



City Council
Mayor John W. Minto
Vice Mayor Dustin Trotter - District 4
Councilmember Rob McNelis - District 1
Councilmember Ronn Hall - District 2
Councilmember Laura Koval - District 3

CITY OF SANTEE REGULAR MEETING AGENDA Santee City Council

City Manager | Marlene D. Best
City Attorney | Shawn D. Hagerty

MEETING INFORMATION

Wednesday, August 14, 2024

6:30 p.m.

Council Chamber | Building 2

10601 Magnolia Ave • Santee, CA 92071

TO WATCH LIVE:

AT&T U-verse channel 99 (SD Market) | Cox channel 117 (SD County)

www.cityofsanteeca.gov

IN-PERSON ATTENDANCE

Members of the public who wish to view the Council Meeting live, can watch the live taping of the Council meeting in the Council Chamber on the meeting date and time listed above.

LIVE PUBLIC COMMENT

Members of the public who wish to comment on matters on the City Council agenda or during Non-Agenda Public Comment may appear in person and submit a speaker slip, before the item is called. Your name will be called when it is time to speak.

PLEASE NOTE: Public Comment will be limited to 3 minutes and speaker slips will only be accepted until the item is called. The timer will begin when the participant begins speaking.



The City Council also sits as the Community Development Commission Successor Agency and the Santee Public Financing Authority. Any actions taken by these agencies are separate from the actions taken by City Council. For questions regarding this agenda, please contact the City Clerk's Office at (619) 258-4100 x114

ROLL CALL: Mayor John W. Minto
Vice Mayor Dustin Trotter – District 4
Council Member Rob McNelis – District 1
Council Member Ronn Hall – District 2
Council Member Laura Koval – District 3

LEGISLATIVE INVOCATION: First Lutheran Church of El Cajon – Pastor James Huenink

PLEDGE OF ALLEGIANCE:

PRESENTATION: Certificates of Recognition for the Santee Youth Business Fair and Award to the Santee Youth Entrepreneur of the Year

CONSENT CALENDAR:

PLEASE NOTE: Consent Calendar items are considered routine and will be approved by one motion, with no separate discussion prior to voting. The public, staff or Council Members may request specific items be removed from the Consent Calendar for separate discussion or action. Speaker slips for this category must be presented to the City Clerk at the start of the meeting. Speakers are limited to 3 minutes.

- (1) **Approval of Reading by Title Only and Waiver of Reading in Full of Ordinances and Resolutions on the Agenda. (City Clerk)**
- (2) **Approval of Meeting Minutes of the Santee City Council for the July 10, 2024, Regular Meeting. (City Clerk)**
- (3) **Approval of Payment of Demands as Presented. (Finance – Jennings)**
- (4) **Approval of the Expenditure of \$107,826.55 for June 2024 Legal Services. (Finance – Jennings)**
- (5) **Authorize the Declaration of Vehicle No. 167, a 2014 Ford F150, as Surplus Property to be Disposed of at a Public Auction. (Fire – Matsushita)**
- (6) **Rejection of Claim Against the City by Philip Londo and Acceptance of Claim Against the City by Darrel Timan. (Human Resources – Freeman)**
- (7) **Adoption of a Resolution Authorizing the Purchase of a First-In Alerting Smart Station System for a Temporary Fire Station at the City of Santee Operations Facility, per Sourcewell Contract No. 042021-WNT. (Fire – Matsushita)**
- (8) **Adoption of a Resolution Amending Legislative Policy Memorandum 2023-01 for the Display of City Banners at Specified Locations within the City of Santee. (City Manager – Best)**



- (9) **Adoption of a Resolution Approving the Second Amendment to the Contract with Countywide Mechanical Systems, Inc. for Plumbing Repairs and Maintenance Services at City Hall. (Community Services – Chavez)**
- (10) **Adoption of a Resolution Accepting the Citywide Crack Sealing Program 2024 (CIP 2024-03) Project as Complete and Finding the Action is Not a Project Subject to the California Environmental Quality Act (“CEQA”). (Engineering – Schmitz)**

NON-AGENDA PUBLIC COMMENT (15 minutes):

Persons wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take action on an item not scheduled on the Agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda. This first Non-Agenda Public Comment period is limited to a total of 15 minutes. Additional Non-Agenda Public Comment is received prior to Council Reports.

PUBLIC HEARING:

- (11) **Public Hearing for a Tentative Parcel Map (TPM-2024-0002) to Divide a 4.79-Acre Residential Parcel into Two Separate Parcels, Located at 9953 Buena Vista Avenue in the High Density Residential (R-22) Zone (APN 384-162-04-00) and Finding the Project Exempt from the California Environmental Quality Act (“CEQA”) Pursuant to CEQA Guidelines Section 15315 (Applicant: New West Investment). (Planning and Building – Sawa)**

Recommendation:

1. Conduct and close the Public Hearing; and
2. Find TPM-2024-0002 exempt from the provisions of CEQA pursuant to Section 15315 of the CEQA Guidelines and authorize the filing of a Notice of Exemption; and
3. Adopt the Resolution approving TPM-2024-0002.

CONTINUED BUSINESS:

- (12) **Update on Sportsplex USA Recent Construction of Mini Soccer Arena and Approval of Seventh Amendment. (Community Services – Chavez)**

Recommendation:

Option 1:

1. Receive staff report and provide direction regarding the extension of the Sports Park Maintenance and Operations Services Agreement with Sportsplex USA.

Option 2:

1. Approve the Seventh Amendment to the Sports Park Maintenance and Operations Services Agreement; and
2. Authorize the City Manager to execute the Seventh Amendment.

NEW BUSINESS:

- (13) Acceptance and Appropriation of FEMA Hazard Mitigation Grant Program Funds for Hazardous Fuels Reduction and Defensible Space Throughout Designated Areas of the San Diego River Corridor, Phase One of a Two Phased Project. (Fire – Matsushita)**

Recommendation:

Adopt the Resolution:

1. Authorizing the appropriation and expenditure of HMGP funds in accordance with all program requirements to for Phase 1 activities; and
2. Authorizing the appropriation and expenditure of SDRC funds in accordance with all program requirements to for Phase 1 activities; and
3. Designating the City Manager, Director of Finance, and Director of Fire and Life Safety (Fire Chief), as Applicant's Authorized Agents; and
4. Authorizing the City Manager to execute all necessary documents to accept, manage, and seek reimbursement for HMGP DR 4610-0917-009R.

- (14) Resolution Authorizing the Expenditure of San Diego Regional Fire Foundation (SDRFF) Grant Funds in Accordance with All Program Requirements and the Purchase of One New HME Type 3 – Model 34 Wildland Brush Engine from HME, Inc. Per Sourcewell Contract No. 113021-HME with Select Add-Ons per Competitive Bids. (Fire – Matsushita)**

Recommendation:

Adopt the Resolution:

1. Authorizing the purchase of one (1) 2024 HME Type 3 Wildland Brush Engine from HME, Inc. per Sourcewell Contract No. 113021-HME, in the amount of \$593,410.50; and
2. Authorizing the purchase of select add-ons, such as graphics, radios, fire curtain, second air conditioner, etc. in an amount not to exceed \$33,625.50 per informal bidding procedures; and
3. Authorizing the expenditure of SDRFF grant funds in the amount of \$407,174 and the expenditure of Vehicle Acquisition funds in the amount of \$219,862; for the total purchase price not to exceed \$627,036; and
4. Authorizing the City Manager to execute all necessary documents.

- (15) Selection of Voting Representative and Alternates for League of California Cities Annual Conference. (City Clerk)**

Recommendation:

Select a voting representative and up to two alternates to attend the General Assembly Meeting and direct the City Clerk Office to complete and forward the Voting Delegate/Alternate form to the League of California Cities.



NON-AGENDA PUBLIC COMMENT (Continued):

All public comment not presented within the first Non-Agenda Public Comment period above will be heard at this time.

CITY COUNCIL REPORTS:

CITY MANAGER REPORTS:

CITY ATTORNEY REPORTS:

CLOSED SESSION:

- (16) Public Employment**
(Gov. Code section 54957)
Title: City Clerk

- (17) Public Employee Performance Evaluation**
(Gov. Code section 54957)
Title: City Manager

ADJOURNMENT:





**BOARDS, COMMISSIONS & COMMITTEES
AUGUST & SEPTEMBER MEETINGS**

Aug	01	SPARC	Council Chamber
Aug	12	Community Oriented Policing Committee	Council Chamber
Aug	14	Council Meeting	Council Chamber
Aug	28	Council Meeting	Council Chamber
Sep	05	SPARC	Council Chamber
Sep	09	Community Oriented Policing Committee	Council Chamber
Sep	11	Council Meeting	Council Chamber
Sep	19	SMHFPC	Council Chamber
Sep	25	Council Meeting	Council Chamber

The Santee City Council welcomes you and encourages your continued interest and involvement in the City’s decision-making process.

For your convenience, a complete Agenda Packet is available for public review at City Hall and on the City’s website at www.CityofSanteeCA.gov.

The City of Santee complies with the Americans with Disabilities Act. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 12132 of the American with Disabilities Act of 1990 (42 USC § 12132). Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City Clerk’s Office at (619) 258-4100, ext. 226 at least 48 hours before the meeting, if possible.



MEETING DATE August 14, 2024

ITEM TITLE PRESENTATION: CERTIFICATES OF RECOGNITION FOR THE SANTEE YOUTH BUSINESS FAIR AND AWARD TO THE SANTEE YOUTH ENTREPRENEUR OF THE YEAR

DIRECTOR/DEPARTMENT John W. Minto, Mayor

SUMMARY

Momentum Tutoring, in partnership with the City of Santee, Kiwanis Club of Santee and Santee Chamber of Commerce, organized the Santee Youth Business Fair. The fair was held on August 10th, 2024, at Santana High School and hosted 60 youth business booths.

The Santee Youth Business Fair provided a wonderful opportunity for youth to launch their own business, learn how to develop a brand, product or service, and open to customers at a one-day marketplace. During the event, 60 youth entrepreneurs set up shops for the public to peruse and purchase goods or services. All entrepreneurs worked diligently over their summer breaks to bring their businesses to life and were assessed for eligibility for the Santee Youth Entrepreneur of the Year award.

The Santee Youth Entrepreneur of the Year award will be presented to one of the young entrepreneurs who exemplifies a strong marketing strategy, unique product/service, creativity and professionalism.

FINANCIAL STATEMENT

N/A

CITY ATTORNEY REVIEW N/A • Completed

RECOMMENDATION *MSB*

Present award and certificates of recognition.

ATTACHMENT

None



MEETING DATE August 14, 2024

ITEM TITLE APPROVAL OF READING BY TITLE ONLY AND WAIVER OF READING IN FULL OF ORDINANCES AND RESOLUTIONS ON THE AGENDA

DIRECTOR/DEPARTMENT James Jeffries, Assistant City Clerk

SUMMARY

This Item asks the City Council to waive the reading in full of all Ordinances on the Agenda (if any) and approve their reading by title only. The purpose of this Item is to help streamline the City Council meeting process, to avoid unnecessary delay and to allow more time for substantive discussion of Items on the agenda.

State law requires that all Ordinances be read in full either at the time of introduction or at the time of passage, unless a motion waiving further reading is adopted by a majority of the City Council. (Gov. Code, § 36934). This means that each word in each Ordinance would have to be read aloud unless such reading is waived. Such reading could substantially delay the meeting and limit the time available for discussion of substantive Items. Adoption of this waiver streamlines the procedure for adopting the Ordinances on tonight's Agenda (if any), because it allows the City Council to approve Ordinances by reading aloud only the title of the Ordinance instead of reading aloud every word of the Ordinance.

The procedures for adopting Resolutions are not as strict as the procedures for adopting Ordinances. For example, Resolutions do not require two readings for passage, need not be read in full or even by title, are effective immediately unless otherwise specified, do not need to be in any particular format unless expressly required, and, with the exception of fixing tax rates or revenue amounts, do not require publication. However, like Ordinances, all Resolutions require a recorded majority vote of the total membership of the City Council. (Gov. Code § 36936).

FINANCIAL STATEMENT

N/A

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION

It is recommended that the Council waive the reading of all Ordinances and Resolutions in their entirety and read by title only.

ATTACHMENT

None.



MEETING DATE August 14, 2024

ITEM TITLE APPROVAL OF MEETING MINUTES OF THE SANTEE CITY COUNCIL FOR THE JULY 10, 2024, REGULAR MEETING

DIRECTOR/DEPARTMENT James Jeffries, Assistant City Clerk

SUMMARY

Submitted for your consideration and approval are the minutes of the above meetings.

FINANCIAL STATEMENT

N/A

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION

Approve Minutes as presented.

ATTACHMENT

July 10, 2024, Regular Meeting Minutes

DRAFT

**Minutes
Santee City Council
Council Chamber – Building 2
10601 Magnolia Avenue
Santee, California
July 10, 2024**

This Regular Meeting of the Santee City Council was called to order by Mayor John W. Minto at 6:30 p.m.

ROLL CALL: Present: Mayor John W. Minto, Vice Mayor Dustin Trotter, and Councilmembers Laura Koval and Rob McNelis, – 4. Excused: Ronn Hall – 1.

Officers present: City Manager Marlene Best, City Attorney Shawn Hagerty, and City Clerk Annette Ortiz

INVOCATION was given by Randell Cooper, The Church of Jesus Christ of Latter-day Saints

PLEDGE OF ALLEGIANCE was led by Vice Mayor Trotter.

PROCLAMATION: Retirement of Assistant to the City Manager Kathy Valverde

Councilmember McNelis and Vice Mayor Trotter presented the proclamation to Kathy Valverde, which was followed by a PowerPoint presentation honoring her twenty-three years of service.

CONSENT CALENDAR:

The City Clerk requested Items 1, 2 and 3 be pulled for discussion.

- (1) **Item Pulled for Discussion.**
- (2) **Item Pulled for Discussion.**
- (3) **Item Pulled for Discussion.**
- (4) **Approval of the Expenditure of \$103,907.86 for May 2024 Legal Services. (Finance – Jennings)**
- (5) **Adoption of a Resolution Awarding the Construction Contract for the West Hills Park ADA Parking Improvements (CIP 2024-37) Project and Determining the Project is Categorically Exempt from Environmental Review Under the California Environmental Quality Act (“CEQA”) per State CEQA Guidelines Section 15301(c). (Engineering – Schmitz) (Reso 089-2024)**

- (6) **Authorize Acceptance, Appropriation, and Expenditure of FY 2023 State Homeland Security Grant Funds in Accordance with All Program Requirements and Approving the Purchase of a Ford F350 Vehicle with Select Add-Ons. (Fire – Matsushita) (Reso 090-2024)**

ACTION: Councilmember McNelis moved approval of the Consent Calendar and Agenda as Amended.

Vice Mayor Trotter seconded the motion, which carried by the following vote: Mayor Minto: Aye; Vice Mayor Trotter: Aye; and Councilmembers Koval: Aye; and McNelis: Aye. Ayes: 4. Noes: 0. Absent: Councilmember Hall – 1.

Items removed from the Consent Calendar:

- (1) **Approval of Reading by Title Only and Waiver of Reading in Full of Ordinances and Resolutions on the Agenda. (City Clerk – Ortiz)**

PUBLIC SPEAKER:

- Truth

ACTION: Councilmember McNelis moved approval of staff recommendation.

Vice Mayor Trotter seconded the motion, which carried by the following vote: Mayor Minto: Aye; Vice Mayor Trotter: Aye; and Councilmembers Koval: Aye; and McNelis: Aye. Ayes: 4. Noes: 0. Absent: Councilmember Hall – 1.

- (2) **Approval of Meeting Minutes of the Santee City Council for the Regular Meetings of May 22, June 12, and June 26, 2024, and the Special Meeting of June 18, 2024. (City Clerk – Ortiz)**

PUBLIC SPEAKER:

- Truth

ACTION: Vice Mayor Trotter moved approval of staff recommendation.

Councilmember McNelis seconded the motion, which carried by the following vote: Mayor Minto: Aye; Vice Mayor Trotter: Aye; and Councilmembers Koval: Aye; and McNelis: Aye. Ayes: 4. Noes: 0. Absent: Councilmember Hall – 1.

- (3) **Approval of Payment of Demands as Presented. (Finance – Jennings)**

PUBLIC SPEAKER:

- Truth

ACTION: Vice Mayor Trotter moved approval of staff recommendation.

Councilmember Koval seconded the motion, which carried by the following vote: Mayor Minto: Aye; Vice Mayor Trotter: Aye; and Councilmembers Koval: Aye; and McNelis: Aye. Ayes: 4. Noes: 0. Absent: Councilmember Hall – 1.

NON-AGENDA PUBLIC COMMENT (15 minutes):

- (A) Truth spoke about the Trolley and rider experience, a SANDAG Borders meeting, and automated license plate recognition cameras.
- (B) Brenda Hammond spoke about hiking the trails in Santee, Council meeting invocations, and thanked City staff for keeping Santee safe and clean and providing fun events.
- (C) Blake Brimm spoke about his experience with Padre Dam Municipal Water District and their billing system.

PUBLIC HEARING:

- (7) **Public Hearing on a Resolution Establishing a Special Assessment on Certain Parcels of Land that were Subject to Involuntary Weed Abatement and/or Administrative Fees by the City and for which Costs Have Not Been Paid by the Owner(s) of Record of Said Parcels and Finding that the Action is Exempt from Environmental Review Under the California Environmental Quality Act (CEQA). (Planning & Building – Sawa) (Reso 091-2024)**

The Public Hearing was opened at 7:04 p.m. The Code Compliance Officer provided a PowerPoint presentation and responded to Council questions.

PUBLIC SPEAKER:

- Truth

ACTION: Councilmember McNelis moved approval of staff recommendation.

Vice Mayor Trotter seconded the motion, which carried by the following vote: Mayor Minto: Aye; Vice Mayor Trotter: Aye; and Councilmembers Koval: Aye; and McNelis: Aye. Ayes: 4. Noes: 0. Absent: Councilmember Hall – 1.

The Public Hearing was closed at 7:13 p.m.

NEW BUSINESS:

- (8) **Resolution Authorizing the Appropriation of Funds Received from the Big Rock Park Pickleball Group for Improvements to East Walking Path at Big Rock Park Courts. (Community Services – Chavez) (Reso 092-2024)**

The Community Services Director provided a PowerPoint presentation and responded to Council questions.

PUBLIC SPEAKER:

- Truth

ACTION: Councilmember Koval moved approval of staff recommendation.

Vice Mayor Trotter seconded the motion, which carried by the following vote: Mayor Minto: Aye; Vice Mayor Trotter: Aye; and Councilmembers Koval: Aye; and McNelis: Aye. Ayes: 4. Noes: 0. Absent: Councilmember Hall – 1.

NON-AGENDA PUBLIC COMMENT (Continued):

None.

CITY COUNCIL REPORTS:

Mayor Minto reported he will be attending the League of California Cities Board of Directors meeting.

CITY MANAGER REPORTS:

The City Manager acknowledged City Staff for the hard work put into the Santee Salutes event and reminded the community of the Santee Summer Concert on July 11, 2024, at Town Center Community Park East.

CITY ATTORNEY REPORTS:

None.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 7:19 p.m.

Date Approved:

James Jeffries, Assistant City Clerk

MEETING DATE August 14, 2024

ITEM TITLE APPROVAL OF PAYMENT OF DEMANDS

DIRECTOR/DEPARTMENT Heather Jennings, Finance *HJ*

SUMMARY

A listing of checks that have been disbursed since the last Council meeting is submitted herewith for approval by the City Council.

FINANCIAL STATEMENT

Adequate budgeted funds are available for the Payment of Demands per the attached listing.

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION *MSB*

Approve the Payment of Demands as presented.

ATTACHMENT

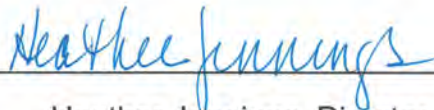
- 1) Summary of Payments Issued
- 2) Voucher Lists

Payment of Demands
Summary of Payments Issued

<u>Date</u>	<u>Description</u>	<u>Amount</u>
06/25/24	Accounts Payable	\$ 4,400.00
06/26/24	Accounts Payable	133,331.80
06/27/24	Payroll	706.35
06/28/24	Accounts Payable	44,864.94
07/02/24	Accounts Payable	151,476.67
07/02/24	Accounts Payable	22,446.11
07/03/24	Accounts Payable	1,883.80
07/03/24	Accounts Payable	345,895.16
07/09/24	Accounts Payable	221,599.26
07/09/24	Accounts Payable	1,150.04
07/10/24	Accounts Payable	62,106.30
07/10/24	Accounts Payable	453,907.99
07/10/24	Accounts Payable	134,315.14
07/11/24	Accounts Payable	253,187.98
07/11/24	Payroll	460,863.57
07/12/24	Accounts Payable	46,305.15
07/16/24	Accounts Payable	150,123.71
07/17/24	Accounts Payable	70,201.44
07/18/24	Accounts Payable	1,159,764.01
07/19/24	Accounts Payable	31,500.00
07/22/24	Accounts Payable	54,820.99
07/24/24	Accounts Payable	158,120.12
07/24/24	Accounts Payable	1,655,323.26
07/24/24	Accounts Payable	306,554.85
07/25/24	Accounts Payable	2,048,504.13
07/25/24	Accounts Payable	13,860.66
07/25/24	Payroll	503,140.78
07/25/24	Accounts Payable	4,455,508.00

07/26/24	Accounts Payable	75,918.20
07/30/24	Accounts Payable	155,698.72
07/31/24	Accounts Payable	262,369.55
07/31/24	Accounts Payable	1,676,983.92
08/01/24	Retiree Health	5,203.00
	TOTAL	\$ <u>15,122,035.60</u>

I hereby certify to the best of my knowledge and belief that the foregoing demands listing is correct, just, conforms to the approved budget, and funds are available to pay said demands.




 Heather Jennings, Director of Finance


vchlist
07/03/2024 4:01:41PM

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
423453	6/25/2024	12774 LIABILITY CLAIMS ACCOUNT	062424		LIABILITY CLAIMS AWARDS & INDE	4,400.00
Total :						4,400.00
1 Vouchers for bank code : ubgen						Bank total : 4,400.00
1 Vouchers in this report						Total vouchers : 4,400.00

Prepared by: 
Date: 7.3.24

Approved by: 
Date: 7/5/24

vchlist
07/01/2024 2:55:35PM

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
1123	6/26/2024	10955 DEPARTMENT OF THE TREASURY	PPE 6/19/24		FED WITHHOLDING & MEDICARE	100,201.56
					Total :	100,201.56
63070	6/26/2024	10956 FRANCHISE TAX BOARD	PPE 6/19/24		CA STATE TAX WITHHELD	33,130.24
					Total :	33,130.24
2 Vouchers for bank code : ubgen						Bank total : 133,331.80
2 Vouchers in this report						Total vouchers : 133,331.80

Prepared by: *J. M. K.*
Date: 7-1-24
Approved by: *E. Balle*
Date: 7-3-24

PyBatch
07/02/2024 7:46:09AM

Payroll Processing Report
CITY OF SANTEE
6/6/2024 to 6/19/2024-S Cycle b

EARNINGS SECTION					DEDUCTIONS SECTION			LEAVE SECTION					
Type	Hours/units	Rate	Amount	Src	Plan	Base Wages	Deduction	Benefit/Cont	LvPlan	Accrued	Taken	Banked	Lost
Grand Totals					Employees: 1								
pth	43.50		764.73		catax	736.05	1.16						
					fedtax	736.05	17.45						
					medtax	764.73	11.09	11.09					
					pars	764.73	28.68	28.68					
Grand Totals	43.50		764.73				58.38	39.77					

Gross:	764.73
Net:	706.35

<< No Errors / No Warnings >>

EB
7/2/24
PRE 6/19/24
Payroll 6/27/24

vchlist
07/01/2024 3:02:45PM

Voucher List
CITY OF SANTEE

Bank code : ubqen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
6381331	6/28/2024	14704 457 MISSIONSQUARE	PPE 6/19/24		ICMA - 457	40,093.17
					Total :	40,093.17
6824270	6/28/2024	14705 RHS MISSIONSQUARE	PPE 6/19/24		RETIREE HSA	4,771.77
					Total :	4,771.77
2 Vouchers for bank code : ubqen						Bank total : 44,864.94
2 Vouchers in this report						Total vouchers : 44,864.94

Prepared by: *J. Smith*
Date: 7.1.24
Approved by: *E. Bull*
Date: 6-29

vchlist
07/02/2024 1:40:39PM

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
6244	7/2/2024	10353 PERS	06 24 4		RETIREMENT PAYMENT	151,476.67

Total : 151,476.67

1 Vouchers for bank code : ubgen

Bank total : 151,476.67

1 Vouchers in this report

Total vouchers : 151,476.67

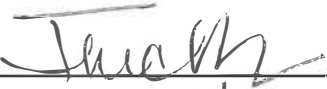
Prepared by: Juan M
Date: 7-2-24
Approved by: Bull
Date: 7-3-24


vchlist
07/03/2024 4:16:08PM

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
662159	7/2/2024	10482 TRISTAR RISK MANAGEMENT	120430		WORKERS COMP LOSSES; MAY24	22,446.11	
Total :						22,446.11	
1 Vouchers for bank code : ubgen						Bank total :	22,446.11
1 Vouchers in this report						Total vouchers :	22,446.11

Prepared by: 
Date: 7.3.24

Approved by: 
Date: 7/5/24

vchlist
07/03/2024 11:05:26AM

Voucher List
CITY OF SANTEE

Bank code : ubgen



Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
136895	7/3/2024	10412 AT&T	301053963; JUL24		MAST PARK	149.80
					Total :	149.80
136896	7/3/2024	12951 BERRY, BONNIE	July 1, 2024		RETIREE HEALTH PAYMENTS	91.00
					Total :	91.00
136897	7/3/2024	10268 COOPER, JACKIE	July 1, 2024		RETIREE HEALTH PAYMENT	91.00
					Total :	91.00
136898	7/3/2024	10486 COUNTY OF SAN DIEGO	07102024		NOTICE OF EXEMPTION - WEST H	50.00
					Total :	50.00
136899	7/3/2024	15225 LONG, CHERYL L	July 1, 2024		RETIREE HEALTH PAYMENTS	91.00
					Total :	91.00
136900	7/3/2024	10278 RAMSEY, JOAN	July 1, 2024		RETIREE HEALTH PAYMENTS	91.00
					Total :	91.00
136901	7/3/2024	12237 RAYON, KYLE	July 1, 2024		RETIREE HEALTH PAYMENT	91.00
					Total :	91.00
136902	7/3/2024	12930 WILLIAMS, ROCHELLE	July 1, 2024		RETIREE HEALTH PAYMENTS	91.00
					Total :	91.00
136903	7/3/2024	12641 WITTORFF, VICKY DENISE	July 1, 2024		RETIREE HEALTH PAYMENTS	31.00
					Total :	31.00
136904	7/3/2024	10850 CCH INCORPORATED	5415512464		PAYROLL MGR'S LTR SUBSCRIPTI	1,107.00
					Total :	1,107.00
10 Vouchers for bank code : ubgen						Bank total : 1,883.80
10 Vouchers in this report						Total vouchers : 1,883.80

vchlist
07/03/2024 11:05:26AM

Voucher List
CITY OF SANTEE

Bank code : ubqen

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
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Prepared by: 
Date: 7.3.24
Approved by: 
Date: 7/3/24

vchlist
07/03/2024 12:59:52PM

Voucher List
CITY OF SANTEE

Bank code : ubqen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
136905	7/3/2024	13948 AFFORDABLE GLASS AND WINDOW	8531		GLASS PARTITION BLDG 4	883.55
Total :						883.55
136906	7/3/2024	13456 AGRICULTURAL PEST CONTROL	730273	54606	PEST CONTROL SERVICES	632.65
			734540	54606	PEST CONTROL SERVICES	632.65
			738774	54606	PEST CONTROL SERVICES	632.65
			741291	54606	PEST CONTROL SERVICES	135.25
			743100	54606	PEST CONTROL SERVICES	632.65
			745337	54606	PEST CONTROL SERVICES	135.25
			747680	54606	PEST CONTROL SERVICES	632.65
			749518	54606	PEST CONTROL SERVICES	135.00
			749899	54606	PEST CONTROL SERVICES	135.00
			750113	54606	PEST CONTROL SERVICES	135.00
			750126	54606	PEST CONTROL SERVICES	135.00
			750166	54606	PEST CONTROL SERVICES	541.00
			750332	54606	PEST CONTROL SERVICES	135.00
			750374	54606	PEST CONTROL SERVICES	135.00
Total :						4,784.75
136907	7/3/2024	10020 BEST BEST & KRIEGER LLP	LEGAL SVCS MAY 2024		LEGAL SVCS MAY 2024	103,907.86
Total :						103,907.86
136908	7/3/2024	13292 BORDER RECAPPING LLC	24-0182066-008	54413	TIRES	1,061.65
Total :						1,061.65
136909	7/3/2024	10022 BRAUN NORTHWEST INC	38912	54355	VEHICLE REPAIR PART	496.95
Total :						496.95
136910	7/3/2024	10030 CASCADE FIRE EQUIPMENT CO INC	INV11817	54358	FIREFIGHTING EQUIPMENT	411.40
			INV12878	54358	FIREFIGHTING EQUIPMENT	790.17
			INV12933	54358	FIRE EQUIPMENT SUPPLIES	1,940.90
Total :						3,142.47
136911	7/3/2024	10032 CINTAS CORPORATION 694	4195472265	54635	MISC SHOP RENTALS	72.31
			4195510877	54635	STATION SUPPLIES	52.01
Total :						124.32

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Voucher List
CITY OF SANTEE

Bank code : ubqen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
136912	7/3/2024	12328 CINTAS CORP. #2	5215710327	54538	FIRST-AID KIT SERVICE	214.79
Total :						214.79
136913	7/3/2024	12153 CORODATA RECORDS	RS5017916	54527	CORODATA RECORDS MANAGMEN	1,070.46
Total :						1,070.46
136914	7/3/2024	11862 CORODATA SHREDDING INC	DN1471973		CORODATA SHREDDING	49.82
Total :						49.82
136915	7/3/2024	10333 COX COMMUNICATIONS	063453006; JUN24		9534 VIA ZAPADOR	96.86
Total :						96.86
136916	7/3/2024	10046 D MAX ENGINEERING INC	8578	54475	STORMWATER PROGRAM ASSIST/	10,679.75
Total :						10,679.75
136917	7/3/2024	13129 DAVID TURCH AND ASSOCIATES	06102024	54477	HWY 52 COALITION CONSULTING	10,000.00
Total :						10,000.00
136918	7/3/2024	14926 EAGLES POINT SECURITY INC	20949	54366	SECURITY FOR FACILITY RENTALS	150.00
Total :						150.00
136919	7/3/2024	14675 EAST COUNTY TRANSITIONAL	20240611C	54681	ARPA FUNDING - HOMELESS SHEL	21,120.00
Total :						21,120.00
136920	7/3/2024	10070 HAWTHORNE CAT MACHINERY	22268501	54733	EQUIPMENT RENTAL	1,388.80
Total :						1,388.80
136921	7/3/2024	10301 HORSMAN AUTOMOTIVE	31126 31189 31210 31231	54372 54372 54372 54372	VEHICLE SERVICE VEHICLE SERVICE VEHICLE SERVICE VEHICLE SERVICE	172.11 162.78 591.79 612.89
Total :						1,539.57
136922	7/3/2024	10204 LIFE ASSIST INC	1443959	54760	EMS SUPPLIES	1,186.06
Total :						1,186.06
136923	7/3/2024	15137 MDG ASSOCIATES INC	18576	54686	CDBG PROGRAM ADMINISTRATIOI	578.50

vchlist
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Voucher List
CITY OF SANTEE

Bank code : ubqen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
136923	7/3/2024	15137 15137 MDG ASSOCIATES INC	(Continued)			Total : 578.50
136924	7/3/2024	14507 MURPHY, MARK	100	54743	SUMMER CONCERT BAND	2,000.00
						Total : 2,000.00
136925	7/3/2024	10218 OFFICE DEPOT	367505976001		FINANCE OFFICE SUPPLIES	202.16
						Total : 202.16
136926	7/3/2024	10308 O'REILLY AUTO PARTS	2968-224680	54384	VEHICLE REPAIR PARTS	50.45
			2968-224762	54384	VEHICLE REPAIR PARTS	38.77
			2968-224788	54384	VEHICLE REPAIR PARTS	11.90
			2968-224811	54384	VEHICLE REPAIR PART	19.70
			2968-226907	54384	VEHICLE REPAIR PARTS	32.23
						Total : 153.05
136927	7/3/2024	12062 PURETEC INDUSTRIAL WATER	2165306	54508	DEIONIZED WATER SERVICE	234.85
						Total : 234.85
136928	7/3/2024	10095 RASA	5803	54512	MAP CHECK - SANTEE AUTO CENT	1,400.00
						Total : 1,400.00
136929	7/3/2024	12828 RICK ENGINEERING COMPANY	0102026	54219	AS-NEEDED ENGINEERING SERVI	675.00
			0102027	54219	AS-NEEDED ENGINEERING SERVI	6,253.52
						Total : 6,928.52
136930	7/3/2024	10311 ROADONE	A878117	54496	TOWING SERVICES	288.00
						Total : 288.00
136931	7/3/2024	10259 ROBERT HALF	63690799		TEMP SVCS - OFFICE AIDE	581.40
						Total : 581.40
136932	7/3/2024	10407 SAN DIEGO GAS & ELECTRIC	04229703218; JUN24		STREET LIGHTS	44,646.62
			22373580042; JUN24		TRAFFIC SIGNALS	7,454.02
			34223805628; JUN24		ROW / MEDIANS (GAS)	250.78
			43940205509; JUN24		LMD	1,808.01
			79900685777; JUN24		BALLFIELDS; FACILITIES; PARKS	16,893.50
			85097421694; JUN24		CITY HALL GROUP BILL	9,387.29

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Voucher List
CITY OF SANTEE

Bank code : ubqen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
136932	7/3/2024	10407 10407 SAN DIEGO GAS & ELECTRIC	(Continued)			Total : 80,440.22
136933	7/3/2024	10212 SANTEE SCHOOL DISTRICT	9515	54480	TEEN CENTER	273.12
						Total : 273.12
136934	7/3/2024	10768 SANTEE SCHOOL DISTRICT	9513	54394	BALLFIELD LIGHTS	1,161.90
						Total : 1,161.90
136935	7/3/2024	10110 SECTRAN SECURITY INC	24060597	54445	FY 23/24 ARMORED CAR TRANSPC	171.42
						Total : 171.42
136936	7/3/2024	10314 SOUTH COAST EMERGENCY VEHICLE	INV-865	54417	VEHICLE REPAIR	2,215.85
						Total : 2,215.85
136937	7/3/2024	10837 SOUTHWEST TRAFFIC SIGNAL	83453	54465	USA MARKOUTS	672.75
			83454	54465	MONTHLY MAINTENANCE	4,446.29
			83455	54465	TRAFFIC SIGNAL SERVICE CALLS	6,575.02
			83456	54465	MAST & CUYAMACA KD	3,575.78
			83457	54447	DIG ALERTS	977.50
			83458	54447	TRAFFIC SIGNAL - EXTRA WORK Z	2,472.65
			83459	54447	TRAFFIC SIGNAL - EXTRA WORK Z	851.83
						Total : 19,571.82
136938	7/3/2024	14240 SPICER CONSULTING GROUP	1630	54687	ASSMNT ENG & CFD SVCS FY 23-2	2,763.56
						Total : 2,763.56
136939	7/3/2024	10217 STAPLES ADVANTAGE	6002874992	54552	OFFICE SUPPLIES - PSD	105.11
						Total : 105.11
136940	7/3/2024	10121 SUPERIOR READY MIX LP	425634	54648	ASPHALT MATERIALS & SUPPLIES	441.53
						Total : 441.53
136941	7/3/2024	11947 SWARCO MCCAIN INC	INV0280338	54725	TRAFFIC SIGNAL CONTROLLERS	38,372.87
						Total : 38,372.87
136942	7/3/2024	10250 THE EAST COUNTY	00142884		INVITATION TO BID - WEST HILLS F	882.00
						Total : 882.00

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Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
136943	7/3/2024	11193 TMAN TRAFFIC SUPPLY	15818 15871 15874	54452 54452 54452	TRAFFIC SIGNS & SUPPLIES TRAFFIC SIGNS & SUPPLIES TRAFFIC SIGNS & SUPPLIES	84.05 838.94 84.05 Total : 1,007.04
136944	7/3/2024	15091 T-MOBILE USA INC	993045165; JUN24		CITY HALL	1,055.50 Total : 1,055.50
136945	7/3/2024	14354 TRILOGY MEDWASTE WEST, LLC	1569570 1569571	54453 54453	BIOMEDICAL WASTE DISPOSAL BIOMEDICAL WASTE DISPOSAL	287.66 287.59 Total : 575.25
136946	7/3/2024	10550 UNIFORMS PLUS INC	6102024 6112024	54460 54460	WEARING APPAREL WEARING APPAREL	969.75 2,771.33 Total : 3,741.08
136947	7/3/2024	12480 UNITED SITE SERVICES	114-13871887 INV-4582710	54339 54339	PORTAPOT SERVICES AT RIO SEC PORTAPOT	268.10 155.54 Total : 423.64
136948	7/3/2024	10475 VERIZON WIRELESS	9966313046		CELL PHONE SERVICE	990.66 Total : 990.66
136949	7/3/2024	10136 WEST COAST ARBORISTS INC	214676	54456	URBAN FORESTRY MANAGEMENT	17,438.45 Total : 17,438.45
45 Vouchers for bank code : ubgen						Bank total : 345,895.16
45 Vouchers in this report						Total vouchers : 345,895.16

Prepared by:
 Date: 7.3.24
 Approved by:
 Date: 7/3/24

vchlist
07/16/2024 11:00:43AM

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
67835	7/9/2024	14942 CA DEPT OF HEALTH CARE SERVICE	206450		DHCS SLEMSA	221,599.26


Total : 221,599.26

1 Vouchers for bank code : ubgen

Bank total : 221,599.26

1 Vouchers in this report

Total vouchers : 221,599.26

Prepared by: 
Date: 7-16-24
Approved by: _____
Date: 7/16/24

vchlist
07/09/2024 4:16:36PM

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
136950	7/9/2024	12722 FIDELITY SECURITY LIFE	166321361		EYEMED - VOLUNTARY VISION	1,150.04

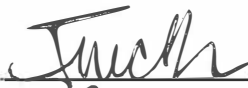
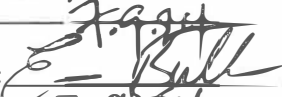
Total : 1,150.04

1 Vouchers for bank code : ubgen

Bank total : 1,150.04

1 Vouchers in this report

Total vouchers : 1,150.04

Prepared by: 
Date: 7-9-24
Approved by: 
Date: 7-9-24

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07/10/2024 12:38:58PM

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
136951	7/10/2024	10058 ETS PRODUCTIONS INC	21277	54819	AUDIO VISUAL FOR SANTEE SALU	12,600.00
					Total :	12,600.00
136952	7/10/2024	10368 FIREWORKS & STAGE FX AMERICA	22039	54801	FIREWORKS FOR SANTEE SALUTE	17,500.00
					Total :	17,500.00
136953	7/10/2024	11726 JONES, HEATHER	742024		MILITARY SUPPORT - SANTEE SAL	625.00
					Total :	625.00
136954	7/10/2024	10108 SAN DIEGO ASSOC OF GOVERNMENTS	320301		SANDAG MEMBER AGENCY ASSES	27,923.00
					Total :	27,923.00
136955	7/10/2024	14687 WEX BANK	98307132-24.25		FLEET CARD FUELING	2,958.30
					Total :	2,958.30
136956	7/10/2024	15324 WHISKEY RIDGE BAND	163		SANTEE SALUTES ENTERTAINMEN	500.00
					Total :	500.00
6 Vouchers for bank code : ubgen						Bank total : 62,106.30
6 Vouchers in this report						Total vouchers : 62,106.30

Prepared by: *Juan R*
Date: 7.10.24
Approved by: *[Signature]*
Date: 7/10/24

vchlist
07/10/2024 2:38:55PM

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
136957	7/10/2024	11139 ACE UNIFORMS, LLC - SAN DIEGO	SD0175956	54631	WEARING APPAREL	133.69
Total :						133.69
136958	7/10/2024	15066 BARCELLO, MICHELE	06212024		INTERVIEW SUPPLIES	41.88
Total :						41.88
136959	7/10/2024	10429 CALPERS	100000017586864		CALPERS DIR AUTHORIZATION BIL	600.00
Total :						600.00
136960	7/10/2024	10030 CASCADE FIRE EQUIPMENT CO INC	INV13102	54358	FIREFIGHTING EQUIPMENT	53.88
Total :						53.88
136961	7/10/2024	10032 CINTAS CORPORATION 694	4196184564	54635	MISC SHOP RENTALS	72.31
Total :						72.31
136962	7/10/2024	10039 COUNTY MOTOR PARTS COMPANY INC	615295	54427	VEHICLE REPAIR PARTS	363.46
Total :						363.46
136963	7/10/2024	10234 COUNTY OF SAN DIEGO	01149-2012-RI-2023	54626	GENERATOR AIR POLLUTION CON	1,046.00
Total :						1,046.00
136964	7/10/2024	14926 EAGLES POINT SECURITY INC	21039	54366	SECURITY	240.00
Total :						240.00
136965	7/10/2024	13442 EBBIN MOSER + SKAGGS LLP	5084	52777	MSCP SUBAREA PLAN	66,783.75
Total :						66,783.75
136966	7/10/2024	10058 ETS PRODUCTIONS INC	21270-ETS	54367	AUDIO SERVICES SUMMER CONCI	8,754.00
Total :						8,754.00
136967	7/10/2024	10580 FASTENAL COMPANY	CAELC86127		GRAFFITI REMOVAL	927.98
Total :						927.98
136968	7/10/2024	12271 FERNO WASHINGTON INC	938774	54430	EMS EQUIPMENT PARTS	2,466.40
Total :						2,466.40
136969	7/10/2024	15269 FLANTON, JOHN C	INV51029	54750	CLOCK TOWER MOTOR REPAIRS	4,531.54

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Voucher List
CITY OF SANTEE

Bank code : ubqen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
136969	7/10/2024	15269 15269 FLANTON, JOHN C	(Continued)			Total : 4,531.54
136970	7/10/2024	10066 GLOBALSTAR USA LLC	000000072154321		SATELITE PHONE SERVICE	104.34
						Total : 104.34
136971	7/10/2024	15082 GULER, RACHEL	06192024		INTERVIEW SUPPLIES	64.38
						Total : 64.38
136972	7/10/2024	10490 HARRIS & ASSOCIATES INC	63211	54461	COMPREHENSIVE DEV IMPACT FE	4,995.00
						Total : 4,995.00
136973	7/10/2024	10070 HAWTHORNE CAT MACHINERY	22269101 PS020063564	54733 54371	EQUIPMENT RENTAL VEHICLE REPAIR PARTS	306.10 70.89
						Total : 376.99
136974	7/10/2024	11196 HD SUPPLY FACILITIES	9226789851	54415	STATION SUPPLIES	468.07
						Total : 468.07
136975	7/10/2024	10301 HORSMAN AUTOMOTIVE	31282 31296 31311 31328	54372 54372 54372 54372	VEHICLE SERVICE VEHICLE SERVICE VEHICLE SERVICE VEHICLE SERVICE	145.67 145.67 92.85 108.33
						Total : 492.52
136976	7/10/2024	14229 JOBSITE SUPPLY CO	82107500	54433	CIP SUPPLIES	136.28
						Total : 136.28
136977	7/10/2024	10120 KEARNY PEARSON FORD	1973854	54374	VEHICLE REPAIR PARTS	638.31
						Total : 638.31
136978	7/10/2024	10997 LAKESIDE FIRE PROTECTION	269	54434	EMS SOFTWARE SUBSCRIPTIONS	373.38
						Total : 373.38
136979	7/10/2024	10204 LIFE ASSIST INC	1442461	54760	EMS SUPPLIES	212.80
						Total : 212.80
136980	7/10/2024	10174 LN CURTIS AND SONS	CM27574 INV831777	54436	CREDIT ON ACCOUNT FIREFIGHTING EQUIPMENT	-355.58 357.88

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Voucher List
CITY OF SANTEE

Bank code : ubqen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
136980	7/10/2024	10174	10174 LN CURTIS AND SONS		(Continued)	Total : 2.30	
136981	7/10/2024	10154	MCDOUGAL BOEHMER FOLEY LYON	109284	SLEMSA LEGAL SERVICES MAY 24	2,430.00	
						Total : 2,430.00	
136982	7/10/2024	10083	MUNICIPAL EMERGENCY SERVICES	IN2071544	54381	EQUIPMENT REPAIR	374.83
						Total : 374.83	
136983	7/10/2024	14470	MW STEELE GROUP INC	2200-22	53741	SANTEE ART AND ENTERTAINMEN	2,375.00
				2200HAP-13	53741	HAP- HOUSING ACCELERATION PF	9,041.25
				2200SGIP-13	53741	SGIP - SMART GROWTH INCENTIV	9,995.00
						Total : 21,411.25	
136984	7/10/2024	14366	PACIFIC PLAY SYSTEMS INC	2024-1353	54579	PLAYGROUND EQUIPMENT	294.00
						Total : 294.00	
136985	7/10/2024	10344	PADRE DAM MUNICIPAL WATER DIST	29700015; JUN24		CONSTRUCTION METER	344.60
				90000366; JUN24		GROUP BILL	68,002.49
						Total : 68,347.09	
136986	7/10/2024	14614	PARADIGM MECHANICAL CORP	6409	54386	HVAC MAINT & REPAIRS	269.51
				6410	54386	HVAC MAINT & REPAIRS	238.98
				6411	54386	HVAC MAINT & REPAIRS	489.62
				6412	54386	HVAC MAINT & REPAIRS	262.29
				6413	54386	HVAC MAINT & REPAIRS	510.71
						Total : 1,771.11	
136987	7/10/2024	10241	PETTY CASH - CAROLINE SUCH	061824		PETTY CASH REIMB - PB&E	246.00
						Total : 246.00	
136988	7/10/2024	10092	PHOENIX GROUP INFO SYSTEMS	022024031	54334	FY 23/24 PARKING CITE PROCESS	1,022.75
						Total : 1,022.75	
136989	7/10/2024	10101	PROFESSIONAL MEDICAL SUPPLY	SANTEE4	54443	OXYGEN CYLINDER RENTAL	576.19
				SANTEES	54443	OXYGEN CYLINDER RENTAL	24.00
						Total : 600.19	
136990	7/10/2024	15191	QUALITY CONSTRUCTION &	2R-CIP2024-11		RETENTION #2 CIP 2024-11	-1,522.50

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Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
136990	7/10/2024	15191 QUALITY CONSTRUCTION &	(Continued) PP2-CIP2024-11	54717	FANITA DR. AND MGR ASPHALT RE	30,450.00
					Total :	28,927.50
136991	7/10/2024	10259 ROBERT HALF	63719842		TEMP SVCS - OFFICE AIDE	581.40
					Total :	581.40
136992	7/10/2024	10097 ROMAINE ELECTRIC CORPORATION	12-062065	54487	VEHICLE SUPPLIES	1,085.73
					Total :	1,085.73
136993	7/10/2024	10830 SAN DIEGO COMMUNITY COLLEGE	22053	54796	ANNUAL REGISTRATION	5,152.00
					Total :	5,152.00
136994	7/10/2024	14523 SCA OF CA, LLC	158249PS	54396	STREET SWEEPING SVCS	29,941.58
					Total :	29,941.58
136995	7/10/2024	14797 SEDANO FORD OF LM INC	20489251	54446	VEHICLE REPAIR PART	21.70
					Total :	21.70
136996	7/10/2024	13232 SOUTH COAST FIRE EQUIPMENT INC	2360	54762	VEHICLE REPAIR PART	637.20
					Total :	637.20
136997	7/10/2024	10217 STAPLES ADVANTAGE	6000858281 6002699710 6004200556 6004200558 6004463699 6004517719	54335 54335 54335 54335 54335 54402	FY 23/24 OFFICE SUPPLIES - FINAI FY 23/24 OFFICE SUPPLIES - FINAI FY 23/24 OFFICE SUPPLIES - FINAI FY 23/24 OFFICE SUPPLIES - FINAI FY 23/24 OFFICE SUPPLIES - FINAI OFFICE SUPPLIES -- P&B, E	40.04 308.36 510.52 5.39 26.77 216.91
					Total :	1,107.99
136998	7/10/2024	14623 STEPHEN WADE CHEVROLET	3263534	54404	VEHICLE REPAIR PARTS	148.25
					Total :	148.25
136999	7/10/2024	10119 STEVEN SMITH LANDSCAPE INC	1171 1180 1182 1197 1455	54405 54405 54405 54405 54405	A 1 LANDSCAPE SERVICES A1 LANDSCAPE SERVICES A 1 LANDSCAPE SERVICES A 1 LANDSCAPE SERVICES A 1 LANDSCAPE SERVICES	420.32 420.32 23,557.04 448.32 46,648.02

vchlist
07/10/2024 2:38:55PM

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
136999	7/10/2024	10119 STEVEN SMITH LANDSCAPE INC	(Continued)			
			1456	54451	A2 LANDSCAPE SERVICES	17,268.90
			1457	54406	A 3 LANDSCAPE SERVICES	10,522.23
			1494	54405	A 1 LANDSCAPE SERVICES	448.32
			1503	54405	A 1 LANDSCAPE SERVICES	448.32
			1511	54405	A 1 LANDSCAPE SERVICES	420.32
			864 REVISED	54405	A 1 LANDSCAPE SERVICES	44,346.72
			865 - REVISED	54451	FY23/24 AREA 2 LANDSCAPE SER	16,417.00
			866 REVISED	54406	A 3 LANDSCAPE SERVICES	10,003.14
					Total :	171,368.97
137000	7/10/2024	10550 UNIFORMS PLUS INC	61924	54460	WEARING APPAREL	1,493.42
					Total :	1,493.42
137001	7/10/2024	12480 UNITED SITE SERVICES	114-13874099	54339	WALKER PRESERVE PORTAPOT	352.58
					Total :	352.58
137002	7/10/2024	10475 VERIZON WIRELESS	9966313047		WIFI SERVICE	1,140.29
					Total :	1,140.29
137003	7/10/2024	15284 WATEROUS COMPANY	P2T8562001	54763	VEHICLE REPAIR PARTS	6,321.04
					Total :	6,321.04
137004	7/10/2024	14687 WEX BANK	98307132-23.24		FLEET CARD FUELING	15,208.26
					Total :	15,208.26
137005	7/10/2024	12030 WHITE, PAM	323371		SUPPLIES FOR HEROES GOLF TO	43.60
					Total :	43.60
49 Vouchers for bank code : ubgen						Bank total : 453,907.99
49 Vouchers in this report						Total vouchers : 453,907.99

vchlist
07/10/2024 2:38:55PM

Voucher List
CITY OF SANTEE

Bank code : ubgen

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
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Prepared by: J. Mark
Date: 7-10-24


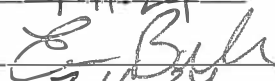
Approved by: [Signature]
Date: 7/10/24

vchlist
07/11/2024 8:14:45AM

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
1635	7/10/2024	10955 DEPARTMENT OF THE TREASURY	July 2024 Retiree PPE 7/3/24		FED WITHHOLDING TAX FED WITHHOLDING & MEDICARE	211.00 100,584.10
Total :						100,795.10
6122	7/10/2024	10956 FRANCHISE TAX BOARD	July 2024 Retiree PPE 07/03/24		CA STATE TAX WITHHELD CA STATE TAX WITHHELD	46.00 33,474.04
Total :						33,520.04
2 Vouchers for bank code : ubgen						Bank total : 134,315.14
2 Vouchers in this report						Total vouchers : 134,315.14

Prepared by: 
 Date: 7.11.24
 Approved by: 
 Date: 7-16-24

vchlist
07/11/2024 12:40:53PM

Voucher List
CITY OF SANTEE

Bank code : ubgen

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>	
137006	7/11/2024	12903 AMERICAN FIDELITY ASSURANCE CO	2353911A		FLEXIBLE SPENDING ACCOUNT	3,064.37	
					Total :	3,064.37	
137007	7/11/2024	10334 CHLIC	3382230		HEALTH INSURANCE	227,347.45	
					Total :	227,347.45	
137008	7/11/2024	14793 CONTROLLING INS COST IN CA, SCHOO 2024-7			EMPLOYEE ASSISTANCE PROGRA	397.28	
					Total :	397.28	
137009	7/11/2024	14458 METROPOLITAN LIFE INSURANCE	81863285		DENTAL INSURANCE	13,524.64	
					Total :	13,524.64	
137010	7/11/2024	10785 RELIANCE STANDARD LIFE	July 2024		VOLUNTARY LIFE INSURANCE	366.62	
					Total :	366.62	
137011	7/11/2024	10424 SANTEE FIREFIGHTERS	PPE 7/3/24		DUES/PEC/BENEVOLENT/BC EXP	4,586.21	
					Total :	4,586.21	
137012	7/11/2024	10776 STATE OF CALIFORNIA	PPE 7/3/24		WITHHOLDING ORDER	449.53	
					Total :	449.53	
137013	7/11/2024	10776 STATE OF CALIFORNIA	PPE 7/3/24		WITHHOLDING ORDER	260.30	
					Total :	260.30	
137014	7/11/2024	10001 US BANK	PPE 7/3/24		PARS RETIREMENT	2,439.74	
					Total :	2,439.74	
137015	7/11/2024	14600 WASHINGTON STATE SUPPORT	PPE 7/3/24		WITHHOLDING ORDER	751.84	
					Total :	751.84	
10 Vouchers for bank code : ubgen						Bank total :	253,187.98
10 Vouchers in this report						Total vouchers :	253,187.98

vchlist
07/11/2024 12:40:53PM

Voucher List
CITY OF SANTEE

Bank code : ubqen

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
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Prepared by: Juan M
Date: 7-11-24
Approved by: E. Buhl
Date: 7-11-24

PyBatch
07/09/2024 2:32:13PM

Payroll Processing Report
CITY OF SANTEE
6/20/2024 to 7/3/2024-1 Cycle b

EARNINGS SECTION					DEDUCTIONS SECTION				LEAVE SECTION				
Type	Hours/units	Rate	Amount	Src	Plan	Base Wages	Deduction	Benefit/Cont	LvPlan	Accrued	Taken	Banked	Lost
					rhsabc	32,281.66	645.63						
					roth	79,658.71	9,073.67						
					sb-1		84.63						
					sb-3		67.31						
					sffa		3,499.62						
					sffapc		944.70						
					st1cs3	87,959.72	2,638.82	-2,638.82					
					st2cs3	14,997.96	449.94	-449.94					
					texlif		249.71						
					vaccpr		574.45						
					vaccpt		204.75						
					vcanpr		318.41						
					vcanpt		90.25						
					vgcipt		88.70						
					vghipr		15.56						
					vision	13,260.91	534.05						
					voladd		17.55						
					voldis		218.13						
					vollad			183.29					
					vollif		183.33						
Grand Totals	18,340.97		719,921.86				259,058.29	312,615.32					

Gross:	719,921.86
Net:	460,863.57

<< No Errors / 9 Warnings >>

Handwritten notes:
 W/A 7/9/24
 EB 7/9/24
 PPE 7/3/24
 Paydate 7/11/24

vchlist
07/12/2024 10:15:50AM

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
6743140	7/12/2024	14704 457 MISSIONSQUARE	PPE 7/3/24		ICMA - 457	40,584.65	
					Total :	40,584.65	
6876930	7/12/2024	14705 RHS MISSIONSQUARE	PPE 7/3/24		RETIREE HSA	5,720.50	
					Total :	5,720.50	
2 Vouchers for bank code : ubgen						Bank total :	46,305.15
2 Vouchers in this report						Total vouchers :	46,305.15

Prepared by: Juan M
 Date: 7-12-24
 Approved by: [Signature]
 Date: 7-16-24

vchlist
07/16/2024 10:18:12AM

Voucher List
CITY OF SANTEE

Bank code : ubgen



Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
7243	7/16/2024	10353 PERS	07 24 3		RETIREMENT PAYMENT	150,123.71
Total :						150,123.71

1 Vouchers for bank code : ubgen

Bank total : 150,123.71

1 Vouchers in this report

Total vouchers : 150,123.71

Prepared by: 
 Date: 7-16-24
 Approved by: 
 Date: 7-16-24

vchlist
07/17/2024 2:19:02PM

Voucher List
CITY OF SANTEE

Bank code : ubqen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137016	7/17/2024	10262 AUSTIN, ROY	07012024		RETIREE HEALTH INSURANCE	1,720.85
					Total :	1,720.85
137017	7/17/2024	10847 CITY CLERK ASSOCIATION OF CA	300003379		CCAC MEMBERSHIP	250.00
					Total :	250.00
137018	7/17/2024	10333 COX COMMUNICATIONS	038997401; JUL24 094486701; JUL24		9951 RIVERWALK DR CITY HALL GROUP BILL	57.00 3,397.72
					Total :	3,454.72
137019	7/17/2024	14446 ENTERPRISE FM TRUST	282938A-070324		VEHICLE LEASING PROGRAM	11,596.50
					Total :	11,596.50
137020	7/17/2024	10251 FEDERAL EXPRESS	8-557-48469		FEDEX SHIPPING CHARGES	129.24
					Total :	129.24
137021	7/17/2024	10553 INTERNATIONAL INSTITUTE OF	05092024		IIMC MEMBERSHIP	140.00
					Total :	140.00
137022	7/17/2024	10272 JENKINS, CARROLL	07012024		RETIREE HEALTH INSURANCE	3,625.88
					Total :	3,625.88
137023	7/17/2024	13247 JOHNSON, DOUGLAS	07012024		RETIREE HEALTH INSURANCE	1,048.20
					Total :	1,048.20
137024	7/17/2024	10507 MITEL TECHNOLOGIES INC / GREAT	36876800; JUL24		MITEL MXE III CONTROLLER SATA	1,695.88
					Total :	1,695.88
137025	7/17/2024	13509 NCA ENTERTAINMENT INC	07042024NCA	54820	SANTEE SALUTES AMUSEMENT RI	30,000.00
					Total :	30,000.00
137026	7/17/2024	10259 ROBERT HALF	63804820		TEMP SVCS - OFFICE AIDE	410.40
					Total :	410.40
137027	7/17/2024	10677 SANTEE CHAMBER OF COMMERCE	3850		2024 ANNUAL MEMBERSHIP	320.00
					Total :	320.00

vchlist
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Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137028	7/17/2024	14500 SPROUT SOCIAL INC.	INV-58945		SPROUT SOCIAL SUBSCRIPTION F	14,304.00
					Total :	14,304.00
137029	7/17/2024	10978 US BANK	7373837		CFD 2017-1 TRUSTEE ADMIN FEE	1,325.00
					Total :	1,325.00
137030	7/17/2024	10642 USPS-POC	07072024		POSTAGE REIMBURSEMENT	180.77
					Total :	180.77
15 Vouchers for bank code : ubgen						Bank total : 70,201.44
15 Vouchers in this report						Total vouchers : 70,201.44

Prepared by: *[Signature]*
Date: 7.17.24
Approved by: _____
Date: 7/17/24

vchlist
07/18/2024 10:11:58AM

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137031	7/18/2024	10010 ALLIANT INSURANCE SERVICES INC	06302024		SPECIAL EVENT INSURANCE	1,387.00
					Total :	1,387.00
137032	7/18/2024	15332 CAO, JINLAN	INV5180		BUSINESS LICENSE REFUND	42.00
					Total :	42.00
137033	7/18/2024	10032 CINTAS CORPORATION 694	4196883470	54635	MISC SHOP RENTALS	72.31
					Total :	72.31
137034	7/18/2024	12153 CORODATA RECORDS	RS5027399	54527	CORODATA RECORDS MANAGMEN	873.62
					Total :	873.62
137035	7/18/2024	10333 COX COMMUNICATIONS	112256001; JUN24		9130 CARLTON OAKS DR	96.00
					Total :	96.00
137036	7/18/2024	10955 DEPARTMENT OF THE TREASURY	PPE 6/19/24 off cycl		OFF CYCLE PAYROLL FEDERAL TA	39.63
					Total :	39.63
137037	7/18/2024	12438 DIESEL PRINT CO LLC	3497	54503	HOMETOWN HEROES BANNERS -	1,200.25
					Total :	1,200.25
137038	7/18/2024	14811 DIGITECH COMPUTER LLC	60005577	54504	SLEMSA BILLING CONTRACT SERV	20,854.13
					Total :	20,854.13
137039	7/18/2024	14926 EAGLES POINT SECURITY INC	21135	54366	SUMMER CONCERT SECURITY	240.00
					Total :	240.00
137040	7/18/2024	15331 FABER, JON	INV4814		BUSINESS LICENSE REFUND	41.00
					Total :	41.00
137041	7/18/2024	13044 FIELDTURF USA, INC	715883	54735	SYNTHETIC TURF REPLACEMENT	488,226.03
					Total :	488,226.03
137042	7/18/2024	13969 GAINES BACHMANN, LAUREN	052024		MISS SANTEE PAGEANT	323.45
					Total :	323.45
137043	7/18/2024	11196 HD SUPPLY FM	2023 Q3		LOCATION AGMT PYMT 2023 Q3	617,159.53

vchlist
07/18/2024 10:11:58AM

Voucher List
CITY OF SANTEE

Bank code : ubqen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137043	7/18/2024	11196 11196 HD SUPPLY FM	(Continued)			Total : 617,159.53
137044	7/18/2024	11196 HD SUPPLY FACILITIES	9226417817	54415	STATION SUPPLIES	781.31 Total : 781.31
137045	7/18/2024	14785 HEARTLAND FIRE	060524-04 060524-08		FIREFIGHTER CERTIFICATION FIREFIGHTER CERTIFICATION	350.00 500.00 Total : 850.00
137046	7/18/2024	14833 INTERWEST CONSULTING GROUP	409667	54594	INTERWEST BLDG. SVCS - GEN PL	1,867.50 Total : 1,867.50
137047	7/18/2024	10458 MIRACLE RECREATION EQUIPMENT	876984	54756	TCCPE PLAYGROUND PARTS	3,684.90 Total : 3,684.90
137048	7/18/2024	14759 MSC INDUSTRIAL SUPPLY CO.	84168488	54689	COLD PATCH	2,928.65 Total : 2,928.65
137049	7/18/2024	15317 OC INTERPRETING AGENCY	154391		TRANSLATION SERVICES	226.65 Total : 226.65
137050	7/18/2024	10308 O'REILLY AUTO PARTS	2968-226543	54384	VEHICLE REPAIR PART	37.14 Total : 37.14
137051	7/18/2024	11373 OUTDOOR CREATIONS INC	11206	54716	WESTON PARK EQUIPMENT	5,570.68 Total : 5,570.68
137052	7/18/2024	14614 PARADIGM MECHANICAL CORP	6444	54386	HVAC MAINT & REPAIRS	462.68 Total : 462.68
137053	7/18/2024	10241 PETTY CASH	06242024		PETTY CASH REIMB - CLERK	41.29 Total : 41.29
137054	7/18/2024	10092 PHOENIX GROUP INFO SYSTEMS	032024031 052024031	54334 54334	FY 23/24 PARKING CITE PROCESS FY 23/24 PARKING CITE PROCESS	1,088.48 558.28 Total : 1,646.76
137055	7/18/2024	12062 PURETEC INDUSTRIAL WATER	2177109	54508	DEIONIZED WATER SERVICE	234.85

vchlist
07/18/2024 10:11:58AM

Voucher List
CITY OF SANTEE

Bank code : ubqen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137055	7/18/2024	12062	12062 PURETEC INDUSTRIAL WATER	(Continued)		Total : 234.85
137056	7/18/2024	10259	ROBERT HALF	63747672	TEMP STAFFING	581.40
						Total : 581.40
137057	7/18/2024	10212	SANTEE SCHOOL DISTRICT	9560	54480 TEEN CENTER TRANSPORTATION	136.56
						Total : 136.56
137058	7/18/2024	10768	SANTEE SCHOOL DISTRICT	9563	54394 BALLFIELD LIGHTS	608.10
						Total : 608.10
137059	7/18/2024	13171	SC COMMERCIAL, LLC	2640409-IN	FUEL	585.49
						Total : 585.49
137060	7/18/2024	13206	SHARP BUSINESS SYSTEMS	9004871939	54519 SHARP COPIES JAN-MAR 2024 OV	2,022.15
				9004871996	54519 SHARP COPIES JUNE 2024	932.80
						Total : 2,954.95
137061	7/18/2024	10217	STAPLES ADVANTAGE	6002071336	54402 OFFICE SUPPLIES - P&B, E	133.02
				6002651530	54402 OFFICE SUPPLIES - P&B, E	267.53
				6002808358	54402 OFFICE SUPPLIES - P&B, E	54.74
				6004200554	54403 OFFICE SUPPLIES	139.31
						Total : 594.60
137062	7/18/2024	10119	STEVEN SMITH LANDSCAPE INC	1656	54405 A 1 LANDSCAPE SERVICES	683.02
				1657	54405 A 1 LANDSCAPE SERVICES	896.64
				1658	54405 A 1 LANDSCAPE SERVICES	896.64
						Total : 2,476.30
137063	7/18/2024	12480	UNITED SITE SERVICES	114-13881748	54339 PORTABLE TOILET AND FENCE RE	708.68
						Total : 708.68
137064	7/18/2024	10642	USPS-POC	06302024	POSTAGE REIMBURSEMENT	582.58
						Total : 582.58
137065	7/18/2024	14039	WESTERN EXTRICATION	2728	54683 EQUIPMENT MAINTENANCE	1,240.00
						Total : 1,240.00

vchlist
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Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137066	7/18/2024	10537 WETMORE'S	06P87974	54457	VEHICLE REPAIR PART	20.99
					Total :	20.99
137067	7/18/2024	15051 ZEEL	OE032010		WELLNESS EVENT: CHAIR MASSA	387.00
					Total :	387.00
37 Vouchers for bank code : ubgen						Bank total : 1,159,764.01
37 Vouchers in this report						Total vouchers : 1,159,764.01

Prepared by: *Juan M*
Date: 7-18-24
Approved by: *[Signature]*
Date: 7/18/24

vchlist
07/25/2024 2:40:27PM

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
149103	7/19/2024	12774 LIABILITY CLAIMS ACCOUNT	071924		LIABILITY CLAIMS AWARDS & INDE	31,500.00
Total :						31,500.00
1 Vouchers for bank code : ubgen						Bank total : 31,500.00
1 Vouchers in this report						Total vouchers : 31,500.00

Prepared by: Juan H
Date: 7.29.24
Approved by: [Signature]
Date: 7/25/24

vchlist
07/22/2024 1:22:08PM

Voucher List
CITY OF SANTEE

Bank code : ubqen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137069	7/22/2024	10001 US BANK	0022q9u		PROGRAM MARKETING	810.00
			0024436		VANDALISM REPAIR	517.31
			0028264		EVENT SUPPLIES - WRISTBANDS	21.54
			004328		TEEN CENTER SUPPLIES	84.37
			005565		EVENT SUPPLIES	614.89
			006510		TEEN CENTER SUPPLIES	74.04
			006860		MEETING SUPPLIES	58.95
			007889		TOWN HALL AND MEETING SUPPL	105.07
			0083991		REFUND	-22.59
			00946E3F-0005		TELEPROMPTER SERVICES	65.31
			009594		TEEN CENTER SUPPLIES	38.47
			011523		MEETING SUPPLIES	76.52
			013425		SENIOR SUPPLIES	51.57
			016664		EVENT SUPPLIES	28.12
			0178807-IN		BADGE REPAIR	63.85
			0179049-IN		EMT BADGES	567.91
			0179203-IN		BADGE REPAIR	14.00
			0179911-IN		BADGE REPAIR	103.85
			019149		EVENT SUPPLIES - NON TAXABLE	29.97
			0285017		TEEN CENTER FOOSBALL TABLE	398.66
			028980		SUMMER CAMP SUPPLIES	304.06
			030518		SUMMER CAMP SUPPLIES	32.31
			031010		HMH-462 CHARITY GOLF TOURNAI	132.47
			041128		EVENT SUPPLIES	4.31
			041337		EVENT SUPPLIES	5.37
			0421852		STATION SUPPLIES	165.10
			046399		MEETING SUPPLIES	12.79
			046651		EVENT SUPPLIES	30.00
			047888		SUMMER CAMP SUPPLIES	54.08
			051262		FINANCE OFFICE SUPPLIES	98.99
			051799		FIRE ACADEMY GRADUATION	72.92
			052236		SUMMER CAMP SUPPLIES	354.90
			05292024-1		GROUND TRANSPORTATION	14.99
			05292024-2		GROUND TRANSPORTATION	35.89
			05292024-3		GROUND TRANSPORTATION	7.68
			05292024-4		GROUND TRANSPORTATION	10.66

vchlist
07/22/2024 1:22:08PM

Voucher List
CITY OF SANTEE

Bank code : ubqen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137069	7/22/2024	10001 US BANK	(Continued)			
			05292024-5		GROUND TRANSPORTATION	9.68
			05292024-6		GROUND TRANSPORTATION	9.05
			05292024-7		GROUND TRANSPORTATION	11.66
			05292024-8		GROUND TRANSPORTATION	10.94
			05302024-1		LEAGUE OF CA CITIES CONFEREN	650.00
			05302024-2		LEAGUE OF CA CITIES CONFEREN	650.00
			05302024-3		LEAGUE OF CA CITIES CONFEREN	650.00
			05302024-4		LEAGUE OF CA CITIES CONFEREN	650.00
			05312024-1		GROUND TRANSPORTATION	42.99
			055703		SPARC MEEETING	86.65
			058959		REC SUPPLIES	10.73
			0592209		EVENT PROMO FLAG	81.84
			0600594		MATERIALS & SUPPLIES	212.15
			0600596		MATERIALS & SUPPLIES	52.40
			06022024		EVENT PROMOTION	90.00
			06052024		GROUND TRANSPORTATION	15.03
			06092024		I.T. CONSULTING SERVICES	1,999.00
			06269253		EVENT SUPPLIES	25.00
			0710617		REC SUPPLIES	101.35
			0757066		OFFICE SUPPLIES	18.26
			076576		USPS - POSTAGE	40.69
			080591		REFUND FOR TEEN CENTER AIR F	-484.86
			080909		TEEN CENTER RUGS	280.13
			083573		EVENT SUPPLIES	25.00
			086008		MEETING SUPPLIES	12.79
			0978659		DAY CAMP SUPPLIES	19.00
			1016267		OFFICE SUPPLIES	12.98
			1016267-2		OFFICE SUPPLIES	95.76
			102220		MEETING SUPPLIES	19.26
			1056219		EVENT SUPPLIES	27.83
			1089		PUB ED SUPPLIES	1,962.78
			112185		EVENT SUPPLIES	18.31
			1171424		OFFICE SUPPLIES	33.29
			11880		FITNESS EQUIPMENT	40.98
			122434128		VEHICLE EQUIPMENT	373.32
			125291		EVENT SUPPLIES	56.25

vchlist
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Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137069	7/22/2024	10001 US BANK	(Continued)			
			126		DISC GOLF SPONSOR SIGN	21.60
			127279		EVENT SUPPLIES	33.94
			1343285		SUMMER CAMP SUPPLIES	63.85
			1498624		OFFICE SUPPLIES	232.21
			1498624-2		CREDIT	-34.74
			1547200		EVENT PROMOTION	169.54
			15598		CPR CARDS	345.00
			1565		BREWS & BITES RENTAL	1,369.76
			16168726		REC SUPPLIES	244.89
			18104070679		FITNESS EQUIPMENT	69.95
			1820765		HMH-462 CHARITY GOLF TOURNAI	172.63
			18559519		SUMMER CAMP SUPPLIES	72.00
			1CF1RZ7		COMPUTER EQUIPMENT	449.12
			1CF1S6H		COMPUTER EQUIPMENT	1,974.70
			1CF2MDK		VEHICLE EQUIPMENT	1,137.61
			2010554		GRAFFITI SUPPLIES	154.68
			2039603		PUB ED SUPPLIES	516.19
			2151911498		SMART SIGNAL - POWER TAPS	155.42
			2256247		STATION SUPPLIES	72.36
			2258		EQUIPMENT REPAIR PARTS	269.05
			22868		DAY CAMP FIELD TRIP	1,710.00
			2332615		ISSUU SUBSCRIPTION OVER CHAI	312.00
			236185		PT STAFF TRAINING WORKING LU	53.61
			24-0640		MEDIC UNIT EQUIPMENT	517.00
			2512075		MATERIALS & SUPPLIES	15.60
			2515441		TEEN CENTER GAME	334.01
			2523610		GRAFFITI REMOVAL	120.38
			254672		TRANSPORTATION CHARGE	53.95
			27		EVENT SUPPLIES	43.58
			27224301		EVENT PROMOTIONAL ITEMS	535.62
			27395		MEETING DUES	30.00
			2787455		REPLACEMENT KEYBOARD	102.03
			28637632		EVENT FLYERS	66.68
			286377		LIVESCAN	114.00
			3000074646		STATION SUPPLIES	822.63
			3012425		REC SUPPLIES	533.31

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Voucher List
CITY OF SANTEE

Bank code : ubqen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137069	7/22/2024	10001 US BANK	(Continued)			
			3012449		MATERIALS & SUPPLIES	64.55
			3025744		GRAFFITI ABATEMENT	119.26
			30298725		PUB ED SUPPLIES	668.44
			3058650		OFFICE SUPPLIES	56.50
			3077		FIREFIGHTING EQUIPMENT	573.25
			3090656		SIGNAGE	24.11
			3205828		EVENT SUPPLIES	13.98
			3226278		MATERIALS & SUPPLIES	256.57
			3249010		EQUIPMENT SUPPLIES	21.61
			33466		PUB ED SUPPLIES	634.28
			3877834		OFFICE SUPPLIES	17.19
			388487		SAFETY EQUIPMENT	1,797.27
			3933846		OFFICE SUPPLIES	9.69
			3987833		EQUIPMENT REPAIR	240.47
			40034		EVENT SUPPLIES	10.32
			4025590		MATERIALS & SUPPLIES	257.18
			4025727		FIRE OPS SUPPLIES	85.64
			4081055		OFFICE SUPPLIES	24.13
			40904U		CPRS REC LEADER WORKSHOP	185.22
			4115		CFED WEST CONFERENCE	867.12
			4121		CFED WEST CONFERENCE LODGI	578.08
			4140221		OFFICE SUPPLIES	43.09
			4253839		OFFICE SUPPLIES	14.85
			436830		LAWCX MEETING TRANSPORTATI	47.99
			4376		MEETING SUPPLIES	20.32
			4476269		FITNESS EQUIPMENT	538.64
			449699		FACLITY SUPPLIES	57.99
			4523401		EMPLOYEE GARDEN SUPPLIES	106.50
			45936		DAY CAMP SUPPLIES	147.68
			4611104		MATERIALS & SUPPLIES	147.40
			4892263		FINANCE OFFICE SUPPLIES	63.42
			4987443-A		OFFICE SUPPLIES	42.98
			4987443-B		OFFICE SUPPLIES	53.62
			5033020b		MATERIALS & SUPPLIES	28.77
			5054		CFED WEST CONFERENCE LODGI	578.08
			5069804		PEER SUPPORT PROGRAM	505.86

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Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137069	7/22/2024	10001 US BANK	(Continued)			
			5089		CFED WEST CONFERENCE	895.48
			5151588		STATION SUPPLIES	91.52
			52509		CULTURE WORKSHOP	66.17
			5279411		OFFICE SUPPLIES	10.76
			5516230		MATERIALS & SUPPLIES	377.28
			5527442		STATION SUPPLIES	297.40
			556235-00		PROTECTIVE APPAREL	509.66
			5597584		TRAINING	150.00
			5818632		ENGINEERING SUPPLIES	148.70
			6023413		GRAFFITI SUPPLIES	142.92
			604014		EVENT SUPPLIES	11.83
			6047		CFED WEST CONFERENCE LODGI	1,156.16
			624181		MV2 RECOGNITION AWARDS	194.69
			628630		TRANSPORTATION CHARGE	19.80
			631781		MEETING SUPPLIES	7.75
			63250		MATERIALS & SUPPLIES	300.00
			6394665		DAY CAMP SUPPLIES	267.88
			6555452		EVENT SUPPLIES	15.51
			661397		SENIOR PROGRAM SUPPLIES	22.00
			6962665		SIGNAGE	64.26
			7008		HMH-462 CHARITY GOLF TOURNAI	25.00
			7075426		PEER SUPPORT PROGRAM	105.31
			7107454		EVENT PROMO FLAG	113.13
			7277010		FINANCE OFFICE EQUIPMENT	40.29
			7402600A		SUMMER CAMP SUPPLIES	350.71
			7402600B		SUMMER CAMP SUPPLIES	26.06
			7427454		OFFICE SUPPLIES	11.58
			74813837		ICSC CONFERENCE LODGING	680.30
			74816437		LODGING FOR ICSC LAS VEGAS	680.30
			74816537		ICSC CONFERENCE LODGING	680.30
			74951		REFERENCE BOOKS	1,613.02
			7508937		SHIPPING CHARGE	17.89
			7530607		EVENT SUPPLIES	58.14
			76939		EVENT SUPPLIES	73.26
			7717432		SUMMER CAMP SUPPLIES	203.87
			78016		DOMAIN REGISTRATION	44.53

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Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137069	7/22/2024	10001 US BANK	(Continued)			
			79239		PROFESSIONAL DEVELOPMENT	190.00
			79596644		GRAPHIC DESIGN TOOL SUBSCRIB	99.99
			8016056		MATERIALS & SUPPLIES	37.96
			80466810682		BUILDING WEBINAR REGISTRATIC	80.00
			820057		WILDLAND EQUIPMENT	292.17
			8206625		PLANNING SUPPLIES	204.68
			85492BEE		MEETING SUPPLIES	16.42
			860565		FITNESS PROGRAM SUBSCRIPTIC	49.50
			8714662		MATERIALS & SUPPLIES	281.39
			8768219		MATERIALS & SUPPLIES	55.56
			8908203		EVENT SUPPLIES	86.18
			900059720		VEHICLE EQUIPMENT	124.41
			9027699		FUEL	93.00
			9108978		FUEL	69.01
			9115488		CERTIFIED MAIL LABELS - NOP GC	1,138.83
			9144317		CULTURE WORKSHOP	30.58
			9584226		EVENT SUPPLIES - MINI FLAGS	193.94
			97422		PROFESSIONAL DEVELOPMENT	650.00
			9775400		EVENT SUPPLIES	14.00
			98230		MATERIALS & SUPPLIES	61.33
			A161969		VEHICLE SUPPLIES	160.00
			BBPOS		VISTA PUBLIC ART	159.43
			CS24-620		EVENT SUPPLIES	34.44
			Hq4de		MV2 EMPLOYEE RECOGNITION AV	490.00
			MC15579824		IT SUBSCRIPTION	350.00
			PU7-3AD		MEETING SUPPLIES	94.10
			QY8B4WE		OFFICE SUPPLIES	52.38
			SA5326810		EVENT PROMOTIONAL ITEMS	567.81
			SA5377204		EVENT PROMOTIONS	708.88
			SA5377210		EVENT PROMOTIONS	765.11
			SC-75771-G7O31		CONFERENCE REGISTRATION	800.00
			SO423833		FIREFIGHTING EQUIPMENT	92.68
			SO46272943		EVENT EQUIPMENT RENTAL	895.13
			USC19097892		FITNESS EQUIPMENT	1,183.84
			UuP7ga		WEBSITE ADA COMPLIANCE SOFT	490.00
			VPZK		EVENT SUPPLIES	30.00

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Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137069	7/22/2024	10001	10001 US BANK		(Continued)	Total : 54,820.99
1 Vouchers for bank code : ubgen						Bank total : 54,820.99
1 Vouchers in this report						Total vouchers : 54,820.99

Prepared by: Juch
Date: 7/22/24
Approved by: [Signature]
Date: 7/22/24

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Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
41244	7/24/2024	10956 FRANCHISE TAX BOARD	PPE 7/17/24		CA STATE TAX WITHHELD	39,760.29
					Total :	39,760.29
41302	7/24/2024	10955 DEPARTMENT OF THE TREASURY	PPE 7/17/24		FED WITHHOLDING & MEDICARE	118,359.83
					Total :	118,359.83
2 Vouchers for bank code : ubgen						Bank total : 158,120.12
2 Vouchers in this report						Total vouchers : 158,120.12



Prepared by: Juanita
Date: 7-25-24
Approved by: E-Bull
Date: 7-30-24

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Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
149136	7/24/2024	10401 US BANK TRUST	2612853		TARB 2016A; SEMI-ANNUAL DEBT S	1,655,323.26
Total :						1,655,323.26
1 Vouchers for bank code : ubgen						Bank total : 1,655,323.26
1 Vouchers in this report						Total vouchers : 1,655,323.26

Prepared by: 
Date: 7.29.24
Approved by: 
Date: 7/25/24

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Voucher List
CITY OF SANTEE

Bank code : ubqen

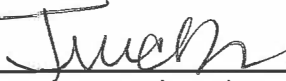

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137070	7/24/2024	11445 AMERICAN MESSAGING	L1072898YG		FD PAGER SERVICE	216.43
					Total :	216.43
137071	7/24/2024	14521 CHOICE BANK BOX 180	28491-INV		SOFTWARE RENEWAL	3,200.00
					Total :	3,200.00
137072	7/24/2024	10299 CARQUEST AUTO PARTS	11102-614276	54840	VEHICLE REPAIR PART	3.50
					Total :	3.50
137073	7/24/2024	11402 CARROLL, JUDI	0812024-96		MEADOWBROOK HARDSHIP PROC	135.11
					Total :	135.11
137074	7/24/2024	10032 CINTAS CORPORATION 694	4197648012	54844	MISC SHOP RENTAL	88.54
					Total :	88.54
137075	7/24/2024	11173 CITY OF SAN DIEGO	1000388728		AED SERVICE AGREEMENT	275.00
					Total :	275.00
137076	7/24/2024	11409 CLAYTON, SYLVIA	08012024-340		MEADOWBROOK HARDSHIP PROC	141.39
					Total :	141.39
137077	7/24/2024	10405 CLEANTECH SAN DIEGO	1901		CLEANTECH MEMBERSHIP DUES	5,000.00
					Total :	5,000.00
137078	7/24/2024	10171 COUNTY OF SAN DIEGO AUDITOR &	LC24-72		LAFCO BILLING FY 2024-25	22,253.94
					Total :	22,253.94
137079	7/24/2024	10333 COX COMMUNICATIONS	052335901; JUL24		8950 COTTONWOOD AVE	195.38
					Total :	195.38
137080	7/24/2024	12593 ELLISON WILSON ADVOCACY, LLC	2024-07-07	54917	LEGISLATIVE ADVOCACY SERVICE	1,500.00
					Total :	1,500.00
137081	7/24/2024	10460 ICMA MEMBERSHIP RENEWALS	1189962-2024		ICMA MEMBERSHIP RENEWAL	200.00
					Total :	200.00
137082	7/24/2024	10675 INTERNATIONAL ASSOCIATION OF	09012024		ANNUAL MEMBERSHIP DUES	1,052.00

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Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137082	7/24/2024	10675	10675 INTERNATIONAL ASSOCIATION OF	(Continued)		Total : 1,052.00
137083	7/24/2024	10308	O'REILLY AUTO PARTS	2968-227781	VEHICLE MAINT. SUPPLIES	26.93
				2968-227789	VEHICLE REPAIR SUPPLIES	21.05
				2968-227845	VEHICLE SUPPLIES	21.05
					Total :	69.03
137084	7/24/2024	10344	PADRE DAM MUNICIPAL WATER DIST	90000367; JUL24	GROUP BILL	62,788.74
					Total :	62,788.74
137085	7/24/2024	11442	PATTERSON, EDWARD	08012024-225	MEADOWBROOK HARDSHIP PROC	130.36
					Total :	130.36
137086	7/24/2024	10521	PNC EQUIPMENT FINANCE LLC	2009111	2016 PIERCE AERIAL PYMT #9	129,054.28
					Total :	129,054.28
137087	7/24/2024	10108	SAN DIEGO ASSOC OF GOVERNMENTS	320332	FY25 ARJIS JPA/CHARTER MEMBE	77,274.27
					Total :	77,274.27
137088	7/24/2024	11145	SESAC INC	FY25SESAC	ANNUAL SESAC MUSIC LICENSING	1,888.00
					Total :	1,888.00
137089	7/24/2024	11403	ST JOHN, LYNNE	08012024-78	MEADOWBROOK HARDSHIP PROC	135.37
					Total :	135.37
137090	7/24/2024	10475	VERIZON WIRELESS	9968746397	CELL PHONE SERVICE	953.51
					Total :	953.51
21 Vouchers for bank code : ubgen						Bank total : 306,554.85
21 Vouchers in this report						Total vouchers : 306,554.85

Prepared by: 
 Date: 7.24.24
 Approved by: 
 Date: 7/24/24

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Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137091	7/25/2024	12104 49ER COMMUNICATIONS INC	76862	54342	EQUIPMENT REPAIR PARTS	439.03
Total :						439.03
137092	7/25/2024	14954 ADVANCED ELECTRICAL INNOVATION	219	54510	ELECTRICAL REPAIRS & MAINT	334.53
			220	54510	ELECTRICAL REPAIRS & MAINT	1,289.08
			234	54510	ELECTRICAL REPAIRS & MAINT	726.00
			242	54510	ELECTRICAL REPAIRS & MAINT	95.00
			243	54510	ELECTRICAL REPAIRS & MAINT	519.00
Total :						2,963.61
137093	7/25/2024	13456 AGRICULTURAL PEST CONTROL	752306	54606	PEST CONTROL SERVICES	632.65
Total :						632.65
137094	7/25/2024	13321 ALPHA PROJECT FOR THE	0009591-IN	54412	ENCAMPMENT CLEAN UPS	6,096.72
Total :						6,096.72
137095	7/25/2024	10510 AMAZON WEB SERVICES, INC	1762645713		AMAZON CLOUD SERVICES	322.46
Total :						322.46
137096	7/25/2024	10412 AT&T	000021890190		TELEPHONE	884.79
Total :						884.79
137097	7/25/2024	10516 AWARDS BY NAVAJO	0624248	54351	NAME TAGS	23.71
Total :						23.71
137098	7/25/2024	14306 AZTEC LANDSCAPING INC	J1783	54464	CUSTODIAL SERVICES - PARKS	4,799.63
			J1803	54464	CUSTODIAL SERVICES - PARKS	4,799.63
			J1813	54464	CUSTODIAL SERVICES - PARKS	4,791.00
Total :						14,390.26
137099	7/25/2024	10020 BEST BEST & KRIEGER LLP	LEGAL SVCS JUNE 2024		LEGAL SVCS JUNE 2024	107,826.55
Total :						107,826.55
137100	7/25/2024	15009 BLUESHIELD OF CA PROMISE HEALT	ACID 9971		REFUND - AMBULANCE BILLING	917.57
Total :						917.57
137101	7/25/2024	15009 BLUESHIELD OF CA PROMISE HEALT	ACID 12056		REFUND - AMBULANCE BILLING	726.12

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Voucher List
CITY OF SANTEE

Bank code : ubqen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137101	7/25/2024	15009	15009 BLUESHIELD OF CA PROMISE HEAL` (Continued)			Total : 726.12
137102	7/25/2024	10569	CHARLENE'S DANCE N CHEER	412	INSTRUCTOR PAYMENT	10,473.00
						Total : 10,473.00
137103	7/25/2024	12349	CHOICE LOCKSMITHING	052224WHP 061324TCCP 062524COS	54483 54483 54483	LOCKSMITH SERVICES- AS NEEDE LOCKSMITH SERVICES - AS NEEDI LOCKSMITH SERVICES - AS NEEDI
						301.15 250.00 49.03
						Total : 600.18
137104	7/25/2024	12328	CINTAS CORP. #2	9277739928	54538	FIRST-AID KIT SERVICE
						646.50
						Total : 646.50
137105	7/25/2024	12328	CINTAS FIRE 636525	020D587425 020D588197 020D588198 020D588673 020DO53814	54650 54650 54650 54650 54650	ANNUAL FIRE EXTINGUISHER SER ANNUAL FIRE EXTINGUISHER SER ANNUAL FIRE EXTINGUISHER SER ANNUAL FIRE EXTINGUISHER SER ANNUAL FIRE EXTINGUISHER SER
						261.97 481.50 347.30 491.81 196.38
						Total : 1,778.96
137106	7/25/2024	10033	CITY ELECTRIC SUPPLY COMPANY	STE/101126 STE/102127	54679 54679	ELECTRICAL SUPPLIES ELECTRICAL SUPPLIES
						481.40 2,666.82
						Total : 3,148.22
137107	7/25/2024	14996	COMMUNITY HEALTH GROUP (CA CAI	ACID 2333 ACID 4039		REFUND - AMBULANCE BILLING REFUND - AMBULANCE BILLING
						580.76 484.85
						Total : 1,065.61
137108	7/25/2024	10161	CORE SERVICES INC	91007 91013 91035 91036 91067	54389 54389 54389 54389 54389	CUSTODIAL SERVICES - OFFICES CUSTODIAL SERVICES - OFFICES CUSTODIAL SERVICES - OFFICES CUSTODIAL SERVICES - OFFICES CUSTODIAL SERVICES - OFFICES
						4,868.42 400.00 4,868.42 1,199.99 4,868.42
						Total : 16,205.25
137109	7/25/2024	11862	CORODATA SHREDDING INC	DN1476284		CORODATA SHREDDING
						49.82
						Total : 49.82

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Voucher List
CITY OF SANTEE

Bank code : ubqen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137110	7/25/2024	15179 COTIVITI HEALTHCARE & KAISER,	ACID 4236		REFUND - AMBULANCE BILLING	1,424.80
					Total :	1,424.80
137111	7/25/2024	10171 COUNTY OF SAN DIEGO AUDITOR &	04/2024 AGENCY REV 04/2024 DMV REVENUE 04/2024 PHOENIX REV 05/2024 PHOENIX REV 05/2024 AGENCY REV 05/2024 DMV REVENUE 06/2024 AGENCY REV 06/2024 DMV REVENUE 06/2024 PHOENIX REV		04/2024 AGENCY PARK CITE REPT 04/2024 DMV PARK CITE REPT 04/2024 PHOENIX CITE REV REPT 05/2024 PHOENIX CITE REV REPT 05/2024 AGENCY PARK CITE REPT 05/2024 DMV PARK CITE REPT 06/2024 AGENCY PARK CITE REPT 06/2024 DMV PARK CITE REPT 06/2024 PHOENIX CITE REV REPT	333.50 243.75 1,098.00 743.75 232.50 391.00 98.75 369.50 557.00
					Total :	4,067.75
137112	7/25/2024	10358 COUNTY OF SAN DIEGO	24CTOFSAN12 24CTOFSASN12	54528 54458	SHERIFF RADIOS 800 MHZ RADIO ACCESS	2,622.00 2,023.50
					Total :	4,645.50
137113	7/25/2024	10486 COUNTY OF SAN DIEGO	202400717		CERTIFICATE OF COMPLIANCE - C	47.00
					Total :	47.00
137114	7/25/2024	15329 DORNAN, GEORGE	ACID 13107		REFUND - AMBULANCE BILLING	290.00
					Total :	290.00
137115	7/25/2024	14926 EAGLES POINT SECURITY INC	21235	54366	SECURITY FOR SUMMER CONCEP	240.00
					Total :	240.00
137116	7/25/2024	13442 EBBIN MOSER + SKAGGS LLP	5087	52777	MSCP SUBAREA PLAN	12,467.50
					Total :	12,467.50
137117	7/25/2024	14412 EKOLOJIK, INC	EKOST-06-2024	54316	SB1383 CONSULTANT	1,863.75
					Total :	1,863.75
137118	7/25/2024	10054 ELDERHELP OF SAN DIEGO	06302024	54492	CDBG SUBRECIPIENT	1,033.11
					Total :	1,033.11
137119	7/25/2024	12224 ENNISS INC.	255131 255154	54673 54673	GROUNDS SUPPLIES GROUNDS SUPPLIES	1,325.68 1,393.08

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07/25/2024 10:22:43AM

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137119	7/25/2024	12224 12224 ENNISS INC.	(Continued)			Total : 2,718.76
137120	7/25/2024	12760 FOCUS PSYCHOLOGICAL	SANTEE2024-6	54470	PSYCHOLOGICAL SERVICES	800.00
						Total : 800.00
137121	7/25/2024	12495 GROSSMONT UNION	AR016767	54498	SCHOOL RESOURCE OFFICERS	50,377.50
						Total : 50,377.50
137122	7/25/2024	10070 HAWTHORNE CAT MACHINERY	22302301	54733	EQUIPMENT RENTAL	344.90
						Total : 344.90
137123	7/25/2024	11196 HD SUPPLY FACILITIES	9226321349	54569	FACILITIES MAINTENANCE SUPPLI	1,379.29
			9226321350	54569	FACILITIES MAINTENANCE SUPPLI	834.44
			9226412893	54569	FACILITIES MAINTENANCE SUPPLI	1,912.03
						Total : 4,125.76
137124	7/25/2024	14785 HEARTLAND FIRE	063024-01		TRAINING MATERIALS-SNT	377.79
						Total : 377.79
137125	7/25/2024	10105 HI-WAY SAFETY INC	158018	54675	TRAFFIC SIGNS & SUPPLIES	2,996.05
						Total : 2,996.05
137126	7/25/2024	11807 IMPERIAL SPRINKLER SUPPLY	0015628699-001	54765	IRRIGATION SUPPLIES	483.93
			0015628699-002	54765	IRRIGATION SUPPLIES	419.95
			0015745586-001	54765	IRRIGATION SUPPLIES	559.06
						Total : 1,462.94
137127	7/25/2024	14833 INTERWEST CONSULTING GROUP	533109	54594	INTERWEST BLDG. SVCS - GEN PL	812.06
						Total : 812.06
137128	7/25/2024	12955 IRON MOUNTAIN OUTFITTERS	061824	54574	PSD UNIFORM APPAREL	666.68
						Total : 666.68
137129	7/25/2024	14956 JET ADVERTISING LLC	11926	54561	WEBSITE REDESIGN	4,762.50
						Total : 4,762.50
137130	7/25/2024	15015 KAISER NORTH PERMANENTE	ACID 9933		REFUND - AMBULANCE BILLING	1,260.00

vchlist
07/25/2024 10:22:43AM

Voucher List
CITY OF SANTEE

Bank code : ubqen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137130	7/25/2024	15015 15015 KAISER NORTH PERMANENTE	(Continued)		Total :	1,260.00
137131	7/25/2024	15015 KAISER SOUTH (CARE HMO)	ACID 11150 ACID 12531		REFUND - AMBULANCE BILLING REFUND - AMBULANCE BILLING	894.37 333.46 Total :
						1,227.83
137132	7/25/2024	10997 LAKESIDE FIRE PROTECTION	6302024	54577	NURSE COORDINATOR APRIL - JUI	26,225.79 Total :
						26,225.79
137133	7/25/2024	14596 LEIGHTON CONSULTING, INC	63065	54753	SYNTHETIC TURF GROUND TESTII	2,335.00 Total :
						2,335.00
137134	7/25/2024	12200 LESLIE'S POOLMART INC	00386-01-062271 00386-01-063112	54533 54533	FOUNTAIN MAINTENANCE SUPPLII FOUNTAIN MAINTENANCE SUPPLII	220.58 2,545.36 Total :
						2,765.94
137135	7/25/2024	13155 LIFETIME DOG TRAINING, LLC	5010		INSTRUCTOR PAYMENT	3,303.00 Total :
						3,303.00
137136	7/25/2024	15252 MANERI TRAFFIC CONTROL INC	21606 21698 21768	54755 54755 54755	SIGNAGE SIGNAGE SIGNAGE	193.95 678.83 91.22 Total :
						964.00
137137	7/25/2024	15062 MOLINA HEALTHCARE OF CALIFORNI	ACID 12609		REFUND - AMBULANCE BILLING	1,128.38 Total :
						1,128.38
137138	7/25/2024	15062 MOLINA (CAID HMO)	ACID 11768 ACID 13219		REFUND - AMBULANCE BILLING REFUND - AMBULANCE BILLING	1,096.75 841.91 Total :
						1,938.66
137139	7/25/2024	10155 MUSCO SPORTS LIGHTING LLC	426243	54578	WEST HILLS PARK LIGHTS REPLA	8,941.37 Total :
						8,941.37
137140	7/25/2024	12991 NATIONAL LIGHTING SUPPLY LLC	154119	54676	LIGHTING/ELECTRICAL SUPPLIES	3,499.99 Total :
						3,499.99
137141	7/25/2024	12817 PB LOADER CORPORATION	IN0021810	54225	VEHICLE EQUIPMENT	214,527.16

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Voucher List
CITY OF SANTEE

Bank code : ubqen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137141	7/25/2024	12817 12817 PB LOADER CORPORATION	(Continued)			Total : 214,527.16
137142	7/25/2024	10092 PHOENIX GROUP INFO SYSTEMS	042024031 062024031	54334 54334	FY 23/24 PARKING CITE PROCESS FY 23/24 PARKING CITE PROCESS	951.69 345.34 Total : 1,297.03
137143	7/25/2024	10446 PLAY-WELL TEKNOLOGIES	DB25189		CONTRACTUAL CAMP PAYMENT	4,920.00 Total : 4,920.00
137144	7/25/2024	12062 PURETEC INDUSTRIAL WATER	2183772	54508	DEIONIZED WATER SERVICE	234.85 Total : 234.85
137145	7/25/2024	10095 RASA	5810	54512	MAP CHECK - SANTEE AUTO CENT	700.00 Total : 700.00
137146	7/25/2024	10606 SD COUNTY SHERIFF'S DEPT	SHERIFF MAY 2024		LAW ENFORCEMENT MAY 2024	1,405,855.96 Total : 1,405,855.96
137147	7/25/2024	10768 SANTEE SCHOOL DISTRICT	9552 9564 9570	54583 54583 54583	FY23/24 JOINT USE FIELDS - RIO S JOINT USE FIELDS - RIO SECO JOINT USE FIELDS - RIO SECO	240.09 240.09 564.47 Total : 1,044.65
137148	7/25/2024	14523 SCA OF CA, LLC	158334PS 158358PS	54396 54396	STREET SWEEPING SVCS STREET SWEEPING SVCS	717.00 29,941.58 Total : 30,658.58
137149	7/25/2024	15036 SCRIPPS HEALTH PLAN	ACID 9548		REFUND - AMBULANCE BILLING	635.60 Total : 635.60
137150	7/25/2024	15020 SHARP COMMUNITY MEDICAL GRP	ACID 10730 ACID 12083 ACID 12137 ACID 3685 ACID 8305		REFUND - AMBULANCE BILLING REFUND - AMBULANCE BILLING REFUND - AMBULANCE BILLING REFUND - AMBULANCE BILLING REFUND - AMBULANCE BILLING	639.75 647.94 665.46 617.67 634.75 Total : 3,205.57
137151	7/25/2024	15037 SHARP REES-STEALY MEDICAL GROU	ACID 10902		REFUND - AMBULANCE BILLING	2,828.00

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Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137151	7/25/2024	15037 SHARP REES-STEALY MEDICAL GROU	(Continued) ACID 8064		REFUND - AMBULANCE BILLING	406.43
Total :						3,234.43
137152	7/25/2024	15037 SHARP REES-STEALY MEDICAL GROU	ACID 12182 ACID 12295		REFUND - AMBULANCE BILLING REFUND - AMBULANCE BILLING	633.92 610.51
Total :						1,244.43
137153	7/25/2024	12223 SITEONE LANDSCAPE SUPPLY LLC	141493989-001 141494160-001 141607813-001 141623044-001 141631115-001 141820260-001 141820873-001 141832237-001 141965523-001 142155837-001 142173850-001 142658322-001 142692279-001 142727401-001 142802454-001 143025449-001 143202865-001	54420 54420 54420 54420 54420 54420 54420 54420 54420 54420 54420 54420 54420 54420 54420 54420 54420	IRRIGATION PARTS IRRIGATION PARTS IRRIGATION PARTS IRRIGATION PARTS IRRIGATION PARTS IRRIGATION PARTS IRRIGATION PARTS IRRIGATION PARTS IRRIGATION PARTS IRRIGATION PARTS IRRIGATION PARTS IRRIGATION PARTS IRRIGATION PARTS IRRIGATION PARTS IRRIGATION PARTS IRRIGATION PARTS IRRIGATION PARTS IRRIGATION PARTS	113.12 53.87 316.31 197.38 273.38 135.57 82.95 393.98 481.06 35.61 34.23 228.66 157.37 731.88 42.11 10,428.80 64.22
Total :						13,770.50
137154	7/25/2024	10217 STAPLES ADVANTAGE	6004200555 6004200560	54534 54534	OFFICE SUPPLIES OFFICE SUPPLIES	311.26 34.79
Total :						346.05
137155	7/25/2024	10119 STEVEN SMITH LANDSCAPE INC	1752 1753 70324-2 70324-3 70324-4	54451 54406 54405 54451 54451	A 2 LANDSCAPE SERVICES A 3 LANDSCAPE SERVICES FY23/24 AREA 1 LANDSCAPE SER A 2 LANDSCAPE SERVICES A 2 LANDSCAPE SERVICES	21,413.45 13,047.55 2,988.80 1,401.20 560.48

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Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137155	7/25/2024	10119 10119 STEVEN SMITH LANDSCAPE INC	(Continued)			Total : 39,411.48
137156	7/25/2024	10572 SUNBELT RENTALS INC	154820384-0001	54418	EQUIPMENT RENTAL	827.15
			155949008-0001	54418	EQUIPMENT RENTAL	413.58
					Total :	1,240.73
137157	7/25/2024	10250 THE EAST COUNTY	00143532		PUBLIC NOTICE CSA 69 BOUNDAR	126.00
			00143842		NOTICE OF PUBLIC HEARING - FP:	154.00
			143220		LEGAL POSTING - PUBLIC NOTICE	2,145.50
					Total :	2,425.50
137158	7/25/2024	10515 THE SAN DIEGO UNION - TRIBUNE	0000593036		NOP - DEIR AND SCOPING MEETIN	1,312.42
					Total :	1,312.42
137159	7/25/2024	14354 TRILOGY MEDWASTE WEST, LLC	1580791	54453	BIOMEDICAL WASTE DISPOSAL	284.28
			1580792	54453	BIOMEDICAL WASTE DISPOSAL	284.32
					Total :	568.60
137160	7/25/2024	15022 UNITED HEALTHCARE	ACID 584		REFUND - AMBULANCE BILLING	887.72
					Total :	887.72
137161	7/25/2024	15022 UNITED HEALTHCARE	ACID 1027		REFUND - AMBULANCE BILLING	610.00
					Total :	610.00
137162	7/25/2024	15330 WATSON, DEBRA	ACID 5505		REFUND - AMBULANCE BILLING	40.00
					Total :	40.00
137163	7/25/2024	10136 WEST COAST ARBORISTS INC	216309	54456	URBAN FORESTRY MANAGEMENT	1,455.60
					Total :	1,455.60
137164	7/25/2024	10537 WETMORE'S	06P88174	54457	VEHICLE REPAIR PART	105.22
					Total :	105.22
137165	7/25/2024	10331 WHITE CAP LP	50026758355	54537	TOOLS, MATERIALS & SUPPLIES	466.73
					Total :	466.73
75 Vouchers for bank code : ubgen						Bank total : 2,048,504.13

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Voucher List
CITY OF SANTEE

Bank code : ubqen

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
75 Vouchers in this report						Total vouchers : 2,048,504.13

Prepared by: Jucb
Date: 7.24.24
Approved by: [Signature]
Date: 7/25/24

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07/25/2024 12:04:15PM

Voucher List
CITY OF SANTEE

Bank code : ubgen


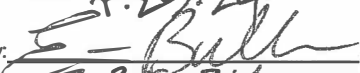
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137166	7/25/2024	12903 AMERICAN FIDELITY ASSURANCE CO	2353912A		FLEXIBLE SPENDING ACCOUNT	3,064.37
					Total :	3,064.37
137167	7/25/2024	14452 MEDICAL AIR SERVICES ASSC	1880274		MEDICAL AIR TRANSPORT SVCS	193.00
					Total :	193.00
137168	7/25/2024	14458 METROPOLITAN LIFE INSURANCE	81863286		VOLUNTARY LEGAL	336.00
					Total :	336.00
137169	7/25/2024	10784 NATIONAL UNION FIRE INSURANCE	July 2024		VOLUNTARY AD&D	35.05
					Total :	35.05
137170	7/25/2024	10335 SAN DIEGO FIREFIGHTERS FEDERAL	July 2024		LONG TERM DISABILITY-SFFA	1,357.00
					Total :	1,357.00
137171	7/25/2024	10424 SANTEE FIREFIGHTERS	PPE 7/17/24		DUES/PEC/BENEVOLENT/BC EXP	4,717.04
					Total :	4,717.04
137172	7/25/2024	10776 STATE OF CALIFORNIA	PPE 7/17/24		WITHHOLDING ORDER	449.53
					Total :	449.53
137173	7/25/2024	10776 STATE OF CALIFORNIA	PPE 7/17/24		WITHHOLDING ORDER	260.30
					Total :	260.30
137174	7/25/2024	14467 TEXAS LIFE INSURANCE COMPANY	SM0F0U20240613001		VOLUNTARY INS RIDERS	499.35
					Total :	499.35
137175	7/25/2024	10001 US BANK	PPE 7/17/24		PARS RETIREMENT	2,197.18
					Total :	2,197.18
137176	7/25/2024	14600 WASHINGTON STATE SUPPORT	PPE 7/17/24		WITHHOLDING ORDER	751.84
					Total :	751.84
11 Vouchers for bank code : ubgen						Bank total : 13,860.66
11 Vouchers in this report						Total vouchers : 13,860.66

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07/25/2024 12:04:15PM

Voucher List
CITY OF SANTEE

Bank code : ubqen

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
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Prepared by: 
Date: 7-29-24
Approved by: 
Date: 7-25-24

PyBatch
07/23/2024 1:36:20PM

Payroll Processing Report
CITY OF SANTEE
7/4/2024 to 7/17/2024-2 Cycle b

EARNINGS SECTION				DEDUCTIONS SECTION			LEAVE SECTION						
Type	Hours/units	Rate	Amount	Src	Plan	Base Wages	Deduction	Benefit/Cont	LvPlan	Accrued	Taken	Banked	Lost
					rhsa2%	217,178.01		4,343.57					
					rhsabc	40,663.43	813.27						
					roth	74,246.67	8,532.84						
					sb-1		85.56						
					sb-3		75.40						
					sffa		3,562.24						
					sffapc		1,015.22						
					st1cs3	91,461.07	2,743.83	-2,743.83					
					st2cs3	15,594.88	467.85	-467.85					
					texlif		249.64						
					vaccpr		574.45						
					vaccpt		204.75						
					vcanpr		318.41						
					vcanpt		90.25						
					vgcipt		88.70						
					vghipr		15.56						
					vision	13,533.08	533.80						
					voladd		17.50						
					voldis		218.13						
					vollif		183.29						
					vollpb			-183.29					
Grand Totals	16,743.41		819,287.76				316,146.98	93,784.41					

Gross:	819,287.76
Net:	503,140.78

<< No Errors / 17 Warnings >>

Handwritten notes:
 HA 7/23/24
 EB 7/23/24
 PPE 7/17/24
 Paydate 7/25/24

vchlist
07/25/2024 3:34:23PM

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
139224	7/25/2024	10429 CALPERS	17590407		UNFUNDED LIABILITY MISC PLAN 1	1,735,216.00
					Total :	1,735,216.00
139324	7/25/2024	10429 CALPERS	17590417		UNFUNDED LIABILITY SAFETY PLA	2,681,202.00
					Total :	2,681,202.00
2203424	7/25/2024	10429 CALPERS	17590427		UNFUNDED LIABILITY SAFETY PLA	4,772.00
					Total :	4,772.00
2203524	7/25/2024	10429 CALPERS	17590437		UNFUNDED LIABILITY MISC PLAN 2	7,648.00
					Total :	7,648.00
2563024	7/25/2024	10429 CALPERS	17590447		UNFUNDED LIABILITY SAFETY PLA	17,233.00
					Total :	17,233.00
2695524	7/25/2024	10429 CALPERS	17590458		UNFUNDED LIABILITY MISC PLAN 2	9,437.00
					Total :	9,437.00
6 Vouchers for bank code : ubgen						Bank total : 4,455,508.00
6 Vouchers in this report						Total vouchers : 4,455,508.00

Prepared by: Jucik
Date: 7.26.24
Approved by: [Signature]
Date: 7-30-24

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07/30/2024 9:53:44AM

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
6479974	7/26/2024	14705 RHS MISSIONSQUARE	PPE 07/17/24		RETIREE HSA	5,156.84
					Total :	5,156.84
6863017	7/26/2024	14704 457 MISSIONSQUARE	PPE 7/17/24		ICMA - 457	70,761.36
					Total :	70,761.36
2 Vouchers for bank code : ubgen						Bank total : 75,918.20
2 Vouchers in this report						Total vouchers : 75,918.20

Prepared by: J. Smith
 Date: 7-30-24
 Approved by: E. Smith
 Date: 7-30-24

vchlist
07/30/2024 9:59:41AM

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
7244	7/30/2024	10353 PERS	07 24 4		RETIREMENT PAYMENT	155,698.72
Total :						155,698.72
1 Vouchers for bank code : ubgen						Bank total : 155,698.72
1 Vouchers in this report						Total vouchers : 155,698.72

Prepared by: Jueh
Date: 7-30-24
Approved by: E. Balk
Date: 7-30-24

vchlist
07/31/2024 10:18:12AM

Voucher List
CITY OF SANTEE

Bank code : ubqen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137177	7/31/2024	10412 AT&T	301053963; AUG24		MAST PARK	149.80
					Total :	149.80
137178	7/31/2024	10032 CINTAS CORPORATION 694	4198281115 4198352715	54844 54844	MISC SHOP RENTALS STATION SUPPLIES	72.31 52.01
					Total :	124.32
137179	7/31/2024	10333 COX COMMUNICATIONS	063453006; JUL24 064114701; JUL24 112256001; JUL24		9534 VIA ZAPADOR 8115 ARLETTE ST 9130 CARLTON OAKS DR	97.37 195.23 96.47
					Total :	389.07
137180	7/31/2024	14926 EAGLES POINT SECURITY INC	21418	54799	SANTEE SALUTES SECURITY	1,605.00
					Total :	1,605.00
137181	7/31/2024	15130 FORTUNATE SON - TRIBUTE BAND	240722-1	54882	SUMMER CONCERT ENTERTAINME	2,600.00
					Total :	2,600.00
137182	7/31/2024	10070 HAWTHORNE CAT MACHINERY	22344701	54802	EQUIPMENT RENTAL	1,489.95
					Total :	1,489.95
137183	7/31/2024	10204 LIFE ASSIST INC	1452042 1452155 1452265	54807 54807 54807	EMS SUPPLIES EMS SUPPLIES EMS SUPPLIES	351.00 5,852.57 2,176.92
					Total :	8,380.49
137184	7/31/2024	15334 NATIONAL TAXOR	5335		BUSINESS LICENSE REFUND	108.00
					Total :	108.00
137185	7/31/2024	10308 O'REILLY AUTO PARTS	2968-228334 2968-229092	54864 54864	VEHICLE REPAIR PARTS VEHICLE SUPPLIES	48.27 15.47
					Total :	63.74
137186	7/31/2024	10521 PNC EQUIPMENT FINANCE LLC	1999328		2023 PIERCE PUMPER PYMT #2	145,825.71
					Total :	145,825.71
137187	7/31/2024	10259 ROBERT HALF	63855587		TEMP SVCS - OFFICE AIDE	581.40

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Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137187	7/31/2024	10259	10259 ROBERT HALF		(Continued)	Total : 581.40
137188	7/31/2024	10407	SAN DIEGO GAS & ELECTRIC		34223805628; JUL24 43940205509; JUL24 79900685777; JUL24 85097421694; JUL24	ROW / MEDIANS (GAS) 250.73 LMD 1,552.84 BALLFIELDS; FACILITIES; PARKS 23,631.54 CITY HALL GROUP BILL 12,544.80 Total : 37,979.91
137189	7/31/2024	13061	SAN DIEGO HUMANE SOCIETY &	JUL-24	54959	ANIMAL CONTROL SERVICES 38,674.00 Total : 38,674.00
137190	7/31/2024	10110	SECTRAN SECURITY INC	24070596	54924	FY 24/25 ARMORED CAR TRANSPC 171.42 Total : 171.42
137191	7/31/2024	14797	SEDANO FORD OF LM INC	20490746	54895	VEHICLE REPAIR PART 32.55 Total : 32.55
137192	7/31/2024	12223	SITEONE LANDSCAPE SUPPLY LLC	143057916-001 143057916-002 143823711-001 143938857-001 143983752-001	54925 54925 54925 54925 54925	IRRIGATION PARTS 375.83 IRRIGATION PARTS 3,773.81 IRRIGATION PARTS 56.04 IRRIGATION PARTS 111.74 IRRIGATION PARTS 264.80 Total : 4,582.22
137193	7/31/2024	10217	STAPLES ADVANTAGE	6006365560 6006365561 6006365563	54870 54897 54897	OFFICE SUPPLIES - P&B, E 148.74 OFFICE SUPPLIES 72.72 OFFICE SUPPLIES 131.33 Total : 352.79
137194	7/31/2024	10250	THE EAST COUNTY	00143978		CLERK OFFICE PUBLICATION 581.00 Total : 581.00
137195	7/31/2024	10467	THE EPOCH TIMES IN SAN DIEGO	SD056202407		NOTICE OF ELECTION PUBLICATIO 220.00 Total : 220.00
137196	7/31/2024	12480	UNITED SITE SERVICES	114-13888249 114-13888422	54960 54960	RENTAL SERVICES 774.02 RENTAL SERVICES 1,558.58

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07/31/2024 10:18:12AM

Voucher List
CITY OF SANTEE

Bank code : ubqen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137196	7/31/2024	12480 12480 UNITED SITE SERVICES	(Continued)			Total : 2,332.60
137197	7/31/2024	10325 VALLEY POWER SYSTEM INC	R33880	54902	VEHICLE REPAIR SUPPLIES	975.93
						Total : 975.93
137198	7/31/2024	10136 WEST COAST ARBORISTS INC	216501	54816	URBAN FORESTRY MANAGEMENT	2,533.50
			216939	54816	URBAN FORESTRY MANAGEMENT	12,616.15
						Total : 15,149.65
22 Vouchers for bank code : ubqen						Bank total : 262,369.55
22 Vouchers in this report						Total vouchers : 262,369.55

Prepared by: Juch
 Date: 7.31.24
 Approved by: [Signature]
 Date: 7/31/24

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07/31/2024 4:08:03PM

Voucher List
CITY OF SANTEE

Bank code : ubqen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137199	7/31/2024	14954 ADVANCED ELECTRICAL INNOVATION	280	54510	ELECTRICAL REPAIRS & MAINT	6,369.38
			281-R	54510	ELECTRICAL REPAIRS & MAINT	7,429.94
			282	54510	ELECTRICAL REPAIRS & MAINT	1,930.94
					Total :	15,730.26
137200	7/31/2024	13456 AGRICULTURAL PEST CONTROL	754534	54606	PEST CONTROL SERVICES (8-MO)	135.25
			754962	54606	PEST CONTROL SERVICES	135.25
					Total :	270.50
137201	7/31/2024	10478 CALIFORNIA DEPARTMENT OF	903730		USE TAX JAN-MAR 24 PENALTY	84.25
			USE TAX APR-JUN 2024		USE TAX APRIL - JUNE 2024	815.00
					Total :	899.25
137202	7/31/2024	12665 CARROLL BUSINESS SUPPLY	998349-0		OFFICE SUPPLIES	135.71
					Total :	135.71
137203	7/31/2024	15270 COMPASS ROSE GIS	1463		GIS CONSULTING SERVICES	420.00
					Total :	420.00
137204	7/31/2024	10040 COUNTYWIDE MECHANICAL SYSTEMS	67047	54360	PLUMBING REPAIRS & RELATED M	461.76
			67364	54360	PLUMBING REPAIRS & RELATED M	23,666.00
					Total :	24,127.76
137205	7/31/2024	14557 DENISE ILESCAS	06202024		TUITION REIMBURSEMENT	1,528.00
					Total :	1,528.00
137206	7/31/2024	10065 GLOBAL POWER GROUP INC	96806	54414	GENERATOR MAINT & REPAIRS	436.24
					Total :	436.24
137207	7/31/2024	11875 HALL, RONN	05212024		EMPLOYEE REIMBURSEMENT	105.89
					Total :	105.89
137208	7/31/2024	10490 HARRIS & ASSOCIATES INC	63452	54461	COMPREHENSIVE DEV IMPACT FE	2,007.50
					Total :	2,007.50
137209	7/31/2024	13225 HERC RENTALS	34591545-001	54746	DUMP TRUCK RENTAL	6,665.96
			34591545-002	54746	DUMP TRUCK RENTAL	5,929.51

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07/31/2024 4:08:03PM

Voucher List
CITY OF SANTEE

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
Bank code : ubqen						
137209	7/31/2024	13225 13225 HERC RENTALS	(Continued)			Total : 12,595.47
137210	7/31/2024	10997 LAKESIDE FIRE PROTECTION	732024-1	54654	EMT PERSONNEL REIMBURSEMENT	1,647.71
			732024-2	54654	EMT PERSONNEL REIMBURSEMENT	5,776.90
					Total :	7,424.61
137211	7/31/2024	15137 MDG ASSOCIATES INC	18667	54686	CDBG PROGRAM ADMINISTRATIO	1,327.50
					Total :	1,327.50
137212	7/31/2024	10538 MEALS ON WHEELS	4-23-24	54494	CDBG SUBRECIPIENT	1,383.25
					Total :	1,383.25
137213	7/31/2024	14759 MSC INDUSTRIAL SUPPLY CO.	84168498	54689	COLD PATCH	2,928.65
					Total :	2,928.65
137214	7/31/2024	14470 MW STEELE GROUP INC	2200-23	53741	SANTEE ART AND ENTERTAINMEN	4,650.00
			2200HAP-14	53741	HAP- HOUSING ACCELERATION PF	9,923.75
			2200SGIP-14	53741	SGIP - SMART GROWTH INCENTIV	11,000.00
					Total :	25,573.75
137215	7/31/2024	10442 PAYCO SPECIALTIES	1768-06-2024	54669	STREET STRIPING MAINTENANCE	42,438.17
					Total :	42,438.17
137216	7/31/2024	10150 PROBUILD	04-0376798	54677	BUILDING MATERIALS & SUPPLIES	483.99
			04-0377072	54677	BUILDING MATERIALS & SUPPLIES	581.30
			04-0377075	54677	BUILDING MATERIALS & SUPPLIES	1,061.88
					Total :	2,127.17
137217	7/31/2024	10101 PROFESSIONAL MEDICAL SUPPLY	20335	54443	OYYGEN CYLINDER RENTAL	513.19
			20545	54443	OXYGEN CYLINDER RENTAL	108.00
					Total :	621.19
137218	7/31/2024	12062 PURETEC INDUSTRIAL WATER	2182916		DEIONIZED WATER SERVICE	158.40
					Total :	158.40
137219	7/31/2024	15191 QUALITY CONSTRUCTION &	CIP 2024-11 RR		RETENTION RELEASE	26,176.30
					Total :	26,176.30

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Voucher List
CITY OF SANTEE

Bank code : ubqen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137220	7/31/2024	10095 RASA	5811	54512	MAP CHECK - TA DEVELOPMENT	1,050.00
Total :						1,050.00
137221	7/31/2024	10259 ROBERT HALF	63664423		TEMP SVCS - OFFICE AIDE	444.60
Total :						444.60
137222	7/31/2024	10606 SD COUNTY SHERIFF'S DEPT	SHERIFF JUNE 2024		LAW ENFORCEMENT JUNE 2024	1,411,178.56
Total :						1,411,178.56
137223	7/31/2024	10212 SANTEE SCHOOL DISTRICT	9567	54480	TEEN CENTER TRANSPORTATION	724.90
			9573	54480	TEEN CENTER BUS	68.28
Total :						793.18
137224	7/31/2024	10768 SANTEE SCHOOL DISTRICT	9569	54394	CHET HARRITT FIELD LIGHTS	361.80
Total :						361.80
137225	7/31/2024	14038 SINGH GROUP INC	42722	54459	DEAD ANIMAL REMOVAL SERVICE	1,751.28
			42723	54459	DEAD ANIMAL REMOVAL SERVICE	1,751.28
			42724	54459	DEAD ANIMAL REMOVAL SERVICE	1,751.28
			42755	54459	DEAD ANIMAL REMOVAL SERVICE	1,751.28
Total :						7,005.12
137226	7/31/2024	10213 SOUTH BAY FOUNDRY INC	0237347	54752	MEMORIAL BENCHES	2,586.00
Total :						2,586.00
137227	7/31/2024	10837 SOUTHWEST TRAFFIC SIGNAL	83529	54465	USA MARKOUTS	179.40
			83530	54465	CONFLICT MONITOR TESTING	4,446.29
			83531	54465	WALKER TRAILS SIGNS	1,692.66
			83532	54465	TRAFFIC SIGNAL SERVICE CALLS	7,424.82
			83533	54447	DIG ALERTS	287.50
			83534	54447	TRAFFIC SIGNAL - EXTRA WORK Z	339.46
			83535	54447	TRAFFIC SIGNAL - EXTRA WORK Z	160.00
			83536	54447	TRAFFIC SIGNAL - EXTRA WORK Z	1,373.20
			83537	54447	CLOCK TOWER LIGHT UPGRADE	1,120.00
			83539	54447	TRAFFIC SIGNAL - EXTRA WORK Z	420.00
			83540	54447	KNOCKDOWN AT MAGNOLIA & SAI	940.70
Total :						18,384.03

vchlist
07/31/2024 4:08:03PM

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137228	7/31/2024	11056 STANDARD ELECTRONICS	1474	54647	FIRE ALARM & SPRINKLER MONIT	290.00
			1540	54647	FIRE ALARM & SPRINKLER MONIT	908.24
					Total :	1,198.24
137229	7/31/2024	10027 STATE OF CALIFORNIA	732964		FINGERPRINTING COSTS	96.00
			746605		FINGERPRINTING COSTS	96.00
					Total :	192.00
137230	7/31/2024	10119 STEVEN SMITH LANDSCAPE INC	1204	54406	A 3 LANDSCAPE SERVICES	420.32
			1292	54406	A 3 LANDSCAPE SERVICES	420.32
			1751	54405	A 1 LANDSCAPE SERVICES	57,843.51
			1756	54406	A 3 LANDSCAPE SERVICES	420.32
			70324-1	54451	A 2 LANDSCAPE SERVICES	1,740.72
		Total :	60,845.19			
137231	7/31/2024	11112 ULINE	178483209	54757	TCCP WEST BLEACHERS	2,362.90
			179185532	54757	TRASH CANS LINERS	584.24
					Total :	2,947.14
137232	7/31/2024	10133 UNDERGROUND SERVICE ALERT	23-2426362	54481	DIG ALERT SERVICES - STATE FEE	57.68
			620240703	54481	DIG ALERT - MONTHLY TICKETS	113.25
					Total :	170.93
137233	7/31/2024	14097 VOICES FOR CHILDREN	4-2024	54514	CDBG SUBRECIPIENT	1,392.80
		Total :	1,392.80			
137234	7/31/2024	12030 WHITE, PAM	05212024		EMPLOYEE REIMBURSEMENT	18.76
						Total :

36 Vouchers for bank code : ubgen

Bank total : 1,676,983.92

36 Vouchers in this report

Total vouchers : 1,676,983.92

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07/31/2024 4:08:03PM

Voucher List
CITY OF SANTEE

Bank code : ubgen

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
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Prepared by: J. Smith
Date: 7.31.24
Approved by: [Signature]
Date: 8/1/24

PyBatch
07/30/2024 9:05:28AM

Payroll Processing Report
CITY OF SANTEE
8/1/2024 to 8/31/2024-1 Cycle m

EARNINGS SECTION					DEDUCTIONS SECTION			LEAVE SECTION					
Type	Hours/units	Rate	Amount	Src	Plan	Base Wages	Deduction	Benefit/Cont	LvPlan	Accrued	Taken	Banked	Lost
Grand Totals					Employees: 30								
reth			5,460.00		catax	5,460.00	46.00						
					fedtax	5,460.00	211.00						
Grand Totals	0.00		5,460.00				257.00	0.00					

Gross:	5,460.00
Net:	5,203.00

<< No Errors / No Warnings >>

KA 7/30/24

*PPE 8/31/24
paydate 8/1/24*

MEETING DATE August 14, 2024

ITEM TITLE APPROVAL OF THE EXPENDITURE OF \$107,826.55 FOR JUNE 2024
LEGAL SERVICES

DIRECTOR/DEPARTMENT Heather Jennings, Finance *HJ*

SUMMARY

Legal services invoices proposed for payment for the month of June 2024 total \$107,826.55 as follows:

1) General Retainer Services	\$ 17,114.45
2) Labor & Employment	3,080.00
3) Litigation & Claims	25,527.47
4) Special Projects - General Fund	51,660.08
5) Special Projects – Other Funds	3,834.95
6) Third-Party Reimbursable Projects	<u>6,609.60</u>
Total	<u>\$ 107,826.55</u>

FINANCIAL STATEMENT

Account Description: Legal Services

	<u>AMOUNT</u>	<u>BALANCE</u>
General Fund:		
Adopted Budget	\$ 811,300.00	
Revised Budget	906,300.00	
Prior Expenditures	(754,635.77)	
Current Request	(97,382.00)	\$ 54,282.23
Other Funds (excluding third-party reimbursable items):		
Adopted Budget	\$ 95,000.00	
Revised Budget	95,000.00	
Prior Expenditures	(60,422.13)	
Current Request	(3,834.95)	\$ 30,742.92

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION *MSB*

Approve the expenditure of \$107,826.55 for June 2024 legal services and reimbursable costs.

ATTACHMENTS

1. Legal Services Billing Summary June 2024
2. Legal Services Billing Recap FY 2023-24



**LEGAL SERVICES BILLING SUMMARY
JUNE 2024**

DESCRIPTION	CURRENT AMOUNT	INVOICE NUMBER	NOTES
Retainer 1001.00.1201.51020	\$ 17,114.45 <u>17,114.45</u>	1000300	
Labor & Employment: Labor & Employment 1001.00.1201.51020	<u>3,080.00</u> 3,080.00	1000265	
Litigation & Claims: Litigation & Claims Allan Family Trust Litigation Parcel 4 Litigation Schaeffer Receivership Sky Ranch Potential Homeowner/HOA Litigation Hope for the Homeless Lakeside Inc. 1001.00.1201.51020	2,833.90 12,349.62 1,179.45 1,197.45 19.55 7,947.50 <u>25,527.47</u>	1000266 1000290 1000275 1000291 1000277 1000292	
Special Projects (General Fund): Community Oriented Policing Annual Municipal Code Update CEQA Special Advice Water Quality General Elections Prop 218 Entertainment District Parcel 4 Hotel Housing Element Advanced Records Center Services for PRA Cannabis Development Impact Fee Study Special Training Surplus Land Act/Real Property Special Advice 1001.00.1201.51020	12,078.56 15,895.00 3,025.00 1,375.00 495.00 412.50 5,775.00 660.00 247.50 3,364.50 412.50 2,337.50 5,169.52 412.50 <u>51,660.08</u>	1000267 1000278 1000295 1000269 1000270 1000271 1000272 1000273 1000274 1000279 1000285 1000287 1000286 1000289	
Mobile Home Rent Control Commission Cuyamaca Street Right-of-Way Acquisition SLEMSA JPA	1,402.50 1,139.95 1,292.50 <u>3,834.95</u>	1000268 1000276 1000288	2901.04.4106.51020 cip71402.30.05 5505.00.1901.51020
MSCP Subarea Plan HomeFed Project Redevelopment of Carlton Oaks Golf Course Palisade Warehouse Extra Space Storage	1,917.60 612.00 3,427.20 530.40 122.40 <u>6,609.60</u>	1000293 1000294 1000296 1000299 1000298	spp1704a.10.05 spp1704a.10.05 cup1906a.10.05 dr23002a.10.05 cup2401a.10.05
Total	<u>\$ 107,826.55</u>		

**LEGAL SERVICES BILLING RECAP
FY 2023-24**

Attachment 2

<u>Category</u>	<u>Adopted Budget</u>	<u>Revised Budget</u>	<u>Previously Spent Year to Date</u>	<u>Available Balance</u>	<u>Current Request Mo./Yr.</u>	<u>Amount</u>
General Fund:						
General / Retainer	\$ 206,310.00	\$ 206,310.00	\$ 187,801.07	\$ 18,508.93	Jun-24	\$ 17,114.45
Labor & Employment	60,000.00	60,000.00	74,265.44	(14,265.44)	Jun-24	3,080.00
Litigation & Claims	50,000.00	75,000.00	125,103.37	(50,103.37)	Jun-24	25,527.47
Special Projects	494,990.00	564,990.00	367,465.89	197,524.11	Jun-24	51,660.08
Total	<u>\$ 811,300.00</u>	<u>\$ 906,300.00</u>	<u>\$ 754,635.77</u>	<u>\$ 151,664.23</u>		<u>\$ 97,382.00</u>
Other City Funds:						
MHFP Commission	\$ 10,000.00	\$ 10,000.00	\$ 5,835.63	\$ 4,164.37	Jun-24	\$ 1,402.50
Capital Projects	75,000.00	75,000.00	42,733.00	32,267.00	Jun-24	1,139.95
SLEMSA JPA	10,000.00	10,000.00	11,853.50	(1,853.50)	Jun-24	1,292.50
Total	<u>\$ 95,000.00</u>	<u>\$ 95,000.00</u>	<u>\$ 60,422.13</u>	<u>\$ 34,577.87</u>		<u>\$ 3,834.95</u>
Third-Party Reimbursable:						
Total			<u>\$ 153,331.80</u>			<u>\$ 6,609.60</u>

Total Previously Spent to Date FY 2023-24	
General Fund	\$ 754,635.77
Other City Funds	60,422.13
Applicant Deposits or Grants	153,331.80
Total	<u>\$ 968,389.70</u>

Total Proposed for Payment	
General Fund	\$ 97,382.00
Other City Funds	3,834.95
Applicant Deposits or Grants	6,609.60
Total	<u>\$ 107,826.55</u>

MEETING DATE August 14, 2024

ITEM TITLE AUTHORIZE THE DECLARATION OF VEHICLE #167, A 2014 FORD F150, AS SURPLUS PROPERTY TO BE DISPOSED OF AT A PUBLIC AUCTION.

DIRECTOR/DEPARTMENT Justin Matsushita, Fire Chief 

SUMMARY

Vehicle #167 (V167) is a 2014 Ford F-150 4x4. V167 has exceeded its useful life at 10 years and does not meet modern safety standards. V167 was replaced by V221, a 2023 Ford F-150 4x2 per the City's signed Master Equity Lease Agreement with Enterprise Fleet Management, Inc. for the phased replacement of the City's Light Duty Fleet per Sourcwell Contract #060618-EFM. Staff recommends the City Council declare V167 as surplus property to be disposed of at a public auction.

Santee Purchasing Ordinance SMC 3.32.020(B)(3) requires City Council Approval for all surplus items with an estimated current market value of more than \$10,000. It is estimated that V167 will sell for more than \$10,000 per Kelly Blue Book fair purchase price.

FINANCIAL STATEMENT 

Funds from the auction proceeds will be added to the Vehicle Acquisition Fund.

CITY ATTORNEY REVIEW N/A • Completed

RECOMMENDATION 

1. Authorizing the declaration of V167 as surplus property; and
2. Authorizing the surplus property to be disposed of at a public auction; and
3. Authorizing the City Manager to execute all necessary documents.

ATTACHMENT

None

MEETING DATE August 14, 2024

ITEM TITLE REJECTION OF CLAIM AGAINST THE CITY BY PHILIP LONDO AND ACCEPTANCE OF CLAIM AGAINST THE CITY BY DARREL TIMAN

DIRECTOR/DEPARTMENT Rida Freeman, Human Resources 

SUMMARY

A claim was filed against the City of Santee by Philip Londo on April 19, 2024, for alleged sewer line damage on his property at 9428 Terrywood Road from tree roots of city-planted trees. Mr. Londo alleges that the City tree's roots "damaged" his sewer line.

Mr. Londo requested reimbursement from the City in the amount of \$5,800 to represent his plumbing costs and fund recovery from three days of lost wages while managing the repair.

The City's claims administrator (George Hills) reviewed and researched this claim and advised that no City liability exists, with the assistance of City of Santee Public Services. Per Sam Rensberry, the primary reason for the denial is that Mr. Londo's sewer line failed first, and the tree roots sought moisture and moved to that area. The tree roots did not cause the sewer line to fail. Staff recommends that the City Council reject this claim.

A claim was filed against the City of Santee by Darrel Timan on May 29, 2024. City of Santee public works employees were mowing the easement to the rear of Mr. Timan's property at 11015 Hillcreek Road on May 20, 2024. The swimming pool's water return line was struck by accident and it broke. An attempted repair was immediately made by City staff but was not sufficient due to needing access to the pool property in the backyard. City staff notified Risk Management immediately that the incident occurred and advised that the City was responsible for the accidental damage.

Mr. Timan submitted a payment receipt and invoice from Trident Pool Repair Inc. totaling \$800.00.

The City's claims administrator (George Hills) reviewed and researched this claim and advised that the City is liable for the damage and repair costs. Staff recommends that the City Council accept this claim.

Claim documents are on file in the Office of the City Clerk for Council reference.

FINANCIAL STATEMENT 

There is no financial impact to the City by rejection of a claim (Londo). The cost to the City for one claim, if accepted by the City Council, is \$800.00 (Timan).

CITY ATTORNEY REVIEW N/A • Completed

RECOMMENDATION 

Take action on claim per Government Code Section 913
Deny Claim (Londo)
Accept claim (Timan)

ATTACHMENT

None.



MEETING DATE August 14, 2024

ITEM TITLE RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, AUTHORIZING THE PURCHASE OF A FIRST-IN ALERTING SMART STATION SYSTEM FOR A TEMPORARY FIRE STATION AT THE CITY OF SANTEE OPERATIONS FACILITY, PER SOURCEWELL CONTRACT NO. 042021-WNT

DIRECTOR/DEPARTMENT Justin Matsushita, Fire

JH for JM

SUMMARY

This item requests City Council authorization to purchase and install a First-In Alerting Smart Station System from Westnet, Inc. for a temporary Santee Fire Station at the Operations Facility located at 9534 Via Zapador. This purchase is necessary to outfit the new temporary fire station with an alerting system meeting current fire service standards to include a combination of sound and light to alert fire personnel of an emergency response.

Santee Municipal Code (SMC) Section 3.24.130(A) authorizes the City to utilize cooperative purchasing plans or programs as determined by the purchasing agent to be in the City's best interest. On March 2, 2021, Sourcewell, the State of Minnesota local government agency and service cooperative, of which the city is a member, issued RFP #042021 for the procurement of Public Safety Communications Technology and Hardware Solutions, including communications technology and hardware designed primarily intended for use by law enforcement, fire/rescue, EMS, and emergency management agencies and personnel. Based on evaluation criteria including pricing, breadth and quality of products, customer support and ability to meet fire service standards, Westnet, was awarded Contract #042021-WNT for an initial agreement June 28, 2021 through June 23, 2025 with the option of a one (1) one-year extension.

Santee's Purchasing Ordinance 3.24.180(A4) requires City Council approval of all purchases exceeding \$50,000 in any fiscal year. Staff recommends utilizing Sourcewell Contract No. #042021-WNT with Westnet, Inc. to purchase and install a First-In Alerting Smart Station System and necessary accessories for an amount not to exceed \$61,893.31.

FINANCIAL STATEMENT *JK*

This item is included in the Fixture, Furniture, and Equipment (FF&E) portion of the adopted budget for the Temporary Fire Station project included in the FY 2024-2028 Capital Improvement Program (CIP 2024-36A), totaling \$1,567,000. The total anticipated budget necessary for the First-In Alerting Smart Station System is \$61,893.31.

CITY ATTORNEY REVIEW N/A • Completed

RECOMMENDATION *MAB*

Adopt the Resolution:

1. Authorizing the purchase and installation of a First-In Alerting Smart Station System for a temporary fire station, located at the City of Santee Operations Facility, from Westnet, Inc. per Sourcewell Contract No. 042021-WNT for an amount not to exceed \$61,893.31; and
2. Authorizing the City Manager to execute all necessary documents.

ATTACHMENT

Resolution



RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA,
AUTHORIZING THE PURCHASE AND INSTALLATION OF A FIRST-IN ALERTING
SMART STATION SYSTEM FOR A TEMPORARY FIRE STATION AT CITY OF
SANTEE OPERATIONS FACILITY FROM WESTNET, INC.
PER SOURCEWELL CONTRACT NO. 042021-WNT**

WHEREAS, the City of Santee is constructing a temporary fire station at the City of Santee Operations Facility located at 9534 Via Zapador that will require an alerting system to perform its mission of protecting life, property and the environment; and

WHEREAS, staff has identified all necessary equipment including programmable dorm remotes, speaker and light satellites and related accessories; and

WHEREAS, Santee Municipal code Section 3.24.140(A) authorizes the City to join with other public jurisdictions in cooperative purchasing plans or programs as determined by the purchasing agent to be in the City's best interest; and

WHEREAS, On March 2, 2021, Sourcewell, the State of Minnesota local government agency and service cooperative, issued RFP #042021 for the procurement of Public Safety Communications Technology and Hardware Solutions, including communications technology and hardware designed primarily intended for use by law enforcement, fire/rescue, EMS, and emergency management agencies and personnel; and

WHEREAS, the City is currently a member of Sourcewell; and

WHEREAS, based on evaluation criteria including pricing, breadth and quality of products offered, customer support and ability to meet current fire service standards, Westnet, Inc. was awarded Contract 042021-WNT for an initial four-year term of June 28, 2021 through June 23, 2025 with option of one (1) year-year extension; and

WHEREAS, Staff recommends utilizing Sourcewell Contract No. 042021-WNT to purchase and install a First-In Alerting Smart Station System and necessary accessories for an amount not to exceed \$61,893.31; and

WHEREAS, Santee Municipal code Section 3.24.180(A4) requires City Council approval of all contracts exceeding \$50,000 in any single fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Santee, California, that the City Council hereby:

1. Finds purchasing from Westnet, Inc. per utilization of the Sourcewell Contract No. 42021-WNT, for the purchase and installation of a First-In Alerting Smart Station System for the temporary fire station located at the City of Santee Operations Facility, is in the City's best interest, and authorizes such purchasing in the amount not to exceed \$61,893.31; and
2. Authorizes the City Manager to execute all necessary documents.

RESOLUTION NO. _____

ADOPTED by the City Council of the City of Santee, California, at a Regular Meeting thereof held this 14th day of August 2024, by the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

APPROVED:

JOHN W. MINTO, MAYOR

ATTEST:

JAMES JEFFRIES, ASSISTANT CITY CLERK

MEETING DATE August 14, 2024

ITEM TITLE RESOLUTION AMENDING LEGISLATIVE POLICY MEMORANDUM 2023-01 FOR THE DISPLAY OF CITY BANNERS AT SPECIFIED LOCATIONS WITHIN THE CITY OF SANTEE

DIRECTOR/DEPARTMENT Marlene Best, City Manager

SUMMARY

The City of Santee adopted the legislative policy memorandum (LPM) 2023-01 for the display of City banners at specified locations within the City of Santee on January 11, 2023.

The locations covered under the current LPM include the banners over Mission Gorge Road, at the street corner of Magnolia Avenue and Prospect Avenue, at the street corner of Mast Boulevard and West Hills Parkway, at the Cuyamaca Foot Bridge, and on light poles along Mission Gorge Road, Town Center Parkway, Cuyamaca Street, Mast Boulevard, and City Parks. The city desires to amend the LPM to include two more city locations, which are at the street corners of Fanita Parkway and Carlton Oaks Drive and Mission Gorge Road and Cottonwood Avenue.

FINANCIAL STATEMENT

There is no fiscal impact with this action.

CITY ATTORNEY REVIEW N/A • Completed

RECOMMENDATION

Adopt the resolution amending LPM 2023-01 for display of City banners at specified locations within the City of Santee with two new locations.

ATTACHMENT

Resolution

Amended LPM 2023-01 for display of City banners at two new specified locations within the City of Santee (attached as Exhibit A to the Resolution).

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA,
AMENDING LEGISLATIVE POLICY MEMORANDUM 2023-01 FOR THE DISPLAY
OF CITY BANNERS AT SPECIFIED LOCATIONS WITHIN THE CITY OF SANTEE**

WHEREAS, the City has historically displayed banners at various locations throughout the City to advertise special events, recreation programs, and other sentiments of the City; and

WHEREAS, City banners are intended to promote events, activities, and programs of civic importance, longstanding partnerships and history, and community value; and

WHEREAS, City banners, and banner locations, are not intended to serve as a forum for free expression by the public; and

WHEREAS, on January 11, 2023, the City adopted Legislative Policy Memorandum 2023-01 (“LPM 2023-01”), formally establishing guidelines for the City’s display of banners at specified locations and to provide guidance on authorization, content, design, approvals, standards, and specifications for banners; and

WHEREAS, under Legislative Policy Memorandum 2023-01, the City Manager or designee is able to authorize the City’s display of banners that (1) promote City events, activities, or programs, or that (2) promote events, activities, or programs hosted by non-profit organizations or other government entities that have longstanding ties to the City when those events or programs (a) take place within the City or largely benefit City residents, and (b) reflect a matter of civic importance or community value; and

WHEREAS, locations of banners include those banners over Mission Gorge Road, at the street corner of Magnolia Avenue and Prospect Avenue, at the street corner of Mast Boulevard and West Hills Parkway, at the Cuyamaca Foot Bridge, and on light poles along Mission Gorge Road, Town Center Parkway, Cuyamaca Street, Mast Boulevard, and City Parks; and

WHEREAS, the City desires to amend LPM 2023-01 to include two additional locations for City banners, the street corners of Fanita Parkway and Carlton Oaks Drive and Mission Gorge Road and Cottonwood Avenue.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Santee, California, that Legislative Policy Memorandum 2023-01 is hereby amended to read as shown in Exhibit A, attached hereto and incorporated herein by reference.

RESOLUTION NO. _____

ADOPTED by the City Council of Santee, California, at a Regular Meeting held this 14th day of August 2024, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED:

JOHN W. MINTO, MAYOR

ATTEST:

JAMES JEFFRIES, ASSISTANT CITY CLERK

Attachment: Exhibit A – Amended LPM 2023-01

LEGISLATIVE POLICY MEMORANDUM

NUMBER: LPM 2023-01

DATE: Adopted - January 11, 2023 | Amended August 14, 2024

REVIEWED BY: Marlene Best, City Manager

REVIEWED BY: Shawn Hagerty, City Attorney

SUBJECT: Display of City Banners at Specified Locations within the City of Santee

PURPOSE

To establish guidelines for the City of Santee’s (“City”) display of banners at the following locations within the City: (1) over Mission Gorge Road attached to existing cables; (2) at the street corner of Magnolia Avenue and Prospect Avenue attached to the existing City-owned metal and wooden frame; (3) at the street corner of Mast Boulevard and West Hills Parkway attached to the existing City-owned metal and wooden frame; (4) at the Cuyamaca Foot Bridge attached to the concrete portion of bridge; (5) on Mission Gorge Road, Town Center Parkway, Cuyamaca Street, Mast Boulevard, and City Parks attached to existing pole brackets on light poles; (6) at the street corner of Fanita Parkway and Carlton Oaks Drive; (7) at the street corner of Mission Gorge Road and Cottonwood Avenue (together, “City Banner Locations”). The City Banner Locations are more particularly depicted in Attachment A to this Policy.

BACKGROUND

The City has displayed banners at the City Banner Locations, many of which are accessible only to the City. Installation has been performed by contracted installers and/or City staff. Banners at City Banner Locations have been used to advertise City special events, recreation programs, and other sentiments of the City. The City Banner Locations are prominent and easily attributed as exclusively City locations used to express City sentiments due to past practices, height, equipment, and /or logistics involved in installation.

POLICY STATEMENT

It is the Policy of the City that banners in City Banner Locations shall be created and exhibited in conformance with the requirements and procedures set forth in this Policy. City banners and City Banner Locations are not intended to serve as forums for free expression by the public. The banners set forth in this Policy may be displayed by the City

at City Banner Locations as an expression of the City's official sentiments. Only the City itself may use City Banner Locations. The criteria for particular types of banners provided for herein have been selected by City Council because they promote events, activities, and programs of civic importance, longstanding partnerships and history, and community value.

The City Manager or designee is responsible for proper execution of this Policy.

Authorized Banners and Banner Specifications:

1. Authorized Banners. The City Manager or designee may, in their sole discretion, authorize the City to display the following types of banners at the City Banner Locations:
 - a. Banners promoting City events, activities, or programs.
 - b. Banners promoting events, activities, or programs hosted by non-profit organizations or government entities that have longstanding ties to the City, if the City Manager or designee determines that the following criteria are satisfied:
 - i. The event, activity, or program takes place within the City or largely benefits City residents; and
 - ii. The event, activity, or program reflects a matter of civic importance or community value.
2. Additional Banners. The City Council may authorize the regular display of additional types of banners to express the City's official sentiments by amending this policy, or may provide for a one-time display of an additional type of banner to express the City's official sentiments by formal action at a regular meeting.
3. Content, Design, and Approvals of Banners. Banners provided for by this Policy are the City's property and are an expression of the City's official sentiments, therefore the City retains ultimate authority over the content of banners contemplated by this Policy. The City may shape the language and images of the banners to convey the City's intended messaging for the event, activity, or program. The City Manager or designee shall have authority to shape the language and images of the banners on the City's behalf and to implement this Policy. Generally, City banners should contain: (1) the City's official logo or seal, (2) the name of the event, activity, or program being promoted, and (3) information ancillary to the promotion of the event, activity, or program.

If the host of a City Manager-authorized event, activity, or program that the City is promoting is an entity other than the City, the host of that event, activity, or program may submit a requested design to the City, but the City retains the absolute right to

alter and shape the content of the banner and may deny a requested design outright. The City may procure and hang a banner on its own, at City's expense. The City may also request a contribution from the host of a City Manager-authorized event, activity, or program to offset the City's costs in procuring and hanging such banner, or the City may allow the host of such event, activity, or program to provide a pre-authorized banner, provided such banner meets any design templates or criteria provided by City, to the City for the City's review and approval, ownership, and discretionary use. Any banner provided to the City in accordance with this Policy shall become the sole property of the City, and the City shall have the absolute right to make determinations about whether to repair or replace damaged banners.

The City Manager or designee shall review and approve each banner that is subject to this Policy prior to the City hanging any such banner. City may hang, refuse to hang, alter, or remove banners contemplated by this Policy at any time, in the City Manager or designee's sole discretion. The City may remove any banners or other materials affixed to City Banner Locations that were not affixed in conformance with this Policy, including any banners or other materials which were not affixed by the City.

4. Standards and Specifications. City banners subject to this Policy shall conform to the following standards and specifications.
 - a. Banners Over Mission Gorge Road
 - i. Banner Size – 6' high x 20' long
 - ii. Banner Requirements – Wind slits throughout and grommets spaced every two feet apart
 - iii. Banner Placement – Attached to existing cables over the street
 - b. Banners on City Street Corner Frames at (1) Mast Boulevard & West Hills Parkway , (2) Magnolia Avenue & Prospect Avenue , (6) Fanita Parkway and Carlton Oaks Drive, and (7) Mission Gorge Road and Cottonwood Avenue.
 - i. Banner Size – Not to exceed 6' high x 10' long
 - ii. Banner Requirements – Grommets spaced every two feet apart
 - iii. Banner Placement – Attached to existing City-owned metal and wooden frame
 - c. Banners on Cuyamaca Footbridge
 - i. Banner Size – Not to exceed 6' high x 10' long

- ii. Banner Requirements – Wind slits throughout and grommets spaced every two feet apart
 - iii. Banner Placement – Attached to concrete footbridge
 - d. Banners on Light Pole Brackets on Light Poles located at Mission Gorge Road, Town Center Parkway, Cuyamaca Street, Mast Boulevard, and in City Parks
 - i. Banner Size – Not to exceed 6’ high x 2’ long and 8’ high x 30” long
 - ii. Banner Requirements – 3” pocket/sleeve top and bottom for bracket pole
 - iii. Banner Placement – Attached to existing pole brackets on light poles
- 5. City Banner Locations shall be for the City’s exclusive use. Members of the public may post qualifying signs and other allowable materials elsewhere in the City in accordance with Chapter 13.32 of the Santee Municipal Code. In the event of any conflict between the provisions of this Policy and the provisions of Chapter 13.32 of the Santee Municipal Code, the provisions of Chapter 13.32 of the Santee Municipal Code shall prevail.

ATTACHMENT A

DEPICTION OF CITY BANNER LOCATIONS

(1) attached to existing cables over Mission Gorge Road

Mission Gorge Road

Banner Location



(2) attached to the existing City-owned metal and wooden frame located at the street corner of Magnolia Ave. and Prospect

(3) attached to the existing City-owned metal and wooden frame located at the street corner of Mast Boulevard and West Hills Parkway

**Street Corner
Banner Locations**



Mast Blvd & West Hills Pkwy

Magnolia Ave. & Prospect Ave.



(4) attached to the concrete portion of the Cuyamaca Foot Bridge

Cuyamaca Street Foot Bridge

Banner Location



(5) attached to existing pole brackets on light poles on Mission Gorge Road, Town Center Parkway, Cuyamaca Street, Mast Boulevard, and City Parks

Light Pole
Banner Location (Sample)



(6) attached to the existing City-owned metal and wooden frame located at the street corner of Fanita Parkway and Carlton Oaks Drive

(7) attached to the existing City-owned metal and wooden frame located at the street corner of Mission Gorge Road and Cottonwood Avenue

Other Street Corner Banner Locations

Fanita Parkway & Carlton Oaks Drive



Mission Gorge Road & Cottonwood Avenue



MEETING DATE August 14, 2024

ITEM TITLE RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA APPROVING THE SECOND AMENDMENT TO THE CONTRACT WITH COUNTYWIDE MECHANICAL SYSTEMS, INC. FOR PLUMBING REPAIRS AND MAINTENANCE SERVICES AT CITY HALL

DIRECTOR/DEPARTMENT Nicolas Chavez, Community Services

Amend NE

SUMMARY

On November 1, 2022, the City entered into a Contract with Countywide Mechanical Systems, Inc. ("Contractor") for Plumbing Repairs and Maintenance Services for Fiscal Year 2022-23 in an amount not to exceed of \$43,640.00 ("Contract") after a formal bid process was completed per RFB #22/23-20065.

Before June 1, 2023, the City extended the Contract through June 30, 2024, pursuant to Section 6 of the Contract and increased the FY 2023-24 Contract not-to-exceed amount to a new total of \$60,256.88.

On February 23, 2024, the City approved the First Amendment to the Contract to increase Extra Work for the replacement of restroom fixtures and installation of a wall mounted drinking fountain at Big Rock Park, in the amount of \$27,848.00, increasing the total not to exceed amount from \$60,256.88 to \$88,104.88 for Fiscal Year 2023-24 ("First Amendment").

Before June 1, 2024, the City extended the Contract through June 30, 2025, pursuant to Section 6 of the Contract and increase the FY 2024-25 Contract not-to-exceed amount to a new total of \$62,246.13.

Staff obtained a quote from our current plumbing contractor for needed plumbing repairs in building 4, which is causing a sewer smell in the Engineering Director/City Engineer's office, in the amount of \$18,957.00. The proposed work includes digging up and exposing the main sewer to cap off a dead leg sewage line, and repairs related to this work.

Staff recommends that the City Council adopt the Resolution approving the Second Amendment to the Contract, which will increase the not-to-exceed amount for Fiscal Year 2024-25 by \$18,957.00, from \$62,246.13 to \$81,203.13.

ENVIRONMENTAL IMPACT

This action is categorically exempt from the California Environmental Quality Act ("CEQA") pursuant to section 15301 (maintenance of existing structures, facilities or mechanical equipment).

FINANCIAL STATEMENT

Funding for this contract is provided in the Fiscal Year 2024-25 Community Services Department operating budget.



CITY ATTORNEY REVIEW N/A • Completed

RECOMMENDATION *MSB*

Adopt the resolution authorizing the City Manager to execute the Second Amendment to the Contract with Countywide Mechanical Systems, Inc. for Plumbing Repairs and Maintenance Services.

ATTACHMENT

Resolution

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA
APPROVING THE SECOND AMENDMENT TO THE CONTRACT WITH
COUNTYWIDE MECHANICAL SYSTEMS, INC. FOR PLUMBING REPAIRS AND
MAINTENANCE SERVICES**

WHEREAS, on November 1, 2022, the City entered into an agreement with Countywide Mechanical Systems, Inc. (“Contractor”) for Plumbing Repairs and Maintenance Services for Fiscal Year 2022-23 in the not-to-exceed amount of \$43,640.00 (“Contract”); and

WHEREAS, before June 1, 2023, the City exercised its option to extend the Contract for 12 months through June 30, 2024 in accordance with Section 6 of the Agreement and increased the not-to-exceed amount to \$60,256.88 for Fiscal Year 2023-24 to reflect an increase in the Consumer Price Index in accordance with Section 6 of the Contract; and

WHEREAS, in June 2023, the City Council approved the Fiscal Year 2024-2028 Capital Improvement Program Budget, which identified minor renovations for Big Rock Park to be funded by the Recreation Revolving Fund and

WHEREAS, before June 1, 2024, the City exercised its option to extend the Contract for an additional 12 months through June 30, 2025, in accordance with Section 6 of the Agreement and increased the not-to-exceed amount to \$62,246.13 for Fiscal Year 2024-25 to reflect an increase in the Consumer Price Index in accordance with Section 6 of the Contract; and

WHEREAS, a quote was obtained from the City’s current plumbing contractor for needed repairs plumbing in building 4, which is causing a sewer smell in the Engineering Director/City Engineer’s office, in the amount of \$18,957.00. The proposed work includes digging up and exposing the main sewer to cap off a dead leg sewage line, and repairs related to this work; and

WHEREAS, this item is categorically exempt from the California Environmental Quality Act (“CEQA”) pursuant to section 15301 (maintenance of existing structures, facilities or mechanical equipment).

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Santee, California, as follows:

Section 1. The above recitals are hereby incorporated as though fully set forth herein.

Section 2. The City Council Authorizes the City Manager to execute the Second Amendment to the Contract with Countywide Mechanical Systems, Inc. (“Contractor”) for Plumbing Repairs and Maintenance Services, which will increase the not-to-exceed amount by \$18,957.00, from \$62,246.13 to \$81,203.13 for Fiscal Year 2024-25 for needed plumbing repairs in building 4.

RESOLUTION NO. _____

Section 3. This action is categorically exempt from the California Environmental Quality Act ("CEQA") pursuant to section 15301 (maintenance of existing structures, facilities or mechanical equipment).

Section 4. If any provision of this Resolution, to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the Resolution which can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The City Council hereby declares that it would have adopted this Resolution irrespective of the invalidity of any particular portion thereof.

Section 5. This Resolution shall take effect immediately upon its passage.

ADOPTED by the City Council of the City of Santee, California, at a Regular Meeting thereof held this 14th day of August 2024, by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

JOHN W. MINTO, MAYOR

ATTEST:

JAMES JEFFRIES, ASSISTANT CITY CLERK

MEETING DATE August 14, 2024

ITEM TITLE RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA ACCEPTING THE CITYWIDE CRACK SEALING PROGRAM 2024 (CIP 2024-03) PROJECT AS COMPLETE AND FINDING THE ACTION IS NOT A PROJECT SUBJECT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT ("CEQA")

DIRECTOR/DEPARTMENT Carl Schmitz, Engineering 

SUMMARY

This item requests City Council accept the Citywide Crack Sealing Program 2024 (CIP 2024-03) Project as complete.

At its May 22, 2024 meeting, the City Council awarded the construction contract for the Citywide Crack Sealing Program 2024 (CIP 2024-03) Project for a total contract amount of \$107,788.00 to Carter Enterprises Group, Inc. dba Pavement Rehab Company and authorized the Director of Engineering/City Engineer to approve contract change orders in a total amount not to exceed \$26,947.00 for unforeseen items and additional work.

A Notice to Proceed was issued on July 8, 2024, and the work was completed on July 22, 2024. One change order was authorized in the amount of \$26,947.00 for additional crack sealing within Zone FG and Mast Blvd.

Staff requests City Council accept the project as complete and direct the City Clerk to file a Notice of Completion.

ENVIRONMENTAL REVIEW

Per California Environmental Quality Act (CEQA) Guidelines Section 15378, this action is not a project under CEQA as it involves an administrative activity of government without the potential of a significant impact on the environment.

FINANCIAL STATEMENT 

Funding for this project is provided by Transnet funds available in the FY 2024-28 adopted Capital Improvement Program.

Design & Bidding	\$ 12,070.38
Original Construction Contract	107,788.00
Construction Change Orders	26,947.00
Construction Engineering/Management	7,145.64
Estimated Project Closeout	<u>1,000.00</u>
Total Project Cost	\$ <u>154,951.02</u>

CITY ATTORNEY REVIEW

N/A

Completed

RECOMMENDATION *MSB*

Adopt the attached Resolution:

1. Accepting the Citywide Crack Sealing Program 2024 (CIP 2024-03) project as complete; and
2. Authorizing the City Clerk to file a Notice of Completion with the San Diego County Clerk.

ATTACHMENT

Resolution

Project Map

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA
ACCEPTING THE CITYWIDE CRACK SEALING PROGRAM 2024 (CIP 2024-03)
PROJECT AS COMPLETE AND FINDING THE ACTION IS NOT A PROJECT SUBJECT
TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (“CEQA”)**

WHEREAS, the City Council awarded the construction contract for the Citywide Crack Sealing Program 2024 (CIP 2024-03) Project to Carter Enterprises Group, Inc., dba Pavement Rehab Company on May 22, 2024 in the amount of \$107,788.00; and

WHEREAS, City Council authorized the Director of Engineering/City Engineer to approve construction change orders in a total amount not to exceed \$26,947.00; and

WHEREAS, one change order in the total amount of \$26,947.00 was approved for additional crack sealing on 3 streets; and

WHEREAS, the project was completed for a total contract amount of \$134,735.00; and

WHEREAS, Carter Enterprises Group, Inc., dba Pavement Rehab Company has completed the project in accordance with the contract plans and specifications.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Santee, California, as follows:

SECTION 1: The work for the construction of the Citywide Crack Sealing Program 2024 (CIP 2024-03) project is accepted as complete on this date.

SECTION 2: The City Clerk is directed to record a Notice of Completion.

SECTION 3: The action is not a project subject to the California Environmental Quality Act (“CEQA”) per CEQA Guidelines Section 15378 as it involves an administrative activity of government without the potential of a significant impact on the environment.

SECTION 4: This Resolution shall take effect immediately upon its passage.

ADOPTED by the City Council of the City of Santee, California, at a Regular meeting thereof held this 14th day of August, 2024, by the following roll call vote to wit:

AYES:

NOES:

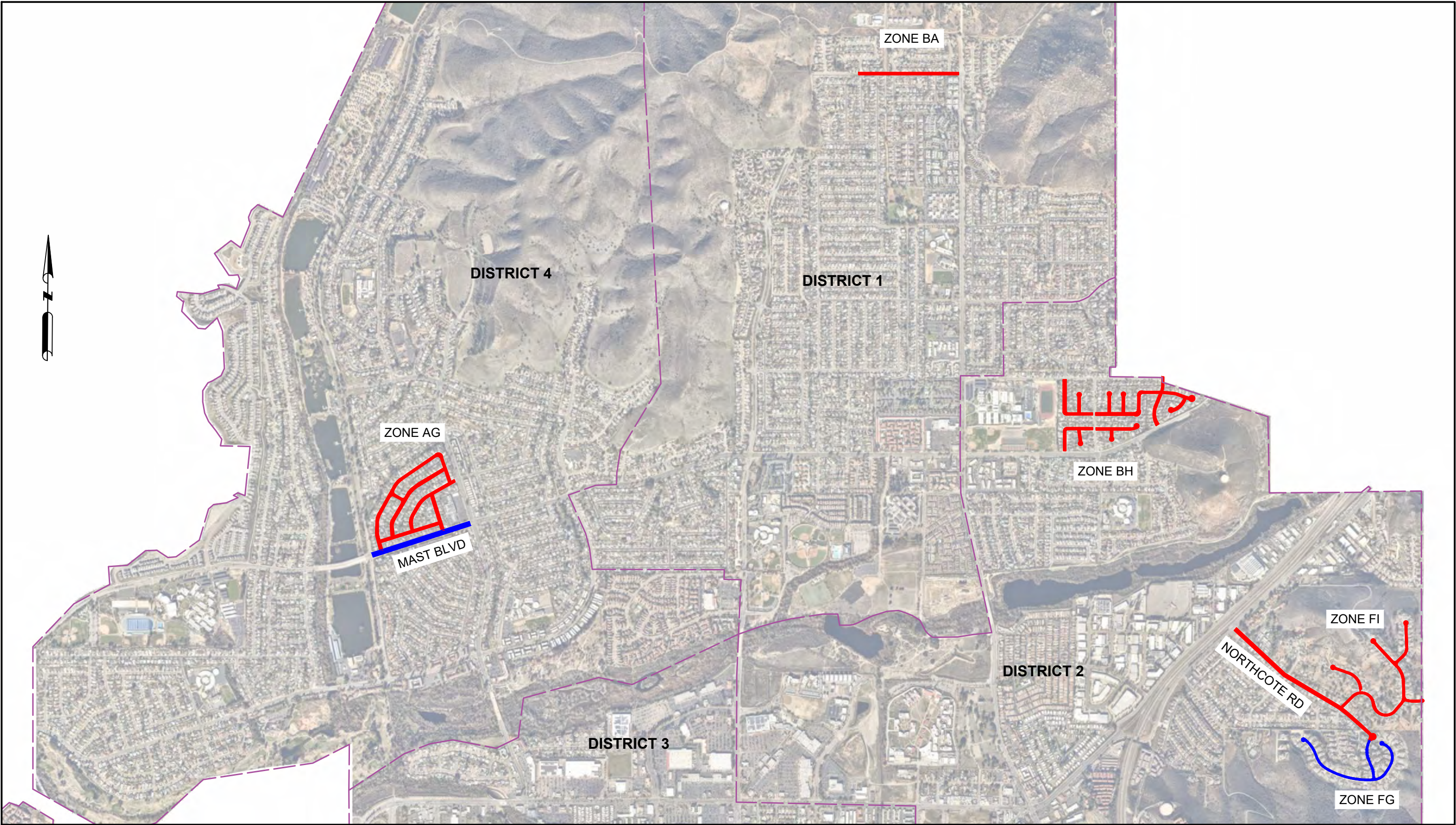
ABSENT:

APPROVED:

JOHN W. MINTO, MAYOR

ATTEST:

JAMES JEFFRIES, ASSISTANT CITY CLERK



MEETING DATE August 14, 2024

ITEM TITLE PUBLIC HEARING FOR A TENTATIVE PARCEL MAP (TPM-2024-0002) TO DIVIDE A 4.79-ACRE RESIDENTIAL PARCEL INTO TWO SEPARATE PARCELS, LOCATED AT 9953 BUENA VISTA AVENUE IN THE HIGH DENSITY RESIDENTIAL (R-22) ZONE (APN 384-162-04-00) AND FINDING THE PROJECT EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO CEQA GUIDELINES SECTION 15315 (APPLICANT: NEW WEST INVESTMENT)

DIRECTOR/DEPARTMENT Sandi Sawa, Planning & Building Director 

SUMMARY

New West Investment (“Applicant”) is requesting the approval of Tentative Parcel Map (TPM-2024-0002) to divide a 4.79-acre residential parcel into two separate parcels, .98 acres and 3.81 acres respectively, located at 9953 Buena Vista Ave in the High Density Residential (R-22) Zone. The subject site is currently developed with a permitted single-family residence, which is proposed to remain on the .98-acre parcel. In 2022, as part of the City of Santee (“City”)’s General Plan Housing Element Sites Inventory, the subject site was rezoned from Low-Medium Density Residential (R-2) to R-22. The lot split is proposed as the owner would like to retain the single-family residence on a separate lot from any future potential R-22 development. No development is proposed at this time.

The Tentative Parcel Map has been reviewed and found to be in substantial conformance with the requirements of the City’s Municipal Code and the Subdivision Map Act.

ENVIRONMENTAL REVIEW

The subject project is exempt from environmental review per Section 15315, Class 15 (Minor Land Division) of the California Environmental Quality Act (CEQA) guidelines, as projects which involve the division of property into four or fewer parcels are exempt from environmental review.

FINANCIAL STATEMENT 

Staff costs for application processing are paid on an actual cost recovery basis.

CITY ATTORNEY REVIEW

N/A

Completed

RECOMMENDATION 

1. Conduct and close the Public Hearing; and
2. Find TPM-2024-0002 exempt from the provisions of CEQA pursuant to Section 15315 of the CEQA Guidelines and authorize the filing of a Notice of Exemption; and
3. Adopt the attached resolution approving TPM-2024-0002.

ATTACHMENTS

Aerial Vicinity Map
Tentative Parcel Map
Resolution



AERIAL VICINITY MAP
Tentative Parcel Map – TPM-2024-0002
9953 Buena Vista Avenue (APN: 384-162-04-00)



CITY OF SANTEE T.P.M. No: 2024-0002

REVISIONS	BY

CITY OF SANTEE
T.P.M. No: 2024-0002

LEGEND

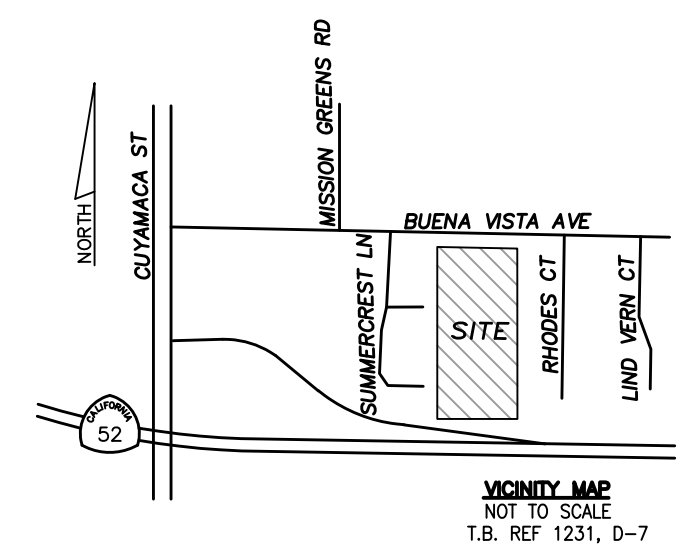
EXISTING CONTOURS	
LOT LINES	
CURB & GUTTER	
PARCEL BOUNDARY	
BUILDING SETBACKS	
EXISTING BUILDINGS	
LOT NUMBER	LOT 11

- GENERAL NOTES:**
- GROSS AREA : 4.79 Ac
 - NET AREA: 4.79 Ac
 - MINIMUM LOT SIZE ALLOWED: NONE
 - MINIMUM NET LOT SIZE PROPOSED: 42,696 SqFt
 - TOTAL NUMBER OF LOTS: 2
 - UPON CONSTRUCTION OF THE PROPOSED IMPROVEMENTS, ALL BUILDING PADS WILL BE FREE OF STORM WATER OVERFLOW.
 - TOPOGRAPHY: SAN DIEGO COUNTY TOPOGRAPHIC SURVEY, PLAN NUMBER 242-1773, DATED 1973
 - EXISTING USE OF PROPERTY: SINGLE FAMILY RESIDENCE
 - PROPOSED USE OF PROPERTY: SINGLE FAMILY DWELLINGS
 - SEWAGE DISPOSAL AND DOMESTIC WATER SERVICE: PADRE DAM MUNICIPAL WATER DISTRICT
 - PRESENT AVERAGE SLOPE OF THE PROPERTY: 3.8%

- DISTRICTS**
- SCHOOLS: HIGH SCHOOL: GROSSMONT UNIFIED SCHOOL DISTRICT
ELEMENTARY SCHOOL: SANTEE SCHOOL DISTRICT
- SEWER: PADRE DAM MUNICIPAL WATER DISTRICT
WATER: PADRE DAM MUNICIPAL WATER DISTRICT
FIRE: CITY OF SANTEE FIRE DISTRICT
- STREET LIGHTS: _____
LANDSCAPE MAINTENANCE: _____

- NOTE:**
- PARK FEES - DEVELOPER INTENDS TO PAY PARK FEE IN LIEU OF PARK DEDICATION
 - SITE DRAINAGE - ALL LOTS TO REMAIN AS CURRENTLY EXISTING
 - NO GRADING OR IMPROVEMENTS ARE PROPOSED AS PART OF THIS TENTATIVE PARCEL MAP

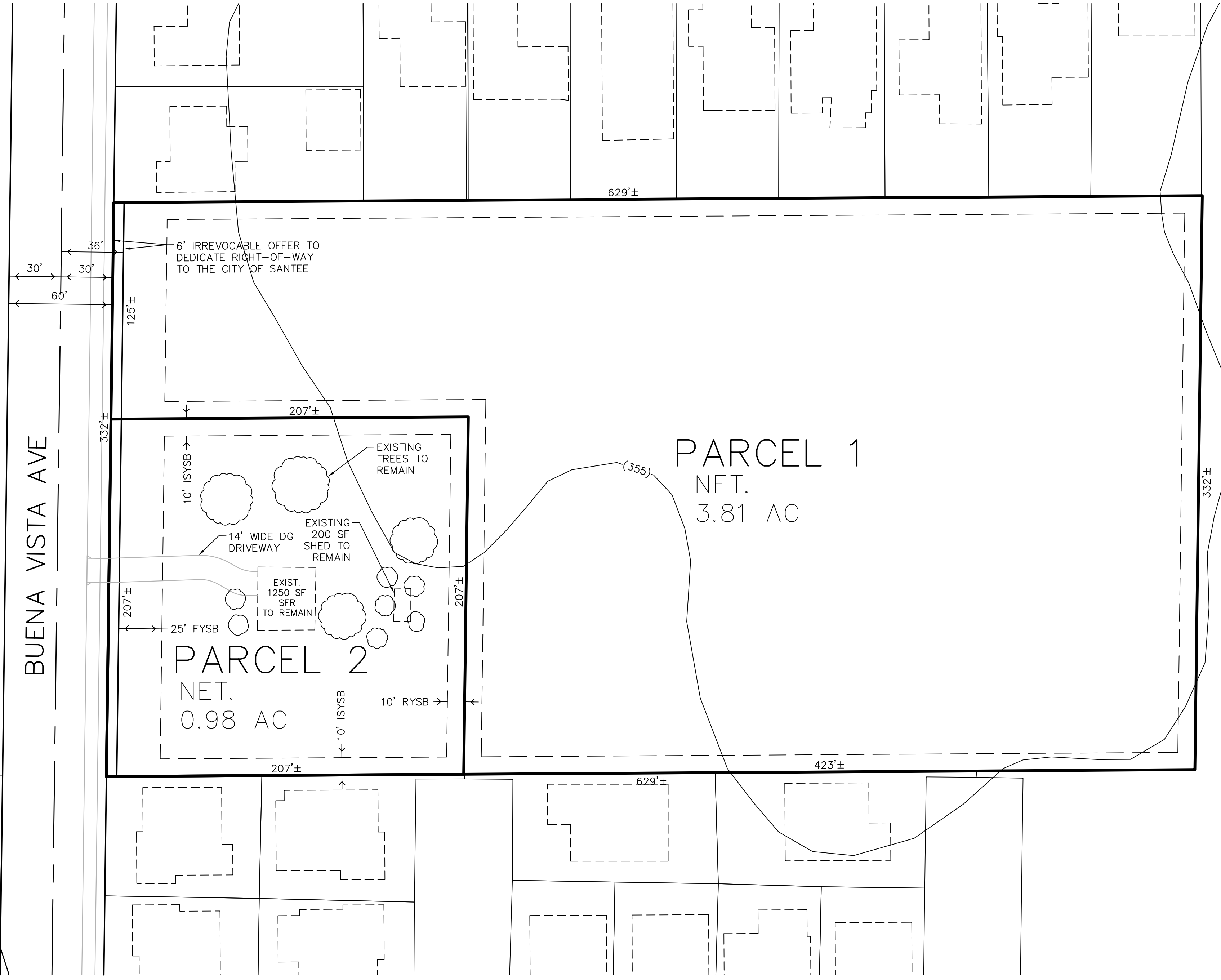
- ZONING NOTES:**
- | | |
|---|------------------------|
| 1. ZONING | R-22 |
| 2. MINIMUM NET LOT AREA (SF.) | NONE |
| 3. DENSITY RANGES | 22-30 |
| 4. MINIMUM LOT DIMENSIONS (WIDTH/DEPTH) (FT.) | NONE |
| 5. MINIMUM FLAG LOT WIDTH (FT.) | 36 |
| 6. MAXIMUM LOT COVERAGE | 70% |
| 7. MINIMUM SETBACKS (FT.) | |
| FRONT | 25 (COLLECTOR STREET) |
| EXTERIOR SIDE YARD | 10 |
| INTERIOR SIDE YARD | 10 |
| REAR | 10 |
| 8. MAXIMUM HEIGHT (FT.) | 55 (5 STORIES) |
| 9. PRIVATE OPEN SPACE (SF./UNIT) | 60 |
| 10. COMMON OPEN SPACE (SF./UNIT) | 100 |
| 11. MOBILITY ELEMENT (COLLECTOR) STREET FRONT YARD SETBACKS (FT.) TO BUILDING | 25 |
| TO PARKING OTHER THAN PRIVATE D/W | 20 |
| 12. MAXIMUM ALLOWABLE DWELLINGS | 144 UNITS OR 30 / ACRE |
| 13. AVERAGE SLOPE OF PROPERTY | 3.8% |



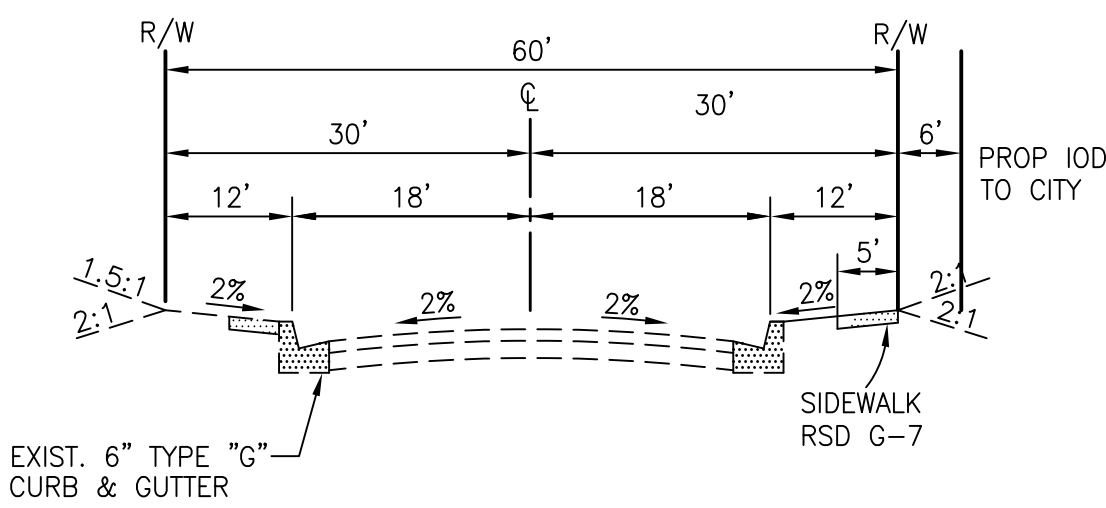
ENGINEER OF WORK
ALPINE ENGINEERING
P.O. BOX 2155
ALPINE, CA 91903
(619) 441-1463



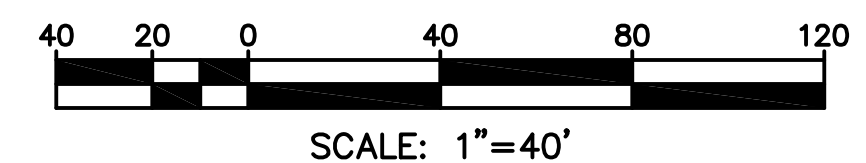
BY: WALLACE M. BERON DATE: _____



NO GRADING IS PROPOSED AS PART OF THIS TENTATIVE PARCEL MAP.



SECTION : BUENA VISTA AVENUE
NO SCALE



OWNER PERMITTEE		LEGAL DESCRIPTION
MARINO FAMILY 1994 TRUST 6950 OREGON AVE LA MESA, CA 91942 (619) 441-1463		LOT 14 OF STEVENS AND HARTLEYS FREE WATER TRACT, ACCORDING TO MAP THEREOF NO. 1231, FILED IN THE OFFICE OF THE COUNTY RECORDER OF SAN DIEGO COUNTY ON JANUARY 31, 1910
SIGN: _____	DATE: _____	APN: 384-162-04-00

DATE	5-31-2024
SCALE	1"=40'
DRAWN	VFM
JOB	BUENA VISTA
SHEET	1
OF	1 SHEETS

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA APPROVING TENTATIVE PARCEL MAP TPM-2024-0002 TO DIVIDE A 4.79-ACRE RESIDENTIAL PARCEL INTO TWO SEPARATE PARCELS, LOCATED AT 9953 BUENA VISTA AVENUE IN THE HIGH DENSITY RESIDENTIAL (R-22) ZONE (APN 384-162-04-00) AND FINDING THE PROJECT EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO CEQA GUIDELINES SECTION 15315.

APPLICANT: NEW WEST INVESTMENT

WHEREAS, pursuant to Chapter 12.06 of the Santee Municipal Code (“SMC”), on June 27, 2024, New West Investment submitted a complete application for Tentative Parcel Map TPM-2024-0002 to subdivide a 4.79-acre residential parcel into two separate parcels, .98 acres and 3.81 acres respectively, located at 9953 Buena Vista Avenue in the High Density Residential (R-22) Zone; and

WHEREAS, the subject site is currently developed with a permitted single-family residence, which is proposed to remain on the .98-acre parcel; and

WHEREAS, the City of Santee (City), as lead agency under the California Environmental Quality Act (CEQA), Public Resources Code Section 21000 et seq. has determined the project site is located in an urbanized area, zoned for residential, with existing access, on a parcel with an average slope of less than twenty (20) percent and is proposing fewer than four parcels; and

WHEREAS, the project is consistent with the applicable general plan designation and all applicable general plan policies as well as with applicable zoning classification and regulations; and

WHEREAS, the site can be adequately served by all required utilities and public services; and

WHEREAS, the proposed land division does not propose or authorize any development; and

WHEREAS, approval of TPM-2024-0002 is Categorically Exempt from the provisions of CEQA, pursuant to Article 19, Section 15315, Class 15 Exemption; and

WHEREAS, the Planning & Building Department scheduled TPM-2024-0002 for public hearing on August 14, 2024; and

WHEREAS, on August 14, 2024 the City Council held a duly advertised public hearing on TPM-2024-0002; and

WHEREAS, the City Council considered the Council Agenda Statement, and considered all recommendations by staff and public testimony.

NOW, THEREFORE, BE IT RESOLVED by the City Council, after considering the evidence presented at the public hearing, as follows.

RESOLUTION NO. _____

SECTION 1: TPM-2024-0002 is Categorically Exempt from the provisions of CEQA, pursuant to Article 19, Section 15315, Class 15 Exemption because the project is the subdivision of land into two parcels within an urbanized area of the City, zoned for residential use. The project is consistent with the General Plan and Zoning Code; all services and access to the proposed parcels are available; the parcel was not involved in a division of a larger parcel within the previous two years; and the parcel has an average slope of less than twenty (20) percent. Therefore, the City Council finds that the project is exempt from further environmental review under CEQA and authorizes the Planning & Building Department to file a Notice of Exemption for the project.

SECTION 2: The findings, in accordance with SMC Section 12.06.050, are made as follows:

- A. TPM-2024-0002 as conditioned, is consistent with all Elements of the Santee General Plan because the site is zoned R-22 and has an R-22 land use designation. The project proposes to subdivide a 4.79-acre residential parcel into two separate parcels, .98 acres and 3.81 acres respectively. The subject site is currently developed with a permitted single-family residence, which is proposed to remain on the .98-acre parcel. No additional dwellings are proposed. The proposed lot split is compatible with existing residential lots in the area, which consist of varying lot sizes between .15 and 1.5 acres.
- B. The site is identified as Residential Inventory Site 24 in the 6th Cycle Housing Element of the City's General Plan. The project proposes to subdivide a 4.79-acre residential parcel into two separate parcels, .98 acres and 3.81 acres respectively. The subject tentative parcel map does not propose any concurrent development. The action does not adversely affect the development potential of the resulting parcels as the California Department of Housing and Community Development considers anything over 0.5-acres, in an urbanized area, as conducive to supporting high density residential development. Future development on the resulting parcels would be processed through separate permits and would need to be consistent with the density requirements and development standards of the R-22 zone.
- C. The lot split design and improvements are consistent with the City's General Plan.
- D. The site is physically suitable for the existing single-family residence. No additional development is proposed at this time.
- E. The site is physically suitable for the density proposed. The project proposes to subdivide a 4.79-acre residential parcel into two separate parcels. The subject site is currently developed with a permitted single-family residence which will remain with no additional dwellings proposed at this time. The site is zoned R-22 and has an R-22 land use designation, which allows for 22-30 units per gross acre.
- F. The design of the subdivision is not likely to cause substantial environmental damage, or substantial and avoidable injury to fish or wildlife or their habitat as no

RESOLUTION NO. _____

improvements or development are proposed as part of the tentative parcel map. Existing access from Buena Vista Avenue will remain for the resulting parcels.

- G. The design of the subdivision and type of improvements are not likely to cause serious public health problems as the existing residence has full municipal services, including sewer and water services provided by Padre Dam Municipal Water District (PDMWD). In addition, PDMWD identified sewer and water services were available to serve the proposed 3.81-acre lot.
- H. The design of the subdivision or the type of improvements do not conflict with easements acquired by the public at large, for access through, or use of property with the proposed subdivision as defined under Government Code Section 66474 as no such easements exist.
- I. The design of the subdivision does not affect the placement of future buildings as to not preclude future passive, natural heating and cooling opportunities.

SECTION 3: TPM-2024-0002 is hereby approved subject to the following conditions:

- A. Minor and Major Revisions to the Tentative Parcel Map shall be reviewed by the Engineering Department for substantial conformance and approved by the City Engineer, unless, in the City Engineer's judgement, a Major Revision should be reviewed by City Council. (Planning)
- B. Parcel Map – The applicant shall make an electronic submittal via the City's Permitting and Licensing Portal. The items to be submitted include but are not limited to the following:

Please include the following with the first submittal:

- 1. Final Map
- 2. Current preliminary title reports (dated within six months of submittal date).
- 3. All documents listed in the preliminary title report.
- 4. All reference maps used to prepare the final map.
- 5. Closure calculations for the map.
- 6. Resolution of Approval approving the project.

In addition to the above electronic submittal requirements, one hard copy of the full-sized final map shall be provided to the project engineer. Map check fees shall be paid in accordance with the City Fee Schedule. The amount due will be determined by staff after the initial intake. To begin the review process, fees must be paid in full. (Engineering)

- C. Parcel Map – The signature submittal of the final map mylars shall be by appointment only. Contact the project engineer to schedule a time for this final submittal.

RESOLUTION NO. _____

Please include the following with the last submittal:

1. A copy of the map in AutoCAD format for incorporation into the City's geographic information system database.
2. Mylars of the map with all required signatures and notaries obtained including Padre Dam Municipal Water District if they are to sign the map.
3. Copies of certified return receipts for all signature omission letters.
4. Subdivision Map Guarantee. (Engineering)

D. The applicant shall make the following conveyances on the parcel map:

1. Dedicate right-of-way along Buena Vista Avenue adjacent to the site such that the ultimate right-of-way width to centerline is 36 feet. (Engineering)

SECTION 4: The applicant shall defend, indemnify, and hold harmless the City and its officers, employees, and agents from any claim, action, or proceeding against the City and/or its officers, employees or agents to attack or set aside, void, or annul the approval of the City concerning TPM-2024-0002, or any action relating to or arising out of its approval.

SECTION 5: The terms and conditions of TPM-2024-0002 shall be binding upon the permittee and all persons, firms and corporations having an interest in the property subject to this Tentative Parcel Map and the heirs, executors, administrators, successors and assigns of each of them, including municipal corporations, public agencies and districts.

SECTION 6: The approval of TPM-2024-0002 expires on August 14, 2027 at 5:00 p.m. The Parcel Map conforming to this conditionally approved TPM-2024-0002 shall be filed with the City Council in time so that City Council may approve the Parcel Map before TPM-2024-0002 expires unless a time extension for obtaining such approval of the Parcel Map is approved as provided by the City's Subdivision Ordinance. The City Council expressly grants the Planning & Building Director the authority to extend the expiration date of TPM-2024-0002 pursuant to SMC Section 12.08.080 and 12.08.090, when a request for an extension is filed 90 days prior to the original expiration date.

SECTION 7: Pursuant to Government Code Section 66020, the 90-day approval period in which the applicant may protest the imposition of any fees, dedications, reservations, or exactions imposed pursuant to this approval, shall begin on August 14, 2024.

SECTION 8: The City hereby notifies the applicant that State Law (SB1535) authorizes the County Clerk to collect a documentary handling fee for the processing of CEQA documents. In order to comply with State Law, the applicant should remit to the City's Planning & Building Department, within two (2) working days of the date of this approval a certified check payable to the "San Diego County Clerk" in the amount of \$ 50.00. The City of Santee shall file the Notice of Exemption with the San Diego County Clerk upon receipt of the certified check. Failure to remit the required fee in full within the time specified above will result in a delay of the start of the thirty-five (35) day statute of limitations on court challenges to the approval under CEQA.

RESOLUTION NO. _____

ADOPTED by the City Council of the City of Santee, California, at a Regular Meeting thereof held this 14th day of August 2024, by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED


JOHN W. MINTO, MAYOR

ATTEST

**JAMES JEFFRIES , ASSISTANT CITY
CLERK**

MEETING DATE August 14, 2024

ITEM TITLE UPDATE ON SPORTSPLEX USA RECENT CONSTRUCTION OF MINI SOCCER ARENA AND APPROVAL OF SEVENTH AMENDMENT

DIRECTOR/DEPARTMENT Nicolas Chavez, Community Services 

SUMMARY

On September 13, 2006, the City and Sportsplex USA entered into a Sports Park Maintenance and Operations Services Agreement (“Agreement”). At the May 25, 2022 City Council meeting, the Sixth Amendment (“Amendment”) to the Agreement was approved which would have allowed, but not required, Sportsplex USA to install a mini soccer arena field at the Sports Complex Site at an existing grass turf field, provided the City had oversight over the bidding and installation of the soccer arena field in compliance with the Public Contract Code and Santee Municipal Code.

As part of the Sixth Amendment, had Sportsplex USA installed a mini soccer arena field in accordance with the standards set by Public Contract Code and Santee Municipal Code, upon City Council's acceptance of the soccer arena project as complete, the Agreement would have been extended for an additional period of ten (10) years.

However, in March 2024, the City became aware of unapproved construction that had been completed at the Sports Complex which encompassed a mini soccer area field constructed on an existing grass turf field within the complex. This was in violation of Section 11 of the Agreement as well as the Sixth Amendment to the Agreement. In a letter dated March 20, 2024, Sportsplex USA was notified of the violation of the lease agreement, the specific violation, and provided with a list of items for correction.

To date, Sportsplex USA has corrected all the requested items with the exception of the following:

Contract Items for Compliance with Public Contract Code and Labor Code Requirements:

- Payment and Performance Bonds

Turf Performance Items:

- Compaction testing and any related reports for the subgrade and aggregate base materials for the turf

Sportsplex USA is unable to provide formal records demonstrating the subgrade and aggregate base materials for the turf installation was constructed and inspected meeting industry standards and to the City's satisfaction. Therefore, the City cannot file a notice of completion for the project, nor can the City substantiate completion of all related work for a synthetic turf field system. However, the City has agreed to forbear available remedies associated with this breach in exchange for Sportsplex USA's acceptance of sole responsibility for any liability, including costs to repair, replace and remove the synthetic turf field system associated with the failure of the mini synthetic turf field, its subgrade, drainage or other items related to its construction. The City does not believe it is feasible to cure this breach of the lease agreement.

Sportsplex USA is willing to confirm responsible for any liability, as well as any costs to repair, replace and remove the synthetic turf field system, associated with the failure of the mini soccer arena field, its subgrade, drainage or all other items related to its construction.

The remaining issue is whether to extend the Agreement for another ten years. The current expiration date is May 31, 2039. If extended, in exchange for Sportsplex USA's acceptance of liability, the new expiration date would be May 31, 2049.

The original Agreement was entered into on September 13, 2006, and the following milestones are listed for reference:

- Term of the initial agreement began on the Certificate of Occupancy Date, June 1, 2010, with a seven (7) year term, and a five (5) year renewal option. Agreement through May 31, 2017.
- April 14, 2014, Amendment #2, changed five (5) year renewal option to twelve (12) years, and added one additional ten (10) year renewal option. Agreement in effect through May 31, 2029.
- October 11, 2017, Amendment #4, upon completion of the construction of the solar panels and shade structures, and acceptance by the City Council of the project as complete, Agreement was extended for one additional ten (10) year period. Agreement in effect through May 31, 2039.

Staff is seeking Council direction at this time regarding the extension of the Sports Park Maintenance and Operations Services Agreement with Sportsplex USA. The proposed extension would extend the term of the Agreement to May 31, 2049.

ENVIRONMENTAL REVIEW

The project is Categorically Exempt from environmental review under State Guidelines to the California Environmental Quality Act (CEQA), section 15303 New Construction or Conversion of Small Structures.

FINANCIAL STATEMENT

There is no projected direct financial impact to the City once Sportsplex USA accepts sole responsibility for any liability, including costs to repair, replace and remove the synthetic turf field system associated with the failure of the mini synthetic turf field, its subgrade, drainage or other items related to its construction.

CITY ATTORNEY REVIEW N/A • Completed

RECOMMENDATION

Option 1

1. Receive staff report and provide direction regarding the extension of the Sports Park Maintenance and Operations Services Agreement with Sportsplex USA.

Option 2

1. Approve the Seventh Amendment to the Sports Park Maintenance and Operations Services Agreement; and
2. Authorize the City Manager to execute the Seventh Amendment.

ATTACHMENTS

Letter – March 20, 2024, Notice of Violation of Lease Agreement
Seventh Amendment

Mayor
John W. Minto
City Council
Ronn Hall
Laura Koval
Rob McNelis
Dustin Trotter

3/20/2024

Sportsplex USA
P.O. Box 769
Poway, CA 92074

Dear William Berghoff,

This is an official notification that you are in violation of your lease agreement with the City of Santee, Sports Park Maintenance and Operations Services Agreement (Town Center Community Park- Sports Complex). Specifically, the violation is as follows:

*Section 11. **NO ALTERATIONS TO SPORTS PARK.** The Operator shall not make or allow any alteration, demolition or addition to or of the Sports Park, except interior, non-structural alterations costing not more than Twenty-Thousand Dollars (\$20,000) in any one instance or as specifically required by this Agreement regarding Restoration or Maintenance and Repair services, and in no event, without the prior written approval of the City.*

A subsequent physical inspection on Thursday, March 7th revealed that unapproved construction was conducted and completed, which encompassed a Soccer Mini Pitch Arena constructed on a developed portion of grass turf within the Sports Complex. This work also constructed synthetic turf over a storm drain inlet which will need to be corrected to maintain access to this facility for maintenance purposes. This in fact is a violation of the section listed above. The City will need to ensure that this project complied with the Public Contract Code and Labor Code. As the City of Santee being the property owner of record, you are hereby required to provide:

Contract Items for Compliance with Public Contract Code and Labor Code Requirements:

- Copies of the Agreement between Sportsplex USA and Contractor (VP Grading).
- The Contractor and all subcontractors are registered with the DIR to perform work on public works projects.
- The Project was registered with the DIR by filing a PWC-100 Form.
- A Project ID was issued by the DIR for the project.
- Payment of Prevailing Wages were made to all applicable trades and crafts.
- Certified Payroll records were completed and filed with the DIR.
- The employment of Apprentices occurred on the project.
- Payment and Performance Bonds were issued for the project.
- Certificate of Insurance for the work was obtained with policies meeting the City's minimum requirements and naming the City as additional insured.
- Workers Compensation Insurance has been provided.
- A Notice of Completion was filed and copies have been provided to the general contractor and any subcontractors.

Turf Performance Items:

- Compaction Testing on the subgrade and any aggregate base materials for the turf. To also include copies of those testing reports.
- GMAX testing on the finished synthetic turf to ensure performance for fall protection and impact resistance.
- Product Submittals for the turf and any underlying product and lead-free certification.
- As-built drawings of the turf, drainage and any modifications to the existing facility.

Recycled Water Modifications:

- The facility is irrigated with recycled water and modifications to the existing recycled water system have been made. The City will need written notice provided by the Padre Dam Municipal Water District that the modifications made to the irrigation system meet the District's and County Department of Health (DEH) requirements for recycled water.

Please submit all requested documentation within thirty (30) calendar days to Nick Chavez, nchavez@cityofsanteeca.gov. The City intends to evaluate documentation submitted by Sportsplex and determine approval of the unapproved construction.

Thank you,



Nick Chavez
Director of Community Services

**SEVENTH AMENDMENT TO
SPORTS PARK MAINTENANCE AND OPERATIONS SERVICES
AGREEMENT**

**Between City of Santee and Sportsplex USA of Santee Inc.
(Town Center Community Park – Sports Complex)**

THIS SEVENTH AMENDMENT (“Amendment”) is made and entered into as of the ___ day of _____, 2024 by and between the **CITY OF SANTEE**, (hereinafter referred to as “City”), a California charter city, and **SPORTSPLEX USA of SANTEE INC**, a corporation (hereinafter referred to as “Operator”). In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

1. This Amendment is made with respect to the following facts and purposes:
 - A. On September 13, 2006, the City and the Operator entered into a Sports Park Maintenance and Operations Services Agreement (“Agreement”).
 - B. On January 10, 2010, the City and the Operator entered into a First Amendment to the Agreement to amend Section 1.49 – Fixed City Revenue, Section 1.113 Third Tier Revenue and Section 1.118 – redefine “Weekend.”
 - C. On April 14, 2014, the City and the Operator entered into a Second Amendment modifying the Agreement to extend the term of the Agreement, and to add two new funding tiers and allow the CPI annual increase to be triggered earlier.
 - D. On December 28, 2015, the City and the Operator entered into a Third Amendment modifying the Agreement to authorize, but not contractually obligate, the Operator to bid and install solar panels and shade structures within the sports complex parking lot.
 - E. On October 11, 2017, the City Council approved a Fourth Amendment modifying the Amendment to redefine the Renewal and Extension options to extend the Agreement if certain conditions were accomplished.
 - F. On November 8, 2017, the City and the Operator entered into a Fifth Amendment modifying the Agreement to delete Section 1.7, “Available Credit Amount,” Section 1.99, “Security Deposit” definition, and Section 7.9, “Security Deposit,” of the Agreement, and to revise Section 13 of Exhibit “D” to the Agreement, “Sports Complex Maintenance Standards.”
 - G. On May 13, 2020, the City Council authorized payment adjustments due to COVID-19. These adjustments included a waiver of the Operator’s payment of fixed monthly rent and third-tier payments, and the City’s provision of a credit of \$1,000 per week for ongoing maintenance while the sports complex remained closed. The City also postponed repayment for amounts owed by the Operator for Program Year 2020 until monthly gross revenue exceeded 80% of pre-pandemic revenue or until January 1, 2021, whichever occurred first. After that period, the deferred amount was to be repaid by the Operator over a period of 12 months.
 - H. On January 13, 2021, the City Council approved an extension of the payment adjustments until monthly gross revenue exceeded 80% of pre-pandemic revenue, or until June 21, 2021, whichever occurred first.

- I. On June 14, 2022, the City Council entered into a Sixth Amendment modifying the agreement to authorize, but not contractually obligate, the Operator to bid and construct an additional soccer arena in compliance with the public bidding procedure set forth in the Public Contract Code or shall competitively procure the installation in compliance with the procedures for design-build contracts set forth in Santee Municipal Code Chapter 3.22. Upon completion of the construction, and acceptance by the City Council of the soccer arena project as complete, the Agreement shall be extended upon all the same terms and conditions (except as this Agreement otherwise expressly states), for one additional period of ten (10) years beyond the ten (10) year extension period described in Section 4.1.2.
 - J. Section 28.3 of the Agreement provides that any modification of the Agreement must be in writing and signed by the Party to be bound.
 - K. In early 2024, Operator made alterations and additions to the sports park without the City's prior knowledge or approval. On March 30, 2024, City notified Operator that the alterations and additions were in violation of Section 11 of the Agreement and not in compliance with the Public Contract Code or Labor Code.
 - L. On March 20, 2024, City notified Operator that it was unable to confirm that Operator's construction meets applicable industry standards and could not file a notice of completion or substantiate completion of all related work for a synthetic turf field system. Nevertheless, the City agreed to forebear available remedies associated with this breach in exchange for Operator's acceptance of sole responsibility for any liability, including costs to repair, replace and remove the synthetic turf field system associated with the failure of the mini synthetic turf field, its subgrade, drainage or other items related to its construction.
 - M. The Parties now want to extend the term of the Agreement and to confirm Operator's acceptance of all risk and responsibility for the unauthorized and inadequate construction of the mini synthetic turf soccer arena...
2. Section 4.1.3 of the Agreement, Second Extension Option, is revised to read as follows:

4.1.3 Second Extension Option. The Agreement will be extended for one additional period of ten (10) years beyond the ten (10) year extension period described in Section 4.1.2. The new Agreement expiration date will be May 31, 2049.
 3. The City and Operator wish to amend the Agreement to insert the Notice of Violation for Unapproved Alterations to Sports Park – Close Out Items, dated May 9, 2024, attached hereto as Exhibit 'F' and incorporated herein by reference as Exhibit "F" of the Agreement, in its entirety.
 4. Section 14.1.1 is added to the Agreement to affirm that Sportsplex accepts sole responsibility for the unapproved alterations. Sportsplex understands the City Council cannot and does not accept the additional soccer arena project (as described in Agreement Section 32) as complete. The added language reads as follows:

14.1.1 Acceptance of Responsibility. Notwithstanding Section 14.1 or any provision of this Agreement to the contrary, Operator accepts and assumes all

liability for all costs or claims arising out of or associated with alterations made to the soccer arena (as described in Agreement Section 32) synthetic turf field system without the City's prior knowledge or approval, as further defined in Exhibit F, including but not limited to all costs to repair, replace, maintain, or remove the synthetic turf and its components as may be necessary, or as City may require in City's sole discretion.

- 5. This Amendment may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument, and shall be effective upon execution by both the City and the Operator.
- 6. Except for the changes specifically set forth herein, all other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed the day and year above written.

OPERATOR:

CITY OF SANTEE:

Sportsplex USA of Santee Inc.

Marlene Best, City Manager

Approved AS-TO-FORM:

Shawn Hagerty
Best Best & Krieger, LLP
City Attorney



Mayor
John W. Minto
City Council
Ronn Hall
Laura Koval
Rob McNelis
Dustin Trotter

May 9, 2024

William Berghoff, President
Sportsplex USA
P.O. Box 769
Poway, CA 92074

Subject: Notice of Violation for Unapproved Alterations to Sports Park - Close Out Items

Mr. Berghoff,

On March 20, 2024 the City provided written notice that Sportsplex USA was in violation of the lease agreement with the City of Santee, Sports Park Maintenance and Operations Services Agreement (Town Center Community Park – Sports Complex) for the construction of a mini synthetic turf soccer field.

To date, Sportsplex USA has provided all of the requested items stated in the above mentioned letter for compliance except for the following items which were not performed as part of the construction of the mini synthetic turf soccer field:

Contract Items for Compliance with Public Contract Code and Labor Code Requirements:

- Payment and Performance Bonds

Turf Performance Items:

- Compaction testing and any related reports for the subgrade and aggregate base materials for the turf

Sportsplex USA was unable to provide formal records demonstrating that the subgrade and aggregate base materials for the turf installation was constructed and inspected meeting industry standards and to the City's satisfaction. Therefore, the City cannot file a notice of completion for the project nor can the City substantiate completion of all related work for a synthetic turf field system. Sportsplex USA will be solely responsible for any liability, as well as any costs to repair, replace and remove the synthetic turf field system, associated with the failure of the mini synthetic turf field, its subgrade, drainage or all other items related to its construction. At this time, however, the City does not believe that it is feasible to cure this breach of the lease agreement through the immediate removal of the improvement. Therefore, the City will forebear its pursuit of its remedies under the lease agreement associated with this breach at this time, subject to the conditions above. With this understanding, the City closes this matter at this time.

Please acknowledge your receipt of this letter and your agreement to its terms below. If you have any questions or concerns, please contact me at (619) 258-4100 x 125.



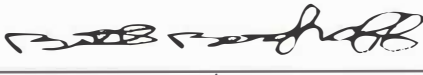
Thank you,



Nick Chavez
Director of Community Services

Acknowledged and Agreed:

Sportsplex USA

By: 

Its: President

Dated: 5/10/24

MEETING DATE August 14, 2024

ITEM TITLE ACCEPTANCE AND APPROPRIATION OF FEMA HAZARD MITIGATION GRANT PROGRAM FUNDS FOR HAZARDOUS FUELS REDUCTION AND DEFENSIBLE SPACE THROUGHOUT DESIGNATED AREAS OF THE SAN DIEGO RIVER CORRIDOR, PHASE ONE OF A TWO PHASED PROJECT

DIRECTOR/DEPARTMENT Justin Matsushita, Fire 

SUMMARY

The Federal Emergency Management Agency (FEMA) provides grant funding through the Hazard Mitigation Grant Program (HMGP) to state, local, tribal and territorial governments so they can develop hazard mitigation plans and rebuild in a way that reduces, or mitigates, future disaster losses in their communities. Proposed projects are assessed based upon a demonstration of need, a benefit cost analysis (BCA) of the project, and alignment with identified priority mitigation efforts determined by FEMA. Wildfire & Vegetation Management projects include: 1) Creation of defensible space around homes, structures, and critical facilities by reduction of flammable vegetation; and 2) Hazardous fuel reduction which is the removal of vegetative fuels proximate to at-risk structures.

The City of Santee applied for HMGP assistance in April 2022, to assist with clearing hazardous fuel loads across 415 acres in the wildland-urban interface in Santee. The total project proposed cost is \$7,284,240 consisting of \$6,555,816 in Federal funds and \$728,424 in Non-Federal (cost share) funds. The grant application included an additional request of \$363,712 for Management Costs. There is no cost share required for Management Costs awarded.

On June 24, 2024, the City of Santee received notification of the approval of application HMGP DR 4610-917-009R. The approved HMGP project is for the reduction of hazardous fuels and defensible space creation throughout pre-identified areas of the San Diego River Corridor. The Santee Fire Department has responded to approximately 380 fire related incidents from September 2020 through July 2024. Fires throughout the San Diego River Corridor continue to pose a significant threat to life and property.

The HMGP project will be funded and completed in two phases. The first phase of the project includes the development of a comprehensive plan for vegetation and debris removal, including community outreach, document preparation, and of work schedule (if different than original estimate); completion of Environmental and Historic Preservation documents including California Environmental Quality Act (CEQA). Federal funding obligated for Phase 1 is \$477,396. The local jurisdiction cost share for Phase 1 is \$53,044. Phase 1 also includes \$26,522 obligated from FEMA for Management Costs with no cost share matching. Upon the completion of Phase 1, and approval by FEMA, the remaining encumbered funds from the \$7,284,240 project total, will be authorized for Phase 2.

On May 8, 2024, Resolution No. 050-2024 was adopted by the Santee City Council. The resolution authorized the acceptance of \$907,568 from the San Diego River Conservancy (SDRC) to assist with the grant match requirement for a FEMA Hazardous Mitigation Grant Program (HMGP). The SDRC has authorized the utilization of \$53,044 for the cost share requirement for Phase 1 of this project.

FINANCIAL STATEMENT *Hy*

The total appropriation to the FY 2024-28 Capital Improvement Program, San Diego River Fire Hazard Mitigation project budget will be \$556,962. This amount consists of \$477,396 in FEMA Phase 1 Program funding, \$26,522 in FEMA Phase 1 Management Cost and \$53,044 in matching funds provided by the San Diego River Conservancy grant.

CITY ATTORNEY REVIEW N/A • Completed

RECOMMENDATION *MSB*

Adopt Resolution:

1. Authorizing the appropriation and expenditure of HMGP funds in accordance with all program requirements to for Phase 1 activities; and
2. Authorizing the appropriation and expenditure of SDRC funds in accordance with all program requirements to for Phase 1 activities; and
3. Designating the City Manager, Director of Finance, and Director of Fire and Life Safety (Fire Chief), as Applicant's Authorized Agents; and
4. Authorizing the City Manager to execute all necessary documents to accept, manage, and seek reimbursement for HMGP DR 4610-0917-009R

ATTACHMENTS

Resolution

Resolution No. 050-2024

FEMA Approval Letter, HMGP DR 4610-0917-009R

Defensible Space and Hazardous Fuel Reduction Overview Map

Form OES-FPD-089 (Project Assurances for Federal Assistance)

Form OES-FPD-130 (Designation of Applicant's Agent Resolution For Non-State Agencies)

RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, AUTHORIZING THE ACCEPTANCE AND APPROPRIATION OF FEMA HAZARD MITIGATION GRANT PROGRAM FUNDS FOR HAZARDOUS FUELS REDUCTION AND DEFENSIBLE SPACE THROUGHOUT DESIGNATED AREAS OF THE SAN DIEGO RIVER CORRIDOR, PHASE ONE OF A TWO PHASED PROJECT.

WHEREAS, the Federal Emergency Management Agency (FEMA) provides grant funding through the Hazard Mitigation Grant Program (HMGP) to state, local, tribal, and territorial governments for the development of hazard mitigation plans, and to rebuild to reduce or mitigate future disaster losses in their communities; and

WHEREAS, proposed projects are assessed based upon a demonstration of need, a benefit cost analysis (BCA) of the project, and alignment with identified priority mitigation efforts determined by FEMA. Wildfire and vegetation management projects include the creation of defensible space around homes, structures, and critical facilities by the reduction of flammable vegetation, as well as hazardous fuel reduction from the removal of vegetative fuels proximate to at-risk structures; and

WHEREAS, in April 2024 the City of Santee applied for HMGP assistance for the clearing of 415 acres in the wildland-urban interface of Santee with a proposed cost of \$7,284,240 consisting of \$6,555,816 in Federal funds and \$728,424 in non-Federal (cost share) funds. The grant application also included an additional request of \$363,712 for management costs that do not require a cost share match; and

WHEREAS, on June 24, 2024 the City of Santee was notified of the approval of application HMGP DR 4610-917-009R for the reduction of hazardous and defensible space creation throughout pre-identified areas of the San Diego River Corridor; and

WHEREAS, the HMGP Project will be funded and completed in two phases, the first phase of the project includes the development of a comprehensive plan for vegetation and debris removal that includes community outreach, document preparation, a work schedule if different than original estimate, and completion of Environmental and Historic Preservation documents including California Environmental Quality Act (CEQA); and

WHEREAS, the Federal funding obligated for Phase 1 is \$477,396, the local jurisdiction cost share for Phase 1 is \$53,044, and also includes \$26,522 obligated from FEMA for Management Costs that does not require a cost share match; and.

WHEREAS, on May 8 2024 the Santee City Council adopted Resolution #050-2024, accepting \$907,568 from the San Diego River Conservancy (SDRC) to assist with the grant match requirement for a FEMA Hazardous Mitigation Grant Program (HCGP), The SDRC has authorized the utilization of \$53,044 for the cost share match requirement for Phase 1 of this project; and.

WHEREAS, upon completion of Phase 1 and approval by FEMA, the remaining encumbered funds from the \$7,284,240 project total will be authorized for Phase 2; and.

RESOLUTION NO. _____

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Santee, California, that the City Council hereby:

1. Authorizes the appropriation and expenditure of \$503,918 in HMGP funds in accordance with all program requirements to the Phase 1 activities; and .
2. Authorizes the appropriation and expenditure of \$53,044 in SDRC funds in accordance with all program requirements for Phase 1 activities; and
3. Designates the City Manager, Director of Finance, and Director of Fire and Life Safety (Fire Chief), as Applicant's Authorized agents; and
4. Authorizes the City Manager to execute all necessary documents to accept, manage, and seek reimbursement for HMGP DR 4610-0914-009R.

ADOPTED by the City Council of the City of Santee, California, at a Regular Meeting thereof held this 14th day of August, 2024, by the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

APPROVED:

JOHN W. MINTO, MAYOR

ATTEST:

JAMES JEFFRIES ASSISTANT CITY CLERK

RESOLUTION NO. 050-2024

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, ACCEPTANCE AND APPROPRIATION OF FY 2024 SAN DIEGO RIVER CONSERVANCY GRANT FUNDS AS MATCHING FUNDS FOR A FEMA HAZARDOUS MITIGATION GRANT; AND TO PURCHASE ESSENTIAL EQUIPMENT TO OUTFIT A TYPE 6 FIRE ENGINE, FIREFIGHTER PERSONAL PROTECTIVE EQUIPMENT, AND PROVIDE WILDLAND FIREFIGHTING TRAINING

WHEREAS, The City of Santee submitted two grant applications to the San Diego River Conservancy (SDRC) for consideration related to wildfire threat mitigation, equipment procurement, and training for fire personnel; and

WHEREAS, the two grants were approved during the March 28, 2024, public meeting of the Governing Board of the SDRC; and

WHEREAS, Grant SDRG-B21-17 is \$907,568 to assist with the grant match requirement for a FEMA Hazardous Mitigation Grant Program (HMGP); and

WHEREAS, Grant SDRG-B23-11 is \$210,000 to purchase equipment for a Type 6 fire engine and firefighter personal protective equipment (PPE); and

WHEREAS, this item requests City Council accept and appropriate two SDRC grants to improve fire safety in the San Diego River area that runs through the City of Santee; and

WHEREAS, this item requests to appropriate \$907,568 into the FY 2024-28 Capital Improvement Program and \$210,000 into the FY 2023-24 Fire Operating Budget.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Santee, California, that the City Council hereby:

1. Authorizes the City Manager to accept and appropriate \$907,568 in SDRC grant funds as matching funds for a FEMA Hazardous Mitigation Grant into the FY 2024-28 Capital Improvement Program; and
2. Authorizes the City Manager to accept and appropriate \$210,000 into the FY 2023-24 Fire Operating Budget to purchase equipment for a Type 6 Fire Engine, PPE, and wildland firefighting training for all Santee Fire Department personnel; and
3. Authorizes the City Manager to execute necessary grant related contracts. The total amount to accept and appropriate from both grants is \$1,117,568.

RESOLUTION NO. 050-2024


ADOPTED by the City Council of the City of Santee, California, at a Regular Meeting thereof held this 8th day of May 2024, by the following roll call vote, to wit:

AYES: HALL, KOVAL, MCNELIS, MINTO, TROTTER

NOES: NONE

ABSENT: NONE

APPROVED:



JOHN W. MINTO, MAYOR

ATTEST:



ANNETTE FAGAN ORTIZ, CMC, CITY CLERK



FEMA

June 24, 2024

Robyn Fennig
Assistant Director Hazard Mitigation
Governor's Authorized Representative
California Offices of Emergency Services
3650 Schriever Avenue
Mather, CA 95655

Reference: Application Approval, HMGP DR 4610-917-009R
City of Santee
Fire Hazard Mitigation in Wildland Urban Interface, Phase 1
FIPS Code: 073-70224, Supplement 28

Dear Robyn Fennig:

We approve and issue Hazard Mitigation Grant Program (HMGP) funds for the City of Santee, HMGP DR 4610-917-009R, Fire Hazard Mitigation in Wildland Urban Interface, Phase 1.

The total project cost for phase one is \$530,440. As shown in the enclosed Obligation Report - Supplement 28, we are obligating \$477,396 for the 90 percent Federal share; the 10 percent non-Federal share is \$53,044. We are obligating \$26,522 for the 100% Federal share Subrecipient Management Costs. These funds are available in SmartLink for immediate and eligible disbursements. The following is a summary of the approved funding:

Project Phase:	Federal Share:	Non-Federal Share:	Total Project Cost:
Phase 1, Supplement 28	\$477,396	\$53,044	\$530,440
Phase 1, Management Costs	\$26,522	\$0	\$26,522

This HMGP project approval and obligation of funds are subject to the following conditions:

- 1. Scope of Work (SOW)** – Phase 1 includes the following actions: Project management including sub-application development and revisions; bid package development/issuance; public information sharing; homeowner education and outreach; development of a final parcel list; homeowner registration for defensible space activities; site assessment for defensible space activities/prescription treatment for each parcel; right-of-entry (ROE) authorization and photos for each identified parcel; final identification of all vegetation and species to be removed; final Benefit Cost Analysis (BCA) based on final parcel list; final

identification of removal process; debris management plan development; final development of work schedule (if different than original estimate); completion of Environmental and Historic Preservation documents including California Environmental Quality Act (CEQA); obtaining permits (if needed); studies to assist with NEPA including biological impacts; and submission/delivery of Phase 1 documents to Cal OES for review and approval. This Phase 1 project involves no ground disturbing activities or alterations to existing structures; if the project scope of work changes to include these actions, additional environmental review will be required.

The following Phase 1 activities and deliverables are expected:

Phase 1 Activity	Estimated Timeline
Project Management	18 Months
Bid package development	2 Months
Public information sharing	16 Months
Homeowner education and outreach	16 Months
Homeowner registration	4 Months
Right of entry and photos	4 Months
Site assessments	5 Months
Development of final parcel list	12 Months
Final BCA	12 Months
Final identification of vegetation removal and process	13 Months
Completion of EHP documents	15 Months
Obtaining permits	16 Months

Deliverables: Site assessments, final parcel list, final BCA, final work schedule, and EHP documents and studies.

Please provide the above-referenced deliverables once completed to the assigned FEMA Hazard Mitigation Assistant (HMA) Specialist for review and inclusion within the official grant file.

- 2. Phase 1 Completion Date** – The work schedule included with the project application indicates that Phase 1 will take 18 months to complete; therefore, the Phase 1 completion date is December 24, 2025. All Phase 1 project deliverables must be submitted to the assigned FEMA HMA Specialist by the Phase 1 completion date. Please inform the sub-recipient that work completed after this date is not eligible for federal funding, and that federal funds may be de-obligated for work completed outside the completion date when there is no approved time extension.
- 3. Phase 2 Approval** – Please inform the sub-recipient that Phase 2 approval is contingent on programmatic review and Environmental and Historical Preservation (EHP) approval. Phase 2 activities may not commence until written approval has been received. Any Phase 2 activities completed prior to approval may be de-obligated. In addition, if Phase 2 is unapproved, federal funds may be de-obligated for previously completed Phase 1 activities.

4. **Record of Environmental Considerations (REC)** – Phase 1 of this project has been determined to be Categorically Excluded from the need to prepare either an Environmental Impact Statement or Environmental Assessment in accordance with FEMA Instruction 108-1-1 and FEMA Directive 108-1-1 as authorized by DHS Instruction Manual 023-01-001- 01, Revision 1. Categorical Exclusion A4 (information gathering, data analysis and processing, information dissemination, review, interpretation, and development of documents) has been applied. Particular attention should be given to the project conditions before and during project implementation. Failure to comply with these conditions may jeopardize federal assistance, including funding.

5. **Standard Conditions** – This project approval is subject to the enclosed *Standard Mitigation Grant Program (HMGP) Conditions*, amended August 2018. Please note that federal funds may be de-obligated for work that does not comply with these conditions.

If you have any questions please contact Andrea Harvey, Sr. Grants Management Specialist, by email at andrea.harvey@acf.hhs.gov, or phone (202) 430-4878.

Sincerely,

KATHRYN J LIPIECKI

Digitally signed by KATHRYN J

LIPIECKI

Date: 2024.06.24 07:30:22 -07'00'

Kathryn Lipiecki
Director, Mitigation Division
FEMA Region 9

Enclosures (3):

Obligation Report - Supplement 28
Record of Environmental Considerations (REC)
Standard Mitigation Grant (HMGP) Conditions

CC: Melissa Boudrye: Resilience Branch Chief, California Governor's Office of Emergency Services
Concepcion Chavez: Technical Assistance Division Chief, California Governor's Office of Emergency Services
Ron Miller: Hazard Mitigation Assistance Branch Chief, California Governor's Office of Emergency Services
Joe Purvis: HM Grants Division Chief, California Governor's Office of Emergency Services
Ryan Massello: HM Quality Assurance Division Chief, California Governor's Office of Emergency Services
Robert McCord, Chief, Hazard Mitigation Assistance Branch, FEMA Region 9

FEDERAL EMERGENCY MANAGEMENT AGENCY
HAZARD MITIGATION GRANT PROGRAM

Obligation

Disaster No	FEMA Project No	Amendment No	State Application ID	Action No	Supplemental No	State	Recipient
4610	9-R	0	917	1	28	CA	Statewide

Subrecipient: Santee

Project Title : Fire Hazard Mitigation in Wildland Urban Interface

Subrecipient FIPS Code: 073-70224

Total Amount Previously Allocated	Total Amount Previously Obligated	Total Amount Pending Obligation	Total Amount Available for New Obligation
\$477,396.00	\$477,396.00	\$0.00	\$0.00

Project Amount	Subrecipient Management Cost Amount	Total Obligation	IFMIS Date	IFMIS Status	FY
\$477,396.00	\$26,522.00	\$503,918.00	04/30/2024	Accept	2024

Comments

Date: 04/29/2024 User Id: SSCOTT39

Comment: HMGP 4610-917-9R-Santee Fire Hazard Mitigation for \$477,396.00 Federal Share and \$26,522.00 Sub Recipient Management Cost

Authorization

Preparer Name: STEVEN SCOTT

Preparation Date: 04/29/2024

HMO Authorization Name: ANDREA HARVEY

HMO Authorization Date: 04/29/2024

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-4610-0009-CA (4610-917-009) (1)

Title: City of Santee - Fire Hazard Mitigation in Wildland Urban Interface (Phase 1)

NEPA DETERMINATION

Non Compliant Flag: No	EA Draft Date:	EA Final Date:
EA Public Notice Date:	EA Fonsi	Level: CATEX
EIS Notice of Intent	EIS ROD Date:	

Comment NEPA: The City of Santee, California proposes a Hazard Mitigation Grant Project (HMGP) to reduce the City's wildfire risk. Project will be located along the San Diego Riverbed as it runs through the City of Santee (32.834000, -116.994000). This will be achieved through removing hazardous vegetative fuels and thereby creating a defensible space by defining a Wildland Urban Interface (WUI) to create perimeters around homes, structures, and critical facilities including but not limited to a wastewater treatment facility. In addition, the area contains several hiking and biking trails making evacuation from these areas challenging due to the overgrown vegetation and lack of access for emergency response vehicles. Specifically, flammable vegetation is defined as down, dead, or dry vegetation. Treatment measures include cutting and clearing of straw, shrubs, and brush; tree pruning including thinning and lower limb removal consisting of generally up to 15 feet above grade; felling of hazardous trees; and removal of windthrow blown-down timber biomass. The proposed project area has large quantities of non-indigenous plant species that, though increased biomass, changes in the distribution of flammable biomass, increased flammability, and altered timing of fuel drying, have significantly increased the risk of fire occurrences and severity. Several non-indigenous weeds, grasses and palms thrive within the WUI of which is adjacent to neighboring homes, business and critical infrastructure. The invasive annual grasses in this area dry out much earlier in the spring than the native shrubs. The high surface-area-to-volume ration, these non-native plants are more prone to ignition than native vegetation. The non-native palm species are highly flammable, due to their dead leaves hanging onto nearby plants and trees. The intention of the study is to define a Wildland Urban Interface, create a defensible wildfire space and to reduce hazardous vegetative fuels within one (1) mile radius of the proposed project area. The area of focus surrounds the San Diego River drainage basin. This will be a phased project and this review covers Phase 1 Actions only.

Phase 1, and the subject of this grant proposal, includes the following actions: Project management including sub-application development and revisions; bid package development/issuance; public information sharing; homeowner education and outreach; development of a final parcel list; homeowner registration for defensible space activities; site assessment for defensible space activities/prescription treatment for each parcel; right-of-entry (ROE) authorization and photos for each identified parcel; final identification of all vegetation and species to be removed; final Benefit Cost Analysis (BCA) based on final parcel list; final identification of removal process; debris management plan development; final development of work schedule (if different than original estimate); completion of Environmental and Historic Preservation documents including California Environmental Quality Act (CEQA); obtaining permits (if needed); studies to assist with NEPA including biological impacts; and submission/delivery of Phase 1 documents to Cal OES for review and approval. Staff from Development Services, including the Principal Civil Engineer, Senior Environmental Planner, and Senior Biologist, will oversee the identification of sites and scope of work development. All vendors involved in the project on behalf of the City of Santee shall be procured in accordance with 2 CFR 200, as well as State and Local regulations, with the more stringent applying. This Phase 1 project involves no ground disturbing activities or alterations to existing structures; if the project scope of work changes to include these actions, additional environmental review will be required.

This Phase 1 project has been determined to be Categorically Excluded from the need to prepare either an Environmental Impact Statement or Environmental Assessment in accordance with FEMA Instruction 108-1-1 and FEMA Directive 108-1-1 as authorized by DHS Instruction Manual 023- 01-001-01, Revision 1. Categorical Exclusions A4 (Information gathering, data analysis and processing, information dissemination, review, interpretation, and development of documents) and A7 (the commitment of resources, personnel, and funding to conduct audits, surveys, and data collection of a minimally intrusive nature) have been applied. Particular attention should be given to the project conditions before and during project implementation. Failure to comply with these conditions may jeopardize federal assistance including funding.

- xpeltola - 04/08/2024 17:02:13 GMT

CATEX CATEGORIES

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-4610-0009-CA (4610-917-009) (1)

Title: City of Santee - Fire Hazard Mitigation in Wildland Urban Interface (Phase 1)

Catex Category Code	Description	Selected
a4	(a4) Information gathering, data analysis and processing, information dissemination, review, interpretation, and development of documents. If any of these activities result in proposals for further action, those proposals must be covered by an appropriate CATEX. Examples include but are not limited to: (a) Document mailings, publication and distribution, training and information programs, historical and cultural demonstrations, and public affairs actions. (b) Studies, reports, proposals, analyses, literature reviews; computer modeling; and non-intrusive intelligence gathering activities.	Yes
a7	(a7) The commitment of resources, personnel, and funding to conduct audits, surveys, and data collection of a minimally intrusive nature. If any of these commitments result in proposals for further action, those proposals must be covered by an appropriate CATEX. Examples include, but are not limited to: (a) Activities designed to support the improvement or upgrade management of natural resources, such as surveys for threatened and endangered species, wildlife and wildlife habitat, historic properties, and archeological sites; wetland delineations; timber stand examination; minimal water, air, waste, material and soil sampling; audits, photography, and interpretation. (b) Minimally-intrusive geological, geophysical, and geo-technical activities, including mapping and engineering surveys. (c) Conducting Facility Audits, Environmental Site Assessments and Environmental Baseline Surveys, and (d) Vulnerability, risk, and structural integrity assessments of infrastructure.	Yes

EXTRAORDINARY

Extraordinary Circumstance Code	Description	Selected ?
	No Extraordinary Circumstances were selected	

ENVIRONMENTAL LAW / EXECUTIVE ORDER

Environmental Law/ Executive Order	Status	Description	Comment
Clean Air Act (CAA)	Completed	Project will not result in permanent air emissions - Review concluded	CAA: The scope of work associated with this project would not cause emissions of criteria pollutants or their precursors. Therefore, the scope of work associated with this undertaking is exempt from a conformity determination under the General Conformity Rule. - xpeltola - 04/08/2024 17:35:31 GMT
Coastal Barrier Resources Act (CBRA)	Completed	Project is not on or connected to CBRA Unit or otherwise protected area - Review concluded	
Clean Water Act (CWA)	Completed	Project would not affect any water of the U.S. - Review concluded	
Coastal Zone Management Act (CZMA)	Completed	Project is not located in a coastal zone area and does not affect a coastal zone	

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-4610-0009-CA (4610-917-009) (1)

Title: City of Santee - Fire Hazard Mitigation in Wildland Urban Interface (Phase 1)

Environmental Law/ Executive Order	Status	Description	Comment
		area - Review concluded	
Executive Order 11988 - Floodplains	Completed	No effect on floodplain/flood levels and project outside floodplain - Review concluded	EO 1988: Project is for planning and studies only, which does not involve potential impacts to the floodplain. See attached map. - xpeltola - 04/08/2024 17:37:39 GMT
Executive Order 11990 - Wetlands	Completed	No effects on wetlands and project outside wetlands - Review concluded	EO 11990: Project is for planning and studies only, which does not involve potential impacts to wetlands. See attached map. - xpeltola - 04/08/2024 17:40:19 GMT
Executive Order 12898 - Environmental Justice for Low Income and Minority Populations	Completed	No Low income or minority population in, near or affected by the project - Review concluded	EO 12898: This project has been determined to have limited or no potential to affect minority or low-income populations according to Exemptions VI.h (Planning-related activities) and VI.m (Architectural and engineering costs) in Step 1 of the EO 12898 Interim Guidance, dated September 2023. FEMA has no further EO 12898 responsibilities with regard to these activities. - xpeltola - 04/08/2024 17:41:15 GMT
Endangered Species Act (ESA)	Completed	Listed species and/or designated critical habitat present in areas affected directly or indirectly by the federal action	ESA: A No Effect Memorandum has been prepared as it has been determined that the proposed actions would result in No Effect to federally listed species or designated critical habitat. Consultation with the U.S. Fish and Wildlife Service and/or the National Marine Fisheries Service is not required. See attached No Effect Memorandum. - xpeltola - 04/08/2024 17:28:42 GMT
	Completed	No effect to species or designated critical habitat (See comments for justification) - Review concluded	
Farmland Protection Policy Act (FPPA)	Completed	Project does not affect designated prime or unique farmland - Review concluded	
Fish and Wildlife Coordination Act (FWCA)	Not Applicable	Project does not affect, control, or modify a waterway/body of water - Review concluded	CAA: The scope of work associated with this project would not cause emissions of criteria pollutants or their precursors. Therefore, the scope of work associated with this undertaking is exempt from a conformity determination under the General Conformity Rule. - xpeltola - 04/08/2024 17:29:58 GMT***ABOVE COMMENT IS VOID AND NOT APPLICABLE*** - xpeltola - 04/08/2024 17:34:46 GMT***ABOVE COMMENT IS VOID AND NOT APPLICABLE*** - xpeltola - 04/08/2024 17:34:47 GMT

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-4610-0009-CA (4610-917-009) (1)

Title: City of Santee - Fire Hazard Mitigation in Wildland Urban Interface (Phase 1)

Environmental Law/ Executive Order	Status	Description	Comment
Migratory Bird Treaty Act (MBTA)	Completed	Project located within a flyway zone	
	Completed	Project does not have potential to take migratory birds - Review concluded	
Magnuson-Stevens Fishery Conservation and Management Act (MSA)	Completed	Project not located in or near Essential Fish Habitat - Review concluded	
National Historic Preservation Act (NHPA)	Completed	Not type of activity with potential to affect historic properties - Review concluded	NHPA: Pursuant to Stipulation I.A.7.f. (Assistance provided for planning, studies, design and engineering costs that involve no commitment of resources other than staffing and associated funding) of the Programmatic Agreement among the Federal Emergency Management Agency (FEMA), the California State Historic Preservation Officer (SHPO), and the California Governor's Office of Emergency Services (Cal OES), signed October 29, 2019, FEMA has determined that the undertaking as described will have no potential to affect historic properties. Thus, the undertaking does not require SHPO review, and FEMA has no further Section 106 responsibilities in accordance with 36 CFR 800.3(a)(1). - xpeltola - 04/08/2024 17:07:45 GMT
Wild and Scenic Rivers Act (WSR)	Completed	Project is not along and does not affect Wild and Scenic River - Review concluded	

CONDITIONS

Standard Conditions:

Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.

This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding.

If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.

Standard Mitigation Grant Program (HMGP) Conditions

FEMA Region IX, August, 2018

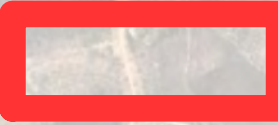
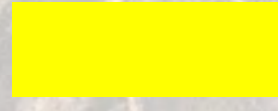


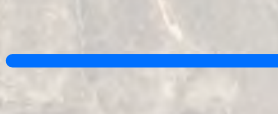
The following list applies to Recipients and Subrecipients accepting HMGP funds from the Federal Emergency Management Agency (FEMA) of the Department of Homeland Security (DHS):

1. **Applicable Federal, State, and Local Laws and Regulations.** The Recipient/Subrecipient must comply with all applicable Federal, State, and Local laws and regulations, regardless of whether they are on this list or other project documents. DHS financial assistance Recipients and Subrecipients are required to follow the provisions of the State HMGP Administrative Plan, applicable Hazard Mitigation Assistance Uniform Guidance, and Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located in Title 2 of the Code of Federal Regulations (CFR) Part 200, adopted by DHS in 2 CFR 3002.
2. **Financial Management Systems.** The Recipient and Subrecipient must maintain financial management systems to account for and track funds, as referenced in 2 CFR 200.302.
3. **Match or Cost Share.** Non-federal match or cost share must comply with 2 CFR 200.306, the scope of work (SOW), and any agreements among the Subrecipient, the Recipient, and FEMA.
4. **Budget Changes.** Unanticipated adjustments are permitted within the approved total cost. However, if costs exceed the federal share, the Subrecipient must notify the Governor's Authorized Representative (GAR) of overruns before implementation. The GAR shall submit a written request for approval to FEMA Region IX. The subaward must continue to meet HMGP requirements, including cost effectiveness and cost share. Refer to 2 CFR 200.308 for additional information.
5. **Real Property and Land.** The acquisition, use, and disposition must comply with 2 CFR 200.311.
6. **Equipment.** The acquisition, use, and disposition must comply with 2 CFR 200.313.
7. **Supplies.** Upon project completion, FEMA must be compensated for unused supplies, exceeding \$5,000 (fair market value), and not needed for other federal programs. Refer to 2 CFR 200.314.
8. **Procurement.** Procurement procedures must be in conformance with 2 CFR 200.318-320.
9. **Monitoring and Reporting Program Performance.** The Recipient and Subrecipient must submit quarterly progress reports, as referenced in the 2 CFR 200.328 and State HMGP Administrative Plan.
10. **Records Retention.** In accordance with 2 CFR 200.333, financial/ programmatic records related to expenditures must be maintained at least 3 years after the date of Recipient's final expenditure report.
11. **Enforcement and Termination.** If the Recipient or Subrecipient fails to comply with the award or subaward terms, whether stated in a Federal statute or regulation, the State HMGP Administrative Plan, subapplication, a notice of award, an assurance, or elsewhere, FEMA may take one or more of the actions outlined in 2 CFR 200.338, including termination or partial termination of the award or subaward outlined in 2 CFR 200.339.
12. **Allowable Costs.** Funds are to be used for allowable costs in compliance with 2 CFR 200.403, the approved SOW, and any agreements among the Subrecipient, Recipient, and FEMA.

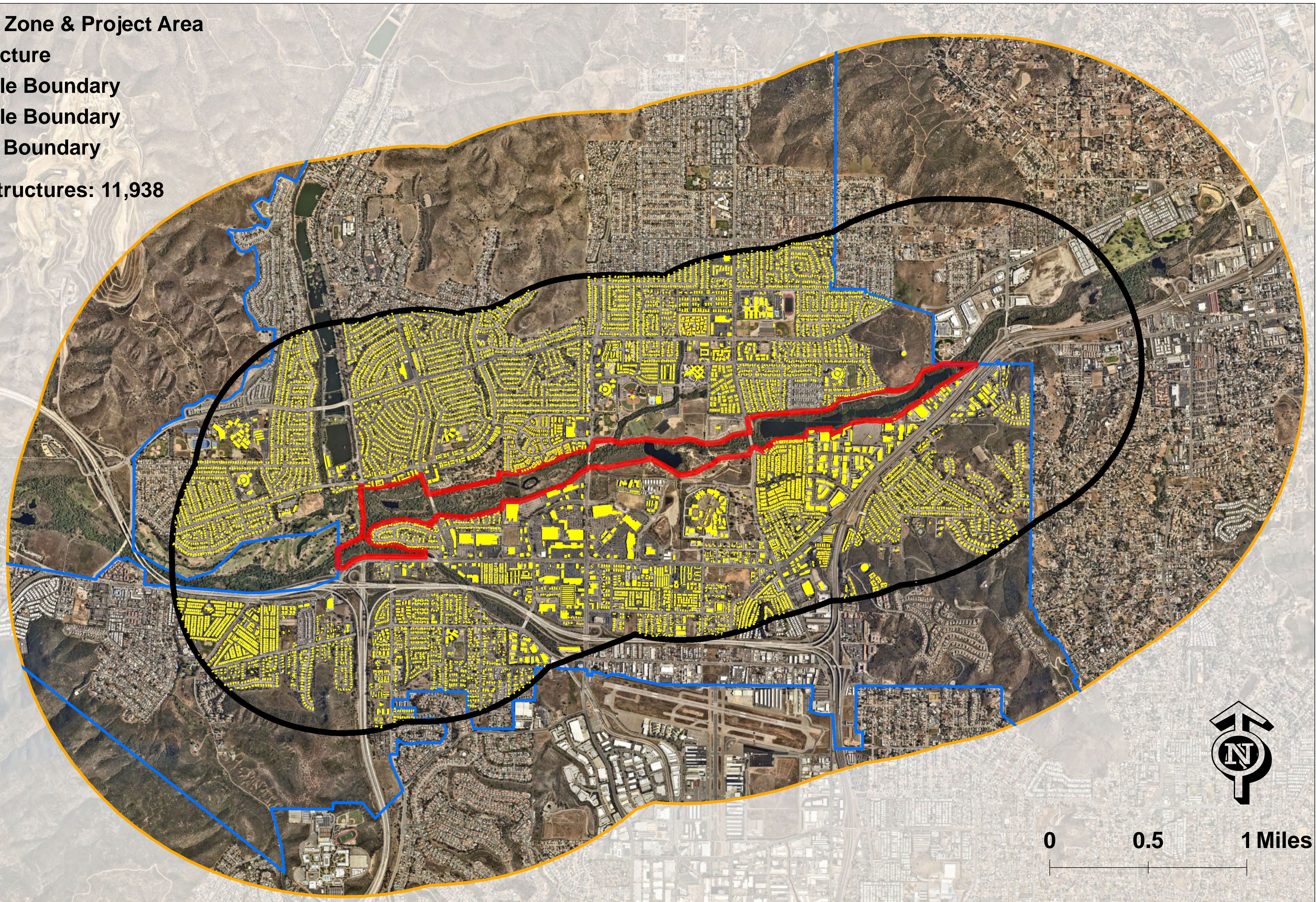
13. **Non-Federal Audit.** The Recipient and Subrecipient are responsible for obtaining audits in accordance with the Single Audit Act of 1984, in compliance with 2 CFR 200.501.
14. **Debarred and Suspended Parties.** Recipients and Subrecipients are subject to the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, and 2 CFR 180. These regulations restrict federal financial assistance awards, subawards, and contracts with parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in the federal assistance programs or activities.
15. **Equipment Rates.** Rates claimed for use of Subrecipient-owned equipment in excess of the FEMA-approved rates must be approved under State guidelines issued by the State Comptroller's Office or must be certified by the Recipient to include only those costs attributable to equipment usage less any fixed overhead and/or profit.
16. **Duplication of Funding between Public Assistance (PA) and HMGP.** Funding for PA Section 406 and HMGP Section 404 are permitted on the same facility/location, but the activities identified under each program must be distinct with separately accounted funds. At closeout, FEMA may adjust the funding to ensure the Subrecipient was reimbursed for eligible work from only one funding source.
17. **Historic Properties and Cultural Resources.** In compliance with 2 CFR 800, if a potential historic property or cultural resource is discovered during construction, the Subrecipient must cease work in the area and take all reasonable measures to avoid or minimize harm to the discovered property/resource. During construction, the Subrecipient will monitor ground disturbance activity, and if any potential archeological resources are discovered, will immediately cease work in that area, and notify the Recipient and FEMA. Construction in the area may resume with FEMA's written approval after FEMA's consultation, if applicable, with the State Historic Preservation Officer (SHPO).
18. **NEPA and Changes to the Scope of Work (SOW).** To comply with the National Environmental Policy Act (NEPA), and other Laws and Executive Orders, any change to the approved SOW shall be re-evaluated before implementation. Construction associated with a SOW change, prior to FEMA approval, may be ineligible for funding. Acceptance of federal funding requires environmental permits and clearances in compliance with all appropriate federal, state and local laws, and failure to comply may jeopardize funding.

Within their authority, the Recipient and Subrecipient must use of all practicable means, consistent with other essential policies, to create and maintain productive harmony for people and nature, and fulfill the social, economic, and other needs of present and future generations of Americans.

Defensible Space & Hazardous Fuel Reduction Overview Map

-  WUI Zone & Project Area
-  Structure
-  1-Mile Boundary
-  2-Mile Boundary
-  City Boundary

Number of Structures: 11,938





Disaster No: _____
 Cal OES ID No: _____
 UEI No: _____

PROJECT ASSURANCES FOR FEDERAL ASSISTANCE

SUBRECIPIENT'S NAME: _____
 (Name of Organization)

PRIMARY MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

TELEPHONE: _____ FAX NUMBER: _____

CA ASSEMBLY DIST: _____ CA SENATE DIST: _____ U.S. CONGRESSIONAL DIST: _____

Visit sos.ca.gov/elections/who-are-my-representatives to find your district number.

AUTHORIZED AGENT: _____

TITLE: _____

EMAIL ADDRESS: _____

ASSURANCES – CONSTRUCTION PROGRAMS

Note: Certain of these assurances may not be applicable to all your projects. If you have questions, please contact the California Governor's Office of Emergency Services. Further, certain federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the subrecipient named above:

1. Has the legal authority to apply for federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-federal share of project costs) to ensure proper planning, management, and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, Federal Office of Inspector General 2 CFR 200.336, and if appropriate, the state, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.



3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with federal assistance funds to assure nondiscrimination during the useful life of the project.
4. Will comply with the requirements of the assistance-awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or state.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gains.
8. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4801 et seq.), which prohibits the use of lead-based paint in construction or rehabilitation of residential structures.
9. Will comply with all federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color, or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683 and 1685-1686) which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794) which prohibit discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107) which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 93-255) as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616) as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd- 3 and 290 ee-3) as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of



- 1968 (42 U.S.C. § 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental, or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for federal assistance is being made, and (j) the requirements on any other non-discrimination statute(s) which may apply to the application.
10. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced or whose property is acquired as a result of federal and federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of federal participation in purchases.
 11. Will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$5,000 or more.
 12. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.O. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved state management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.); (f) conformity of federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. § 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.O. 93-205).
 13. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
 14. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and preservation of historic properties), and the Archeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).



15. Will comply with Standardized Emergency Management (SEMS) requirements as stated in the California Emergency Services Act, Government Code, Chapter 7 of Division 1 of Title 2, Section 8607.1(e) and CCR Title 19, Sections 2445, 2446, 2447, and 2448.
16. Subrecipients expending \$750,000 or more in federal grant funds annually are required to secure an audit pursuant to OMB Uniform Guidance 2 CFR Part 200, Subpart F. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984 and the Single Audit Act Amendments of 1996.
17. Will disclose in writing any potential conflict of interest to the Federal awarding agency or pass-through entity in accordance with §200.112.
18. Will comply with all applicable requirements of all other federal laws, Executive Orders, regulations and policies governing this program.
19. Has requested through the State of California, federal financial assistance to be used to perform eligible work approved in the subrecipient application for federal assistance. Will, after the receipt of federal financial assistance, through the State of California, agree to the following:
 - a. The state warrant covering federal financial assistance will be deposited in a special and separate account and will be used to pay only eligible costs for projects described above.
 - b. To return to the State of California such part of the funds so reimbursed pursuant to the above numbered application, which are excess to the approved actual expenditures as accepted by final audit of the federal or state government.
 - c. In the event the approved amount of the above numbered project application is reduced, the reimbursement applicable to the amount of the reduction will be promptly refunded to the State of California.
20. The non-Federal entity for a Federal award must disclose, in a timely manner, in writing to the Federal awarding agency or pass-through entity all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award §200.113. Failure to make required disclosures can result in any of the remedies described in §200.338 Remedies for noncompliance, including suspension or debarment.



21. Will not make any award or permit any award (subaward or contract) to any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549 and 12689, "Debarment and Suspension."

"I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized by _____
(Name of Organization)

to enter into this agreement for and on behalf of said subrecipient, and by my signature do bind the subrecipient to the terms thereof."

PRINTED NAME

SIGNATURE OF AUTHORIZED AGENT

TITLE

DATE



Cal OES ID No: _____

DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES

BE IT RESOLVED BY THE _____ OF THE _____
 (Governing Body) (Name of Applicant)

THAT _____, OR
 (Title of Authorized Agent)

_____, OR
 (Title of Authorized Agent)

 (Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the _____,
 (Name of Applicant)

a public entity established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining federal financial assistance for any existing or future grant program, including, but not limited to any of the following:

- **Federally declared Disaster (DR), Fire Mitigation Assistance Grant (FMAG), California State Only Disaster (CDAA), Immediate Services Program (ISP), Hazard Mitigation Grant Program (HMGP), Building Resilient Infrastructure and Communities (BRIC), Legislative Pre-Disaster Mitigation Program (LPDM),** under
- Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.
- **Flood Mitigation Assistance Program (FMA),** under Section 1366 of the National Flood Insurance Act of 1968.
- **National Earthquake Hazards Reduction Program (NEHRP)** 42 U.S. Code 7704 (b) ((2) (A) (ix) and 42 U.S. Code 7704 (b) (2) (B) National Earthquake Hazards Reduction Program, and also The Consolidated Appropriations Act, 2018, Div. F, Department of Homeland Security Appropriations Act, 2018, Pub. L. No. 115-141
- **California Early Earthquake Warning (CEEW)** under CA Gov Code – Gov, Title 2, Div. 1, Chapter 7, Article 5, Sections 8587.8, 8587.11, 8587.12

That the _____, a public entity established under the
 (Name of Applicant)

laws of the State of California, hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.



Please check the appropriate box below

- This is a universal resolution and is effective for all open and future disasters/grants declared up to three (3) years following the date of approval.
- This is a disaster/grant specific resolution and is effective for only disaster/grant number(s): _____

Passed and approved this ___ day of _____, 20___

 (Name and Title of Governing Body Representative)

 (Name and Title of Governing Body Representative)

 (Name and Title of Governing Body Representative)

CERTIFICATION

I, _____, duly appointed and _____ of
 (Name) (Title)

_____, do hereby certify that the above is a true and
 (Name of Applicant)

correct copy of a resolution passed and approved by the _____
 (Governing Body)

of the _____ on the _____ day of _____, 20___.
 (Name of Applicant)

 (Signature)

 (Title)



Cal OES Form 130 Instructions

A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted resolution is older than three (3) years from the last date of approval, is invalid, or has not been submitted.

When completing the Cal OES Form 130, Applicants should fill in the blanks on pages 1 and 2. The blanks are to be filled in as follows:

Resolution Section:

Governing Body: This is the group responsible for appointing and approving the Authorized Agents.

Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

Name of Applicant: The public entity established under the laws of the State of California.

Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

Authorized Agent: These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the California Governor's Office of Emergency Services regarding grants for which they have applied. There are two ways of completing this section:

1. **Titles Only:** The titles of the Authorized Agents should be entered here, not their names. This allows the document to remain valid if an Authorized Agent leaves the position and is replaced by another individual. If "Titles Only" is the chosen method, this document must be accompanied by either a cover letter naming the Authorized Agents by name and title, or the Cal OES AA Names document. The supporting document can be completed by any authorized person within the Agency (e.g., administrative assistant, the Authorized Agent, secretary to the Director). It does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document, or their title changes.



Checking Universal or Disaster-Specific Box: A Universal resolution is effective for all past disasters and for those declared up to three (3) years following the date of approval. Upon expiration it is no longer effective for new disasters, but it remains in effect for disasters declared prior to expiration. It remains effective until the disaster goes through closeout unless it is superseded by a newer resolution.

Governing Body Representative: These are the names and titles of the approving Board Members.

Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles **cannot** be one of the designated Authorized Agents. A minimum of three (3) approving board members must be listed. If less than three are present, meeting minutes must be attached in order to verify a quorum was met.

Certification Section:

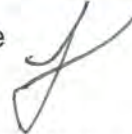
Name and Title: This is the individual in attendance who recorded the creation and approval of this resolution.

Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person **cannot** be one of the designated Authorized Agents or Approving Board Member. If a person holds two positions (such as City Manager and Secretary to the Board) and the City Manager is to be listed as an Authorized Agent, then that person could sign the document as Secretary to the Board (not City Manager) to eliminate "Self-Certification."

MEETING DATE August 14, 2024

ITEM TITLE RESOLUTION AUTHORIZING THE EXPENDITURE OF SAN DIEGO REGIONAL FIRE FOUNDATION GRANT FUNDS IN ACCORDANCE WITH ALL PROGRAM REQUIREMENTS AND THE PURCHASE OF ONE NEW HME TYPE 3 – MODEL 34 WILDLAND BRUSH ENGINE FROM HME, INC. PER SOURCEWELL CONTRACT #113021-HME WITH SELECT ADD-ONS PER COMPETITIVE BIDS

DIRECTOR/DEPARTMENT Justin Matsushita, Fire



SUMMARY

This item requests City Council authorization of the expenditure of San Diego Regional Fire and Emergency Services Foundation (Fire Foundation) grant funds (SDRFF) in the amount of \$407,174 and to purchase one (1) new HME Type 3 – Model 34 Wildland Brush Engine from HME, Inc. and select add-on items which will be purchased separately from other vendors. This vehicle is necessary to place in service a second Type 3 Engine, which will be located at Fire Station 5 and will allow for enhanced response capabilities for wildfires in the City of Santee.

On January 10, 2024, the City Council authorized the acceptance of the 2024 Wildfire, Equipment, and Vehicle grant from the SDRFF and appropriated funding for the required 35% grant match. On June 4, 2024, the Fire Foundation and the City of Santee executed a Memorandum of Understanding (MOU) approving the acquisition, ownership, operation, and maintenance of a Type 3 Fire Engine. The MOU approved the use of \$407,174 of Fire Foundation grant funds for the purchase of a Type 3 Wildland Brush Engine to better address the threat of wildfires in the City of Santee.

Santee Municipal Code Section 3.24.130(A) authorizes the City to join with other public jurisdictions in cooperative purchasing plans or programs as determined by the purchasing agent to be in the City's best interest. On November 30, 2021, Sourcewell, a State of Minnesota local government unit and service cooperative, of which the City is a member, completed a competitive request for proposals process for the purchase of Firefighting Apparatus and Fire Service Vehicles. Based on evaluation such as pricing, selection and variety of products offered, customer support and the ability to meet the contract requirements per procedures set forth in Santee Municipal Code 3.24.100, HME, Inc. awarded Sourcewell Contract #113021.

The purchase of one (1) HME Type 3 Wildland Brush Engine is \$593,410.50. Staff recommends certain add-ons, for radios, graphics, fire curtain, second air conditioner, etc., in an amount not to exceed \$33,625.50. Santee's Purchasing Ordinance requires City Council approval of all purchases exceeding \$50,000. Thus, Staff recommends that the City Council approve utilizing Sourcewell Contract #113021 to purchase one (1) new HME Type 3 – Model 34 Wildland Brush Engine, and authorize the purchase of selected add-ons purchased per informal bidding procedures set forth in Santee Municipal Code 3.24.110 not to exceed \$33,625.50. The total purchase price for the Type 3 Wildland Brush Engine with select add-ons are not to exceed \$627,036.

FINANCIAL STATEMENT #5

The total estimated cost of the HME Type 3 Wildland Brush Engine with select add-ons is \$627,036. SDRFF grant funds will reimburse the City \$407,174 (65%) toward the cost. To reach the grant match amount, \$219,862 (35%) has been appropriated in the Vehicle Acquisition fund.

CITY ATTORNEY REVIEW N/A • Completed

RECOMMENDATION MSB

Adopt the Resolution:

1. Authorizing the purchase of one (1) 2024 HME Type 3 Wildland Brush Engine from HME, Inc. per Sourcewell Contract #113021-HME, in the amount of \$593,410.50; and
2. Authorizing the purchase of select add-ons, such as graphics, radios, fire curtain, second air conditioner, etc. in an amount not to exceed \$33,625.50 per informal bidding procedures; and
3. Authorizing the expenditure of SDRFF grant funds in the amount of \$407,174 and the expenditure of Vehicle Acquisition funds in the amount of \$219,862; for the total purchase price not to exceed \$627,036; and
4. Authorizing the City Manager to execute all necessary documents.

ATTACHMENT

Staff Report
Resolution
San Diego Regional Fire Foundation MOU

STAFF REPORT

RESOLUTION AUTHORIZING THE EXPENDITURE OF SAN DIEGO REGIONAL FIRE FOUNDATION GRANT FUNDS IN ACCORDANCE WITH ALL PROGRAM REQUIREMENTS AND FINDING IN SUPPORT OF AND AUTHORIZING AN OPEN MARKET PURCHASE OF ONE NEW HME TYPE 3 – MODEL 34 WILDLAND BRUSH ENGINE WITH SELECT ADD-ONS PER COMPETITIVE BIDDING.

August 14, 2024

BACKGROUND

At the January 10, 2024, City Council Meeting, Council authorized the appropriation of grant matching funds to purchase a type 3 fire engine through the 2024 wildfire equipment and vehicle grant program managed by the San Diego Regional Fire and Emergency Services Foundation (Fire Foundation). The proposed purchase price of a Type 3 fire engine is \$627,036. The 35% grant match for the City of Santee is \$219,862, with SDRFF providing 65% of the funding for \$407,174.

The Santee Fire Department only has one Type 3 Engine available for wildland fire responses. The addition of a second Type 3 Engine, which will be located at Fire Station 5, will allow for enhanced response capabilities for wildland fire responses. Additionally, due to the California Master Mutual Aid Agreement, Santee's only Type 3 Engine is often deployed outside of city and county limits. This commitment to assisting agencies throughout California leaves the City of Santee without this vital resource when deployed. A second Type 3 Engine will allow for greater redundancy in response capabilities when the current Type 3 is deployed or out-of-service due to necessary repairs.

The HME Type 3 – MODEL 34 unit Cost per Sourcwell Contract #113021-HME is:

HME Type 3-MODEL 34	
HME Type III – Model 34	\$538,200
Transport Fees to Santee	\$7,500
Sourcwell Contract Fee	\$2,000
Travel for Inspection	\$3,000
Licensing and processing	\$1,000
Sales Tax	\$41,710.50
Total	\$593,410.50

AFTER MARKET ITEMS per INFORMAL BIDDING – Items to be purchased as able within budget

After-Market Estimated
VHF & 800 mhz Radios
Radio Installation
Alcoa Front Rims
Alcoa Rear Rims Labor
Stickers and Lettering
Reclining Bucket Seats
H.O Bostrom – FF Seat
Fire Curtains
Fire Curtain Labor
2nd Air Conditioner
Air Conditioner Labor
Sales Tax

Total Not to Exceed \$33,625.50

**TOTAL HME TYPE 3 – MODEL 34 Brush Rig Base Unit + After Market Items:
\$627,036.00**

JUSTIFICATION

Staff contacted multiple industry vendors to determine apparatus options for the City of Santee. Ultimately, Staff pursued the HME Model 34 Freightliner Type 3 from Bit Pros Incorporated. The HME provided the quality and options necessary to meet the needs of the Santee Fire Department. The price was also quoted under the authorized grant amount. Finally, the delivery timeline for this apparatus was significantly sooner than similar competitors. The delivery timeline was the most significant factor in pursuing this apparatus and moving on from a Pierce-manufactured fire engine. Due to a current HME Model 34 Freightliner Type 3 that was currently in production and fell out of contract, City of Santee is able to purchase this unit and delivery time is anticipated three (3) months.

In addition, Santee Municipal Code Section 3.24.130(A) authorizes the City to join with other public jurisdictions in cooperative purchasing plans or programs as determined by the purchasing agent to be in the City's best interest. On November 30, 2021, Sourcewell, a State of Minnesota local government unit and service cooperative, of which the City is a member, completed a competitive request for proposals process for the purchase of Firefighting Apparatus and Fire Service Vehicles. Based on evaluation such as pricing, selection and variety of products offered, customer support and the ability to meet the contract requirements per procedures set forth in Santee Municipal Code 3.24.100, HME, Inc. awarded Sourcewell Contract #113021-HME.

STAFF REQUEST

Fire is requesting the purchase of an HME Model 34 Freightliner Type 3 fire engine from Bit Pros Incorporated with upfitting options for the amount of \$627,036

BUDGET IMPACT

The total estimated cost of the HME Type 3 Wildland Brush Engine is \$627,036. Fire Foundation grant funds will reimburse the City \$407,174 (65%) toward the cost. To reach the grant match amount, \$219,862 (35%) is available in the Vehicle Replacement fund.

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA,
AUTHORIZING THE EXPENDITURE OF SAN DIEGO REGIONAL FIRE
FOUNDATION GRANT FUNDS IN ACCORDANCE WITH ALL PROGRAM
REQUIREMENTS AND THE PURCHASE OF ONE NEW HME TYPE 3 – MODEL 34
WILDLAND BRUSH ENGINE FROM HME, INC. PER SOURCEWELL CONTRACT
#110321-HME WITH SELECT ADD-ONS PER COMPETITIVE BIDS**

WHEREAS, on January 10, 2024, the City Council authorized the acceptance of the 2024 Wildfire, Equipment, and Vehicle grant funds from the San Diego Regional Fire Foundation (Fire Foundation) in the amount of \$407,174 for the purchase of a Type 3 Wildland Brush Engine, and appropriated funding for the required 35% grant match; and

WHEREAS, on June 4, 2024, the City of Santee executed a Memorandum of Understanding (MOU) approving the acquisition, ownership, operation, and maintenance of a Type 3 Wildland Brush Engine; and

WHEREAS, the vehicle is necessary to place a second Type-3 Engine in service, which will be located at Fire Station 5 and will allow for enhanced response capabilities for wildfires in the City of Santee; and

WHEREAS, Santee Municipal Code Section 3.24.130(A) authorizes the City to join with other public jurisdictions in cooperative purchasing plans or programs as determined by the purchasing agent to be in the City's best interest; and

WHEREAS, the lack of availability of appropriate vehicle chassis from vendors has made it necessary to procure the first appropriate make and model which suits the needs of the City; and

WHEREAS, on November 30, 2021, Sourcewell, a State of Minnesota local government unit and service cooperative of which the City is a member, completed a competitive request for proposals process for the purchase of Firefighting Apparatus and Fire Service Vehicles, and based on evaluation such as pricing, selection and variety of products offered, customer support and the ability to meet the contract requirements, HME, Inc. was awarded Sourcewell Contract #113021; and

WHEREAS, select add-ons will be purchased per informal bidding procedures set forth in Santee Municipal Code 3.24.110.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Santee, California, that the City Council hereby:

1. Authorizes the purchase of one (1) 2024 HME Type 3 Wildland Brush Engine from HME, Inc. per Sourcewell Contract #113021-HME, in the amount of \$593,410.50; and

RESOLUTION NO. _____

2. Authorizes the purchase of select add-ons such as graphics, radios, fire curtain, second air conditioner, etc. in an amount not to exceed \$33,625.50 per informal bidding procedures; and
3. Authorizes the expenditure of Fire Foundation grant funds in the amount of \$407,174 and the expenditure of appropriated Vehicle Acquisition funds in the amount of \$219,862, for the total purchase price not to exceed \$627,036; and
4. Authorizes the City Manager to execute all necessary documents.

ADOPTED by the City Council of the City of Santee, California, at a Regular Meeting thereof held this 14th day of August 2024, by the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

APPROVED:

JOHN W. MINTO, MAYOR

ATTEST:

JAMES JEFFRIES, ASSISTANT CITY CLERK



SAN DIEGO REGIONAL FIRE & EMERGENCY SERVICES FOUNDATION AND THE SANTEE FIRE DEPARTMENT

MEMORANDUM OF UNDERSTANDING

The San Diego Regional Fire & Emergency Services Foundation (Fire Foundation) and the Santee Fire Department (Santee) enter into this MOU for the acquisition, ownership, operation, and maintenance of a Type 3 Fire Engine (Fire Engine).

The Fire Foundation has \$407,174 (65%) in funds approved and Santee has committed \$219,247 (35%) for a total of \$626,421 for the acquisition of the Fire Engine. Santee will be solely responsible for funding the acquisition cost of all equipment for the Fire Engine estimated at \$174,919.

The \$407,174 funded by the Fire Foundation comes from a grant received from the San Diego River Conservancy (Conservancy). The Fire Foundation is solely involved in funding the Fire Engine. In owning the Fire Engine, Santee has full responsibility for the proper operation and maintenance of the Fire Engine.

Santee agrees to the following conditions:

GENERAL CONDITIONS

1. Santee will purchase and pay for said Fire Engine and then provide the Fire Foundation a copy of the invoice and proof of payment. The Fire Foundation will then reimburse Santee for the Fire Foundation's share of the acquisition cost as specified above. Santee must give the Fire Foundation 90 days advance notice before the Fire Foundation's payment will need to be made.
2. Santee will provide the Fire Foundation a picture of the Fire Engine within 30 days of receipt of the Fire Engine.
3. Santee shall assume any obligation to furnish any additional funds that may be necessary to put the Fire Engine into service.
4. Title to the Fire Engine will be in Santee's name. The Fire Engine cannot be sold for a period of at least five years without the Fire Foundation's written permission.
5. Term of the MOU is upon approval through December 31, 2031.

PROJECT EXECUTION

1. Ensure that everybody utilizing the Fire Engine is trained and qualified in its safe use.
2. Maintain the Fire Engine in good working order and store it in a manner to safeguard this asset. Santee certifies that the Fire Engine will comply with all current local, state, and federal laws and regulations which apply to the Fire Engine.
3. Santee is solely responsible for all ownership, operating, permitting, and maintenance expenses.
4. Santee will make the Fire Engine available for inspection by the Fire Foundation or the Conservancy at mutually agreed times.

PROJECT REPORTING AND ADMINISTRATION

1. Provide information and quotes to the Fire Foundation to include in a press release describing the Fire Engine awarded and how it will benefit City of Santee. Santee will mention the Conservancy's and Fire Foundation's support in providing the Fire Engine in its contact with the media, on social media postings, and on its website. Santee's Fire Chief agrees to participate in at least two media events with the Fire Foundation (including the "Push In" ceremony) regarding the Fire Engine.
2. This MOU may be amended by mutual agreement in writing between Santee and the Fire Foundation.

PROOF OF INSURANCE

1. Throughout the term of this MOU, Santee shall acquire and maintain a minimum of \$1 million of insurance on the Fire Engine for any theft, damage, accidents, or claims for injuries to persons or damage to property that may arise from or in connection with any activities by Santee or others associated with the Fire Engine.
2. Proof of insurance shall be provided to the Fire Foundation annually throughout the term of this MOU starting with 30 days after receiving the Fire Engine.

SIGNS

1. Attach permanent signage, with type of sign, size and content agreeable to both parties, recognizing the Conservancy and Fire Foundation to the Fire Engine. This signage shall be displayed at all times. Signage to be paid for by the Fire Foundation. Provide a high resolution photograph of the Fire Engine with the signage attached within one month after the signage is installed.

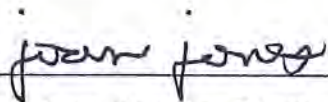
PROJECT TERMINATION

1. If Santee fails to complete this Project or comply with the terms of this MOU, Santee shall be liable for immediate repayment to the Fire Foundation for the full grant amount.

This MOU is approved, effective, and signed by each party this June 4, 2024.

San Diego Regional Fire & Emergency Services Foundation

Santee Fire Department



Joan Jones, Executive Director



Marlene Best, Santee City Manager

MEETING DATE August 14, 2024

ITEM TITLE SELECTION OF VOTING REPRESENTATIVE AND ALTERNATES FOR LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE

DIRECTOR/DEPARTMENT James Jeffries, Assistant City Clerk

SUMMARY

The League of California Cities 2024 Annual Conference is scheduled for October 16-18, 2024, in Long Beach, California. Notice has been received from the League requesting each City select a voting representative and alternates, specifically for the General Assembly Meeting. At this meeting, the League membership considers and takes action on Resolutions that establish League policy.

FINANCIAL STATEMENT N/A *HJ*

CITY ATTORNEY REVIEW N/A • Completed

RECOMMENDATION *MSB*

Select a voting representative and up to two alternates to attend the General Assembly Meeting and direct the City Clerk Office to complete and forward the Voting Delegate/Alternate form to the League of California Cities.

ATTACHMENT

None.