TRAFFIC SIGNAL	84114 84115 84116 84117 84118 84119	54948 54948 54955 54955 54955 54955	TRAFFIC SIGNAL - MARKOUTS TRAFFIC SIGNAL - SERVICE CALLS TRAFFIC SIGNAL - DIG ALERTS TRAFFIC SIGNAL - EXTRA WORK Z TRAFFIC SIGNAL - EXTRA WORK Z TRAFFIC SIGNAL - EXTRA WORK Z TOTAL:	405.00 2,304.00 355.71 1,320.08 2,205.16 1,185.31 7,775.26
138881	3/27/2025	11910 SPECTRUM GAS PRODUCTS	00871733 00871734	55028 55028	OXYGEN CYLINDER RENTAL OXYGEN CYLINDER RENTAL	164.15 80.85

Bank code :	ubgen						
Voucher	Date	Vendo	r	Invoice	PO #	Description/Account	Amount
138881	3/27/2025	11910	11910 SPECTRUM GAS PRODUCTS	(Continued)		Total :	245.00
138882	3/27/2025	11403	ST JOHN, LYNNE	04012025-78		MEADOWBROOK HARDSHIP PROG Total :	147.93 147.93
138883	3/27/2025	10217	STAPLES ADVANTAGE	6026299905	55122	FY 24/25 OFFICE SUPPLIES Total:	71.63 71.63
138884	3/27/2025	10027	STATE OF CALIFORNIA	801414		FINGERPRINT APPS Total:	96.00 96.00
138885	3/27/2025	11587	STRYKER SALES CORPORATION	9208551929	54813	EQUIPMENT REPAIR PART Total:	197.13 197.13
138886	3/27/2025	15454	SUPERIOR ROOFING	CIP72431.40.03 RR		RETENTION RELEASE Total:	4,772.95 4,772.95
138887	3/27/2025	10250	THE EAST COUNTY	00150524		NOTICE OF PH - REQUEST FOR PL Total :	199.50 199.50
138888	3/27/2025	10515	THE SAN DIEGO UNION - TRIBUNE	0611639		LEGAL NOTICE - TCSP EIR UPDATE Total :	825.34 825.34
138889	3/27/2025	14354	TRILOGY MEDWASTE WEST, LLC	1703550 1703551	54913 54913	BIOMEDICAL WASTE DISPOSAL BIOMEDICAL WASTE DISPOSAL Total :	238.05 236.54 474.59
138890	3/27/2025	10133	UNDERGROUND SERVICE ALERT	220250702 24-252985	54871 54871	DIG ALERT - MONTHLY TICKETS DIG ALERTS - STATE FEE Total :	324.50 53.60 378.10
138891	3/27/2025	12480	UNITED SITE SERVICES	INV-5155460	55056	PORTAPOT AT CITY HALL Total:	135.54 135.54
138892	3/27/2025	10642	USPS-POC	03132025		POSTAGE REIMBURSEMENT Total:	1,669.40 1,669.40
138893	3/27/2025	10475	VERIZON WIRELESS	6108196478		CELL PHONE SERVICE	608.34

vchlist

03/27/2025

9:55:20AM

Voucher List CITY OF SANTEE

Page 26

Bank code:

ubgen

Voucher	Date	Vendor		Invoice	PO #	Description/Accour	nt	Amount
138893	3/27/2025	10475	10475 VERIZON WIRELESS	(Continued)			Total :	608.34
138894	3/27/2025	10318 ZOL	L MEDICAL CORPORATION	4089277	54817	EMS SUPPLIES	Total :	2,073.50 2,073.50
64	4 Vouchers	for bank cod	de: ubgen				Bank total :	1,783,497.56
64	4 Vouchers	in this repor	t				Total vouchers :	1,783,497.56

Prepared by:

Date: 3.12.75

Approved by: 3.12.75

Date: 3.12.75

MEETING DATE

April 9, 2025

ITEM TITLE RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA ACCEPTING THE CITYWIDE STREETLIGHT LED UPGRADE PROJECT (CIP 2023-02) PHASE I AS COMPLETE

DIRECTOR/DEPARTMENT



SUMMARY

This item requests that the City Council accept the Citywide Streetlight Led Upgrade Project (CIP 2023-02) Phase I as complete.

During the March 13, 2024 City Council meeting, the City Council awarded the construction contract for the Citywide Streetlight LED Upgrade Project (CIP 2023-02) for a total contract amount of \$484,955.00 to Yunex Traffic and authorized the Director of Engineering/City Engineer to approve contract change orders in a total amount not to exceed \$48,495.00 for unforeseen items and additional work.

A Construction Notice to Proceed was issued on August 12, 2024 after the delivery of the streetlight fixtures, and the work was substantially completed by December 20, 2024. Six change orders were approved in the amount of \$22,711.18 for purchase of spare streetlight materials like fixtures and light shields and for additional upgrades to the bell-style lights on Prospect Avenue. Staff recommend that the City Council accept the Project as complete and direct the City Clerk to file a Notice of Completion with the San Diego County Clerk.

ENVIRONMENTAL REVIEW

Per California Environmental Quality Act (CEQA) Guidelines Section 15378, this action is not a project under CEQA as it involves an administrative activity of government without the potential of a significant impact on the environment.

FINANCIAL STATEMENT



Funding for this project was provided by Zone A Streetlight funds included in the approved 2024-2028 Capital Improvement Program budget.

Design and Bidding	\$	20,550.50
Construction Contract		484,955.00
Construction Change Orders		22,711.18
Construction Engineering/Management		19,104.14
Project Closeout	Patricipal Control	1,000.00
Total	\$	548,320.82

CITY ATTORNEY REVIEW

□ N/A





RECOMMENDATION MASS Adopt the attached Resolution:

- 1. Accepting the Citywide Streetlight LED Upgrade Project (CIP 2023-02) Phase I as complete; and
- 2. Authorizing the City Clerk to file a Notice of Completion with the San Diego County Clerk.

ATTACHMENT

Resolution



RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA ACCEPTING THE CITYWIDE STREETLIGHT LED UPGRADE PROJECT (CIP 2023-02) PHASE I AS COMPLETE

WHEREAS, the City Council awarded the construction contract for the Citywide Streetlight Led Upgrade Project (CIP 2023-02) Phase I to Yunex Traffic on March 13, 2024 for \$484,955; and

WHEREAS, the City Council also authorized the Director of Engineering/City Engineer to approve construction change orders in a total amount not to exceed \$48,495; and

WHEREAS, six change orders in the amount of \$22,711.18 were approved for purchase of spare streetlight materials and for additional upgrades to the bell-style lights on Prospect Avenue; and

WHEREAS, the Project was completed for a total construction contract amount of \$507,666.18 on December 20, 2024; and

WHEREAS, Yunex Traffic has completed the project in accordance with the contract plans and specifications; and

WHEREAS, the City Council desires to accept the Project as complete; and

WHEREAS, acceptance of the Project as complete will not result in a direct or indirect impact on the environment, is an administrative activity of government, and is therefore not a "project" under CEQA pursuant to State CEQA Guidelines Section 15378.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Santee, California, that:

SECTION 1: The work for the construction of the Citywide Streetlight Led Upgrade Project (CIP 2023-02) Phase I is accepted as complete on this date.

SECTION 2: The City Clerk is directed to record a Notice of Completion.

SECTION 3: The action is not a project subject to the California Environmental Quality Act ("CEQA") per CEQA Guidelines Section 15378 as it involves an administrative activity of government without the potential of a significant impact on the environment.

SECTION 4: This Resolution shall take effect immediately upon its passage.

|--|

ADOPTED by the City Council of meeting thereof held this 9 th day of April, 2	the City of Santee, California, at a Regular 025, by the following roll call vote to wit:
AYES:	
NOES:	
ABSENT:	
	APPROVED:
ATTEST:	JOHN W. MINTO, MAYOR
JAMES JEFFRIES, CITY CLERK	

MEETING DATE

April 9, 2025

ITEM TITLE RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA AWARDING THE CONSTRUCTION CONTRACT TO T&M ELECTRIC INC. DBA PERRY ELECTRIC FOR THE CITYWIDE STREETLIGHT LED UPGRADE PROJECT PHASE 2 (CIP 2024-12)

DIRECTOR/DEPARTMENT

Carl Schmitz, Engineering

Um for

SUMMARY

On March 13, 2025, the City Clerk publicly opened and examined six sealed bids for the Citywide Streetlight LED Upgrade Project Phase 2 (CIP 2024-12). Phase 1 of the project replaced 1,600 City owned cobra style induction streetlights with lower wattage LED streetlights. This next phase will focus on the brown square metal streetlight poles and will perform much needed maintenance repairs and paint them black in color. The project will also replace the square shoebox style luminaires which have reached the end of their service life with bell-shaped luminaires consistent with the Town Center Specific Plan Update approval on March 12, 2025. The upgrade is anticipated to save the City approximately \$8,000 annually in streetlight energy costs.

In compliance with the City's purchasing ordinance, Santee Municipal Code Section 3.24.100, City staff administered a formal bid process on February 14, 2025 and opened sealed bids on March 13, 2025. Upon review of the submitted bids, the lowest bidder, T&M Electric Inc. DBA Perry Electric did not acknowledge Addendum 1 which only clarified the bid opening date and time. Since acknowledgement of the addendum did not materially impact the bid, staff recommend waiving the minor bid irregularity and finding T&M Electric Inc. DBA Perry Electric the lowest responsive and responsible bidder with a total bid amount of \$612,750.00. The bid submitted by T&M Electric Inc. DBA Perry Electric is 6% higher than the Engineer's construction estimate of \$575,000.00.

Staff also request authorization for the Director of Engineering/City Engineer to approve change orders in a total amount not to exceed \$50,000.00 for unforeseen items and additional work associated with the Project.

ENVIRONMENTAL REVIEW

This action is categorically exempt from the California Environmental Quality Act ("CEQA"), pursuant to Section 15301(c), Existing Facilities, of the CEQA Guidelines.

FINANCIAL STATEMENT

The full project is included in the approved 2024-2028 Capital Improvement Program and is funded by Zone A Streetlight funds in the amount of \$1,174,000.00. Phase 1 of the project expended \$590,000.00 of the funds leaving \$584,000.00 available for phase 2. A grant through the Federal Energy Efficiency and Conservation Block Grant (EECBG) program was secured in 2024 in the amount of \$118,300.00 which brings the total phase 2 project budget to \$702,300.00. Staff recommends allocating the additional EECBG funds of \$118,300.00 to the



project. However, due to the uncertainty of Federal grant funds at this time, staff also recommends allocating an additional \$118,300.00 in Streetlight Zone A funds as a reserve in case the grant funds are cancelled by the federal government. There are sufficient funds in Streetlight Zone A reserve.

Design and Bidding	\$ 16,000.00
Construction Contract	612,750.00
Construction Change Orders	50,000.00
Construction Engineering/Management	23,550.00
Total Anticipated Project Cost	\$ 702,300.00

CITY ATTORNEY REVIEW

□ N/A

RECOMMENDATION MAB

Adopt the Resolution:

- 1. Waiving the minor bid irregularity in the T&M Electric DBA Perry Electric Bid; and
- 2. Awarding the construction contract for the Citywide Streetlight LED Upgrade Project Phase 2 (CIP 2024-12) to T&M Electric DBA Perry Electric for a total amount of \$612,750.00; and
- 3. Authorizing the City Manager to execute all necessary documents for the contract on behalf of the City; and
- 4. Authorizing the Director of Engineering/City Engineer to approve change orders in a total amount not to exceed \$50,000.00; and
- 5. Allocating \$118,300.00 in Energy Efficiency and Conservation Block Grant (EECBG) funds; and
- 6. Allocating an additional \$118,300.00 in Streetlight Zone A funds as a reserve to the EECBG funds; and
- 7. Determining this action is categorically exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 15301(c), Existing Facilities, of the CEQA Guidelines.

ATTACHMENTS

Resolution Bid Summary Chart



RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA AWARDING THE CONSTRUCTION CONTRACT TO T&M ELECTRIC INC. DBA PERRY ELECTRIC FOR THE CITYWIDE STREETLIGHT LED UPGRADE PROJECT PHASE 2 (CIP 2024-12)

- **WHEREAS**, on February 14, 2025, City staff administered a formal bid process for the Citywide Streetlight LED Upgrade Project Phase 2 ("Project") in compliance with Santee Municipal Code Section 3.24.100; and
- **WHEREAS,** on March 13, 2025, the City Clerk publicly opened and examined six sealed bids; and
- **WHEREAS,** the lowest received bid was submitted by T&M Electric, Inc. DBA Perry Electric ("Perry Electric") in the amount of \$612,750.00; and
- **WHEREAS,** Perry Electric's bid failed to acknowledge the addendum to the invitation for bids; and
- **WHEREAS**, failure to acknowledge the addendum is a minor irregularity and does not materially impact the responsiveness of the bid; and
- **WHEREAS,** in accordance with Santee Municipal Code section 3.24.100(E), Staff has determined that Perry Electric's bid conforms in all material respects to the requirements set forth in the invitation for bids; and
 - WHEREAS, Staff recommends waiving the minor bid irregularity; and
- **WHEREAS**, Perry Electric is the lowest responsive and responsible bidder with a total bid amount of \$612,750.00; and
- **WHEREAS,** Staff recommends awarding the construction contract for the Project to Perry Electric in an amount not to exceed \$612,750.00; and
- **WHEREAS,** Staff requests authorization for the Director of Engineering/City Engineer to approve change orders in a total amount not to exceed \$50,000.00 for unforeseen items and additional work associated with the Project; and
- **WHEREAS**, the Project is funded through \$584,000.00 in Streetlight Zone A funds in the approved 2024-2028 Capital Improvement Program; and
- **WHEREAS**, the City received a Federal Energy Efficiency and Conservation Block Grant (EECBG) in the amount of \$118,300.00, for which this Project is eligible; and
- **WHEREAS,** Staff requests allocating an additional \$118,300.00 in Streetlight Zone A funds as a reserve in case the Federal government rescinds the grant funds; and
- **WHEREAS**, the Project is categorically exempt from environmental review pursuant to Section 15301(c) of the State CEQA Guidelines.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Santee, California, as follows:

SECTION 1: The Recitals provided above are true and correct and are hereby incorporated into this Resolution.

SECTION 2: The construction contract for the Citywide Streetlight LED Upgrade Project Phase 2 CIP 2024-12 is awarded to T&M Electric DBA Perry Electric as the lowest responsive and responsible bidder in the amount of \$612,750.00, and the City Manager is authorized to execute all necessary documents for the contract on behalf of the City.

SECTION 3: The Director of Engineering/City Engineer is authorized to approve change orders in an amount not to exceed \$50,000.00 for unforeseen items and additional work associated with the Project.

SECTION 4: \$118,300.00 in the Energy Efficiency and Conservation Block Grant (EECBG) funds and a reserve of \$118,300.00 in Streetlight Zone A funds are allocated to the Project.

SECTION 5: The Project is categorically exempt from environmental review under State CEQA Guidelines Section 15301(c), Existing Facilities.

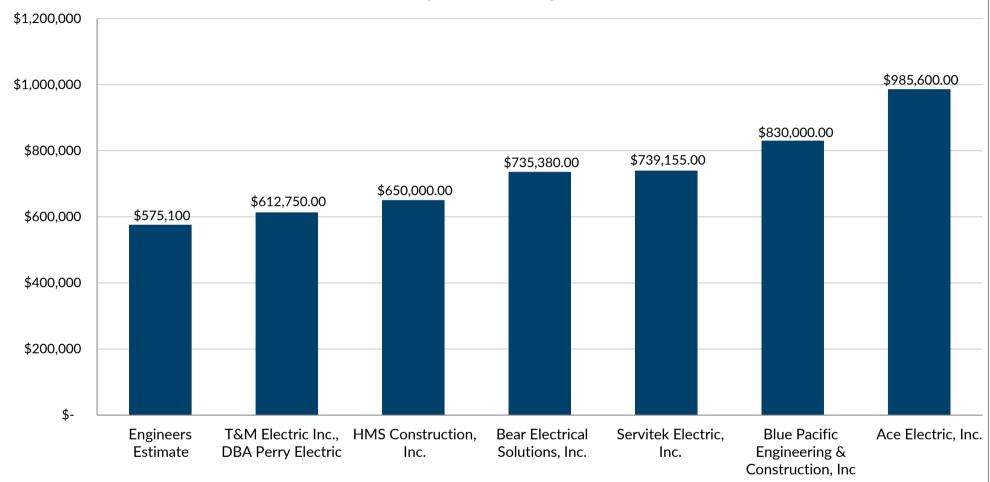
SECTION 6: The documents and materials associated with this Resolution that constitute the record of proceedings on which these findings are based are located at Santee City Hall, 10601 Magnolia Avenue, Santee, CA 92071. The City Clerk is the custodian of record of those proceedings.

SECTION 7: This Resolution shall take effect immediately upon its passage.

ADOPTED by the City Council of the City of Santee, California, at a Regular meeting thereof held this 9th day of April, 2025 by the following roll call vote to wit:

AYES:		
NOES:		
ABSENT:		
	APPROVED:	
	JOHN W. MINTO, MAYOR	
ATTEST:	ŕ	
JAMES JEFFRIES, CITY CLERK		







MEETING DATE

April 9, 2025

ITEM TITLE COUNCIL AUTHORIZATION TO RESTRIPE PARK CENTER DRIVE TO ALLOW PARKING

DIRECTOR/DEPARTMENT Carl Schmitz, Engineering

SUMMARY

This is a City-initiated request in response to anticipated loss of parking for Town Center Community Park due to recent and pending approval for housing development.

Currently the vacant private lot east of the south end of Park Center Drive has been used as overflow parking for special events at the Town Center Community Park. However, the owner of the lot has notified the City that the lot will not be available for parking in the future. With the anticipated loss of parking Council has directed staff to evaluate for additional parking on Park Center Drive north of Riverwalk Drive. Per staff evaluation Park Center Drive can be re-striped to provide parking on both sides of the street north of Riverwalk Drive for a total of 62 parking spaces.

Staff recommend re-striping Park Center Drive to allow for parking on both sides as shown on Exhibit A.

ENVIRONMENTAL REVIEW

Categorically exempt from the provisions of the California Environmental Quality Act (CEQA) Section 15301 - Class 1 Exemption.

FINANCIAL STATEMENT

Staff estimate the total cost to remove existing striping and re-stripe the street will be \$7,500. Funding for the installation is included in the adopted fiscal year 2024-25 Gas Tax Fund operating budget.

<u>CITY ATTORNEY REVIEW</u> □ N/A ⊠ Completed

RECOMMENDATION MASS

Approve re-striping of Park Center Drive as proposed.

ATTACHMENT

Exhibit "A" - Map of proposed re-striping of Park Center Drive.



Exhibit A

PARK CENTER DRIVE
RESTRIPE TO ADD PARKING ON BOTH SIDES
APPROXIMATELY 62 SPACES



April 9, 2025



MEETING DATE April 9, 2025

ITEM TITLE RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA AUTHORIZING THE PURCHASE OF NEW STRUCTURAL FIREFIGHTING CLOTHING (TURNOUTS) FROM ALLSTAR FIRE EQUIPMENT INC... PER SOURCEWELL CONTRACT #010424-LIO

DIRECTOR/DEPARTMENT Justin Matsushita, Fire Chief



SUMMARY

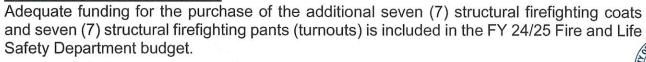
This item requests City Council authorization to purchase an additional seven (7) structural firefighting coats and seven (7) structural firefighting pants (turnouts) from Allstar Fire Equipment, Inc. This purchase will replace existing turnouts that failed annual testing and cannot remain in service.

On November 13, 2024, the City Council authorized the purchase of eighteen (18) structural firefighting coats and eighteen (18) pairs of structural firefighting pants (turnouts) from Allstar Fire Equipment, Inc. Those turnouts were originally ordered in FY 23/24 through a different vendor however the turnouts were not delivered as ordered and the delivery was refused. Funds in the amount of \$61,900.54 that were approved for that purchase were carried forward to the FY 24/25 Fire and Life Safety Department budget.

Santee Municipal Code Section 3.24.130 authorizes the City to join with other public jurisdictions in cooperative purchasing plans or programs as determined by the purchasing agent to be in the City's best interest. On March 26, 2024, Sourcewell, a State of Minnesota local government agency and service cooperative, of which the City is a member, completed a competitive request for proposals process for procurement of firefighting personal protective equipment with related equipment cleaning. Based on evaluation criteria such as pricing, selection, and variety of products offered, customer support and ability to meet the contract requirements, LION First Responder PPE, Inc. was awarded Contract #010424-LIO for the initial term of four years plus three annual options to renew. Allstar Fire Equipment Inc. is the sole source for LION's NFPA 1971 compliant LION® brand turnouts to the municipal fire service market in California. Staff has evaluated the pricing, products and support provided by the contract and the purchasing agent has determined that utilization of Contract #010424-LIO for the purchase of turnouts to be in the City's best interest.

Santee's Municipal Code Section 3.24.180 requires City Council approval of all purchases exceeding \$50,000 in any single fiscal year. Staff recommends utilizing Sourcewell Contract #010424-LIO to purchase seven (7) structural firefighting coats and seven (7) pairs of structural firefighting pants (turnouts) for an amount not to exceed \$28,165.58.

FINANCIAL STATEMENT





CITY ATTORNEY REVIEW □ N/A • ☑ Completed

RECOMMENDATION MAS

Adopt the attached resolution authorizing the purchase of structural firefighting clothing (turnouts) to include seven (7) coats and seven (7) pairs of pants from Allstar Fire Equipment, Inc. per Sourcewell Contract #010424-LIO for an amount not to exceed \$28,165.58 and authorizing the City Manager to execute all necessary documents.

ATTACHMENT

Resolution



RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, AUTHORIZING THE PURCHASE OF NEW LION FIRST RESPONDER PPE STRUCTURAL FIREFIGHTING CLOTHING (TURNOUTS) FROM ALLSTAR FIRE EQUIPMENT, INC. PER SOURCEWELL CONTRACT #010424-LIO

WHEREAS, the City of Santee's ("City") adopted FY 24/25 Fire and Life Safety Department operating budget includes funding for the purchase of structural firefighting clothing (turnouts); and

WHEREAS, Santee Municipal Code Section 3.24.130 authorizes the City to join other public jurisdictions in cooperative purchasing plans or programs as determined by the purchasing agent to be in the City's best interest; and

WHEREAS, in March 2024, Sourcewell, a State of Minnesota local government agency and service cooperative, of which the City is a member, completed a competitive request for proposals process for procurement of firefighting personal protective equipment with related equipment cleaning that substantially complied with the formal purchasing procedures as provided in Section 3.24.180 of the Santee Municipal Code; and

WHEREAS, based on evaluation criteria such as pricing, selection and variety of products offered, customer support and ability to meet the contract requirements, LION First Responder PPE, Inc. was awarded Contract #10424-LIO for firefighting personal protective apparel and accessories for an initial term of three years plus three annual options to renew; and

WHEREAS, LION First Responder PPE, Inc. has designated Allstar Fire Equipment Inc. as the sole source for LION's NFPA 1971 compliant LION® brand turnouts, multi-threat CBRN, gloves, hoods and boots to the municipal fire service market in California; and.

WHEREAS, staff has evaluated the pricing, products and support provided by the Sourcewell Contract #010424-LIO and desires to use Sourcewell Contract #010424-LIO to purchase seven (7) structural firefighting coats and seven (7) pairs of structural firefighting pants (turnouts) for the Fire and Life Safety Department to replace existing turnouts that failed annual testing and cannot remain in service.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Santee, California, hereby:

- 1. Authorizes the purchase seven (7) structural firefighting coats and seven (7) pairs of structural firefighting pants (turnouts) from Allstar Fire Equipment, Inc. per Sourcewell Contract #010424-LIO for an amount not to exceed \$28,165.58; and
- 2. Authorizes the City Manager to execute all necessary documents.

RESOLUTION NO.

ADOPTED by the City Council of the City of Santee, California, at a Regular

Meeting thereof held this 9th day of April 202	25, by the following roll call vote to wit:
AYES:	
NOES:	
ABSENT:	
	APPROVED:
ATTEST:	JOHN W. MINTO, MAYOR
JAMES JEFFRIES, CITY CLERK	

MEETING DATE

April 9, 2025

ITEM TITLE RECOMMENDATION FROM THE SALARY SETTING ADVISORY COMMITTEE REGARDING COMPENSATION FOR THE MAYOR AND CITY COUNCIL

DIRECTOR/DEPARTMENT James Jeffries, City Clerk

SUMMARY

In accordance with the Santee City Charter, the Salary Setting Advisory Committee convened on April 2, 2025, to review the compensation and benefits of the Mayor and City Council in order to make a recommendation regarding the appropriate level of salary and benefits changes. The Committee considered the City Council's current and historical salary and benefits in comparison to the salaries and benefits of other elected city officials in the County. Below is the Committee's recommendation, which will be presented to the City Council:

- Increase Mayor and Council Salary 5% in Fiscal Year 2025-26 and 5% in Fiscal Year 2026-27.
- Increase auto allowance to \$650.00 per month for the Mayor and \$550.00 per month for the Council.
- No increase to technology allowance.

The last increase in salary for the Mayor and Council was made pursuant to Resolution 104-2023:

	Salary Increase	Salary Increase	Auto Allowance	Technology
	FY 2023-24	FY 2024-25	Increased to:	Allowance:
Mayor	4%	4%	\$550.00/month	No increase
City Council	4%	4%	\$450.00/month	No increase

The attached staff report provides the section from the City Charter that outlines the salary setting process for the Mayor and City Council, and provides a comparison of salaries, auto allowance and technology allowance for elected city officials in San Diego County.

FINANCIAL STATEMENT



The Fiscal Year 2025-26 annual cost of the Committee's recommendation is \$13,400.00. Any increases approved for the next fiscal year will be included in the Fiscal Year 2025-26 Proposed Budget.

CITY ATTORNEY REVIEW □ N/A • ☑ Completed

RECOMMENDATION MASS

Receive recommendation and provide direction to staff.

ATTACHMENT

Staff Report



STAFF REPORT

Recommendation from the Salary Setting Advisory Committee Regarding Compensation for the Mayor and City Council

City Council Meeting April 9, 2025

With regard to compensation of the Mayor and City Council, general law cities operate under State law (Government Code §36516 et seq.) which authorizes a city council to increase compensation by Ordinance following specific limits. Any increase would be effective at the beginning of a new term of office.

Historically, the Santee City Council adopted such an Ordinance according to the Government Code up until January 20, 2009, when Santee officially became a Charter City and established a Salary Setting Advisory Committee to make recommendations regarding the appropriate level of salary and benefits for the Mayor and City Council. Specifically, City Charter Article IV, Section 400 provides:

The City Council shall, from time to time, establish a Salary Setting Advisory Committee to make recommendations regarding the appropriate level of salary and benefits for the Mayor and the City Council. The City Council may establish the appropriate composition, membership and procedures for the Salary Setting Advisory Committee. The City Council shall not adjust the salary and benefits of the Mayor or the City Council in a manner not otherwise expressly authorized by the laws of the State of California applicable to general law cities unless and until it establishes the Salary Setting Advisory Committee and receives a recommendation from the Committee.

Essentially, as a Charter City, Santee may follow either of the two processes to set salaries:

1. Santee City Charter § 400 – Salary Setting Advisory Committee Recommendation

- a. The Committee must first make a recommendation before the Council can act to adjust the salary in a manner not expressly authorized by state law. In other words, if the Council receives a recommendation from the Committee, salary increases could exceed the State's limits.
- b. Council does not have to approve the Committee's recommendation; Council can set salaries different from the recommendation but only after receiving the recommendation.
- c. Salary increases can go into effect at any time but cannot be retroactive. For example, the City Council may want to apply an increase on July 1 to coincide with the beginning of the new fiscal year.

2. State Law – California Government Code § 36516

- a. Does not require a recommendation from the Committee.
- b. The salary of council members may be increased beyond the amount provided in this subdivision by an ordinance or by an amendment to an ordinance, but the amount of the increase shall not exceed the greater of either of the following:
 - (1) An amount equal to 5 percent for each calendar year from the operative date of the last adjustment of the salary in effect when the ordinance or amendment is enacted.
 - (2) An amount equal to inflation since January 1, 2024, based upon the California Consumer Price Index, which shall not exceed 10 percent for each calendar year.
- c. Salary increases cannot be automatic; the City Council must adopt a new Ordinance each year.
- d. No increase may take effect until the beginning of a new term of office.

Following the April 2, 2025, Salary Setting Advisory Committee Meeting, the Committee is recommending the following changes:

- Increase Mayor and Council Salary 5% in Fiscal Year 2025-26 and 5% in Fiscal Year 2026-27.
- Increase the auto allowance to \$650.00 per month for the Mayor and \$550.00 per month for the Council.
- No increase to technology allowance.

Comparison of Other Cities in San Diego County Monthly Salaries

as of March 2025

Sorted by Mayor

Mayor Salary	Council	Population
-	\$2,245	148,122
\$5,733 ⁽¹⁾	\$1,701	55,236
\$3,800	\$1,900	60,537
\$3,380	\$2,336	102,991
\$3,317	\$3,196	98,344
\$3,246	\$1,926	59,478
\$2,538	\$1,813	48,051
\$2,455	\$2,355	113,495
\$2,108	\$1,933	170,020
\$1,820	\$1,720	60,841
\$1,750	\$950	25,458
\$1,405	\$803	27,569
\$1,152	\$1,032	12,675
\$1,187	\$1,187	18,437
\$978	\$978	94,188
\$950	\$950	3,867
\$20,394	\$15,295	1,388,320
\$13,416	\$5,367	274,333
	\$6,280 (1) \$5,733 (1) \$3,800 \$3,380 \$3,317 \$3,246 \$2,538 \$2,455 \$2,108 \$1,820 \$1,750 \$1,405 \$1,152 \$1,187 \$978 \$950	Salary Salary \$6,280 (1) \$2,245 \$5,733 (1) \$1,701 \$3,800 \$1,900 \$3,380 \$2,336 \$3,317 \$3,196 \$3,246 \$1,926 \$2,538 \$1,813 \$2,455 \$2,355 \$2,108 \$1,933 \$1,820 \$1,720 \$1,750 \$950 \$1,405 \$803 \$1,152 \$1,032 \$1,187 \$1,187 \$978 \$978 \$950 \$950 \$20,394 \$15,295

⁽¹⁾ Escondido and National City have a full time Mayor San Diego and Chula Vista have full-time Mayor & City Council

Comparison of Other Cities in San Diego County Monthly Salaries

as of March 2025

Sorted by Council

CITY	Mayor Salary	Council Salary	Population
1. Vista	3,317	3,196	98,344
2. Carlsbad	2,455	2,355	113,495
3. El Cajon	3,380	2,336	102,991
4. Escondido	6,280 (1)	2,245	148,122
5. Oceanside	2,108	1,933	170,020
6. Santee	3,246	1,926	59,478
7. La Mesa	3,800	1,900	60,537
8. Poway	2,538	1,813	48,051
9. Encinitas	1,820	1,720	60,841
10. National City	5,733 ⁽¹⁾	1,701	55,236
11. Coronado	1,187	1,187	18,437
12. Solana Beach	1,152	1,032	12,675
13. San Marcos	978	978	94,188
14. Imperial Beach	1,750	950	25,458
15. Del Mar	950	950	3,867
16. Lemon Grove	1,405	803	27,569
San Diego	20,394	15,295	1,388,320
Chula Vista	13,416	5,367	274,333

⁽¹⁾ Escondido and National City have a full time Mayor San Diego and Chula Vista have full-time Mayor & City Council

Comparison of Other Cities in San Diego County Auto Allowance

as of Mach 2025

	CITY	Mayor Auto Allowance	Council Auto Allowance
1.	National City	750 ⁽¹⁾	none
2.	Escondido	750 ⁽¹⁾	750
3.	El Cajon	550	450
4.	Santee	550	450
5.	Poway	500	360
6.	Carlsbad	450	350
7.	Oceanside	400	350
8.	La Mesa	400	350
9.	Encinitas	350	350
10.	Solana Beach	350	350
11.	San Marcos	300	300
12.	Imperial Beach	300	300
13.	Coronado	225	150
14.	Lemon Grove	175	175
15.	Vista	None	None
16.	Del Mar	None	None
	San Diego	None	None
	Chula Vista	1,000	550

⁽¹⁾ Full-time Mayor San Diego and Chula Vista have full-time Mayor & City Council

Comparison of Other Cities in San Diego County Tech Allowance

as of March 2025

	Council	Mayor	
	Tech	Tech	Changes and
CITY	Allowance	Allowance	other notes
1. Vista	\$90/mo	\$90/mo	None
1. Santee	\$90/mo	\$90/mo	Laptop provided if needed
3. Poway	\$90/mo	\$60/mo	\$40 Mayor Increase \$10 Council Increase
4. Escondido	None	None	City cell phone and laptop provided
5. Carlsbad	None	None	Provided iPad
6. National City	None	None	Laptop Provided
7. El Cajon	None	None	None
8. Oceanside	None	None	None
9. La Mesa	None	None	None
10. Encinitas	None	None	City cell phone and laptop provided
11. Solana Beach	None	None	None
12. San Marcos	None	None	City cell phone and laptop provided
13. Coronado	None	None	None
14. Lemon Grove	None	None	None
15. Del Mar	None	None	None
16. Imperial Beach	None	None	Laptop Provided
San Diego	unknown	unknown	unknown
Chula Vista	\$60/mo	\$60/mo	Provided iPad

MEETING DATE April 9, 2025

ITEM TITLE SANTEE COMMUNITY CENTER (CIP 2018-31) PROJECT WORKSHOP, AND A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA INCREASING THE APPROPRIATION OF FUNDS, AUTHORIZING AN INTERFUND LOAN FOR THE CONSTRUCTION OF THE SANTEE COMMUNITY CENTER (CIP 2018-31) PROJECT, AND FINDING THE ACTION IS NOT A PROJECT SUBJECT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT ("CEQA")

DIRECTOR/DEPARTMENT Carl Schmitz, Engineering Sur FOR:

Nicholas Chavez, Community Services



This item is intended to review the status of the Santee Community Center (CIP 2018-31) project regarding current project design, environmental review and available funding options to complete the project.

On October 27, 2021, the City Council authorized the execution of a professional services agreement ("Agreement") in an amount not to exceed \$1,150,000 with HMC Architects for architectural, engineering, landscape architectural, and environmental design services for the Santee Community Center project. The project plans and specifications are 100% complete and in final review by the Building Department for issuance of the required building permit. The environmental studies and documents prepared for a Mitigated Negative Declaration (MND) have been completed and are now under review by the Planning Division. Staff anticipates circulating the MND for the 30-day public review period in late April. Completion of environmental review and approval is scheduled for July. Based on current project workload, the Capital Improvement Program Division staff anticipates bidding the construction contract in August, pending the project being fully funded. The proposed project schedule outlining major milestones is attached.

ENVIRONMENTAL REVIEW

Per California Environmental Quality Act (CEQA) Guidelines Section 15378, this action is not a project under CEQA as it involves the creation of a government funding mechanism, or other government fiscal activities, however, when the project is awarded, CEQA will be reviewed, as applicable.

FINANCIAL STATEMENT

Funding for this project of \$21,000,000 is included in the FY 2024-28 adopted Capital Improvement Program budget for the Santee Community Center (CIP 2018-31). Current funding for the project includes Development Impact Fees, \$16.3 million, a State funding appropriation, \$4.5 million, General Fund funding, \$1.5 million, and ARPA funding \$156,595.



The estimated project cost for the Santee Community Center has increased based on the 100% design of the project. The new anticipated cost is \$23,500,000. This is an increase of \$2.5 million to the project. This increase will be funded by Park in Lieu and Public Facilities Development Impact Fees. In order to start the construction of the project, an interfund loan is requested because the required Development Impact Fees have not yet been collected. The estimated temporary funding shortfall is \$3,335,273. This item requests a short-term interfund loan of \$3,335,273 from the General Fund Reserve to the two Development Impact Fees that are funding the project. The interfund loan would be repaid by future Public Facility and Parkin-Lieu fees received. It is expected that enough Development Impact Fees will be received to repay the interfund loan within three years, or Fiscal Year 2027-28.

CITY ATTORNEY REVIEW □ N/A ☑ Completed

RECOMMENDATION MAG

- 1. Provide direction to staff on recommendations for the Community Center (CIP 2018-31) project schedule and proposed funding; and
- 2. Increase the Community Center appropriation to \$23,500,000; and
- 3. Approve the use of up to \$3,335,273, on an as needed basis, in General Fund Reserves for an interfund loan to the Public Facilities and Park-in-Lieu Development Impact Fee Funds for the purpose of providing the funding necessary to fully fund the construction of the Community Center.
- 4. Authorize the repayment of the General Fund interfund loan, up to \$3,335.273, as Public Facility and Park-in-Lieu funds are available.

ATTACHMENTS

Project Schedule Resolution



SANTEE COMMUNITY CENTER (CIP 2018-31)

Location: 10129 Riverwalk Drive Santee, CA 92071

Date: 3/7/2025

Project Schedule and Milestones

Date	Task / Description	Duration
April 2025	Final Mitigated Negative Declaration (MND) and Technical Studies Complete	1 Month
July 2025	Completion of Environmental Review and Public Comment Period	3 Months
July 2025	(Environmental Complete)	
July - August	Prepare Bid Documents, Advertisement and Contractor Outreach.	1 Month
August 2025	Project Advertised & Out for Public Bid (1)	
August - September 2025	Bid Period	8 weeks
October 2025	Bids Due	Date TBD
October 2025	Bid Review Period	4 weeks
November 2025	Award of Construction Contract (City Council Meeting)	Date TBD
November -December 2025	Contracts, Bonds, and Contractor Scheduling	8 weeks
January 2026	(Construction Start) Notice to Proceed Issued	Date TBD
January 2026 -April 2026	Parking Lot Construction at YMCA Submittal Period for Building Construction Major Lead Items	4 months
May 2026 - August 2027	Building Construction (2)	16 months
August 2027	(Construction Completion)	

Date	Task / Description	Duration
September 2027	Building Turnover Operation & Maintenance Training Staff Occupying Building	30 Days
October 2027	Open to Public	

Notes:

- 1. Date shown for "Project Advertisement & Out for Bid" is based on forecasted developer impact fee revenue receipt of Park In-Lieu, Facility fees and other funding sources providing the required construction budget.
- Construction period based on 16 months for building construction by HMC Architects.
 Delays due to rain or "dry out" may add delay to parking lot construction or building foundation work.

RESOLUTION NO.	
-----------------------	--

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA INCREASING THE APPROPRIATION OF FUNDS, AUTHORIZING AN INTERFUND LOAN FOR THE CONSTRUCTION OF THE SANTEE COMMUNITY CENTER (CIP 2018-31) PROJECT, AND FINDING THE ACTION IS NOT A PROJECT SUBJECT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT ("CEQA")

- **WHEREAS,** the Santee Community Center was originally identified as a needed project with the adoption of the 2005 Development Impact Fee Study; and
- **WHEREAS,** City Council awarded a professional services contract to HMC Architects for architectural, engineering, landscape architectural and environmental design services for the Santee Community Center on October 27, 2021; and
- **WHEREAS,** project plans and specifications are 100% complete and in final review by the Building Department for issuance of required building permits; and
- **WHEREAS**, the environmental studies and documents have been completed for a Mitigated Negative Declaration (MND) and will be circulated in April 2025; and
- **WHEREAS,** current funding for this project is included in the FY 2024-28 adopted Capital Improvement Program budget in the amount of \$21,000,000; and
- **WHEREAS,** the estimated project cost for the Santee Community Center is \$23,500,000 based on the 100% design of the project resulting in a funding deficit of \$2,500,000; and
- **WHEREAS,** an increase of \$2,500,000 is required to complete the project and will be funded by Park in Lieu and Public Facility Development Impact Fees; and
- **WHEREAS**, the current Park in Lieu and Public Facility Development Impact Fee revenues required to complete the project has an estimated shortfall of \$3,335,273; and
- **WHEREAS,** in order to start construction of the project, a short-term interfund loan from the General Fund is required to make up for the Development Impact Fees which have not been collected; and
- **WHEREAS,** the interfund loan will be repaid by future Park in Lieu and Public Facility Development Impact Fees received.
- **NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Santee, California, as follows:
- **SECTION 1:** Approve an additional appropriation to the Santee Community Center (CIP 2018-31), 2024-2028 adopted Capital Improvement Program budget in the amount totaling \$2,500,000.

	RESOL	.UTION	NO.	
--	--------------	--------	-----	--

SECTION 2: Approve an interfund loan of General Fund Reserves to the Park i
Lieu and Public Facilities Developer Impact Fees in the amount of \$3,335,273 for th
purpose of providing the short-term funding necessary to fully fund the construction of th
Santee Community Center project.

SECTION 3: Authorize the repayment of the General Fund interfund loan in the amount of \$3,335,273 as Park in Lieu and Public Facilities Fees become available.

ADOPTED by the City Council of the City of Santee, California, at a Regular meeting thereof held this 9th day of April, 2025, by the following roll call vote to wit:

AYES:	
NOES:	
ABSENT:	
	APPROVED:
ATTEST:	JOHN W. MINTO, MAYOR
JAMES JEFFRIES, CITY CLERK	

MEETING DATE April 9, 2025

<u>ITEM TITLE</u> PRESENTING THE SANTEE FIRE HAZARD SEVERITY ZONE MAP AS RECOMMENDED BY CAL FIRE FOR PUBLIC COMMENT AND ASK CITY COUNCIL TO RECEIVE THE REPORT AND PROVIDE STAFF DIRECTION

DIRECTOR/DEPARTMENT Justin Matsushita, Fire Department

SUMMARY

Fire Hazard Severity Zones (FHSZs) are classified into Moderate, High, and Very High hazard levels based on scientific analysis of factors such as fuel loading, topography, fire weather, and historical fire patterns. These zones guide fire prevention efforts, building standards, defensible space requirements, and public safety planning. State law now requires local jurisdictions to adopt Moderate, High, and Very High FHSZs in Local Responsibility Areas (LRAs) within 120 days of receiving the California Department of Forestry and Fire Protection (CAL FIRE) recommendations. The City of Santee received these recommendations on March 24, 2025, and have until July 22, 2025, to adopt or expand said FHSZs. Upon Council direction, staff will return at a future date within the state's 120-day window with an ordinance for first and second reading prior to adoption. Additionally, the City of must publish these recommendations within 30 days of receiving them and allow for public comment. There is no timeframe or guidance on what this public comment period must or should be.

Staff seeks direction on three items as outlined in the attached staff report and will be presented during the Council Meeting.

FINANCIAL STATEMENT

The financial impacts of the adoption of FHSZs, as required by state law, are unknown at this time.

CITY ATTORNEY REVIEW □ N/A • ⊠ Completed

RECOMMENDATION MAB

Staff recommends that the City Council receive the Fire Marshal's report, open a public comment period, provide staff direction, and schedule ordinance hearing and adoption to comply with the 120-day adoption window.

ATTACHMENT

Staff Report on FHSZ Santee FHSZ Map March 24, 2025 Santee FHSZ Map June 11, 2009 LRA-Legislation-Factsheet



STAFF REPORT

PRESENTING THE SANTEE FIRE HAZARD SEVERITY ZONE MAP AS RECOMMENDED BY CAL FIRE FOR PUBLIC COMMENT AND ASK CITY COUNCIL TO RECEIVE REPORT AND PROVIDE STAFF DIRECTION

CITY COUNCIL MEETING

APRIL 9, 2025

BACKGROUND

Prompted by the devastating Oakland Hills fire of 1991, Assembly Bill 337 (Bates, 1992) called for the California Department of Forestry and Fire Protection (CAL FIRE) to evaluate fire hazard severity in local responsibility areas (LRA) and to make recommendations to local jurisdictions where Very High Fire Hazard Severity Zones (FHSZ) exist. (CA GOV 51175).

Between 2008 and 2011, CAL FIRE worked with local jurisdictions to make recommendations of the Very High FHSZ within the LRAs. CAL FIRE provided the City of Santee with their recommendations on June 11, 2009. The City adopted those recommendations into the Santee Very High FHSZ Map on October 28, 2009.

New legislation, Senate Bill 63 (Stern, 2021), now requires the adoption of all three (Moderate, High, and Very High) FHSZ classes in the LRA. Previously only Very High FHSZ were required for adoption in the LRA. These new zones are based on scientific analysis of factors such as fuel loading, topography, fire weather, and historical fire patterns. In the State Responsibility Area (generally unincorporated areas), CAL FIRE directly maps and designates FHSZ and provided each jurisdiction with a FHSZ map for their area on April 1, 2024. In 2025, CAL FIRE began to roll out customized maps to LRA jurisdictions, beginning with Northern California on February 10, 2025 and finishing with the jurisdictions located in San Diego, Riverside, Orange, Imperial, San Bernadino, Mono, Inyo, and Los Angeles on March 24, 2025.

The City of Santee received its LRA map on March 24, 2025.

DISCUSSION

What Are Fire Hazard Severity Zones?

Fire Hazard Severity Zones (FHSZ) are classified on their likelihood of experiencing wildfire and the potential severity of fire behavior. These zones help guide fire prevention efforts, building standards, defensible space requirements, and public safety planning. The three classifications are:

- Moderate: Areas with a lower likelihood or intensity of wildfire.
- High: Areas with a significant risk of wildfire occurrence.
- Very High: Areas with the highest likelihood of wildfire occurrence and severe fire behavior.

CAL FIRE's Role

The California Department of Forestry and Fire Protection (CAL FIRE) plays a critical role in the identification and mapping of FHSZ. Using science-based models that consider vegetation, climate conditions, topography, wind patterns, and fire history, CAL FIRE develops FHSZ maps statewide that are updated periodically to reflect current conditions. CAL FIRE provides these recommendations to local jurisdictions for adoption.

Local Jurisdiction Responsibilities

State law requires local jurisdictions to take specific actions regarding the CAL FIRE recommended FHSZ:

- The City <u>must</u> make the map available for public review and comment within 30 days of receiving CAL FIRE's recommendations (April 23rd).
- 2. The City <u>must</u> adopt (designate) the LRA FHSZ map within 120 days of receiving CAL FIRE's recommendations (July 22nd).
- 3. The City <u>must</u> transmit a copy of the ordinance to the Board of Forestry within 30 days of adoption.
- 4. The City <u>must</u> provide the adopted map to the county recorder, county assessor, and county planning agency.
- 5. The City <u>may</u> increase the geographical extent and hazard level of CAL FIRE's recommended zones.
- 6. The City may not decrease recommended zones.

By adopting these zones through an ordinance, local agencies ensure compliance with state law while enhancing community safety from wildfires.

Implications of FHSZ Designations

The adoption of the new FHSZ map has several important implications for property owners and the City:

- 1. **Building Standards:** The updated FHSZ map will be used by the Building Official to enforce wildfire-resistant construction standards for new buildings in the high and very high FHSZ starting on January 1, 2026.
- 2. **Property Disclosure Requirements:** Property owners in the Very High and High FHSZ must disclose this information during property sales as part of the Natural Hazard Disclosure Statement as soon as the map is adopted.
- 3. **Defensible Space Requirements:** Properties now within the Very High (VH) FHSZ zone must comply with defensible space clearance requirements (typically 100 feet around structures).
- 4. **Safety Element Updates:** FHSZ maps will inform updates to the Safety Element of General Plans to address wildfire risks comprehensively.
- 5. **Fire Safe Regulations:** New projects in the VHFHSZ must comply with the California Code of Regulations, Title 14 (Natural Resources) fire safe regulations for access and water supply.
- 6. **Subdivision Map Act:** Projects in the VHFHSZ must have their tentative map reviewed by the Board of Forestry.
- 7. **Subdivision Review (AB-2911):** Developments with 30 or more homes in the VHFHSZ must be routinely reviewed by CAL FIRE when there is only one way out of the development.
- 8. CEQA: There are additional CEQA requirements for projects in the VHFHSZ.

Discussion Items

Item 1: Fire Hazard Severity Zones (FHSZ) and Local Jurisdiction's Authority to Expand FHSZ

While local jurisdictions cannot exempt properties from zone-specific requirements, they can expand zones within their City boundary. The intent of CAL FIRE's recommendations is to inform local jurisdictions of the hazards present in their community. If local jurisdictions would like to enhance the safety requirements, they are encouraged to do so. For instance, some jurisdictions in forested areas have designated their entire area as High, even when CAL FIRE only recommended Moderate. In such cases, all new structures in the City would be built to California Building Code Chapter 7A standards, with increased wildfire exposure protection.

To expand the VHFHSZ, the City must demonstrate substantial evidence the expansion is needed. State law does not specify how this could be justified, but CAL FIRE has indicated that fire modeling could be considered such evidence.

To expand the High and Moderate FHSZ, no evidence is required and may be done at the City's discretion. A new map from the City could accomplish this.

Item 1 Discussion

Does the City of Santee want to expand any of the three zones within the City or adopt the Santee FHSZ Map that was recommended by CAL FIRE?

Item 2: Parcels that are Split Between Zones

CAL FIRE's broad recommendations have resulted in parcels being split between multiple zones, complicating compliance determination. For example, if a parcel is split between the Moderate and High zones, neither state law nor CAL FIRE provide any guidance on how to apply the differing requirements to the structure or parcel. Does part of the structure need to be complied with CBC Chapter 7A while another part doesn't? In the event of a wildfire, the entire structure will likely be exposed to embers. Current code administration practices are when there are two differing requirements, the most restrictive shall apply. Notably, 7,800 structures that burned in the Eaton fire in Altadena were not in any FHSZ.

Other jurisdictions have drafted ordinances to clarify that the most severe zone apply to the entire parcel.

If directed, City staff could create a map that extends the most severe zone to cover the entire parcel and provide clarity about what regulations are applicable.

Item 2 Discussion

How does the City of Santee want to address requirements for parcels that span multiple zones?

Item 3: Public Comment Period

Within 30 days of receiving CAL FIRE's recommendations, local jurisdictions must make the information available for public review and comment. The information must be presented in a format that is understandable and accessible to the general public, including but not limited maps. (CA GOV Section 51178.5)

There is no time period requirement for the public comment period. Some jurisdictions are limiting this to the Council Meetings while others have created surveys on their websites.

Staff can easily and quickly create a webpage dedicated to this and allow for comments for a set period of time.

Item 3 Discussion

How does the City of Santee want to address the public comment requirement of CA GOV Section 51178.5.

FISCAL IMPACT

The adoption of FHSZs is required by state law. Financial impacts for the City are unknown at this time. However, implementation may require additional staff time for enforcement activities such as building code reviews, new construction inspections, and defensible space inspections. These costs can generally be absorbed within existing departmental budgets or offset through permit fees.

ENVIRONMENTAL REVIEW

The adoption of FHSZs is exempt from environmental review as it is an administrative action mandated by state law.

CONCLUSION

To ensure compliance with state wildfire safety regulations and enhance community protection, staff recommends the following steps:

- Receive the Fire Marshal's Report Formal acceptance of CAL FIRE's Fire Hazard Severity Zone (FHSZ) recommendations specific to Santee, including the official FHSZ map.
- 2. **Open Public Comment Period** Allow community input on the proposed FHSZ designations per standard municipal procedures.
- 3. **Provide Staff Direction** Council guidance for drafting an ordinance aligning with CAL FIRE's hazard classifications (Moderate/High/Very High).
- 4. **Schedule Ordinance Adoption** Upon Council direction, staff will return at a future date within the state's 120-day window with an ordinance for first and second reading prior to adoption.

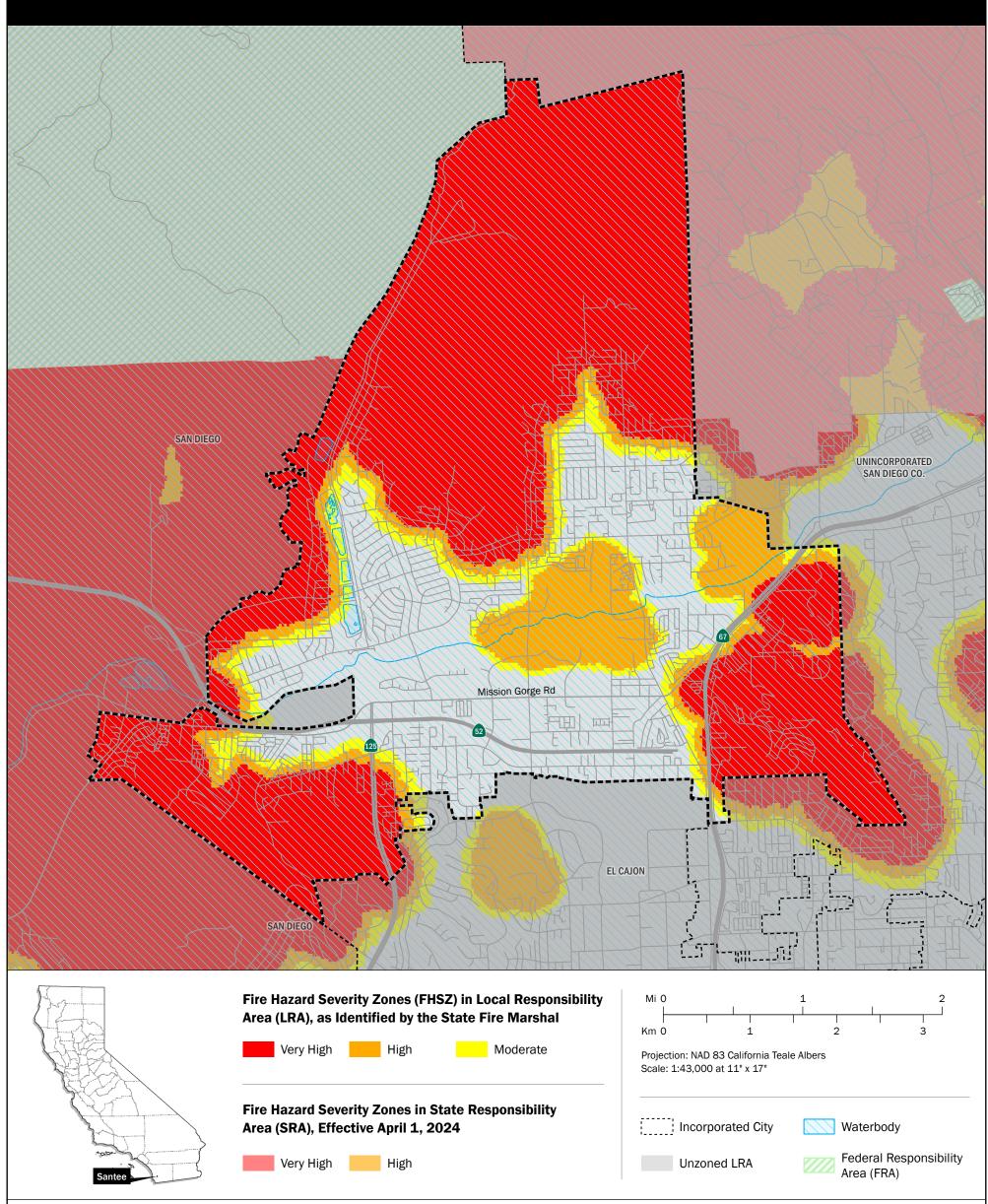
ATTACHMENTS

- 1. Previously adopted Santee VHFHSZ Map
- 2. New Santee FHSZ Map
- 3. CAL FIRE's Fire Hazard Severity Zones Local Responsibility Area FAQ sheet with applicable state laws



Local Responsibility Area Fire Hazard Severity Zones

As Identified by the State Fire Marshal March 24, 2025



Government Code section 51178 requires the State Fire Marshal to identify areas in the state as moderate, high, and very high fire hazard severity zones based on consistent

The State of California and the Department of Forestry and Fire

Protection make no representations or warranties regarding the accuracy of data or maps. Neither the State nor the Department shall be liable under any circumstances for any direct, special, incidental,

or consequential damages with respect to any claim by any user or third party on account of, or arising from, the use of data or maps.

statewide criteria and based on the severity of fire hazard that is expected to prevail in those areas. Moderate, high, and very high fire hazard severity zones shall be based on fuel loading, slope, fire weather,

and other relevant factors including areas where winds have been identified by the Office of the State Fire Marshal as a major cause of wildfire spread.

Gavin Newsom, Governor, State of California

Wade Crowfoot, Secretary for Natural Resources, CA Natural Resources Agency

Joe Tyler, Director/Fire Chief, CA Department of Forestry and Fire Protection

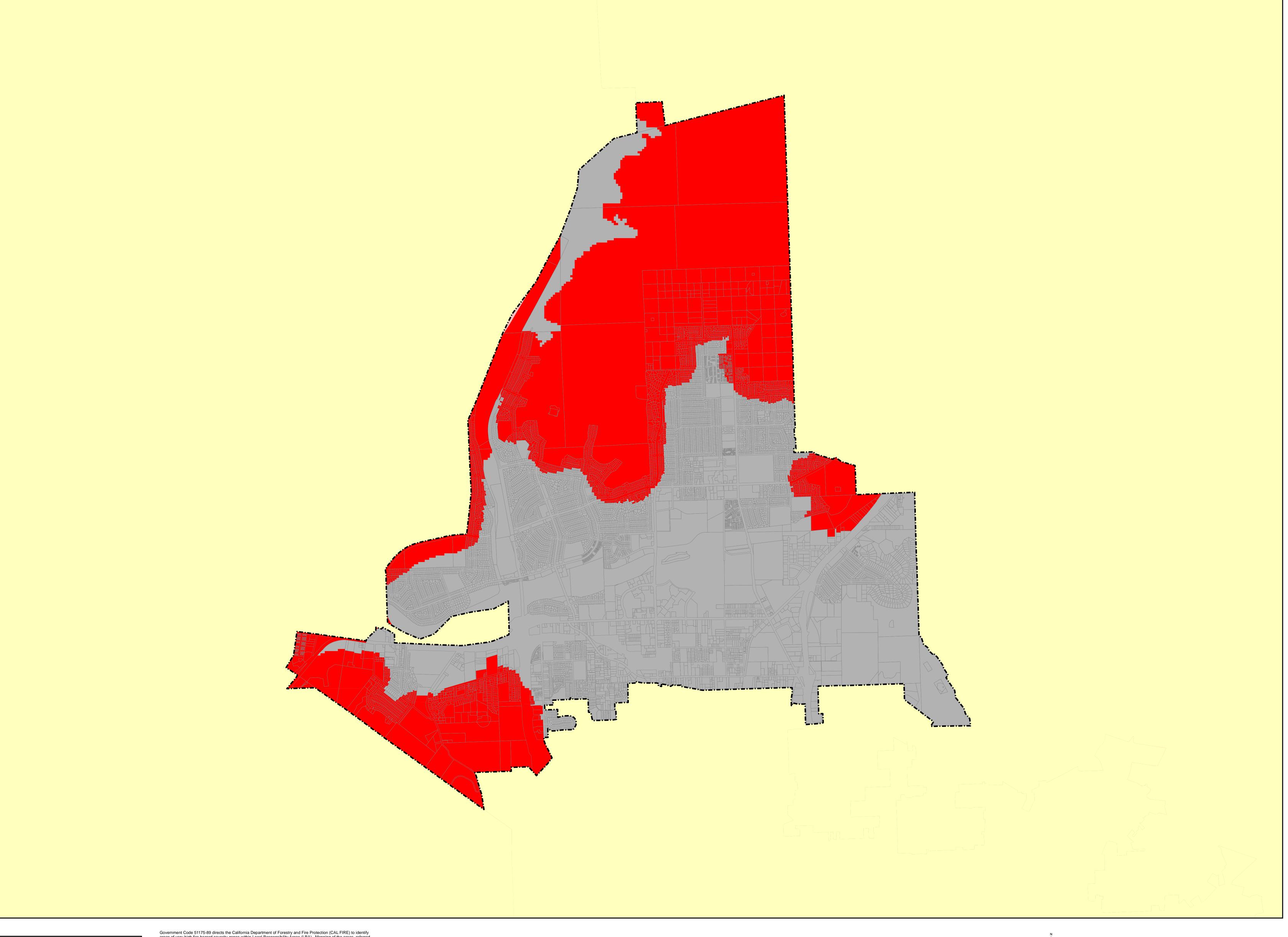
Daniel Berlant, State Fire Marshal, CA Department of Forestry and Fire Protection

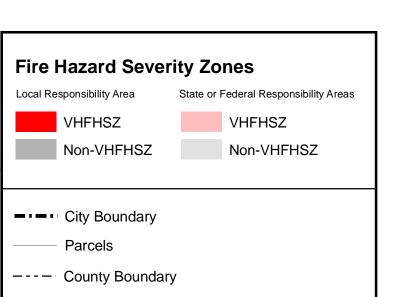
Data Sources:

CAL FIRE Fire Hazard Severity Zones (FHSZSRA23_3, FHSZLRA_25_1)
CAL FIRE State Responsibility Areas (SRA25_1)

of Forestry and Fire Protection City and County boundaries as of 10/22/24 (CA Board of Equalization)

Very High Fire Hazard Severity Zones in LRA As Recommended by CAL FIRE





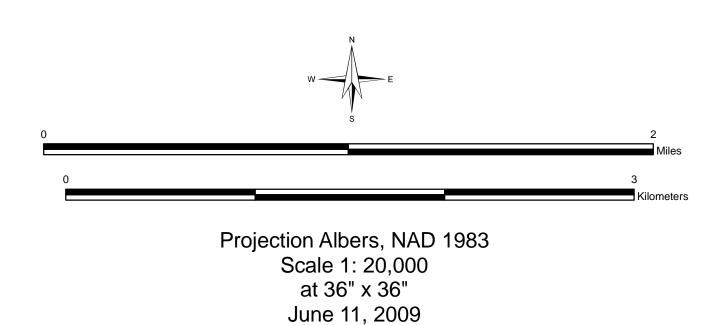
Government Code 51175-89 directs the California Department of Forestry and Fire Protection (CAL FIRE) to identify areas of very high fire hazard severity zones within Local Responsibility Areas (LRA). Mapping of the areas, referred to as Very High Fire Hazard Severity Zones (VHFHSZ), is based on data and models of, **potential** fuels over a 30-50 year time horizon and their associated expected fire behavior, and expected burn probabilities to quantify the likelihood and nature of vegetation fire exposure (including firebrands) to buildings. Details on the project and specific modeling methodology can be found at http://frap.cdf.ca.gov/projects/hazard/methods.htm. Local Responsibility Area VHFHSZ maps were initially developed in the mid-1990s and are now being updated based on improved science, mapping techniques, and data.

In late 2005 to be effective in 2008, the California Building Commission adopted California Building Code Chapter 7A requiring new buildings in VH FHSZs to use ignition resistant construction methods and materials. These new codes include provisions to improve the ignition resistance of buildings, especially from firebrands. The updated very high fire hazard severity zones will be used by building officials for new building permits in LRA. The updated zones will also be used to identify property whose owners must comply with natural hazards disclosure requirements at time of property sale and 100 foot defensible space clearance. It is likely that the fire hazard severity zones will be used for updates to

the safety element of general plans.

This specific map is based on a geographic information system dataset that depicts final CAL FIRE recommendations for Very High FHSZs within the local jurisdiction. The process of finalizing these boundaries involved an extensive local review process, the details of which are available at http://frap.cdf.ca.gov/projects/hazard/btnet/ (click on "Continue as guest without logging in"). Local government has 120 days to designate, by ordinance, very high fire hazard severity zones within its jurisdiction after receiving the recommendation. Local government can add additional VHFHSZs. There is no requirement for local government to report their final action to CAL FIRE when the recommended zones are adopted. Consequently, users are directed to the appropriate local entity (county, city, fire department, or Fire Protection District) to determine the status of the local fire hazard severity zone ordinance.

This map was developed using data products such as parcel and city boundaries provided by local government agencies. In certain cases, this includes copyrighted geographic information. The maps are for display purposes only - questions and requests related to parcel or city boundary data should be directed to the appropriate local government entity.





Fire Hazard Severity Zones Local Responsibility Area

Fire Hazard Severity Zones

What is a Fire Hazard Severity Zone?

The State Fire Marshal shall identify areas in the State as Moderate, High, and Very High Hazard Severity Zones based on consistent statewide criteria and the severity of fire hazard that is expected to prevail in those areas. — CA GOV 51178

When did Fire Hazard Severity Zones begin in Local Responsibility Area?

Assembly Bill 337 (Bates 1992), prompted by the devastating Oakland Hills fire of 1991, calls for CAL FIRE to evaluate fire hazard severity in local responsibility area and to make a recommendation to the local jurisdiction where Very High FHSZ exist. - CA GOV 51175

What do Fire Hazard Severity Zones measure?

The maps evaluate "Hazard", not "Risk". Hazard is based on physical conditions that create expected fire behavior over a 50-year period without considering short-term modifications. Risk is the potential damage a fire can do to the area under existing conditions, including fuel reduction projects, defensible space, and ignition resistant building construction. - osfm.fire.ca.gov/fhsz

Will the new Fire Hazard Severity Zone maps affect my insurance?

Insurance companies use risk models, which differ from hazard models, because they consider the susceptibility of a structure to damage from fire and other short-term factors that are not included in hazard modeling. Insurance risk models incorporate additional factors that change more frequently than those the CAL FIRE includes in its hazard mapping, which is built to remain steady.

- California Department of Insurance

What are the requirements within Fire Hazard Severity Zones?

- Materials and Construction Methods for Exterior Wildfire Exposure CBC Chapter 7A
- Natural hazard real estate disclosure at the time of sale CA CIV 1102.19 (AB 38 2019)
- 100-foot defensible space clearance requirements CA GOV 51182
- Property development standards such as road widths, water supply, and signage CA PRC 4290
- Consideration during future development of Cities and Counties General Plan CA GOV 65302



Panorama Fire burns 28,800 acres, destroying 325 structures and resulting in 4 fatalities in San Bernardino.



Tunnel Fire burns 1,600 acres, destroying 2,900 structures and resulting in 25 fatalities in the Oakland Hills.

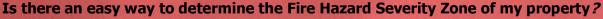
PRC 4201 mandates that CAL FIRE develop Fire Hazard Severity Zones.

Fire Hazard Severity Zone maps are created.

1985

The "Bates Bill" calls for CAL FIRE to identify Very High Fire Hazard Severity Zones in LRA.

1992



You can search by address to find your current designation on the website: osfm.fire.ca.gov/fhs

Why are Fire Hazard Severity Zones being updated?

The hazard maps are being updated to more accurately reflect the zones in California that are susceptible to wildfire. The process will incorporate new science in local climate data and improved fire assessment modeling in determining hazard ratings. — PRC 4125 and GC 51178

What are the key elements of the Fire Hazard Severity Zone Model?

The model has two key elements: probability of an area burning and expected fire behavior under extreme fuel and weather conditions. The factors considered in determining fire hazard within wildland areas is fire history, flame length, terrain, local weather, and potential fuel over a 50-year period. Outside of wildlands, the model considers factors that might lead to buildings being threatened, including terrain, weather, urban vegetation cover, blowing embers, proximity to wildland, fire history, and fire hazard in nearby wildlands. This is not a structure loss model, as key information regarding structure ignition is not included. — osfm.fire.ca.gov/fhsz

Why does the model place an emphasis on the spread of embers?

Embers spread wildfire because they can travel long distances in the wind and ignite vegetation, roofs, attics (by getting into vents), and decks. — usfm.fire.ca.gov/fhsz

What is the difference between SRA and LRA?

State Responsibility Area (SRA) is a legal term defining the area where the State has financial responsibility for wildland fire protection and prevention. – CA PRC 4102

Local Responsibility Area (LRA) includes incorporated cities, urban regions, agriculture lands, and portions of the desert where the local government is responsible for wildfire protection. – CA PRC 4125

How are Fire Hazard Severity Zones determined in Local Responsibility Areas?

CAL FIRE uses an extension of the state responsibility area Fire Hazard Severity Zone model as the basis for evaluating fire hazard in Local Responsibility Area. The Local Responsibility Area hazard rating reflects flame and ember intrusion from adjacent wildlands and from flammable vegetation in the urban area.

- PRC 4202 and GC 51178



Tubbs Fire burns 36,810 acres, destroying 5,643 structures and resulting in 22 fatalities in Santa Rosa.



Camp Fire burns 153,336 acres, destroying 18,804 structures and resulting in 85 fatalities in Paradise.

CAL FIRE finalizes the Statewide FHSZ Model to include Very High FHSZ in LRA. AB 642 and SB 63 require CAL FIRE to identify Moderate and High FHSZ in LRA.

AB 211 requires local agency to designate by ordinance Moderate and High FHSZ in LRA.

2022





General

What is a Fire Hazard Severity Zone or FHSZ?

Public Resource Code 4202; The State Fire Marshal shall classify lands within State Responsibility Areas into Fire Hazard Severity Zones. Each zone shall embrace relatively homogeneous lands and shall be based on fuel loading, slope, fire weather, and other relevant factors present, including areas where winds have been identified by the department as a major cause of wildfire spread.

Government Code 51178; The State Fire Marshal shall identify areas in the state as Moderate, High, and Very High Fire Hazard Severity Zones based on consistent statewide criteria and based on the severity of fire hazard that is expected to prevail in those areas. Moderate, High, and Very High Fire Hazard Severity Zones shall be based on fuel loading, slope, fire weather, and other relevant factors including areas where winds have been identified by the Office of the State Fire Marshal as a major cause of wildfire spread.

Will the new Fire Hazard Severity Zones affect my ability to get or maintain insurance?

Insurance companies use risk models, which differ from hazard models, because they consider the susceptibility of a structure to damage from fire and other short-term factors that are not included in hazard modeling. It is unlikely that insurance risk models would utilize CAL FIRE Fire Hazard Severity Zones as a factor, but much of the same data that is used in the Fire Hazard Severity Zone model are likely included in the insurance companies' risk models. However, insurance risk models incorporate many additional factors and that change more frequently than those that CAL FIRE includes in its hazard mapping, which is built to remain steady for the next 10+ years.

What do Fire Hazard Severity Zones measure?

The Fire Hazard Severity Zone map reflects "hazard," not "risk". The map is like flood zone maps, where lands are described in terms of the probability level of a particular area being inundated by floodwaters, and not specifically prescriptive of impacts.

"Hazard" is based on the physical conditions that create a likelihood and expected fire behavior over a 30 to 50-year period without considering mitigation measures such as home hardening, recent wildfire, or fuel reduction efforts.

"Risk" is the potential damage a fire can do to the area under existing conditions, accounting for any modifications such as fuel reduction projects, defensible space, and ignition resistant building construction.



General

What are the key elements of the Fire Hazard Severity Zone model?

The fire hazard severity model for wildland fire has two key elements: probability of an area burning and expected fire behavior under extreme fuel and weather conditions. The zones reflect areas that have similar burn probabilities and fire behavior characteristics. The factors considered in determining fire hazard within wildland areas are fire history, flame length, terrain, local weather, and potential fuel over a 50-year period. Outside of wildlands, the model considers factors that might lead to buildings being threatened, including terrain, weather, urban vegetation cover, blowing embers, proximity to wildland, fire history, and fire hazard in nearby wildlands. FHSZs are not a structure loss model, as key information regarding structure ignition (such as roof type, etc.) is not included.

Where do Fire Hazard Severity Zones apply?

Fire Hazard Severity Zones are found in areas where the state has financial responsibility for wildfire protection and prevention, called the State Responsibility Area. More than 31 million acres are in this area. Under <u>Senate Bill 63 (Stern, 2021) Government Code 51178</u> was amended to also identify the Moderate and High Fire Hazard Severity Zones with the Very High in Local Responsibility Area (LRA).

What are the uses of Fire Hazard Severity Zones?

The zones are used for several purposes including to designate areas where California's defensible space standards and wildland urban interface building codes are required. They can be a factor in real estate disclosure, and local governments may consider them in their general plan.

When were the maps last updated?

In 2007, CAL FIRE updated the FHSZs for the entire State Responsibility Area (SRA). Between 2008-2011 the department worked with local governments to make recommendations of the Very High Fire Hazard Severity Zones within Local Responsibility Area (LRA).

Why are fire hazard severity maps being updated?

The hazard maps are being updated to more accurately reflect the zones in California that are susceptible to wildfire. The hazard mapping process will incorporate new science in local climate data and improved fire assessment modeling in determining hazard ratings.



General

How do the Fire Hazard Severity Zone Maps differ from California Public Utilities Commission (CPUC) High Fire Threat District Maps?

The California Public Utilities Commission (CPUC) sponsored map, known as "CPUC High Fire Threat District Map" (HFTD), includes similar factors as those in the FHSZ maps, however the CPUC HFTD Map is designed specifically for identifying areas where there is an increased risk for utility associated wildfires. As such, the CPUC map includes fire hazards associated with historical powerline-caused wildfires, current fuel conditions, and scores areas based on where fires start, as opposed to where potential fires may cause impacts.

How are Fire Hazard Severity Zones determined?

CAL FIRE used the best available science and data to develop, and field test a model that served as the basis of zone assignments. The model evaluated the probability of the area burning and potential fire behavior in the area. Many factors were included such as fire history, vegetation, flame length, blowing embers, proximity to wildland, terrain, and weather.

What new data will be included in the new model, and how does this differ from the previous model?

A 2 km grid of climate data covering the years 2003-2018 is being used in the update. The previous model used stock weather inputs across the state to calculate wildland fire intensity scores. The updated model will adjust fire intensity scores based on the most extreme fire weather at a given location, considering temperature, humidity, and wind speed. In addition, ember transport is being modeled based on local distributions of observed wind speed and direction values instead of using a generic buffer distance for urban areas adjacent to wildlands.



General

Why does the model place an emphasis on the spread of embers?

Embers spread wildfire because they can travel long distances in the wind and ignite vegetation, roofs, attics (by getting into vents), and decks.

Why do waterbodies have a Fire Hazard Severity Zone Classification?

All areas in State Responsibility Area, including water bodies, require a Fire Hazard Severity Zone designation. The 2007 FHSZ maps zoned all water as Moderate by default. In the 2023 FHSZ model we added a buffer of FHSZ from the surrounding wildland into water bodies to account for potential threat of embers to buildings on docks and house boats, as well as variation in reservoir height that occurs with drought.

How does CAL FIRE assist Local Governments in Fire Hazard Severity Zones?

CAL FIRE's Land Use Planning Program is a specialized unit that provides support to local governments by providing fire safety expertise on the State's wildland urban interface building codes, wildfire safety codes, as well as helping in the development of the safety elements in general plans. Currently there are 189 cities and 56 counties with FHSZ.

How can I search the Fire Hazard Severity Zone of a property?

You can search by address to find your current designation on the web at: https://egis.fire.ca.gov/FHSZ/ osfm.fire.ca.gov/FHSZ



SRA Questions

What is State Responsibility Area or SRA?

SRA is a legal term defining the area where the state has financial responsibility for wildland fire protection and prevention. Incorporated cities and federal ownership are not included. Within the SRA, CAL FIRE is responsible for fire prevention and suppression. There are more than 31 million acres in SRA, with an estimated 1.7 million people and 800,000 existing homes.

How is State Responsibility Area determined?

The Board of Forestry and Fire Protection (Board) classifies land as State Responsibility Area. The legal definition of SRA is found in the <u>Public Resources Code Section 4125</u>. The Board has developed detailed procedures to classify lands as State Responsibility Area. Lands are removed from SRA when they become incorporated by a city, change in ownership to the federal government, become more densely populated, or are converted to intensive agriculture that minimizes the risk of wildfire. While some lands are removed from SRA automatically, the Board typically reviews changes every five years.

What Fire Hazard Severity Zones are in State Responsibility Area?

All of the State Responsibility Area is in a Fire Hazard Severity Zone. Lands are either ranked as Moderate, High or Very High Fire Hazard Severity Zones.

What are the wildland urban interface (WUI) building codes in State Responsibility Area?

The WUI building codes (<u>California Building Code (CBC) Chapter 7A</u>) reduce the risk of embers fanned by wind-blown wildfires from igniting buildings. The codes for roofing, siding, decking, windows, and vents apply throughout all State Responsibility Area regardless of the fire hazard severity ranking. Ember-resistant building materials can be found at:

https://osfm.fire.ca.gov/divisions/fire-engineering-and-investigations/building-materials-listing/



SRA Questions

Why is my property in a different zone than the adjacent area, which looks similar?

In wildland areas, zone edges are a result of the way zones are delineated. Specifically, zones represent areas of similar slope and fuel potential. Zone boundaries divide zones based on geographic and vegetation features that align with fire hazard potential; although, at a local scale, it may appear that the immediate area is similar on both sides of the edge. The class value within a zone is based on the average hazard score across the whole zone, so areas that are in the same zone but not immediately adjacent to a local area can have an influence on the final zone classification.

What is the difference between the various Fire Hazard Severity Zones?

Classification of a wildland zone as Moderate, High or Very High Fire Hazard is based on the average hazard across the area included in the zone, which have a minimum size of 200 acres. In wildlands, hazard is a function of modeled flame length under the worst conditions and annual burn probability. Both these factors generally increase with increasing hazard level, but there may be instances where one value is Very High and the other is low, pushing the overall hazard into a more intermediate ranking. On average, both modeled flame length and burn probability increase by roughly 40-60% between hazard classes.

Is the GIS data for Fire Hazard Severity Zones available for download?

The data inputs used to develop the Fire Hazard Severity Zones are identified in the Initial Statement of Reasons (ISOR) Title 19 Development (ca.gov). CAL FIRE has developed an additional data package which consists of sequential modeling steps, including any data inputs that were not already publicly available and referenced in the ISOR. The data package encompasses 34 spatial datasets and 8 tables, provided in raster, polygon, and table format. These datasets are formatted for Esri ArcGIS software, except for four tables provided in Excel. Ten of the datasets are updated versions used to produce an edited SRA FHSZ map following the public comment period that ended April 4, 2023. Upon formal adoption of the FHSZ map, the final SRA FHSZ geospatial data file will become available. The data package is available on the FHSZ website Fire Hazard Severity Zones (ca.gov) under the science and methods banner.



LRA Questions

What is Local Responsibility Area or LRA?

Local Responsibility Areas (LRA) are incorporated cities, urban regions, agriculture lands, and portions of the desert where the local government is responsible for wildfire protection. This is typically provided by city fire departments, fire protection districts, counties, and by CAL FIRE under contract.

When did Fire Hazard Severity Zones begin in Local Responsibility Area?

Assembly Bill 337 (Bates, 1992) prompted by the devastating Oakland Hills Fire of 1991, calls for CAL FIRE to evaluate fire hazard severity in Local Responsibility Area and to make a recommendation to the local jurisdiction where Very High FHSZ exist. <u>Government Code 51175</u> then provides direction for the local jurisdiction to take appropriate action.

How are Fire Hazard Severity Zones determined in Local Responsibility Areas?

CAL FIRE uses an extension of the State Responsibility Area Fire Hazard Severity Zone model as the basis for evaluating fire hazard in Local Responsibility Area. The Local Responsibility Area hazard rating reflects flame and ember intrusion from adjacent wildlands and from flammable vegetation in the urban area.

What are the requirements for landowners in Fire Hazard Severity Zones in Local Responsibility Areas?

California's WUI building codes (CBC Chapter 7A) apply to the design and construction of new buildings located in High and Very High FHSZs in Local Responsibility Areas. Local ordinances may require ignition resistant construction for remodel projects. Check with your local building department to determine which ignition resistant building codes apply to your project. In addition, Government Code Section 51182 calls for defensible space clearance and other wildland fire safety practices for buildings. Owners are also required to make a natural hazard disclosure as part of a real estate transfer. For information regarding home hardening and defensible space clearance, visit www.readyforwildfire.org.

Does the designation of Very High Fire Hazard Severity Zones in the Local Responsibility Area trigger the 100-foot clearance requirement?

Yes, per <u>Government Code 51182</u> unless a local government has passed a more stringent requirement, the 100-foot defensible space clearance applies. For information regarding home hardening and defensible space clearance, visit <u>www.readyforwildfire.org</u>.



LRA Questions

What is the process for developing Fire Hazard Severity Zones in the Local Responsibility Area?

CAL FIRE uses the same modeling data that is used to map the State Responsibility Area. The department works with local jurisdictions for validation of the mapping. The map, along with a model ordinance, are then sent to the governing body for adoption.

How are the new Fire Hazard Severity Zones impacting development?

Many of the changes expanding Fire Hazard Severity Zones in Local Responsibility Areas have been supported by the building industry. CAL FIRE works closely with the building industry when setting various building codes and defensible space requirements, so we are working together to not affect development itself but to make sure development matches the hazards of that area.

When will the Local Responsibility Area Map be released?

The Local Responsibility Area map process will happen after the State Responsibility Area process has been completed, which is estimated to occur in winter of 2024/25.

Why haven't Moderate and High Fire Hazard Severity Zone classes been classified before in the Local Responsibility Area?

New legislation, <u>Senate Bill 63 (Stern, 2021)</u>, now requires the adoption of all three Fire Hazard Severity Zone classes in the Local Responsibility Area. Previously only Very High Fire Hazard Severity Zones were required for adoption in Local Responsibility Areas.

What is the difference between the various Fire Hazard Severity Zones?

Classification outside of wildland areas is based on the fire hazard of the adjacent wildland and the probability of flames and embers threatening buildings.

Why is my property in a different zone than the adjacent area, which looks similar?

In non-wildland areas, zone edges occur based on distance to the wildland edge. Because hazard in these areas is largely determined by incoming embers from adjacent wildland, urban areas that are similar in vegetation type and housing density may have a change in FHSZ class as the distance to the wildland edge increases. Areas immediately adjacent to wildland receive the same FHSZ score as that wildland where fire originates, and the model then produces lower scores as the distance to wildland edge increases.



Assembly Bill No.337

An act to add Chapter 6.8 (commencing with Section 51175) to Part 1 of Division 1 of Title 5 of the Government Code, and to amend Section 13108.5 of the Health and Safety Code, relating to fire protection.

[Enrolled, January 28, 1991]

AB 337, Bates. Very high fire hazard severity zones.

(1) Under existing law, the State Board of Forestry is required to classify all lands within the state, in accordance with prescribed criteria, for the purpose of determining areas in which the financial responsibility of preventing and suppressing fires is primarily the responsibility of the state.

This bill would declare that the prevention of fires is not a municipal affair but is instead, a matter of statewide concern, and would make a finding and declaration of the Legislature that its provisions apply to all local agencies, including, but not limited to, charter cities, charter counties, and charter cities and counties. The bill would prohibit that finding from limiting the authority of a local agency, as defined, from imposing more restrictive fire and panic safety requirements, as otherwise authorized by law.

The bill would state that it is not the intent of the Legislature to limit or restrict the authority of a local agency to impose more restrictive fire and panic safety requirements, as otherwise authorized by law.

This bill would require the Director of Forestry and Fire Protection to identify areas in the state as very high fire hazard severity zones within all counties pursuant to a prescribed schedule. The bill would require local agencies, as defined, to designate, by ordinance, very high fire hazard severity zones in their jurisdiction after receiving recommendations from the director, except as prescribed. The bill would authorize local agencies to include or exclude areas following certain findings and would require changes made by local agencies to be final and not rebuttable by the director. By requiring local agencies to designate very high fire hazard severity zones within their jurisdictions, this bill would impose a state-mandated local program. The bill would require the State Fire Marshal to prepare and adopt a model ordinance that provides for the establishment of any high fire hazard security zones.



Assembly Bill No.337 (Continued)

(2) Under existing law, any person who owns, leases, controls, operates, or maintains any building or structure in, upon, or adjoining any mountainous area or forest-covered lands, brush-covered lands, or grass-covered lands, or any land that is covered with flammable material, is required to undertake specified fire protection measures, including the maintenance of specified firebreaks.

The bill would enact requirements of this nature for any person who owns, leases, controls, operates, or maintains, any occupied dwelling or occupied structure in, upon, or adjoining any mountainous area, forest-covered land, brush-covered land, grass-covered land, or land covered with flammable material, which area or land is within a very high fire hazard severity zone, as described in (1).

The bill would authorize local agencies to exempt certain structures and would exempt certain land or water areas.

The bill would make violation of these requirements an infraction or misdemeanor, as specified, thereby imposing a state-mandated local program by creating a new crime, and would specify related matters.

This bill would require local agencies to notify owners of property of violation and would authorize local agencies to correct the conditions and make a lien upon the property, as prescribed. By creating these requirements, this bill would impose a state-mandated local program.

The bill would permit a violation of these requirements to be considered a public nuisance, as specified.

(3) Existing law requires the State Fire Marshal to adopt, amend, and repeal regulations for roof coverings and openings into the attic areas of buildings in those fire hazard severity zones in state responsibility lands as designated by the director. Existing law requires the director to classify lands within state responsibility areas into fire hazard severity zones.

This bill would instead require the State Fire Marshal to propose, and would require the State Building Standards Commission to adopt, amend, and repeal those regulations. The bill would also require the State Fire Marshal to propose, and would require the State Building Standards Commission to adopt, amend, and repeal, those regulations for buildings in very high fire hazard severity zones in state responsibility lands, designated by the director, and in very high fire hazard severity zones as described in (1). The bill would require roofs on all new buildings and certain existing buildings in both of those zones to be at least a class B roof that complies with Standard 32-7 of the Uniform Building Code, as adopted in the California Building Standards Code. The bill would impose requirements on installers and roofing materials and make other related changes. The bill would exempt historic buildings, as defined, from these provisions.



Senate Bill No.63

CHAPTER 382

An act to amend Sections 51177, **51178, 51178.5**, 51182, and 51189 of the **Government Code**, to amend Section 13108.5 of the Health and Safety Code, and to amend Sections 4124.5 and 4291 of, and to add and repeal Sections 4123.8, 4291.5, and 4291.6 of, the Public Resources Code, relating to fire prevention.

[Approved by Governor September 28, 2021. Filed with Secretary of State September 28, 2021.]

SB 63, Stern. Fire prevention: vegetation management: public education: grants: defensible space: fire hazard severity zones.

- (1) Existing law requires the Director of Forestry and Fire Protection to identify areas of the state as very high fire hazard severity zones based on specified criteria. Existing law requires a local agency, within 30 days after receiving a transmittal from the director that identifies very high fire hazard severity zones, to make the information available for public review, as provided. This bill, among other things, would also require the director to identify areas of the state as moderate and high fire hazard severity zones. The bill would modify the factors the director is required to use to identify areas into fire hazard severity zones, as provided. The bill would require a local agency to make this information available for public review and comment, as provided. By expanding the responsibility of a local agency, the bill would impose a statemandated local program.
 - This bill would also make conforming changes.
- (2) Existing law requires a person who owns, leases, controls, operates, or maintains an occupied dwelling or structure in, upon, or adjoining a mountainous area, forest-covered land, brush-covered land, grass-covered land, or land that is covered with flammable material that is within a very high fire hazard severity zone, as designated by a local agency, or a building or structure in, upon, or adjoining those areas or lands within a state responsibility area, to maintain a defensible space of 100 feet from each side and from the front and rear of the structure, as specified. Existing law authorizes a greater distance than specified above on the specified land in a very high fire hazard severity zone. Existing law specifies that clearance beyond the property line may only be required if state law, local ordinance, rule, or regulation includes certain findings and specifies that clearance on adjacent property shall only be conducted following written consent by the adjacent landowner.



Amended by Senate Bill No.63 Government Code 51178

The State Fire Marshal shall identify areas in the state as moderate, high, and very high fire hazard severity zones based on consistent statewide criteria and based on the severity of fire hazard that is expected to prevail in those areas. Moderate, high, and very high fire hazard severity zones shall be based on fuel loading, slope, fire weather, and other relevant factors including areas where winds have been identified by the Office of the State Fire Marshal as a major cause of wildfire spread.

(Amended by Stats. 2021, Ch. 382, Sec. 2.5. (SB 63) Effective January 1, 2022.)

Government Code 51178.5

Within 30 days after receiving a transmittal from the State Fire Marshal that identifies fire hazard severity zones pursuant to Section 51178, a local agency shall make the information available for public review and comment. The information shall be presented in a format that is understandable and accessible to the general public, including, but not limited to, maps.

(Amended by Stats. 2021, Ch. 382, Sec. 3.5. (SB 63) Effective January 1, 2022.)



Assembly Bill No. 211

CHAPTER 574

An act to amend Sections 11891, 11893, 12581, 12996, 12998, 12999.4, and 12999.5 of, and to add Sections 12999.6 and 13001 to, the Food and Agricultural Code, **to amend Section 51179 of the Government Code**, to amend Sections 44274.10, 44274.11, 44274.12, 44274.13, and 44274.14 of the Health and Safety Code, to amend Sections 3113, 4799.05, 14503.5.1, 14538, 14549.2, 14581, 42052, and 42060 of, to add Sections 14537.5, 14548, 14555, and 21166.3 to, to add Part 5 (commencing with Section 75250) to Division 44 of, and to repeal Section 75250.1 of, the Public Resources Code, to amend Section 43152.6 of, and to amend and repeal Section 43152.10 of, the Revenue and Taxation Code, to amend Section 13198 of the Water Code, to amend the Budget Act of 2021 (Chapters 21, 69, and 240 of the Statutes of 2021) by amending Item 8570-002-0001 of Section 2.00 of that act, and to amend the Budget Act of 2021 (Chapter 44 of the Statutes of 2022) by amending Items 3540-101-0001 of Section 2.00 of that act, relating to public resources, and making an appropriation therefor, to take effect immediately, bill related to the budget.

[Approved by Governor September 27, 2022. Filed with Secretary of State September 27, 2022.]

AB 211, Committee on Budget. Public resources trailer bill.

(2) Existing law requires the State Fire Marshal to identify areas of the state as moderate, high, and very high fire hazard severity zones based on specified criteria. Existing law requires a local agency to designate, by ordinance, very high fire hazard severity zones in its jurisdiction within 120 days of receiving recommendations from the State Fire Marshal. Existing law authorizes a local agency, at its discretion, to include areas within the jurisdiction of the local agency, not identified as very high fire hazard severity zones by the State Fire Marshal, as very high fire hazard severity zones following a finding supported by substantial evidence, as provided.

This bill would additionally require a local agency to designate, by ordinance, moderate and high fire hazard severity zones within 120 days of receiving recommendations from the State Fire Marshal. By expanding the responsibility of a local agency, the bill would impose a statemandated local program. The bill would additionally authorize a local agency, at its discretion, to include areas within the jurisdiction of the local agency, not identified as moderate and high fire hazard severity zones by the State Fire Marshal, as moderate and high fire hazard severity zones, respectively. The bill would prohibit the local agency from decreasing the level of fire hazard severity zone as identified by the State Fire Marshal for any area within the jurisdiction of the local agency, as provided.



Amended by Assembly Bill No. 211

Government Code 51179

- (a) A local agency shall designate, by ordinance, moderate, high, and very high fire hazard severity zones in its jurisdiction within 120 days of receiving recommendations from the State Fire Marshal pursuant to Section 51178.
- (b) (1) A local agency may, at its discretion, include areas within the jurisdiction of the local agency, not identified as very high fire hazard severity zones by the State Fire Marshal, as very high fire hazard severity zones following a finding supported by substantial evidence in the record that the requirements of Section 51182 are necessary for effective fire protection within the area.
 - (2) A local agency may, at its discretion, include areas within the jurisdiction of the local agency, not identified as moderate and high fire hazard severity zones by the State Fire Marshal, as moderate and high fire hazard severity zones, respectively.
 - (3) A local agency shall not decrease the level of fire hazard severity zone as identified by the State Fire Marshal for any area within the jurisdiction of the local agency, and, in exercising its discretion pursuant to paragraph (2), may only increase the level of fire hazard severity zone as identified by the State Fire Marshal for any area within the jurisdiction of the local agency.
- (c) The local agency shall transmit a copy of an ordinance adopted pursuant to subdivision (a) to the State Board of Forestry and Fire Protection within 30 days of adoption.
- (d) Changes made by a local agency to the recommendations made by the State Fire Marshal shall be final and shall not be rebuttable by the State Fire Marshal.
- (e) The State Fire Marshal shall prepare and adopt a model ordinance that provides for the establishment of very high fire hazard severity zones.
- (f) Any ordinance adopted by a local agency pursuant to this section that substantially conforms to the model ordinance of the State Fire Marshal shall be presumed to be in compliance with the requirements of this section.
- (g) A local agency shall post a notice at the office of the county recorder, county assessor, and county planning agency identifying the location of the map provided by the State Fire Marshal pursuant to Section 51178. If the agency amends the map, pursuant to subdivision (b) or (c) of this section, the notice shall instead identify the location of the amended map.

(Amended by Stats. 2022, Ch. 574, Sec. 10. (AB 211) Effective September 27, 2022.)



Increasing Fire Hazard Severity Zone (FHSZ) Area and Designation

Government Code section 51179 requires a local agency to designate, by ordinance, moderate, high, and very high FHSZ within 120 days of receiving the identified FHSZ's from the State Fire Marshal pursuant to Section 51178.

The law does not allow for a local jurisdiction to request changes or provide comments to the State Fire Marshal on the FHSZ designations. However, a local agency may choose to increase the designation of a FHSZ from the FHSZ identified by the State Fire Marshal, or designate areas as having a FHSZ that were not designated in a FHSZ by the State Fire Marshal. This may occur because FHSZ zone edges in the maps and data from the State Fire Marshal are not aligned with parcel boundaries or roads that some may consider for lines of convenance when adopting ordinances. A local agency is not allowed to reduce the designation of a FHSZ classification from the State Fire Marshal (i.e. a local agency cannot make an area designated as High by the State Fire Marshal, Moderate in its adopted ordinance).

However, a local jurisdiction can increase the designation from the one identified by the State Fire Marshal. If a local agency decides to increase the designation of a FHSZ, it may do so if it does the following:

- 1. If increasing the designation to Very High, a local agency must make a finding supported by substantial evidence in the record that the requirements of Government Code section 51182 are necessary for effective fire protection.
- 2. If increasing the designation to Moderate or High, a local agency may do this at its discretion.

If a local agency decides to include areas in its FHSZ adopted ordinance not identified as being in a FHSZ by the State Fire Marshal, it may include those areas if it does the following:

- 1. If including areas not identified as being in a FHSZ and designating it as Very High, a local agency must make a finding supported by substantial evidence in the record that the requirements of Government Code section 51182 are necessary for effective fire protection.
- 2. If including areas not identified as being in a FHSZ and designating it as Moderate or High, a local agency may do this at its discretion.



Land Use Planning Program

CAL FIRE's Land Use Planning Program is a specialized unit that provides support to local governments by providing fire safety expertise on the State's wildland urban interface building codes, as well as collaborating in the development of Safety Elements in General Plans.



For More Information osfm.fire.ca.gov/fhsz